



BOARD OF DIRECTORS
THURSDAY, January 25, 2018 at 2:00 p.m.

San Carlos Library, Conference Room A/B
610 Elm Street, San Carlos, CA 94070

AGENDA

Member Jay Benton representing Hillsborough
will be attending via phone from:
50 Orange Court, Hillsborough, CA 94010

1. Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chair will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

3. Adjourn to Closed Session – Pursuant to Government Code Section 54957.6 – Conference with Labor Negotiator Agency Designated Representative: Joe La Mariana Unrepresented Employees: Finance Manager

THE REGULAR PORTION OF THE MEETING IS ANTICIPATED TO BEGIN AT 2:15PM

4. Roll Call (Public Session)

5. Additional Public Comment

6. Executive Director's Report

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7. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of Minutes from the November 16, 2017 Board of Directors Meeting **ACTION p. 11**
- B. Resolution Approving 2018 Merit Pool for Unrepresented Employees **ACTION p. 21**
- C. Resolution Accepting the FY1617 Annual Financial Audit Statements **ACTION p. 25**
- D. Resolution Approving Investment Policy **ACTION p. 95**
- E. Approval of Quarterly Investment Report **ACTION p. 111**

8. Administration and Finance

- A. Election of 2018 Board Chair and Vice Chair **ACTION p. 119**
- B. Resolution Approving FY1718 Mid-Year Budget Adjustments **ACTION p. 121**
- C. Resolution Approving 3-Year Contract with R3 Consulting Group for the Annual Financial and Operational Audits **ACTION p. 133**
- D. Resolution Approving the formation and members of the Public Education and Outreach Subcommittee **ACTION p. 149**

9. Collection and Recycling Program Support and Compliance

No Items

MEMBER AGENCIES

ATHERTON * BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

10. Shoreway Operations and Contract Management

- A. Resolution Approving Proposed Battery Collection Modifications Work Plan
- B. Shoreway Operations Update

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11. Informational Items Only (no action required)

- A. Check Register Details for November and December 2017
- B. 2018 Finance and Rate Setting Calendar
- C. Potential Future Board Agenda Items

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12. Board Member Comments

13. Adjourn

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