



MINUTES

**SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
SPECIAL MEETING OF THE BOARD OF DIRECTORS
January 18, 2016 – 4:00 p.m.
Menlo Park Chamber of Commerce Conference Room**

Call To Order: 4:00PM

1. Roll Call

Agency	Present	Absent	Agency	Present	Absent
Atherton	X		Menlo Park		X (closed session only)
Belmont	X		Redwood City	X	
Burlingame	X (via phone)		San Carlos	X	
East Palo Alto	X		San Mateo		X
Foster City	X		County of San Mateo	X	
Hillsborough	X		West Bay Sanitary District	X	

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so.

Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting.

If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

None

3. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Resolution authorizing Interim Executive Director to Notify the City of San Carlos to Accept the One-Year Extension Option for the Lease Agreement at San Carlos Library (*Approval Item*)
- B. Resolution Approving Agreement(s) with Nelson Staffing and Sloan/Vazquez LLC for the Every Other Week Garbage Collection Pilot Project in the City of San Mateo (*Approval Item*)
- C. Resolution authorizing an amendment to the Purchasing Policy section 3.12.160 establishing purchasing authority of \$25,000 for the Interim Executive Director. (*Approval Item*)
- D. Resolution authorizing contract with The Bob Murray Group for recruitment of Executive Director (*Approval Item*)
- E. Resolution Authorizing Contract with S. Groner and Associates to Implement Public Outreach for the State Mandated Commercial Recycling Laws AB 341 and AB 1826 (*Approval Item*)

Discussion on Item 3A

Member Benton noted that the lease agreement attached to the staff report is only through June 30, 2016, and needed to be changed to 2017 if it was a one year lease.

Member Aguirre asked if the lease is renegotiated every year.

Chair Widmer answered that last year's lease extension was a one year lease with the option for a one year extension. He also added that a one year lease was negotiated to give staff time to see if there were options for the staff to move to Shoreway.

Member Benton reiterated that the approval is to extend the least through June 2017.

Discussion on Item 3D

Member Slocum asked if Chair Widmer had contacted the County of San Mateo regarding conducting a search for the Executive Director. He noted that the County performed the search for the HEART (The Housing Endowment and Regional Trust)

Member Bronitsky asked if they could approve the consent calendar, but then check with the County to see if the search could be conducted through the County, that way if the County couldn't do the search the work could continue to move forward.

Member Benton noted that search is a business, and this isn't a government search, but a private sector search, and that the company performing the search should have a background in the private sector.

Member Stone noted that he would not be voting for D, and would like to see written proposals before a decision is made.

Chair Widmer summarized the staff report and gave a brief outline of the discussion he had with the 3 firms that responded to him regarding conducting an Executive Director search. He also noted that the price was the same from the top two proposals, and they were all verbal proposals.

Member Abrica commented that he would like to see what the county can do before a decision is made.

Member Benton suggested waiting until the regular January Board meeting and deciding then which firm to use.

Member Stone and Member Grassilli both asked to see written proposals before a decision is made.

Item 3D was tabled until the next meeting

Member Bronitsky made a motion to approve consent items A-C, and E, noting the date change to A.

Member Aguirre seconded the motion

Roll Call Vote:

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton	X				Menlo Park				X
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto	X				San Mateo				X
Foster City	X				County of San Mateo	X			
Hillsborough	X				West Bay Sanitary Dist.	x			

4. **Adjourn to Closed Session** – Pursuant to Government Code Section 54954.5: Public Employee Appointment Interim Executive Director.

The Board adjourned to closed session at 4:13 PM

5. **Adjourn: 4:45PM**

