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**General Facility Reporting**  
**October 2012**

9/30/2012	No LEA visit in September
10/31/2012	No LEA visit in October

D. Staffing Levels / Changes

Jan-12	2 drivers retire, 3 drivers laid off and 1 sorter resigned.
Feb-12	Jim Duffley, Site Manager resigned from SBR
Mar-12	None to report
Apr-12	Saul San Filippo Hired as Interim Site Manger
May-12	None to report
Jun-12	None to report
Jul-12	None to report
Aug-12	None to report
Sep-12	Victor Amezcua, Transfer Station Supervisor, was discharged from SBR
Oct-12	None to Report
Nov-12	
Dec-12	

E. Equipment Levels / Changes

Jan-12	None to report
Feb-12	None to report
Mar-12	None to report
Apr-12	None to report
May-12	None to report
Jun-12	None to report
Jul-12	SBT1 is in the process of being converted to a steel walking floor.

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Aug-12	None to report
Sep-12	SBT 2 has been converted to a steel walking floor
Oct-12	On-Board scales were installed on SB1
Nov-12	
Dec-12	

F. Facility Updates / Repairs

Jan-12	Increased bird control measures
Feb-12	None to Report
Mar-12	Installation of the MRF residue conveyor in the self-haul side of the Transfer station was completed.
Apr-12	Increased bird control measures
May-12	Increased bird control measures, moved the cashier window in the PRC for easier access to customers, added various equipment to the MRF to enhance the tour experience.
Jun-12	All roll up doors (excluding the new truck shop) have been repaired and are in good working condition. A section of the transfer station floor was repaired as well as an area in front of the roll up door in the public recycling center.
Jul-12	None to report
Aug-12	None to report
Sep-12	None to report
Oct-12	None to report
Nov-12	
Dec-12	

G. Transfer Outbound Material Overview

**Attachment 11 - General Facility Summary**

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Jan-12	No issues
Feb-12	No issues
Mar-12	No issues
Apr-12	No issues
May-12	No issues
Jun-12	No issues
Jul-12	No issues
Aug-12	No issues
Sep-12	No issues
Oct-12	No issues
Nov-12	
Dec-12	

H. Diversion Activity at Transfer Station

Jan-12	Continued to work with St Vincent De Paul to identify and recover materials, continued to recover wood, plastics, OCC, carpet, and other recyclable materials from the inbound waste streams
Feb-12	Discontinued recovering carpet from the self-haul side of the TS. Carpet Recyclers informed SBR that they are closing their Oakland Facility and are no longer accepting carpet.
Mar-12	Continued to work with St Vincent De Paul to identify and recover materials, continued to recover wood, plastics, OCC and other recyclable materials from the inbound waste streams
Apr-12	Continued to work with St Vincent De Paul to identify and recover materials, continued to recover wood, plastics, OCC and other recyclable materials from the inbound waste streams
May-12	Continued to work with St Vincent De Paul to identify and recover materials, continued to recover wood, plastics, OCC and other recyclable materials from the inbound waste streams

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Jun-12	Continued to identify and recover reusable materials, continued to recover wood, plastics, OCC and other recyclable materials from the inbound waste streams
Jul-12	Continued to identify and recover reusable materials, continued to recover wood, plastics, OCC and other recyclable materials from the inbound waste streams
Aug-12	Continued to identify and recover reusable materials, continued to recover wood, plastics, OCC and other recyclable materials from the inbound waste streams
Sep-12	Continued to identify and recover reusable materials, continued to recover wood, plastics, OCC and other recyclable materials from the inbound waste streams
Oct-12	Continued to identify and recover reusable materials, continued to recover wood, plastics, OCC and other recyclable materials from the inbound waste streams
Nov-12	
Dec-12	

I. MRF Recovery Effectiveness

Jan-12	Republic Services single stream material began arriving at SEC. 3rd quarter Preventative Maintenance Inspection (PMI) occurred with no significant issues to report. Recovery rates were good with a 93% recovery rate.
Feb-12	Recovery rate remains at 93%
Mar-12	Recovery rate remains at 93%
Apr-12	Recovery rate remains at 93%
May-12	Recovery rate remains at 93%
Jun-12	Recovery rate remains at 93%
Jul-12	Recovery rate remains at 93%

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Aug-12	Recovery rate remains at 93%
Sep-12	Recovery rate at 91.9%
Oct-12	
Nov-12	
Dec-12	

**Attachment 11 - General Facility Summary**

## Attachment 12

### SEC Operations Monthly Reporting Attachment Descriptions

**Attachment 3 – SEC Inbound Monthly Tons 2012** – provides all inbound tons by customer group that enters the facility.

**Attachment 4 – SEC Inbound Quarterly Summary** – provides a quarterly comparison of the inbound tons shown in Attachment 3.

**Attachment 5 – SEC Outbound Tons** – provides all the outbound tonnage by material group, shipped out by SBR or other contractors based on material type.

**Attachment 6 – Monthly South Bay Recycling Member Agency Tonnage Summary** – provides a summary by Member Agency including disposal, organics, and recycling tons and diversion percentage for Member Agency Vehicles and Self-Haul customers. Residual Tonnage for each Member Agency is allocation based on inbound Recology Recycling Material tonnage and is provided in the Transfer Station Totals.

**Attachment 7 – Self-Haul Monthly Yards/ton Ratio** – is a ratio used to calculate the average yards/ton estimated at the scale house to ensure the proper revenues are generated for the self-haul yardage customers.

**Attachment 8 – MRF Commodity Marking Report** – provides detailed information regarding the outbound recyclable material commodities sold after processing at SEC. The table starting in April will show the monthly total revenue generated by commodity type, the total tons by commodity type sold during the given month, the average rate per commodity (\$/ton).

**Attachment 9** – shows the average tons per load by facility and highlights the number of truck trips saved compared to the estimated 2010 truck trips.



## Attachment 12 DEFINITIONS FOR MONTHLY OPERATING REPORTING

### DEFINITIONS RELATED TO SEC OPERATIONS MONTHLY REPORT

**Municipal Solid Waste (MSW)** – MSW delivered to the Shoreway Environmental Center (SEC) is delivered by the following sources: Recology SBWMA collection contractor for the Member Agencies, Member Agency Vehicles that deliver material directly to the SEC, Self-Haul Material delivered by the public, maintenance facility materials from Recology and South Bay Recycling, as well as contracted non-franchised haulers that may use the SEC. Source data is inbound tonnage at the SEC scale.

**Residential Clean Up (Bulky Items)** - Material collected by Recology during on call clean ups and hauled to the SEC for recycling and disposal. Source data is captured as inbound tonnage at the SEC scale.

**Self-Haul (Public)** - Material hauled by individuals and businesses to the SEC for disposal. Source data is inbound MSW tonnage from Ox Mountain scale less all weighed inbound MSW tonnage at the SEC scale. These tons are then allocated by jurisdiction based on the yards at the SEC scale.

**Member Agency City Vehicles** - Materials hauled by a Member Agency vehicles to the SEC for disposal. Source data is inbound tonnage at the SEC scale.

**Contracted Non-Franchised Haulers** – Materials hauled by contracted non-franchised haulers using the SEC, but material is not part of the SBWMA member agencies. Source data is inbound tonnage at the SEC scale.

**Recycling** – Cardboard, Mixed Paper, and Bottles & Cans collected by Recology from residential, commercial businesses, and multi-family complexes for processing at the SEC. Source data is inbound tonnage at the SEC scale.

**Green/Organics** – Compostable materials such as food scraps and food-soiled paper fiber, wood and other plant materials delivered to the SEC for processing. Source data is inbound tonnage at the SEC scale.

**Other Diversion** – Materials including but not limited to C&D, inerts, metals, appliances, and various items available for drop-off at the Buyback/Drop-Off Center (oil, fluorescent tubes, latex paint, sharps, electronics) delivered to the SEC. Source data includes inbound and outbound tonnage at the SEC scale.

**Transfer Station Diversion** – Material diverted in the transfer station sorter, aggregate recycling and electronic waste recycling programs at the SEC. Includes diverted material received from Member Agency vehicles and is directly allocated. All other tonnage is allocated based on the monthly self-haul tonnage received from each jurisdiction.

**Unincorporated/West Bay Sanitary District Self Haul Tracking and Allocations**- Within the unincorporated area, North Fair Oaks and West Bay Sanitary District self haul identification is handled by identification of city of origin for materials brought by to the Transfer Station by self haul. Occasionally, materials are allocated to adjacent jurisdictions based on customers' identification of origin.