



SBWMA BOARD OF DIRECTORS MEETING
THURSDAY, March 23, 2017 at 2:00 p.m.

San Carlos Library, Conference Room A/B
 610 Elm Street, San Carlos, CA 94070

AGENDA

1. Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

3. Executive Director's Report

p. 5

4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

A. Approval of Minutes from the February 23, 2017 Board of Directors Meeting

ACTION p. 13

5. Administration and Finance

A. Approval of the Executive Director's Assessment and Recommendations of SBWMA Staffing and Operations

ACTION p. 23

B. Approval of the Executive Director's Goals for 2017

ACTION p. 51

C. Approval of Change order number one to contract with SCS Engineering for assistance to the SBWMA with the Franchise Agreement Extension Process

ACTION p. 55

6. Collection and Recycling Program Support and Compliance

No Items

7. Shoreway Operations and Contract Management

A. Discussion of Capital Budget FY17/18

p. 61

B. Resolution approving Shoreway Environmental Center (SEC) Conveyor Project, SBWMA-2 Rejection of Bids

ACTION p. 67

C. Shoreway Facility Operations Update

p. 93

8. Informational Items Only (no action required)

A. Franchise Agreement Extension Discussions Calendar

p. 97

B. February 2017 Check Register Detail

p. 103

C. 2018 Finance and Rate Setting Calendar

p. 113

D. Future Board Agenda Items

p. 115

9. Board Member Comments

10. Adjourn

MEMBER AGENCIES

ATHERTON * BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
 * SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT