



BOARD OF DIRECTORS MEETING

THURSDAY, MARCH 24, 2011 at 2:00 p.m.

San Carlos Library
Conference Room A/B
610 Elm Street, San Carlos, CA 94070

Simple. Smart. Green.

1. Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so.

Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting.

If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

3. Approval of Consent Calendar:

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Adopt the January 27, 2011 BOD Meeting Minutes
- B. Adopt the February 24, 2011 BOD Meeting Minutes
- C. Approval of Quarterly Investment Report as of 12/31/10
- D. Resolution Approving SBWMA Electronic Communications Policy
- E. Resolution Accepting Calendar Year 2010 Annual Financial Statements
- F. Resolution Approving Agreement with HF&H Consultants to Review Allied Waste 2010 Collection and Shoreway Operations Rate Applications
- G. Receipt of Recology and SBR Monthly Reports

4. New Business:

- A. Resolution Approving Mid-Year Budget Adjustments FY2011
- B. Resolution Approving Change Order for Master Plan Phase 2 and 3 Construction Management Services
- C. Update on Shoreway Remediation Activities

5. Old Business:

- A. Update on Bond Proforma Key Financial Metrics and Cash Reserves
- B. Update on Rollout of New Collection Services Effective 1/1/11
- C. Update on South Bay Recycling Start-Up of Shoreway Facility Operations Effective 1/1/11

6. Staff Updates

- a) Shoreway Construction Update
- b) Update on Recology Commercial Recycling Outreach Efforts
- c) Recycling and Outreach Programs Update
- d) Preview of Upcoming Board meetings

7. Board Member Comments

8. Adjourn **Next Regular meeting scheduled for April 28, 2011, San Carlos Library at 2 pm**

MEMBER AGENCIES

ATHERTON * BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT



CONSENT CALENDAR

DRAFT MINUTES

**SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
MEETING OF THE BOARD OF DIRECTORS
January 27, 2011 – 2:00 p.m.
Shoreway Environmental Center**

1. Roll Call: CTO 2:27 p.m.

2. **Public Comment**

Persons wishing to address the Board on matters NOT on the posted agenda may do so.

Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting.

If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

3. **Approval of Consent Calendar:**

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A. Adopt the November 18, 2010 BOD Meeting Minutes

Member Nava: Requested clarification on Item 4A from 11/18/2010 minutes; revised as follows:

New motion. M/S Hardy/LaMariana to accept the Resolution Approving Shoreway Facility Tipping Fee Adjustments Effective 1/1/11 as follows:

	Staff Proposed Rate	Board Approved
Franchised solid waste	\$93.00/ton	\$90.00/ton
Franchised organics	\$79.00/ton	\$79.00/ton
Public C&D materials	\$88.00/ton	\$90.00/ton
Public solid waste	\$40.00/cubic yard	\$40.00/cubic yard
Public plant material	\$29.00/cubic yard	\$29.00/cubic yard
Public C&D	\$28.00/cubic yard	\$29.00/cubic yard

Motion passes 7-2-1-2 (Burlingame, San Mateo)

B. Resolution Accepting the Fiscal Year 2009-2010 Annual Financial Statements - Resolution 2011-01

C. Receipt of Allied Monthly Metrics

Nava/Debry approve Consent Calendar, amending November 18, 2010 Meeting Minutes as described above.

Voice Vote: All in Favor

Motion passes 10-0-0-2 (Atherton, San Mateo)

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton				X	Menlo Park	X			
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto	X				San Mateo				X
Foster City	X				County of San Mateo	X			
Hillsborough	X				West Bay Sanitary Dist	X			

4. **New Business:**

A. Election of New Officers for 2011

Chair Porter nominates Moura as Chair, second by Member Steffens. All in favor approved 10-0-0-2.

Member Porter nominates Member Steffens as Vice Chair, second by Member Gervais. All in favor approved 10-0-0-2.

B. Mid Year Review of FY2011 Annual Operating Budget

Discussion:

Member Nava questioned if the additional costs incurred by Recology Customer Service during the roll out would impact the budget. Executive Director (ED) McCarthy responded that there wouldn't be any impacts since these costs are not an expense that the Member Agency's are responsible for per the Franchise Agreements.

Member Fotu requested clarification on CIWMB reporting. Staff Feldman indicated that there has been a request from the state for reporting that overlaps and a budget adjustment of \$25k is necessary in order to meet the reporting requirements.

Clarification was requested on deduction of \$75k on Mandatory Commercial Recycling Ordinances, which Staff Feldman responded this was due to a change in policy; not required by state.

Member Nava questioned if reports of Mandatory Recycling Program is more advantageous for JPA to enforce when the new law is in place. Requested Staff to research. Chair Moura responded that education and outreach would be the key. Staff Feldman responded that including bill inserts to give notification of new law meets the state requirements. Chair Moura stated that he believes more is needed. Member Nava recommends a few enforcers JPA wide, not 12 since the goal is to increase Commercial tonnage.

Member Boyd requested clarification on Shoreway Investigation being part of the budget since funds were available through settlement to pay for the remediation. ED McCarthy confirmed that the funds were available elsewhere and that the line item is an indication of how much is anticipated to be spent in this fiscal year; staff will adjust budget

Member Fotu requested clarification on solar system engineering line item. Staff Gans explained that is was related to a Power Purchase Agreement (PPA) that the SBWMA is involved with to install photovoltaic cells at Shoreway. The PPA effort is being led by Santa Clara County.

Member Fotu requested clarification on cuts in green business program. Staff Feldman stated it was due to reduced demand for staff time to conduct business certifications.

C. Discussion on Third Party (i.e., Non-Franchise) Pricing Approach for New MRF Tonnage

Discussion:

Member Nava suggested review of a different model, a lease model; non JPA members should pay full rate since agencies have franchised rates, others have to cover full cost.

Member Gervais requested clarification on the length of the contract. ED McCarthy stated they were short. Member Gervais asked if they were short to see how it would work. Wanted to know if there were any liability concerns taking on additional tonnage from other municipalities. ED McCarthy replied no, that there is a daily allowance of 3000 tons by permit; historically the facility runs 1500 tons.

Staff Gans included that contracts would be a requirement in order to process.

Vice Chair (VC) Steffens questioned if there was enough storage capacity for waste, trucking, etc. ED McCarthy responded that there was plenty of capacity. Tip floor can store 2 full days of waste,

Member Hardy stated that he agrees on Policy with member Nava. No subsidizing rates. Likes the entrepreneur approach for new revenues with such new revenue used for rate reduction. Questioned if we are setting aside funds to replace equipment after its life; wants to make sure we cover any accelerated depreciation ED McCarthy responded that the Board adopted new Reserve policy for equipment depreciation over 12 year schedule with schedule starting two years after bonds sold. .

Member Hardy wanted to know if adding a second shift will shorten the life time of the equipment. ED McCarthy responded that he would confirm with BHS and SBR and respond

Member Nava questioned if SBR had full control of the facility 24/7. ED McCarthy responded there are parameters of operations in the contract.

Member Nava questioned if staff visited lease payment options with SBR.

Chair Moura stated that there needs to be an analysis of both models to see which model would be more advantageous.

Vice Chair Steffens stated that clear record of who brought what in for commercial revenue would be needed.

ED McCarthy stated that the operations agreement is written to show parameters. There would need to be negotiations with SBR on the processing fee and any revenue sharing.

5. Old Business:

A. Update on Rollout of New Collection Services Effective 1/1/11

Member Nava expressed gratitude to Mark, Mario, Gino and Gina for being responsive and handling each complaint. Added that the RFP Contract was written so that driver's with seniority had first choice of routes, doesn't believe the issues with routes were the fault of the company. Displeasure also with the rates increase at the same time, believes that Prop 218 notice in October would have limited complaints.

Vice Chair Steffens requested responsibility clarification on billing issues from SFDs in Menlo Park. Some cases Recology CSRs tell residents to call the City. Mark Arsenault, Recology (RSMC), responded, in no instance. Some residents did believe they were owed refunds, but CSRs shouldn't refer to the City. Will address issue with Customer Service.

Member Hardy wanted to know how improper placement issues were going to be addressed going forward. Mr. Arsenault responded currently drivers are physically moving carts to street. Driver's have tags that they will begin to use by placing on cart advising residents.

Chair Moura stated that he believes that people need to know "why" placement is important. Staff Devincenzi added that the Rethinker newsletter will be addressing this issue. In addition, another mailer will be sent out.

Vice Chair Moura requested adding Cart Return to outreach.

Member Gervais stated that Belmont is changing their street sweeping; request to add this info to outreach.

Member Nava also requested to be added since Burlingame is changing their street sweeping.

Member DeBry stated that the Roll out went well, however back yard service is not being handled and requested RSMC to resolve.

Member Fotu stated that Menlo Park call volumes have lowered; believes issues have been resolved. Requested contact numbers. Requested info on Compost events (SBWMA staff will follow up). Carts on same side instead of opposite side on different days, needs maps.

Chair Moura summarized that upcoming outreach is to include information regarding days of service opposite sides of streets due to efficiency and safety.

B. Update on South Bay Recycling Start-Up of Shoreway Facility Operations Effective 1/1/11

6. Staff Updates

- a) Final Update on Allied Contract Compliance
- b) Shoreway Construction Update
- c) Update on Recology Commercial Recycling Outreach Efforts
- d) Recycling and Outreach Programs Update
- e) Preview of Upcoming Board meetings

7. Board Member Comments

8. Adjourn-4:42pm

Next Regular meeting scheduled for February 24, 2011, San Carlos Library at 2 pm

Audio of this meeting can be found at www.rethinkwaste.org

DRAFT MINUTES

SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
MEETING OF THE BOARD OF DIRECTORS
February 24, 2011 – 2:00 p.m.
San Carlos Library Conference Room A/B

1. **Roll Call _CTO 2:14pm**

In attendance – Belmont, Foster City, Menlo Park, Redwood City, San Carlos, and County of San Mateo.
Quorum not met. Business of meeting will be continued to March 24, 2011 Regular Board Meeting.

2. **Public Comment**

None

3. **Approval of Consent Calendar: CONTINUED TO MARCH 24, 2011**

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Adopt the January 27, 2011 BOD Meeting Minutes
- B. Approval of Quarterly Investment Report as of 12/31/10
- C. Resolution Approving Updated Conflict of Interest Code

4. **New Business:**

- A. Resolution Approving Mid-Year Budget Adjustments FY2011 **CONTINUED TO MARCH 24, 2011**
- B. Resolution Approving Change Order for Master Plan Phase 2 and 3 Construction Management Services **CONTINUED TO MARCH 24, 2011**

- C. Presentation of Video Contest Winners

Winners present

Group Category

First Place: Frisbee Studios (Video #1) – Titled: Remix Waste

Individual/Family Category

First Place: Do Your Part (Walikonis) Video # 7

Second Place: CartSmart We Love You! (Cinquini) Video # 2

Honorable Mention:

Welcome to CartSMART (Morey) Video # 3

A Moment with Mother Nature (Rosen) Video # 11

5. **Old Business:**

- A. Update on Rollout of New Collection Services Effective 1/1/11
- B. Update on South Bay Recycling Start-Up of Shoreway Facility Operations Effective 1/1/11
- C. Update on Mandatory Commercial Recycling

6. **Staff Updates**

- a) Shoreway Construction Update
- b) Update on Recology Commercial Recycling Outreach Efforts
- c) Recycling and Outreach Programs Update
- d) Preview of Upcoming Board meetings

7. **Board Member Comments**

Member Hardy stated compliments to the SBWMA staff on the roll out of the new services and their continuous efforts. Chair Moura echoed his comments

Member Boyd stated his gratitude to Carl Mennie of Allied/Republic for his hard work including the closeout of Allied site operations.

8. **Adjourn 2:48 pm - Next Regular meeting scheduled for March 24, 2011, San Carlos Library at 2 pm**



STAFF REPORT

To: SBWMA Board Members
From: Marshall Moran, Finance Manager
Date: March 24, 2011 Board of Director's Meeting
Subject: Quarterly Investment Report for the Quarter Ended December 31, 2010

Recommendation

It is recommended that the SBWMA Board review and accept the Quarterly Investment Report.

Analysis

The primary objective of the Investment Policy for the SBWMA is safety of principal, while meeting the cash flow needs of the JPA, through prudent investment of unexpended cash. As of December 31, 2010, the investment portfolio was in compliance with the Investment Policy. The portfolio contains enough liquidity to meet the next six months of expected expenditures by the Authority as well as by other third parties.

Fiscal Impact

The attached investment report indicates that on December 31, 2010, funds in the amount of \$22,578,570 were invested producing a weighted average yield of 1.28%.

Accrued interest earnings this quarter totaled \$76,503. As shown in the table below, the decrease in interest income is due to the decreased balance of the portfolio as compared with the prior quarter.

Below is a summary of the changes in the portfolio.

	Qtr Ended 12/31/10	Qtr Ended 09/30/10	Increase (Decrease)
Total Portfolio	\$ 22,578,570	\$ 30,918,719	\$ (8,340,149)
Wgtd Avg Yield	0.40%	0.47%	-0.07%
Interest Earnings	\$ 76,503	\$ 91,488	\$ (14,986)

The decrease in the total portfolio of \$8,340,149 is primarily related to payments from the bond proceeds project account related to the capital project costs offset by interest received last quarter.

A table comparison of the portfolio components has been provided below:

	12/31/10 Balance	% of Total	09/30/10 Balance	% of Total	Change over prior qtr
SM County Pool	\$ 2,060,200	9%	\$ 2,053,315	7%	\$ 6,884
LAIF	\$ 6,182,460	27%	\$ 6,174,485	20%	\$ 7,975
Bond Proceeds	\$ 14,335,911	63%	\$ 22,690,918	73%	\$ (8,355,008)
Total Portfolio	\$ 22,578,570	100%	\$ 30,918,719	100%	\$ (8,340,149)

Note: There may be minor differences in totals as individual amounts are rounded to the nearest dollar

The average yield of the portfolio excluding bond proceeds was 0.40%. The Local Agency Investment Fund (LAIF) is used as a benchmark, and the average LAIF yield for the quarter ending December 31, 2010, was 0.46%. The San Mateo County Pool average yield for the quarter was 1.17%.

Due to arbitrage restrictions, bond proceeds investments are not included in our LAIF rate comparison. As of December 31, 2010, the bond proceeds of approximately \$14.3 million were invested with the trustee in LAIF, Federal Home loan securities and other cash and short-term investments.

The Investment Advisory Committee, consisting of Jeff Maltbie, Interim City Manager of San Carlos, Brian Moura, Assistant City Manager of San Carlos, Michael Galvin, City Treasurer for San Carlos, and, Rebecca Mendenhall Acting Administrative Services Director, have reviewed this report before presentation to the Board.

Attachments

A – Investment Portfolio Summary for the Quarter Ended December 31, 2010

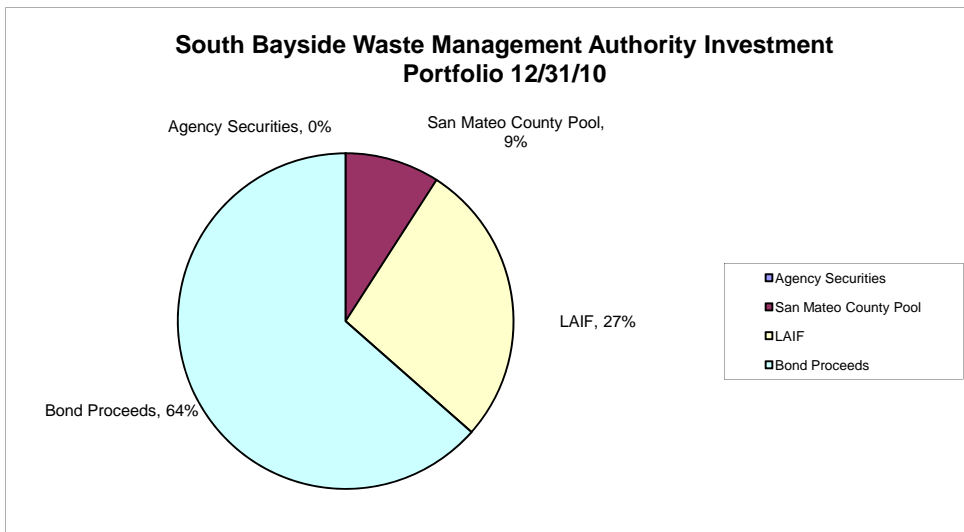
B – Historical Summary of Investment Portfolio

SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY

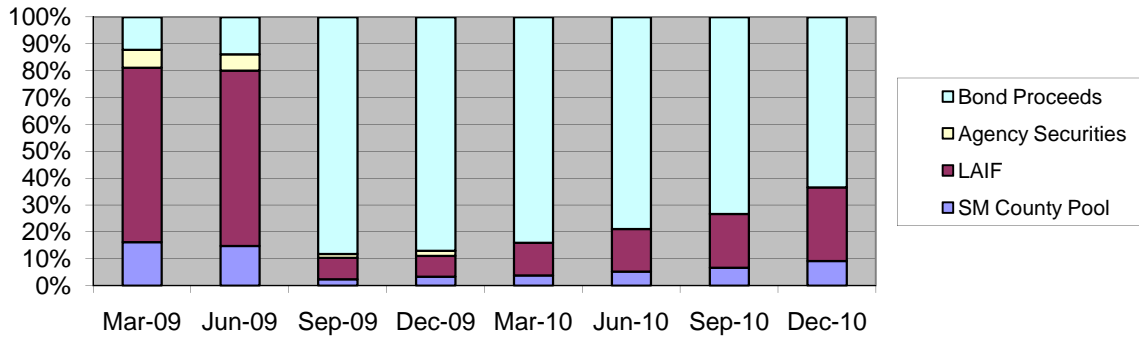
SUMMARY OF ALL INVESTMENTS
For Quarter Ending December 31, 2010

Category	Maturity		Weighted Average Interest Rate	HISTORICAL Book Value	GASB 31 ADJ Market Value
	Days	Months			
Liquid Investments:					
San Mateo County Investment Pool (COPOOL)	2		1.17%	2,060,200	2,060,200
Local Agency Investment Fund (LAIF)	1		0.46%	6,182,460	6,182,460
Total - Investments			0.637%	8,242,659	8,242,659
Bond Proceeds Accounts - Cash with Fiscal Agents					
BNY Western Trust - LAIF 2009 Project Fund Account			0.46%	8,096,976	8,096,976
BNY Western Trust - Dreyfus Cash Mgmt 670 Inv 2009 Project Fund Account			0.01%	425,382	425,382
BNY Western Trust - Dreyfus Cash Mgmt 670 Inv 2009A Reserve Fund Account			4.32%	4,288,385	4,288,385
BNY Western Trust - Dreyfus Cash Mgmt 670 Inv 2009A Payment Fund Account			0.87%	1,525,167	1,525,167
Total - Bond Proceeds Accounts			1.645%	14,335,911	14,335,911
GRAND TOTAL OF PORTFOLIO			1.277%	22,578,570	22,578,570

Total Accrued Interest this Quarter	76,503
Total Accrued Interest Fiscal Year to Date	167,991



South Bayside Waste Management Authority Historical Summary of Investment Portfolio



South Bayside Waste Management Authority Portfolio

	Mar-09	Jun-09	Sep-09	Dec-09	Mar-10	Jun-10	Sep-10	Dec-10
SM County Pool	2,410,579	2,422,086	1,685,963	1,690,785	1,694,971	2,048,690	2,053,315	2,060,200
LAIF	9,636,669	10,694,091	5,734,445	4,003,801	5,511,106	6,166,777	6,174,485	6,182,460
Agency Securities	1,001,250	1,001,250	1,001,250	1,001,250	-	-	-	-
Bond Proceeds	1,802,299	2,260,635	63,174,307	44,972,979	38,168,917	30,856,257	22,690,918	14,335,911
Grand Total	\$ 14,850,797	\$ 16,378,061	\$ 71,595,965	\$ 51,668,815	\$ 45,374,995	\$ 39,071,723	\$ 30,918,719	\$ 22,578,570



STAFF REPORT

To: SBWMA Board Members
From: Robert J. Lanzone, Legal Counsel
Date: March 24, 2011 Board of Director's Meeting
Subject: Resolution Approving SBWMA Electronic Communications Policy

Recommendation

It is recommended that the SBWMA Board of Directors approve Resolution No. 2011-02 attached hereto authorizing the following action:

- Approval of the SBWMA Electronic Communications Policy as detailed in Exhibit A.

Analysis

The SBWMA, as a Joint Powers Authorities, is a separate entity from its Member Agencies. The Agency has an Employee Policies and Benefits Plan, as approved by the Board on March 26, 2009, containing some information relating to "Electronic Media and Monitoring," but not a separate and distinct policy on electronic communications. Staff has prepared such an Electronic Communications Policy (ECP) for Board consideration as contained in Exhibit A.

Background

A proposed ECP is attached to this report together with a Resolution for the Board to adopt and establish the ECP for the employees of SBWMA.

The ECP applies to all "Electronic Communications Resources" including the internet, voice-mail, cell phones, blackberry devices, iPhones, computers, etc. The ECP expressly indicated there are limited expectations of privacy for an employee using the SBWMA's electronic equipment. It allows that there may be monitoring of the equipment. The ECP set forth restrictions on personal use and provides examples of inappropriate use of agency electronic systems, such as using them to engage in recreational use, commercial activity or transmitting language or material that would create a hostile work environment.

The policy explains that use of the equipment and systems creates information and documents that are public records and with limited exemptions, is subject to disclosure in the event of a public records request. Retention of email related to the SBWMA's business, in any way, is required to be retained by the agency for two (2) years.

Fiscal Impact

None beyond copying cost and retention of records.

Attachments:

Resolution 2011-02

Exhibit A



RESOLUTION NO. 2011-02

RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY BOARD OF DIRECTORS APPROVING AN ELECTRONIC COMMUNICATIONS POLICY

WHEREAS, The South Bayside Waste Management Authority has an existing Employee Policies and Benefits Plan adopted on March 26, 2009 containing limited information related to electronic communications; and

WHEREAS, staff has prepared a separate and distinct policy, as shown in Exhibit A, to address electronic communications; and

NOW, THEREFORE BE IT RESOLVED that the South Bayside Waste Management Authority hereby approves the South Bayside Waste Management Authority Electronic Communications Policy, Exhibit A hereto.

PASSED AND ADOPTED by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the this 24th day of March, 2011, by the following vote:

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton					Menlo Park				
Belmont					Redwood City				
Burlingame					San Carlos				
East Palo Alto					San Mateo				
Foster City					County of San Mateo				
Hillsborough					West Bay Sanitary Dist				

I HEREBY CERTIFY that the foregoing Resolution No. 2011-02 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on March 24, 2011.

ATTEST:

Brian Moura, Chairperson of SBWMA

Cathy Hidalgo, Board Secretary

ELECTRONIC COMMUNICATIONS POLICY

Introduction

SBWMA (SBWMA or the Agency) encourages the use of electronic communications resources to share information in support of its mission of public service and to conduct its business. This policy governs all Electronic Communications Resources including, but not limited to, the Internet, E-mail, voice-mail, cellular telephones, pagers, personal digital assistants, smartphones, blackberry devices, computers/laptops, telecommunications, equipment, transmission devices, data processing or storage systems, servers, network, input/output and connecting devices, software, and documentation that supports electronic communications services ("Electronic Communications Resources").

The purpose of this policy is to inform SBWMA Employees of their rights and obligations regarding the use of electronic communications resources. This policy has been adopted by the Board of Directors to protect both SBWMA employees and SBWMA's interests as a whole.

Privacy Limits

Employees have a limited expectation of privacy when using SBWMA-owned electronic communications tools. All communications transmitted via the Agency's Electronic Communications Resources, whether or not related to personal or confidential matters, are subject to monitoring, at the Agency's discretion. The Agency may monitor communications transmitted via the Agency's Electronic Communications Resources in the ordinary course of business for purposes that include ensuring their reliability and security. The existence of passwords and "message delete" functions do not restrict or eliminate the Agency's ability to access electronic communications.

The California Public Records Act requires the Agency to disclose specified public records. In response to requests for such disclosure, it may be necessary to examine electronic communications records that users may consider to be personal to determine whether they are public records that are subject to disclosure.

Additionally, SBWMA may be required to produce information transmitted or stored on its Electronic Communications Resources pursuant to a court order, subpoena, or statute.

Monitoring of Use

All communications transmitted via SBWMA's Electronic Communications Resources, whether or not related to personal or confidential matters, are subject to monitoring at the Agency's discretion. The Agency monitors communications transmitted via the Agency's Electronic Communications Resources in the ordinary course of business for purposes that include ensuring their reliability and security.

Security

Electronic communications to recipients on systems outside of the Agency pass through systems and networks that are not managed by the Agency. The privacy and confidentiality of these messages is, therefore, not assured. Employees should assume that all transmissions over the Internet via E-mail or other means are publicly available information, which can be intercepted by individuals other than the intended recipient(s). To promote

security, employees should refrain from sharing passwords or other access codes with other individuals. Each SBWMA employee is responsible for actions conducted under his/her E-mail name or logged network or Internet use.

Right to Access Information

All Internet access and E-mail messaging is logged and considered public information unless it is specifically exempt, such as attorney-client privileged communications. SBWMA's Internet connection and E-mail network are the property of SBWMA and therefore are under the control of SBWMA management. E-mail messages are subject to management review and anytime, without prior consent. At no time should any employee access electronic systems files or information other than their own private, assigned, and public network directories.

Remote Electronic Communications Resource Access

Remote access to SBWMA Electronic Communications Resources is provided during non-scheduled work hours only if specific written pre-approval for overtime compensation is obtained from a supervisor. Exempt, salaried employees do not require this approval.

Incidental Personal Use

Electronic Communications Resources are provided by SBWMA to facilitate the performance of SBWMA work. Incidental personal use is secondary, and should not (i) interfere with SBWMA operation of Electronic Communications Resources; (ii) interfere with the user's employment or other obligations to SBWMA or (iii) burden SBWMA with noticeable incremental costs. Incidental use of SBWMA's Electronic Communications Resources should clearly indicate that the use is personal. Users of Electronic Communications Resources shall not give the impression that they are representing, giving opinions, or otherwise making statements on behalf of SBWMA unless appropriately authorized to do so. SBWMA is not responsible for any loss or damage incurred by an individual as a result of personal use of SBWMA's Electronic Communications Resources.

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Restrictions

The information sources accessible via the Internet are worldwide and constantly growing in kind and number. It is not possible for any Internet access provider to fully manage the types of information accessible by its systems and users, especially with regard to content limitations. Nonetheless, SBWMA reserves the right to restrict access to any data source, at its sole discretion. The restrictions do not constitute an implication of approval of other non-restricted sources.

Without exhausting all the possibilities, the following are examples of inappropriate use of SBWMA's Electronic Communications Resources:

1. Exposing others unwillingly, either through carelessness or intention, to material which is offensive, obscene or in poor taste. This includes information which could create an intimidating, offensive or hostile work environment;

2. Any use that may, for a reasonable person, create or further a hostile attitude or give offense on the basis of race, color, religion, national origin, citizenship, ancestry, marital status, gender, disability, age, veteran's status or sexual orientation;
3. Communicating confidential agency information to unauthorized individuals within or outside of SBWMA;
4. Sending messages or information which is in conflict with applicable law or SBWMA policies, rules or procedures;
5. Attempting to access unauthorized data or break into any SBWMA or non-SBWMA system;
6. Engaging in theft or the unauthorized copying of electronic files or data;
7. Performing acts that are wasteful of computing resources or that unfairly monopolize resources to the exclusion of others is prohibited. These acts include, but are not limited to: sending mass mailings or chain letters and creating unnecessary network traffic;
8. Intentionally misrepresenting one's identity for improper or illegal acts;
9. Engaging in unlawful activities;
10. Engaging in commercial activity or activity for financial gain, not under the auspices of SBWMA;
11. Engaging in recreational use of SBWMA's Electronic Communications Resources that interferes with the ability of the employee or other users to conduct SBWMA work. This includes, but is not limited to downloading or uploading software, games, or shareware. Employees are prohibited from downloading and using instant messenger (IM).

The above list is intended to provide an overview of examples of inappropriate and prohibited uses. This list is not inclusive of all prohibited usages, it is exemplary only.

Retention of Electronic Mail

Users of electronic mail (e-mail) should be aware of retention and public record status issues. SBWMA electronic backups of the e-mail system are now sufficient for the minimum retention of records under State law of 2 years. Thus, project correspondence and other SBWMA business records sent via e-mail are now copied electronically to a computer storage system. Users only should hold e-mail messages on their own computer for not more than 90 calendar days. Information in an e-mail message related to a current project or a policy-making decision, or other SBWMA business, should be retained electronically in the computer storage system.

Violation of this policy may result in disciplinary action, up to and including dismissal.



STAFF REPORT

To: SBWMA Board Members
From: Marshall Moran, Finance Manager
Kevin McCarthy, Executive Director
Date: March 24, 2011 Board of Director's Meeting
Subject: Resolution Accepting the Calendar Year 2010 Annual Financial

Recommendation

Staff recommends the Board approve the resolution No. 2011-03 attached hereto authorizing the following actions:

- o Accepting the South Bayside Waste Management Authority's annual unaudited Financial Report for Calendar Year 2010 as prepared by the SBWMA's audit firm, Maze & Associates

Analysis

As part of the 2009 Bond Indenture, the SBWMA is required to present unaudited calendar year Financial Reports to the bond rating agencies by May 1. These reports are limited to information that is required in the indenture and include the results of the bond covenant requirement tests. There are two tests – a break even test and a minimum debt coverage ratio. As specified in the indenture, capitalized interest which we have in 2010 is used to offset debt service making the debt coverage test inapplicable this year.

The financial reports, Table 4 and 5, of the South Bayside Waste Management Authority for calendar year ending December 31, 2010, have been prepared by the City of San Carlos Administrative Services Department and examined by the independent auditing firm of Maze & Associates and SBWMA staff. The firm believes that the financial reports were prepared in conformity with generally accepted accounting principles but are unaudited.

Overview of the Financial Reports

The Financial Report, Table 4, shows the operating results for calendar year 2010. When the bond proforma is restated to conform to the Financial Report, the actual operating results are approximately \$1,031,000 better than the bond proforma due to lower disposal expense on lower tons and lower 3rd party processing of commodities by Smurfit due to lower tons and lower rates than originally estimated.

The Financial Report, Table 5, shows that the bond covenants have been achieved. The Break Even test met the requirements of the bond indenture and the bond Debt Coverage test is inapplicable since there is no net interest expense to test.

Background

On July 23, 2009 the Board approved a resolution authorizing the issuance of solid waste enterprise revenue bonds Series 2009A (tax-exempt) and Series 2009B (taxable). The bond indenture requires annual financial reporting on a fiscal (audited) and calendar year (unaudited) basis.

Fiscal Impact

There is no fiscal impact associated with this item.

Attachments:

Resolution 2011-03

Bond Indenture Tables 4 and 5



RESOLUTION NO. 2011-03

RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY BOARD OF DIRECTORS ACCEPTING THE CLANEDAR YEAR 2010 ANNUAL FINANCIAL STATEMENTS

WHEREAS, he South Bayside Waste Management Authority contracted with the audit firm of Maze & Associates to conduct a review of the Agency's financial records in accordance with Governmental Accounting Standards; and

WHEREAS, the financial statements for the calendar year ending December 31, 2010 as prepared by said firm have been completed; and

NOW, THEREFORE BE IT RESOLVED that the South Bayside Waste Management Authority hereby adopts the unaudited Annual Financial Report as prepared by Maze & Associates for the calendar year ending December 31, 2010.

PASSED AND ADOPTED by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the this 24th day of March 2011, by the following vote:

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton					Menlo Park				
Belmont					Redwood City				
Burlingame					San Carlos				
East Palo Alto					San Mateo				
Foster City					County of San Mateo				
Hillsborough					West Bay Sanitary Dist				

I HEREBY CERTIFY that the foregoing Resolution No. 2011-03 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on March 24, 2011.

ATTEST:

Brian Moura, Chairperson of SBWMA

Cathy Hidalgo, Board Secretary

TABLE 4
SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
UNAUDITED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2010

OPERATING REVENUES	
Tip Fee Revenue	\$28,662,196
Sales of Recyclable Materials	9,045,865
Other	300,385
	<hr/>
Total Operating Revenues	38,008,446
OPERATING EXPENSES	
Operation & Administration	35,202,691
Franchise Fee-Transfer Station	1,265,450
Taxes	56,189
	<hr/>
Total operating expenses	36,524,330
OPERATING INCOME	1,484,115
NONOPERATING REVENUES	
Gain (loss) in sale of capital assets	(473,492)
Unclaimed funds	6,014
Investment Income	43,497
	<hr/>
Total Nonoperating Revenues	(423,981)
NET INCOME	1,060,134
NON-OPERATING EXPENSES	
Interest-2009A Bond	
Interest-2009B Bond	
	<hr/>
Total Non-Operating Expenses	
MODIFIED CHANGE IN NET ASSET ⁽¹⁾	1,060,134
RECONCILIATION TO NET ASSETS	
Reduction of Bond Liability	
Principal-2000 Bond	
Premium 2009A Reserve Fund FHLMC	11,255
Adjustments of Interest Accrual	
Depreciation Expense (non-cash)	(166,412)
Amount of Bond Issuance (non-cash)	(26,270)
Amount of Bond Arbitrage (non-cash)	
	<hr/>
TOTAL RECONCILIATION TO NET ASSETS	(181,427)
NET CHANGE IN NET ASSETS	878,707
Change in Net Assets per Financials Variance	N/A
NET ASSET AT BEGINNING OF YEAR	21,813,881
NET ASSET AT END OF YEAR	\$22,692,588

⁽¹⁾ Includes investment income and less interest expense
Source: Authority

See Independent Accountant's Compilation Report

TABLE 5
SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
UNAUDITED CALCULATION OF DEBT SERVICE COVERAGE
FOR THE YEAR ENDED DECEMBER 31, 2010

<u>Revenue</u>	
Total Operating Revenues	\$38,008,446
Total Nonoperating Revenues	(\$423,981)
Total Revenues (from Table 4)	\$37,584,464
 Expenses	
O&M Cost	35,258,880
Debt Service ⁽³⁾	0
Franchise Fees	1,265,450
Total Expenses	36,524,330
Coverage (Total Revenues/Total Expenses) ⁽¹⁾	1.03
Operating & Non-operating Revenues	37,584,464
<i>less</i> O&M Expenses	35,258,880
<i>equals</i> Net Revenues	2,325,584
Debt Service ⁽³⁾	0
Coverage (Net Revenues/Debt Service) ⁽²⁾	See note (4) below
Ending Unreserved Fund Balance	\$7,531,267

(1) Required to be 1.0 or greater

(2) Required to be 1.4 or greater

(3) No debt debt service was reported because all interests on the Bonds incurred during calendar year 2010 were capitalized interest as defined in the in the Bond Indenture.

(4) Amount is undefined for year ended December 31, 2010. All interests paid on the Bonds were capitalized interest. As a result, there is no Debt Service.

Source: The Authority

See Independent Accountant's Compilation Report



STAFF REPORT

To: SBWMA Board Members
From: Kevin McCarthy, Executive Director
Marshall Moran, Finance Manager
Date: March 24, 2011 Board of Director's Meeting
Subject: Resolution Approving Agreement with HF&H Consultants to Review Allied Waste 2010 Collection and Shoreway Operations Rate Applications

Recommendation

It is recommended that the SBWMA Board of Directors approve Resolution No. 2011-04 attached hereto authorizing the following action:

- o Executive Director approval of a Professional Services Agreement with HF&H to Review Allied Waste 2010 closeout rate application for franchised Collection Services and Shoreway Operations with a not to exceed Agreement amount of \$57,945.

Analysis

This recommendation is based on HF&H's long standing and unique experience conducting the rate review work for the cost plus rate methodology in place under the now expired Member Agency franchise agreements with Allied Waste. The scope of work is to perform the 2010 closeout rate review of Allied Waste Services of San Mateo County (Allied) jurisdiction-based refuse, recyclable material, and plant material collection, processing, and disposal services; and, the Shoreway Recycling and Disposal Center Operations. The specific scope of work is included as **Exhibit A**.

This will be the final rate review for Allied Waste as their collection franchise agreements with Member Agencies and their Shoreway Operations Agreement with the SBWMA expired on December 31, 2010. The focus of the review is to reconcile projected 2010 Allied Waste expenses with actual results for 2010 per audited financials and expense details provided in the Allied rate submittal documents. Draft rate reports will be completed in July and brought to the July 28, 2011 Board meeting for review with final Allied rate documents considered for approval at the September 22, 2011 Board meeting. The final documents will provide actual balancing account surplus or deficits by Member Agencies with payout or payoff of these amounts within one year.

Background

On an annual basis the SBWMA conducts a rate review of all collection services provided by Allied for the 12 Member Agencies. The end result of the rate review process is a rate document that is approved by the SBWMA Board of Directors and transmitted to Member Agencies. The document provides rate recommendations, but ultimately the individual Member Agencies retain all responsibility and obligations for recommending and approving rates for their residential and commercial customers.

Concurrent with the rate review for collection services, a separate rate review is conducted of Allied's Shoreway operations. Since the SBWMA owns the Shoreway facility, it retains all responsibility and obligations for recommending and approving rates for this facility.

Fiscal Impact

The attached scope of work is for \$57,945 which is above and beyond the previously Board approved HF&H contract of \$140,000 for preliminary 2010 rate review work. The revised mid year budget for rate review work is \$182,000. Unspent funds from the rate review budget line item should be sufficient to cover the new HF&H scope of work.

Attachments:

Resolution 2011-04

Exhibit A



RESOLUTION NO. 2011-04

**RESOLUTION OF THE SOUTH BAYSIDE WASTE
MANAGEMENT AUTHORITY BOARD OF DIRECTORS
AUTHORIZING EXECUTIVE DIRECTOR APPROVAL OF A PROFESSIONAL
SERVICES AGREEMENT WITH HF&H TO REVIEW ALLIED WASTE 2010 CLOSEOUT
RATE APPLICATION FOR FRANCHISED COLLECTION SERVICES AND SHOREWAY
OPERATIONS**

WHEREAS, the South Bayside Waste Management Authority (SBWMA) Board of Directors has considered entering into a Agreement with HF&H Consultants, LLC for the purpose of providing the following services:

Allied Waste Closeout Rate Review Services for 2010

NOW, THEREFORE, BE IT RESOLVED that the SBWMA Board of Directors approves the scope of work attached hereto as Exhibit A and the Executive Director is authorized to sign an Agreement.

PASSED AND ADOPTED by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the this 24th day of March, 2011, by the following vote:

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton					Menlo Park				
Belmont					Redwood City				
Burlingame					San Carlos				
East Palo Alto					San Mateo				
Foster City					County of San Mateo				
Hillsborough					West Bay Sanitary Dist				

I HEREBY CERTIFY that the foregoing Resolution No. 2011-04 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on March 24, 2011.

ATTEST:

Brian Moura, Chairperson of SBWMA

Cathy Hidalgo, Acting Board Secretary

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Robert D. Hilton, CMC
John W. Farnkopf, PE
Laith B. Ezzet, CMC
Richard J. Simonson, CMC
Marva M. Sheehan, CPA

March 4, 2011

Mr. Kevin McCarthy
Executive Director
South Bayside Waste Management Authority
610 Elm Street, Suite 202
San Carlos, CA 94070

Subject: Proposal to Perform a Review of Allied's Final Compensation Application

Dear Mr. McCarthy:

HF&H Consultants (HF&H) is pleased to present this proposal to assist the South Bayside Waste Management Authority (SBWMA) by performing the review of Allied's application submittal reconciling 2010 actual expenses incurred to perform solid waste, recyclable material, and plant material collection, transfer, and disposal services (collectively referred to as Application). This letter briefly describes the background leading to this review, our scope of work, our fee estimate, and our proposed schedule.

This will be the thirteenth and final annual review of Allied's operations based on the current Collection and Transfer Station and Recyclery Operating agreements that were effective March 1, 2000 and ended December 31, 2010. During this period, the level of effort to conduct the review has varied based on the content of the Application and the ability of Allied management and staff to provide timely, complete and accurate support for its Application. Most notably, this year's review differs from all past reviews in that Allied will only be submitting actual results for a one-year period instead of a two-year period as was the case last year.

We have gone through each subtask performed during last year's review and reduced the projected hours to complete the tasks, where applicable. As a result, **the projected time necessary to complete the review has decreased by more than half**, from 786.5 hours to 338 hours and our fee estimate has similarly decreased from \$139,595 in 2010 to \$57,945 for this year's review. Most of the reduction is the result of the need to only focus on one year's worth of expenses and revenues; however, we have also made an attempt at being aware of the costs versus probable benefits of our work. Our tasks and fee estimate focus on areas which we anticipate would yield larger adjustments with the minimum of efforts. For example, our variance analysis and testing of invoices to verify the item is an allowable expense will focus on items which are greater than \$10,000 and/or 10% variance from actual expenses last year. We will focus our efforts first on verifying Allied has removed the non-allowable costs that they have habitually included, such as, groundwater remediation expenses, excess charitable contributions, miscalculation of general and administrative costs, etc. Secondly, we will verify Allied has properly excluded any transition-related expenses in excess of the previously negotiated capped amounts.

In addition, we recognize the economic difficulties the member agencies, the Authority, and rate payers are facing and will continue to face in the coming year; therefore, **we have not increased our hourly rates from 2010.**

Mr. Kevin McCarthy
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Of course we are open to discussing other potential cost savings measures if desired.

Scope of Work

Our Scope of Work includes those tasks contained in the Agreements between the SBWMA, its Member Agencies, and Allied, based conditions we expect, from prior experience, will be contained in the Application.

During the engagement, we will perform such management activities as preparing detailed work plans; monitoring the performance of tasks and revising the work plans as appropriate; reviewing analyses, interim and final work products; preparing status reports; and report to, and responding to questions from, the SBWMA and Allied.

We will perform a detailed review of the Applications including the following tasks:

Task 1 – Application Review

Subtask 1a: Completeness and Compliance Review

HF&H staff will review the Applications for completeness and compliance with the procedures contained in the Agreements between the SBWMA, its Member Agencies, and Allied. For example, we will review Exhibit D of the Collections Agreement and Exhibit H of the SRDC Agreement and verify that Allied the company has followed the guidelines outlined (i.e., Rate Application includes: operational information; audited financial statements; management representation letter, etc.). We will notify Allied management and the SBWMA if any areas of non-compliance are identified and we will request information necessary to bring the application into compliance.

Subtask 1b: Mathematical Accuracy and Logical Consistency

We will review the mathematical accuracy and logical consistency of the Applications to determine that the rate applications are mathematically correct, that the rows and columns of numbers add down and across as intended, and that the stated assumptions were in fact used in the projection calculations. Also to determine that the rate application is internally consistent and that summary schedules agree to the supporting schedules and worksheets.

Subtask 1c: Reconcile Rate Application to Allied's Financial Records

We will reconcile the Applications to Allied's 2010 audited financial statements and internal accounting system, including the reconciliation of franchised and non-franchised activities. This task is completed to verify that the rate application is supported by Allied's accounting system and by the financial statements audited by an independent certified public accountant(s). The report of the CPA provides a basis for reliance on Allied's financial statements as well as Allied's system of internal controls. Allied's accounting records are the basis for the rate application; therefore, accurate inclusion of information taken from the accounting records is paramount to the review of the rate application.

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In addition, we will review the 2010 audited financial statements for material changes that may impact the jurisdiction's balancing accounts and provide notes documenting the reading of the audited financial statements and any important issues contained therein.

[Note: To reduce the cost of the review, this task is assumed to be completed by Marshall Moran, the SBWMA's Finance Manager, with oversight and review of all work products by the engagement manager]

Task 2 – Variance Analysis

HF&H will review the high-level variance analysis prepared by Allied to determine explanations for large or unusual variances in actual results of collection and SRDC operations as compared to those anticipated in last year's review.

We will prepare a detailed variance analysis of each expense account by line-of-business and summarize the significant variances between: 1) last year's 2010 projections and actual 2010 results; 2) actual 2009 results and actual 2010 results. The summary of significant variances will be distributed prior to and for discussion at the kick-off meeting in Task 3.

Task 3 – Kick-off Meeting

Subtask 1a: Prepare for and Attend Kick-off Meeting

We will meet once with the SBWMA and Allied staff at a kick-off meeting to:

- i. Introduce key members of the SBWMA staff, Allied management and HF&H Consultants.
- ii. Confirm the engagement scope and schedule.
- iii. Discuss key issues discovered during the conduct of Tasks 1 and 2 above.
- iv. Identify and discuss key compensation issues which may affect the analysis.
- v. Finalize the schedule.

Task 4 – Revenue Review

Subtask 4a: Review Actual and Projected Collection Revenues

HF&H will determine the accuracy of actual revenue and the reasonableness of projected revenue (rate revenue and curbside recycling payments from the State), overall and as allocated among the Member Agencies.

We will review copies of Allied's "Summary of Revenues by City Code by Month" and the "Revenues by City Code" reports for 2010 (commercial & residential) with documentation of mathematical testing,

Mr. Kevin McCarthy
 March 4, 2011
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agreement to accounting system reports as noted, and cross-referenced to the worksheets recalculating projected revenue.

Specifically, we will review Allied's schedule documenting its allocation of the curbside recycling payments among the Member Agencies, explaining the method used. We will verify the revenue allocated ties to the actual revenue received from the State.

Subtask 4b: Review Actual and Projected SRDC Revenue

HF&H will determine the accuracy of actual revenue and tonnage and the reasonableness of projected revenue and tonnage overall and as allocated among the franchised and non-franchised operations. Specifically, we will prepare a schedule of actual 2010 revenue and tonnage by franchised and non-franchised operations referenced to Allied's 2010 P&L reconciliation and tie the tons to Allied's "Green Book." We will verify Allied properly charged the Board-approved tip fees.

We will prepare a schedule documenting the historical incoming tonnage by service type from actual 2001 through the present reflecting an analysis of the percentage changes in tonnage on a yearly basis.

[Note: To reduce the cost of the review, this task is assumed to be completed by Marshall Moran, the SBWMA's Finance Manager, with oversight and review of all work products by the engagement manager]

Task 5 – Expense Review

Subtask 5a: Review Operating Insurance Expenses

We will review Allied's 2010 general ledger operating insurance account entries and verify Allied's requested compensation does not include non-allowable costs identified in Exhibit D and Exhibit H of the collection and operating agreements, respectively.

Specifically, we will determine the reasonableness of Allied's 2010 actual operating insurance costs including group, worker's comp, vehicle, and liability expenses. We will request a listing of each claim to verify the claim is attributed to an SBWMA-related employee. **We will review Allied's estimated expenses to be incurred after December 31, 2010 for claims initially filed prior to December 31, 2010. We will compare the new estimate to Allied's previous estimate of approximately \$600k. We will seek explanation for significant variances.**

We will document and review Allied's corporate headquarters' method for assigning insurance costs to San Mateo Scavenger.

Subtask 5b: Health and Welfare Expense

We will review Allied's calculation of their anticipated obligation to the Teamsters Benefit Trust for the January 2011 payment (for December 2010 coverage) of the Allied employees not hired on to continue

Mr. Kevin McCarthy
March 4, 2011
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providing services with Recology. We will verify the personnel listed were in fact not hired and that when they were initially hired, the first health and welfare payment was in fact paid one month in arrears.

Subtask 5c: Transition-Related Expenses

We will review Allied's general ledger expense accounts to verify they have properly excluded those pre-approved transition related expenses (e.g., costs related to the delivery and exchange of residential containers prior to the January 1, 2011 transition, commercial container maintenance costs) in excess of the capped amounts agreed to by the Executive Director and the SBWMA Board.

We will verify Allied's requested compensation for the operation of the Transfer Station includes some sort of credit/cost savings related to ceasing operations early on the last day of operations prior to South Bay Recycling taking over. As a result, South Bay Recycling was required to begin operations one day early and incurred additional costs as a result. We will review Allied's calculation, if any, of the credit/cost savings provided to the SBWMA for reasonableness and accuracy. If Allied has not included such a credit/cost savings, we will meet and confer with SBWMA staff to determine a reasonable credit and discuss the agreed-upon calculation with Allied management.

Subtask 5d: Review Maintenance and Supervisory Expense Allocations

We will review Allied's 2010 general ledger supervisory account entries and verify Allied's requested compensation does not include non-allowable costs identified in Exhibit D and Exhibit H of the collection and operating agreements, respectively.

Specifically, we will compare Allied's actual 2010 supervisory costs to 209's actual allowable supervisory costs from last year's rate review and determine if the expense is reasonable and that G&A expenses have been removed.

We will verify supervisory expenses have been correctly allocated to non-SBWMA-franchised operations (i.e., Half Moon Bay, Pescadero, etc.). We will verify maintenance expenses have been correctly allocated to non-SBWMA-franchised operations (i.e., BDBS operations, street sweeping operations, Transfer Station operations, Ox Mountain Landfill operations).

Subtask 5e: Review Depreciation

We will review Allied's 2010 general ledger depreciation account entries and verify Allied's requested compensation does not include non-allowable costs identified in Exhibit D and Exhibit H of the collection and operating agreements, respectively.

We will review a copy of Allied's asset and depreciation schedule with appropriate tick marks agreeing the depreciation expense to the rate application and documenting the mathematical testing.

Mr. Kevin McCarthy
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Subtask 5f: Review General and Administrative Expenses

We will review Allied's 2010 general ledger G&A account entries and verify Allied's requested compensation does not include non-allowable costs identified in Exhibit D and Exhibit H of the collection and operating agreements, respectively. Specifically, we will determine that the G&A expenses as a percentage of revenue are consistent with prior years and that the allocation of G&A expenses to non-SBMWA operations and SRDC operations are reasonable and appropriate.

As discovered in prior years, we will test individual entries made to Allied's G&A general ledger accounts to identify (and disallow) the non-allowable expenses (e.g., fines and penalties, charitable contributions, political donations).

Subtask 5g: Review Profit and Overhead Expenses

HF&H will verify that Allied's calculation of its allowable profit and overhead expenses have been calculated in accordance with the previously agreed upon methodology which was documented in a letter from Allied to the SBWMA in 2008.

Specifically, we will verify overhead expenses at the Transfer Station are the lesser of: 1) 3.5% of the revenue received at the Transfer Station and MRF (including Smurfit revenue) or 2) the cap amount of \$1,385,000 (adjusted annually by the change in CPI). In previous years, Allied has calculated their allowable overhead based on receiving 100% of the capped amount provided for in the Operating Agreement; however, during both years, 3.5% of the projected revenue at the Shoreway Facility is less than the cap amount (after including Smurfit commodity revenues per a negotiated agreement between the Executive Director and Allied Management with the Board's approval).

Subtask 5h: Review Collection Disposal Expenses

We will review Allied's 2010 general ledger disposal account entries and verify Allied's requested compensation does not include non-allowable costs identified in Exhibit D and Exhibit H of the collection and operating agreements, respectively. Specifically, we will determine the accuracy, and consistency with prior years, of reported tonnage collected and delivered to the SRDC and Ox Mountain Landfill. We will verify that the collection application reflects the disposal/processing fees in effect at the time the materials was delivered to the SRDC.

We will verify Allied has properly allocated disposal tonnages to each member agency in accordance with the established methodology. We will prepare a disposal cost variance analysis (2009 actual vs. 2010 actual, 2010 projected last year vs. 2010 actual) with explanation for all significant variances.

Subtask 5i: Review SRDC Disposal Expenses

We will review Allied's 2010 general ledger disposal account entries and verify Allied's requested compensation does not include non-allowable costs identified in Exhibit D and Exhibit H of the collection and operating agreements, respectively. Specifically, we will reconcile the SRDC's incoming tons to the

Mr. Kevin McCarthy
March 4, 2011
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outgoing tons, reconcile the outgoing tons and the tons received by Ox Mountain, Newby Island, and Zanker Road and to verify the disposal cost per ton. We will verify the current yard waste tonnage and that the disposal cost per ton includes transportation labor and vehicle expense. We will verify that organic tons are reported correctly.

We will request and review a copy of Allied's summary showing monthly tonnage and disposal costs for 2010 with a calculation of the effective disposal rate per ton and any adjustments by Allied as noted.

We will request and review a copy of Allied's Ox Mountain tonnage reports for the SRDC for 2010. We will review Allied's disposal expense assumptions and tick marks agreeing the assumptions to the SRDC rate application.

[Note: To reduce the cost of the review, this task is assumed to be completed by Marshall Moran, the SBWMA's Finance Manager, with oversight and review of all work products by the engagement manager]

Subtask 5j: Review BDBS Expenses

HF&H will review Allied's actual BDBS 2010 compactor tonnages and pull charges for reasonableness. We will verify the per-pull charge has been calculated in accordance with the agreed-upon methodology developed during the 2006 rate review.

We will verify the reasonableness of the time spent to collect compactor boxes from franchised customers and verify Allied did not double count the pre- and post-trip time as was found in years past.

Subtask 5k: Review Franchise Fee Expenses

We will review Allied's 2010 general ledger franchise fee account entries and verify Allied's requested compensation does not include non-allowable costs identified in Exhibit D and Exhibit H of the collection and operating agreements, respectively. Specifically, we will evaluate the reasonableness of collection revenue franchise fees overall and by jurisdiction. We will determine that the franchise fee percentage charged agrees to the percentage approved by each jurisdiction.

Through communications with each member agency and discussions with Allied, we will prepare a current list of jurisdictional franchise fee rates, referenced to Allied's rate application assumptions and documentation of comparison to the prior year rates and verify Allied correct calculation and paid the fees to the respective Member Agencies.

Subtask 5l: Review of Collection Cost Allocators

HF&H will determine, by review of supporting documentation, the accuracy and reasonableness of the factors (allocators) used to allocate the expenses among the various jurisdictions.

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We will request and review a copy of Allied's schedule of allocators, with documentation of mathematical testing and agreed to supporting documentation.

We will prepare a variance analysis comparing each jurisdiction's allocation percentages from the prior year to the current year. We will investigate and request explanations from Allied for significant variances.

Subtask 5m: Calculate SRDC's Projected Revenue Shortfall/Surplus

We will calculate the actual 2010 revenue shortfall or surplus (which shall include cumulative balancing account from prior years), including a bullet point summary explaining the reasons for the shortfall or surplus.

Documentation and Presentation of Our Findings and Recommendations

Task 6a – Communicate Preliminary Findings

We will prepare and review our work papers documenting the results of our analysis and our preliminary findings based on the results of our review described above. We will prepare a summary of recommended adjustments. We will meet with the SBWMA staff and Allied management to review our preliminary findings and receive their comments and any additional information.

Task 6b – Revise Preliminary Findings and Recommendations (if necessary)

Based on comments and/or additional information provided at the meeting with the SBWMA staff and Allied management in Task 6a, we will perform additional analyses and adjust our preliminary findings (if warranted) to ensure that all matters have been satisfactorily reviewed and consensus has been achieved with Allied and the SBWMA staff.

Task 6c – Prepare Draft Report

We will prepare a draft report of our findings and recommendations in substantially the same format as last year and review it with both the SBWMA staff and Allied to ensure that there are no errors, that all matters have been satisfactorily addressed, and that the report effectively communicates our findings and recommendations.

This draft report basically functions as a working document intended to illicit the SBWMA staff's comments and direction for preparing a report for the SBWMA Board.

Task 6d – Present Draft Report

We will prepare a presentation and present the draft report to the SBWMA Member Agencies at the July Board meeting and be available at that meeting to answer questions.

Mr. Kevin McCarthy
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Task 6e – Final Negotiations/Revisions (if necessary)

We will meet and confer with SBWMA and Allied management to negotiate final revisions to their 2010 compensation, member agency balancing accounts, and/or the SRDC balancing account, as appropriate.

Task 6f – Prepare and Present Final Report to SBWMA Board

Based on the discussions/negotiations from Task 6e, if any, we will revise the report as appropriate, and issue the final report. We will present the final report to the SBWMA Member Agencies at the September Board meeting and be available at that meeting to answer questions.

Task 7 – Engagement Management

We will prepare and amend detailed work plans, monitor engagement progress, and provide sufficient resources to ensure timely completion of the engagement, review analytical results and interim findings, and respond to questions regarding the progress of the engagement and other issues.

Limitations

The tasks described above are substantially different in scope than an examination of Allied's financial statements in accordance with Generally Accepted Auditing Standards. An independent auditing firm performs such an examination.

HF&H will base our review and recommendations on Allied's historical financial and operational records; on SBWMA board actions, Member Agency council/board actions; recent trends; and management's plans and assumptions regarding future events.

It is important to remember that our review includes the evaluation of projections. Actual results of operations will usually differ from projections, because events and circumstances frequently do not occur as expected, and the difference may be material. We will not update our report for such changes, subsequent to its issuance.

Schedule

Based on Allied's submission of its Application on April 1, 2011, we anticipate beginning our fieldwork immediately, presenting our draft report to the SBWMA by July 1, 2011, and presenting the report to the SBWMA Board at their July 28, 2011 meeting.

Recognizing that we rely upon Allied for the timely preparation of documents and response to our questions, we plan to perform this engagement in accordance with the following schedule:

Mr. Kevin McCarthy
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Proposed Schedule

Key Milestones	Deliverable	Completion Date (week ending)
Task 1 Complete Application Review (assumes receiving application by April 1, 2011) - Completeness and compliance - Mathematical accuracy - Reconciliation to financial records		April 8, 2011
Task 2 Variance Analysis	- Summary of projected versus actual results - Preliminary list of areas	April 8, 2011
Task 3 Kick-off meeting	- Kick-off Agenda - Finalized Schedule	April 13, 2011
Task 4 Complete Revenue Review	Summary of Recommended Adjustments (to be presented during Task 6a)	April 29, 2011
Task 5 Complete Expense Review	Summary of Recommended Adjustments (to be presented during Task 6a)	May 13, 2011
Task 6a Meet with SBWMA Staff and Allied Management to Review Adjustments	o Summary of Recommended Adjustments (<u>Distributed by June 3, 2011</u>) o Meeting Agenda	June 10, 2011
Task 6b Perform Additional Analysis to Achieve Consensus with Allied re Adjustments	Revised Summary of Recommended Adjustments	June 17, 2011
Task 6c Prepare Draft Report for Review by SBWMA and Allied Staff	Draft Report	July 1, 2011
Task 6d Present Draft Report to SBWMA Board	PowerPoint Presentation	July 28, 2011
Task 6e Revise Draft Findings/Final Negotiations	Revised Summary of Recommended Adjustments	August 26, 2011
Task 6f Revise Draft Report and Present Final Report to SBWMA Board	Final Report	September 22, 2011

Staffing

The principal consultants who comprise our engagement team are recognized experts in the performance of independent financial and operations reviews of solid waste management companies, on behalf of municipal agencies throughout the western United States. They are well known to many of the SBWMA board members. Of particular importance to the SBWMA is that:

- They are knowledgeable of Allied's operations and financial records having participated in the review for the past several years;

Mr. Kevin McCarthy
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- They have participated in both the negotiations and administration of the current contracts between Allied and the SBWMA and its Member Agencies;
- They participated as part of the negotiating and financing team for the acquisition of the SBWMA facilities from Allied; and
- They are participating in ongoing matters related to the SBWMA and its member agencies.

The benefits from this independence, knowledge, and experience to the SBWMA and its Member Agencies are:

- **Credibility:** Because HF&H, uniquely, provides financial and management consulting services only to municipal agencies, there is no apparent or real conflict of interest. In a time of dramatic ethical lapses in the auditing and consulting professions, the value of this standard may be higher than ever before.
- **Cost/Effectiveness:** HF&H has specialized knowledge of (1) the contracts' obligations; (2) the rate review process; (3) Allied's operations and records; and (4) the SBWMA's plans. This special knowledge allows us to understand what needs to be done during the review, how to do it correctly, and the most efficient manner for its performance.
- **Industry Standards:** Having performed more than 800 solid waste management consulting engagements on behalf of more than 250 municipal agencies reviewing the operations and financial results of all of the publicly traded and most of the privately owned solid waste management companies, as well as most of the municipal solid waste operations in California, we can evaluate the necessity and reasonableness of Allied's requested compensation.

Robert Hilton – Engagement Director

Mr. Hilton, a Certified Management Consultant, is well known to the SBWMA board and Member Agencies, having assisted them in similar roles for more than 20 years. He is one of the founders of HF&H and has served as its president since its founding. He has extensive experience in the areas of solid waste financial and operations planning, financial feasibility studies, service procurements and negotiations, facility acquisitions, operations and financial evaluations, and litigation consulting and expert witness testimony. Prior to founding HF&H, Mr. Hilton directed Price Waterhouse's local government consulting practice in northern California, was the Solid Waste Manager for the City and County of San Francisco, served as the Director of Finance and Administration for San Francisco's \$2 Billion Clean Water Construction Program, and was the Director of the Office of Management and Budget for the County of Santa Clara.

As Engagement Director, he will be responsible for the satisfaction of the SBWMA board and the Member Agencies with the engagement. In this regard, he will:

- Attend all key meetings with the SBWMA, its Member Agencies and Allied; and,
- Monitor performance against the work plan and schedule through the timely and frequent review of interim and final work papers and reports.

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Rick Simonson – Engagement Manager

During Mr. Simonson's ten years with HF&H, besides being the engagement manager during last year's review and having performed a wide range of analytical tasks during the last ten rate reviews for the SBWMA, he has performed as an engagement manager on rate review projects for the City of Livermore, the Marin Franchisors Group (a joint powers authority comprised of five jurisdictions), the Central Contra Costa Waste Management Authority (a joint powers authority comprised of six jurisdictions) and the City of Vallejo. In addition, Mr. Simonson has performed as an engagement manager for other HF&H projects, such as procurements, rate studies, and other financial analyses. Mr. Simonson's primary responsibility will be to manage the review of Allied's Collection operations, which shall include the following:

- Attend all meetings with the SBWMA, its Member Agencies and Allied;
- Draft the detailed work plan for the review of Allied's Collection operations and the Transfer Station/Recyclery operations, in compliance with the various contractual obligations and procedures;
- Monitor performance against the work plan and schedule through the daily review of tasks by staff assigned to the engagement;
- Perform analyses of Allied's Collection and/or Transfer Station and Recyclery operations, as needed; and
- Review the draft and final reports based on our findings and recommendations.

Colleen Costine, Senior Associate, Lead Analyst

Colleen Costine, a Senior Associate with HF&H and former Allied district and assistant district controller, will serve as lead analyst. Ms. Costine has been the lead analyst for the past four rate reviews for the SBWMA. As a controller with Allied, Ms. Costine was responsible for implementing the company's accounting policies and procedures, including the quarterly review of all balance sheet accounts for four transfer stations, two landfills, one recycling facility, and seven hauling companies, following up on unusual variances from prior quarter and prior year.

Ms. Costine has been involved in the preparation of rate applications for several Allied divisions. The process included the preparation of the rate application package as well as working with the outside consultants during the review.

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Additional Staff

Mr. Simonson will be assisted by other staff in the gathering and analysis of data under his direct supervision.

Fee Estimate and Reporting

Our fees are based on an estimated 338 hours to perform the tasks described above by HF&H staff assigned at their standard hourly billing rates. We propose to perform this engagement for a not-to-exceed fee of \$57,945 (see Exhibit A), including fees and out-of-pocket expenses for local travel.

If fewer hours than budgeted are required, we will bill you the lesser amount.

* * * * *

We sincerely appreciate the opportunity to be of continued service to the SBWMA. We value our relationship, and we will continue to strive to provide the best value to the members and their ratepayers.

Very truly yours,

HF&H Consultants, LLC

Richard J. Simonson, CMC
Vice President

Attachment: Fee Estimate

cc: Bob Hilton, HF&H

SBWMA
Review of Allied's Final Compensation Application
Fee Estimate

		SBWMA - Final Allied Application Review					SBWMA	Grand
		HF&H STAFF						Total
Task	Description	Hilton	Simonson	Costine	Analyst	Admin	Staff	N/A
		Hourly Rates						
		\$245	\$225	\$175	\$125	\$90	\$0	
Task 1 - Application Review								
1a	Completeness & Compliance Review		0.5				4	4.5
1b	Math Accuracy & Logical Consistency		0.5				4	4.5
1c	Reconciliation to P/L & Audited Statement		1				8	9
Subtotal Hours		0	2	0	0	8	8	18
Fees		\$ -	\$ 450	\$ -	\$ -	\$ 720	\$ -	\$ 1,170
Task 2 - Variance Analysis								
Subtotal Hours		0	6	4	8	0	8	26
Fees		\$ -	\$ 1,350	\$ 700	\$ 1,000	\$ -	\$ -	\$ 3,050
Task 3 - Kick-off Meeting								
Subtotal Hours		4	6	4	0	0	0	14
Fees		\$ 980	\$ 1,350	\$ 700	\$ -	\$ -	\$ -	\$ 3,030
Task 4 - Revenue Review								
4a	Collection Revenue		2	10			8	20
4b	SRDC Revenue		2	2			8	12
Subtotal Hours		0	4	12	0	8	8	32
Fees		\$ -	\$ 900	\$ 2,100	\$ -	\$ 720	\$ -	\$ 3,720
Task 5 - Expense Review								
5a	Operating Insurance (Workers Compension)		1	8	6			15
5b	Health & Welfare Expenses		4					4
5c	Transition-Related Expenses		8	4	4			16
5d	Supervisory Allocations		0.5	2		2		4.5
5e	Depreciation		0.5	2				2.5
5f	G&A - Allowed & Allocations		3	6				9
5g	Profit & Overhead		2					2
5h	Disposal - Collections		6		6			12
5i	Disposal - SRDC		1				8	9
5j	BDBS		2			4		6
5k	Franchise and Other Agency Fees		6	2				8
5l	Allocators		2		4			6
5m	Calculate Allied's SRDC Shortfall/Surplus		6	2				8
Subtotal Hours		0	42	26	20	6	8	102
Fees		\$ -	\$ 9,450	\$ 4,550	\$ 2,500	\$ 540	\$ -	\$ 17,040
Task 6 - Document Findings and Recommendations								
6a	Meet and Communicate Preliminary Findings	4	6	4				14
6b	Revise Preliminary Findings/Negotiations		4	8	4			16
6c	Deliver Draft Reports to SBWMA and Allied	6	18	22		6		52
6d	Present Draft Reports to SBWMA Board	3	6			1		10
6e	Revise Draft Findings/Final Negotiations	6	8	4				18
6f	Prepare and Present Final Reports	6	8	4		4		22
Subtotal Hours		25	50	42	4	11	0	132
Fees		\$ 6,125	\$ 11,250	\$ 7,350	\$ 500	\$ 990	\$ -	\$ 26,215
Task 7 - Engagement Management								
Subtotal Hours		2	6	2	2	2	0	14
Fees		\$ 490	\$ 1,350	\$ 350	\$ 250	\$ 180	\$ -	\$ 2,620
Total Hours		31	116	90	34	35	32	338
Fees		\$ 7,595	\$ 26,100	\$ 15,750	\$ 4,250	\$ 3,150	\$ -	\$ 56,845
							Out-of-Pocket Expenses	1,100
							Total	\$ 57,945



STAFF REPORT

To: SBWMA Board Members
From: Cliff Feldman, Recycling Programs Manager
Hilary Gans, Facility Operations Manager
Date: March 24, 2011 Board of Directors Meeting
Subject: Receipt of Recology and SBR Monthly Reports

Recommendation

This is an informational report and no action is necessary.

Analysis

Recology San Mateo County (RSMC) and South Bay Recycling (SBR) are required to submit monthly reports. Both companies submitted their first two reports of 2011 on time. These monthly reports are due 15 days after the end of each month. RSMC's January and February reports are attached.

SBWMA staff continues to work with SBR in the development of the Monthly Report format and the company has yet to provide its Monthly Report in a format that meets the requirements of the Operations Agreement. Notice has been sent to the company that the March Monthly Report must be submitted (and January and February resubmitted) in a format approved by Staff by April 15, 2011, otherwise liquidated damages may be imposed.

It's important to note that the tonnage information presented in RSMC's report is derived from data compiled by SBR as the Shoreway Environmental Center facility operator. Therefore, regarding the reporting of tonnage, the RSMC and SBR reports are redundant. In addition, the SBR report provides details on the transfer station and buy-back center activities, thus this report is more comprehensive from a tonnage perspective than the RSMC report which is limited to tons collected by RSMC. However, RSMC's report also includes a monthly update on various operations and call center complaint/inquiry related metrics.

Background

Article 9, section 9.05 of the Member Agencies Franchise Agreement(s) with RSMC require the company to prepare and submit a monthly report. Similarly, Article 8, section 8.07 of the Operations Agreement between the SBWMA and SBR requires the company to submit a monthly report. The guidelines and reporting requirements for each company are specified in their respective Agreements.

Attachments:

Attachment A - Recology January 2011 Monthly Report
Attachment B - Recology February 2011 Monthly Report

Recology Monthly Report

Agenda Item 3G

INCLUDES:

- ◆ MONTHLY REPORT FOR JANUARY 2011
- ◆ MONTHLY REPORT FOR FEBRUARY 2011

Recology San Mateo Update



MONTHLY REPORT TO THE SBWMA
FOR JANUARY 2011

Submitted February 15, 2011



February 15, 2011

Kevin McCarthy
Executive Director
SBWMA/RethinkWaste
610 Elm Street, Suite 202
San Carlos, CA 94070

Dear Mr. McCarthy:

Enclosed is a copy of the Recology January, 2011 monthly report to the SBWMA. Recology will send electronic copies to each jurisdiction.

In accordance with the requirements of Section 9.04 B of the Agreement, the undersigned hereby certifies, under penalty of perjury, that the report submitted herewith is true and correct to the best knowledge of the undersigned after reasonable inquiry.

If you should have any questions or require additional information, please call me at (650) 598-8243.

Sincerely,

A handwritten signature in black ink that reads 'Mario Puccinelli'. The signature is written in a cursive, flowing style.

Mario Puccinelli
General Manager

cc: Cliff Feldman
Marshall Moran



RECOLOGY SAN MATEO COUNTY

MONTHLY REPORT TO THE SBWMA

**For
JANUARY 2011**

**Submitted
FEBRUARY 15, 2011**



JANUARY 2011 MONTHLY REPORT

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JANUARY 2011 MONTHLY REPORT

DEFINITIONS OF WASTE TYPES INCLUDED ON THE TONNAGE SUMMARY REPORT

Commercial Solid Waste – Franchised solid waste collected from businesses, agency facilities, venues and events and multi-family dwellings not coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Commercial Recycling – Franchised recyclable materials collected from businesses, agency facilities, venues and events and multi-family dwellings not coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Commercial Organics – Franchised organic materials collected from businesses, agency facilities, venues and events and multi-family dwellings not coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

MFD Solid Waste – Franchised solid waste collected from multi-family dwellings coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

MFD Recycling – Franchised recyclable materials collected from multi-family dwellings coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

MFD Organics – Franchised organic materials collected from multi-family dwellings coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Roll-Off Solid Waste – Franchised solid waste collected in drop boxes or compactors, serviced by drop box collection vehicles, delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Roll-Off Recycling – Franchised recyclable materials collected in drop boxes or compactors, serviced by drop box collection vehicles, delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Roll-Off Organics – Franchised organic materials collected in drop boxes or compactors, serviced by drop box collection vehicles, delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Residential Solid Waste – Franchised solid waste collected from single-family dwellings delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Residential Recycling – Franchised recyclable materials collected from single-family dwellings delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Residential Organics – Franchised organic materials collected from single-family dwellings delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.



JANUARY 2011 MONTHLY REPORT

SUMMARY

Total commercial solid waste tonnage collected:	9,907.08
Total commercial recyclables tonnage collected:	1,707.74
Total commercial organics tonnage collected:	1,632.69
Total residential solid waste tonnage collected:	5,601.77
Total residential recyclables tonnage collected:	4,298.90
Total residential organics tonnage collected:	6,653.64
Overall Calculated Diversion rate:	47.96%
Commercial Diversion rate:	25.22%
Residential Diversion rate:	66.16%
Number of inquiries, service requests and complaints received:	14,120
Number of Customer Service calls received:	56,085
Average Hold Time for Customer Service calls:	117.34 seconds
On-site customer assessments and visual audits conducted:	27
Quality Assurance Program contact calls initiated:	204

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
ATHERTON					
Commercial					
Commercial Solid Waste	RSMC	63.11		0.00	63.11
Commercial Recycling	RSMC	12.83	0.00%	0.00	12.83
Commercial Organics	RSMC	59.18	0.00%	0.00	59.18
Subtotal - Disposed		63.11		0.00	63.11
Subtotal - Diverted		72.01		0.00	72.01
MFD					
MFD Solid Waste	RSMC	0.00		0.00	0.00
MFD Recycling	RSMC	0.00	0.00%	0.00	0.00
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Roll-Off					
	RSMC	0.00		0.00	0.00
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	243.60		0.00	243.60
Residential Curbside Recycling	RSMC	131.73	0.00%	0.00	131.73
Residential Curbside Organics	RSMC	634.84	0.00%	0.00	634.84
Subtotal - Disposed		243.60		0.00	243.60
Subtotal - Diverted		766.57		0.00	766.57
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		53.29%		0.00	53.29%
MFD Recycling Rate		0.00%		0.00	0.00%
Roll-Off Recycling Rate		0.00%		0.00	0.00%
Residential Organics & Recycling		75.89%		0.00	75.89%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		306.71		0.00	306.71
Total Diverted		838.58		0.00	838.58
Total Diversion Rate		73.22%			73.22%
RSMC Collection					
Single-Family Diversion Percentage					75.89%
Commercial Diversion Percentage					53.29%
Overall Diversion Percentage					73.22%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
BELMONT					
Commercial					
Commercial Solid Waste	RSMC	230.13		0.00	230.13
Commercial Recycling	RSMC	57.95	0.00%	0.00	57.95
Commercial Organics	RSMC	37.15	0.00%	0.00	37.15
Subtotal - Disposed		230.13		0.00	230.13
Subtotal - Diverted		95.10		0.00	95.10
MFD					
MFD Solid Waste	RSMC	72.75		0.00	72.75
MFD Recycling	RSMC	6.28	0.00%	0.00	6.28
MFD Organics	RSMC	0.56	0.00%	0.00	0.56
Subtotal - Disposed		72.75		0.00	72.75
Subtotal - Diverted		6.84		0.00	6.84
Roll-Off					
Roll-Off Solid Waste	RSMC	39.48		0.00	39.48
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		39.48		0.00	39.48
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	332.92		0.00	332.92
Residential Curbside Recycling	RSMC	441.62	0.00%	0.00	441.62
Residential Curbside Organics	RSMC	358.41	0.00%	0.00	358.41
Subtotal - Disposed		332.92		0.00	332.92
Subtotal - Diverted		800.03		0.00	800.03
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		29.24%		0.00	29.24%
MFD Recycling Rate		8.59%		0.00	8.59%
Roll-Off Recycling Rate		0.00%		0.00	0.00%
Residential Organics & Recycling		70.61%		0.00	70.61%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		675.28		0.00	675.28
Total Diverted		901.97		0.00	901.97
Total Diversion Rate		57.19%			57.19%
RSMC Collection					
Single-Family Diversion Percentage					70.61%
Commercial Diversion Percentage					22.94%
Overall Diversion Percentage					57.19%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
BURLINGAME					
Commercial					
Commercial Solid Waste	RSMC	644.25		0.00	644.25
Commercial Recycling	RSMC	161.76	0.00%	0.00	161.76
Commercial Organics	RSMC	214.73	0.00%	0.00	214.73
Subtotal - Disposed		644.25		0.00	644.25
Subtotal - Diverted		376.49		0.00	376.49
MFD					
MFD Solid Waste	RSMC	139.54		0.00	139.54
MFD Recycling	RSMC	0.00	0.00%	0.00	0.00
MFD Organics	RSMC	2.45	0.00%	0.00	2.45
Subtotal - Disposed		139.54		0.00	139.54
Subtotal - Diverted		2.45		0.00	2.45
Roll-Off					
Roll-Off Solid Waste	RSMC	676.16		0.00	676.16
Roll-Off Recycling	RSMC	15.20	0.00%	0.00	15.20
Roll-Off Organics	RSMC	53.58	0.00%	0.00	53.58
Subtotal - Disposed		676.16		0.00	676.16
Subtotal - Diverted		68.78		0.00	68.78
Residential					
Residential Solid Waste	RSMC	312.80		0.00	312.80
Residential Curbside Recycling	RSMC	235.82	0.00%	0.00	235.82
Residential Curbside Organics	RSMC	446.82	0.00%	0.00	446.82
Subtotal - Disposed		312.80		0.00	312.80
Subtotal - Diverted		682.64		0.00	682.64
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		36.88%		0.00	36.88%
MFD Recycling Rate		1.73%		0.00	1.73%
Roll-Off Recycling Rate		9.23%		0.00	9.23%
Residential Organics & Recycling		68.58%		0.00	68.58%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		1,772.75		0.00	1,772.75
Total Diverted		1,130.36		0.00	1,130.36
Total Diversion Rate		38.94%			38.94%
RSMC Collection					
Single-Family Diversion Percentage					68.58%
Commercial Diversion Percentage					23.47%
Overall Diversion Percentage					38.94%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
EAST PALO ALTO					
Commercial					
Commercial Solid Waste	RSMC	159.62		0.00	159.62
Commercial Recycling	RSMC	45.86	0.00%	0.00	45.86
Commercial Organics	RSMC	39.96	0.00%	0.00	39.96
Subtotal - Disposed		159.62		0.00	159.62
Subtotal - Diverted		85.82		0.00	85.82
MFD					
MFD Solid Waste	RSMC	151.73		0.00	151.73
MFD Recycling	RSMC	2.91	0.00%	0.00	2.91
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		151.73		0.00	151.73
Subtotal - Diverted		2.91		0.00	2.91
Roll-Off					
Roll-Off Solid Waste	RSMC	53.70		0.00	53.70
Roll-Off Recycling	RSMC	5.10	0.00%	0.00	5.10
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		53.70		0.00	53.70
Subtotal - Diverted		5.10		0.00	5.10
Residential					
Residential Solid Waste	RSMC	606.57		0.00	606.57
Residential Curbside Recycling	RSMC	138.23	0.00%	0.00	138.23
Residential Curbside Organics	RSMC	299.07	0.00%	0.00	299.07
Subtotal - Disposed		606.57		0.00	606.57
Subtotal - Diverted		437.30		0.00	437.30
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		34.97%		0.00	34.97%
MFD Recycling Rate		1.88%		0.00	1.88%
Roll-Off Recycling Rate		8.67%		0.00	8.67%
Residential Organics & Recycling		41.89%		0.00	41.89%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		971.62		0.00	971.62
Total Diverted		531.13		0.00	531.13
Total Diversion Rate		35.34%			35.34%
RSMC Collection					
Single-Family Diversion Percentage					41.89%
Commercial Diversion Percentage					20.45%
Overall Diversion Percentage					35.34%

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Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
FOSTER CITY					
Commercial					
Commercial Solid Waste	RSMC	358.43		0.00	358.43
Commercial Recycling	RSMC	70.61	0.00%	0.00	70.61
Commercial Organics	RSMC	114.20	0.00%	0.00	114.20
Subtotal - Disposed		358.43		0.00	358.43
Subtotal - Diverted		184.81		0.00	184.81
MFD					
MFD Solid Waste	RSMC	280.99		0.00	280.99
MFD Recycling	RSMC	12.54	0.00%	0.00	12.54
MFD Organics	RSMC	0.97	0.00%	0.00	0.97
Subtotal - Disposed		280.99		0.00	280.99
Subtotal - Diverted		13.51		0.00	13.51
Roll-Off					
Roll-Off Solid Waste	RSMC	174.57		0.00	174.57
Roll-Off Recycling	RSMC	2.78	0.00%	0.00	2.78
Roll-Off Organics	RSMC	9.65	0.00%	0.00	9.65
Subtotal - Disposed		174.57		0.00	174.57
Subtotal - Diverted		12.43		0.00	12.43
Residential					
Residential Solid Waste	RSMC	212.10		0.00	212.10
Residential Curbside Recycling	RSMC	230.12	0.00%	0.00	230.12
Residential Curbside Organics	RSMC	243.90	0.00%	0.00	243.90
Subtotal - Disposed		212.10		0.00	212.10
Subtotal - Diverted		474.02		0.00	474.02
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		34.02%		0.00	34.02%
MFD Recycling Rate		4.59%		0.00	4.59%
Roll-Off Recycling Rate		6.65%		0.00	6.65%
Residential Organics & Recycling		69.09%		0.00	69.09%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		1,026.09		0.00	1,026.09
Total Diverted		684.77		0.00	684.77
Total Diversion Rate		40.02%			40.02%
RSMC Collection					
Single-Family Diversion Percentage					69.09%
Commercial Diversion Percentage					20.57%
Overall Diversion Percentage					40.02%

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Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
HILLSBOROUGH					
Commercial					
Commercial Solid Waste	RSMC	82.04		0.00	82.04
Commercial Recycling	RSMC	150.04	0.00%	0.00	150.04
Commercial Organics	RSMC	43.26	0.00%	0.00	43.26
Subtotal - Disposed		82.04		0.00	82.04
Subtotal - Diverted		193.30		0.00	193.30
MFD					
MFD Solid Waste	RSMC	0.00		0.00	0.00
MFD Recycling	RSMC	0.00	0.00%	0.00	0.00
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Roll-Off					
Roll-Off Solid Waste	RSMC	0.00		0.00	0.00
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	269.23		0.00	269.23
Residential Curbside Recycling	RSMC	235.31	0.00%	0.00	235.31
Residential Curbside Organics	RSMC	313.22	0.00%	0.00	313.22
Subtotal - Disposed		269.23		0.00	269.23
Subtotal - Diverted		548.53		0.00	548.53
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		70.20%		0.00	70.20%
MFD Recycling Rate		0.00%		0.00	0.00%
Roll-Off Recycling Rate		0.00%		0.00	0.00%
Residential Organics & Recycling		67.08%		0.00	67.08%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		351.27		0.00	351.27
Total Diverted		741.83		0.00	741.83
Total Diversion Rate		67.86%			67.86%
RSMC Collection					
Single-Family Diversion Percentage					67.08%
Commercial Diversion Percentage					70.20%
Overall Diversion Percentage					67.86%

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Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
MENLO PARK					
Commercial					
Commercial Solid Waste	RSMC	1,030.75		0.00	1,030.75
Commercial Recycling	RSMC	169.90	0.00%	0.00	169.90
Commercial Organics	RSMC	351.15	0.00%	0.00	351.15
Subtotal - Disposed		1,030.75		0.00	1,030.75
Subtotal - Diverted		521.05		0.00	521.05
MFD					
MFD Solid Waste	RSMC	179.58		0.00	179.58
MFD Recycling	RSMC	4.47	0.00%	0.00	4.47
MFD Organics	RSMC	2.24	0.00%	0.00	2.24
Subtotal - Disposed		179.58		0.00	179.58
Subtotal - Diverted		6.71		0.00	6.71
Roll-Off					
Roll-Off Solid Waste	RSMC	72.99		0.00	72.99
Roll-Off Recycling	RSMC	53.62	0.00%	0.00	53.62
Roll-Off Organics	RSMC	35.54	0.00%	0.00	35.54
Subtotal - Disposed		72.99		0.00	72.99
Subtotal - Diverted		89.16		0.00	89.16
Residential					
Residential Solid Waste	RSMC	388.27		0.00	388.27
Residential Curbside Recycling	RSMC	351.80	0.00%	0.00	351.80
Residential Curbside Organics	RSMC	810.68	0.00%	0.00	810.68
Subtotal - Disposed		388.27		0.00	388.27
Subtotal - Diverted		1,162.48		0.00	1,162.48
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		33.58%		0.00	33.58%
MFD Recycling Rate		3.60%		0.00	3.60%
Roll-Off Recycling Rate		54.99%		0.00	54.99%
Residential Organics & Recycling		74.96%		0.00	74.96%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		1,671.59		0.00	1,671.59
Total Diverted		1,779.40		0.00	1,779.40
Total Diversion Rate		51.56%			51.56%
RSMC Collection					
Single-Family Diversion Percentage					74.96%
Commercial Diversion Percentage					32.47%
Overall Diversion Percentage					51.56%

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Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
NORTH FAIR OAKS					
Commercial					
Commercial Solid Waste	RSMC	164.46		0.00	164.46
Commercial Recycling	RSMC	44.50	0.00%	0.00	44.50
Commercial Organics	RSMC	35.86	0.00%	0.00	35.86
Subtotal - Disposed		164.46		0.00	164.46
Subtotal - Diverted		80.36		0.00	80.36
MFD					
MFD Solid Waste	RSMC	30.31		0.00	30.31
MFD Recycling	RSMC	0.64	0.00%	0.00	0.64
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		30.31		0.00	30.31
Subtotal - Diverted		0.64		0.00	0.64
Roll-Off					
Roll-Off Solid Waste	RSMC	0.00		0.00	0.00
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	178.49		0.00	178.49
Residential Curbside Recycling	RSMC	92.68	0.00%	0.00	92.68
Residential Curbside Organics	RSMC	198.90	0.00%	0.00	198.90
Subtotal - Disposed		178.49		0.00	178.49
Subtotal - Diverted		291.58		0.00	291.58
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		32.82%		0.00	32.82%
MFD Recycling Rate		2.07%		0.00	2.07%
Roll-Off Recycling Rate		0.00%		0.00	0.00%
Residential Organics & Recycling		62.03%		0.00	62.03%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		373.26		0.00	373.26
Total Diverted		372.58		0.00	372.58
Total Diversion Rate		49.95%			49.95%
RSMC Collection					
Single-Family Diversion Percentage					62.03%
Commercial Diversion Percentage					29.37%
Overall Diversion Percentage					49.95%

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Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
REDWOOD CITY					
Commercial					
Commercial Solid Waste	RSMC	1,420.31		0.00	1,420.31
Commercial Recycling	RSMC	306.47	0.00%	0.00	306.47
Commercial Organics	RSMC	263.24	0.00%	0.00	263.24
Subtotal - Disposed		1,420.31		0.00	1,420.31
Subtotal - Diverted		569.71		0.00	569.71
MFD					
MFD Solid Waste	RSMC	329.93		0.00	329.93
MFD Recycling	RSMC	12.16	0.00%	0.00	12.16
MFD Organics	RSMC	5.85	0.00%	0.00	5.85
Subtotal - Disposed		329.93		0.00	329.93
Subtotal - Diverted		18.01		0.00	18.01
Roll-Off					
Roll-Off Solid Waste	RSMC	278.87		0.00	278.87
Roll-Off Recycling	RSMC	7.63	0.00%	0.00	7.63
Roll-Off Organics	RSMC	54.99	0.00%	0.00	54.99
Subtotal - Disposed		278.87		0.00	278.87
Subtotal - Diverted		62.62		0.00	62.62
Residential					
Residential Solid Waste	RSMC	1,090.38		0.00	1,090.38
Residential Curbside Recycling	RSMC	687.21	0.00%	0.00	687.21
Residential Curbside Organics	RSMC	1,076.71	0.00%	0.00	1,076.71
Subtotal - Disposed		1,090.38		0.00	1,090.38
Subtotal - Diverted		1,763.92		0.00	1,763.92
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		28.63%		0.00	28.63%
MFD Recycling Rate		5.18%		0.00	5.18%
Roll-Off Recycling Rate		18.34%		0.00	18.34%
Residential Organics & Recycling		61.80%		0.00	61.80%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		3,119.49		0.00	3,119.49
Total Diverted		2,414.26		0.00	2,414.26
Total Diversion Rate		43.63%			43.63%
RSMC Collection					
Single-Family Diversion Percentage					61.80%
Commercial Diversion Percentage					24.27%
Overall Diversion Percentage					43.63%

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Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
SAN CARLOS					
Commercial					
Commercial Solid Waste	RSMC	617.80		0.00	617.80
Commercial Recycling	RSMC	164.92	0.00%	0.00	164.92
Commercial Organics	RSMC	58.15	0.00%	0.00	58.15
Subtotal - Disposed		617.80		0.00	617.80
Subtotal - Diverted		223.07		0.00	223.07
MFD					
MFD Solid Waste	RSMC	44.31		0.00	44.31
MFD Recycling	RSMC	5.48	0.00%	0.00	5.48
MFD Organics	RSMC	0.63	0.00%	0.00	0.63
Subtotal - Disposed		44.31		0.00	44.31
Subtotal - Diverted		6.11		0.00	6.11
Roll-Off					
Roll-Off Solid Waste	RSMC	135.78		0.00	135.78
Roll-Off Recycling	RSMC	29.51	0.00%	0.00	29.51
Roll-Off Organics	RSMC	17.91	0.00%	0.00	17.91
Subtotal - Disposed		135.78		0.00	135.78
Subtotal - Diverted		47.42		0.00	47.42
Residential					
Residential Solid Waste	RSMC	471.75		0.00	471.75
Residential Curbside Recycling	RSMC	407.65	0.00%	0.00	407.65
Residential Curbside Organics	RSMC	495.52	0.00%	0.00	495.52
Subtotal - Disposed		471.75		0.00	471.75
Subtotal - Diverted		903.17		0.00	903.17
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		26.53%		0.00	26.53%
MFD Recycling Rate		12.12%		0.00	12.12%
Roll-Off Recycling Rate		25.88%		0.00	25.88%
Residential Organics & Recycling		65.69%		0.00	65.69%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		1,269.64		0.00	1,269.64
Total Diverted		1,179.77		0.00	1,179.77
Total Diversion Rate		48.17%			48.17%
RSMC Collection					
Single-Family Diversion Percentage					65.69%
Commercial Diversion Percentage					25.74%
Overall Diversion Percentage					48.17%

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Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
SAN MATEO					
Commercial					
Commercial Solid Waste	RSMC	1,507.34		0.00	1,507.34
Commercial Recycling	RSMC	280.78	0.00%	0.00	280.78
Commercial Organics	RSMC	203.64	0.00%	0.00	203.64
Subtotal - Disposed		1,507.34		0.00	1,507.34
Subtotal - Diverted		484.42		0.00	484.42
MFD					
MFD Solid Waste	RSMC	481.00		0.00	481.00
MFD Recycling	RSMC	14.80	0.00%	0.00	14.80
MFD Organics	RSMC	6.21	0.00%	0.00	6.21
Subtotal - Disposed		481.00		0.00	481.00
Subtotal - Diverted		21.01		0.00	21.01
Roll-Off					
Roll-Off Solid Waste	RSMC	317.76		0.00	317.76
Roll-Off Recycling	RSMC	34.51	0.00%	0.00	34.51
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		317.76		0.00	317.76
Subtotal - Diverted		34.51		0.00	34.51
Residential					
Residential Solid Waste	RSMC	1,175.12		0.00	1,175.12
Residential Curbside Recycling	RSMC	1,013.55	0.00%	0.00	1,013.55
Residential Curbside Organics	RSMC	1,178.62	0.00%	0.00	1,178.62
Subtotal - Disposed		1,175.12		0.00	1,175.12
Subtotal - Diverted		2,192.17		0.00	2,192.17
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		24.32%		0.00	24.32%
MFD Recycling Rate		4.19%		0.00	4.19%
Roll-Off Recycling Rate		9.80%		0.00	9.80%
Residential Organics & Recycling		65.10%		0.00	65.10%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		3,481.22		0.00	3,481.22
Total Diverted		2,732.11		0.00	2,732.11
Total Diversion Rate		43.97%			43.97%
RSMC Collection					
Single-Family Diversion Percentage					65.10%
Commercial Diversion Percentage					18.97%
Overall Diversion Percentage					43.97%

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Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
SAN MATEO COUNTY					
Commercial					
Commercial Solid Waste	RSMC	128.40		0.00	128.40
Commercial Recycling	RSMC	27.62	0.00%	0.00	27.62
Commercial Organics	RSMC	18.33	0.00%	0.00	18.33
Subtotal - Disposed		128.40		0.00	128.40
Subtotal - Diverted		45.95		0.00	45.95
MFD					
MFD Solid Waste	RSMC	5.12		0.00	5.12
MFD Recycling	RSMC	0.00	0.00%	0.00	0.00
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		5.12		0.00	5.12
Subtotal - Diverted		0.00		0.00	0.00
Roll-Off					
Roll-Off Solid Waste	RSMC	0.00		0.00	0.00
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	235.36		0.00	235.36
Residential Curbside Recycling	RSMC	228.80	0.00%	0.00	228.80
Residential Curbside Organics	RSMC	359.17	0.00%	0.00	359.17
Subtotal - Disposed		235.36		0.00	235.36
Subtotal - Diverted		587.97		0.00	587.97
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		26.36%		0.00	26.36%
MFD Recycling Rate		0.00%		0.00	0.00%
Roll-Off Recycling Rate		0.00%		0.00	0.00%
Residential Organics & Recycling		71.41%		0.00	71.41%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		368.88		0.00	368.88
Total Diverted		633.92		0.00	633.92
Total Diversion Rate		63.21%			63.21%
RSMC Collection					
Single-Family Diversion Percentage					71.41%
Commercial Diversion Percentage					25.60%
Overall Diversion Percentage					63.21%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	January			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
WEST BAY					
Commercial					
Commercial Solid Waste	RSMC	35.13		0.00	35.13
Commercial Recycling	RSMC	6.87	0.00%	0.00	6.87
Commercial Organics	RSMC	3.26	0.00%	0.00	3.26
Subtotal - Disposed		35.13		0.00	35.13
Subtotal - Diverted		10.13		0.00	10.13
MFD					
MFD Solid Waste	RSMC	0.74		0.00	0.74
MFD Recycling	RSMC	0.00	0.00%	0.00	0.00
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.74		0.00	0.74
Subtotal - Diverted		0.00		0.00	0.00
Roll-Off					
Roll-Off Solid Waste	RSMC	0.00		0.00	0.00
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	85.18		0.00	85.18
Residential Curbside Recycling	RSMC	104.38	0.00%	0.00	104.38
Residential Curbside Organics	RSMC	237.78	0.00%	0.00	237.78
Subtotal - Disposed		85.18		0.00	85.18
Subtotal - Diverted		342.16		0.00	342.16
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		22.38%		0.00	22.38%
MFD Recycling Rate		0.00%		0.00	0.00%
Roll-Off Recycling Rate		0.00%		0.00	0.00%
Residential Organics & Recycling		80.07%		0.00	80.07%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		121.05		0.00	121.05
Total Diverted		352.29		0.00	352.29
Total Diversion Rate		74.43%			74.43%
RSMC Collection					
Single-Family Diversion Percentage					80.07%
Commercial Diversion Percentage					22.02%
Overall Diversion Percentage					74.43%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	January			
		Tons Collected	Contamination Percentage	Contamination Tonnage	Net Tons
TOTAL SBWMA					
Commercial					
Commercial Solid Waste	RSMC	6,441.77		0.00	6,441.77
Commercial Recycling	RSMC	1,500.11	0.00%	0.00	1,500.11
Commercial Organics	RSMC	1,442.11	0.00%	0.00	1,442.11
Subtotal - Disposed		6,441.77		0.00	6,441.77
Subtotal - Diverted		2,942.22		0.00	2,942.22
MFD					
MFD Solid Waste	RSMC	1,716.00		0.00	1,716.00
MFD Recycling	RSMC	59.28	0.00%	0.00	59.28
MFD Organics	RSMC	18.91	0.00%	0.00	18.91
Subtotal - Disposed		1,716.00		0.00	1,716.00
Subtotal - Diverted		78.19		0.00	78.19
Roll-Off					
Roll-Off Solid Waste	RSMC	1,749.31		0.00	1,749.31
Roll-Off Recycling	RSMC	148.35	0.00%	0.00	148.35
Roll-Off Organics	RSMC	171.67	0.00%	0.00	171.67
Subtotal - Disposed		1,749.31		0.00	1,749.31
Subtotal - Diverted		320.02		0.00	320.02
Residential					
Residential Solid Waste	RSMC	5,601.77		0.00	5,601.77
Residential Curbside Recycling	RSMC	4,298.90	0.00%	0.00	4,298.90
Residential Curbside Organics	RSMC	6,653.64	0.00%	0.00	6,653.64
Subtotal - Disposed		5,601.77		0.00	5,601.77
Subtotal - Diverted		10,952.54		0.00	10,952.54
Member Agency Vehicles					
Member Agency Solid Waste	SBR	0.00			
Member Agency Recycling	SBR	0.00			
Member Agency Organics	SBR	0.00			
Member Agency Inert / C&D	SBR	0.00			
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		31.35%		0.00	31.35%
MFD Recycling Rate		4.36%		0.00	4.36%
Roll-Off Recycling Rate		15.46%		0.00	15.46%
Residential Organics & Recycling		66.16%		0.00	66.16%
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		15,508.85		0.00	15,508.85
Total Diverted		14,292.97		0.00	14,292.97
Total Diversion Rate		47.96%			47.96%
RSMC Collection					
Single-Family Diversion Percentage					66.16%
Commercial Diversion Percentage					25.22%
Overall Diversion Percentage					47.96%

Recology San Mateo County
 Inquiry, Service Request and
 Complaint Summary
 Rate Year 2011

	Single-Family Missed Pick-Up Initial Complaints 8.02.B.2				Single-Family Missed Pick-Up Collection Events 8.02.B.2				Excessive Noise 8.02.J				Discourteous Behavior 8.06.J				Property Damage 8.02.H				Spills 8.02.I			
	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1
Atherton	38	0	0	38	15	0	0	15	0	0	0	0	0	0	0	0	0	0	0	2	0	0	2	
Belmont	32	0	0	32	9	0	0	9	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	
Burlingame	45	0	0	45	13	0	0	13	0	0	0	0	0	0	0	0	0	0	4	0	0	4		
East Palo Alto	11	0	0	11	2	0	0	2	0	0	0	0	0	0	0	0	0	0	1	0	0	1		
Foster City	27	0	0	27	5	0	0	5	0	0	0	0	0	0	0	0	0	0	1	0	0	1		
Hillsborough	61	0	0	61	16	0	0	16	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Menlo Park	43	0	0	43	6	0	0	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
North Fair Oaks	18	0	0	18	9	0	0	9	0	0	0	0	0	0	0	0	0	0	1	0	0	1		
Redwood City	94	0	0	94	35	0	0	35	0	0	0	0	0	0	0	1	0	0	1	5	0	0		
San Carlos	70	0	0	70	18	0	0	18	0	0	0	0	1	0	0	2	0	0	2	8	0	0		
San Mateo	103	0	0	103	20	0	0	20	0	0	0	0	0	0	0	0	0	0	10	0	0	10		
San Mateo County	38	0	0	38	13	0	0	13	0	0	0	0	0	0	0	0	0	0	2	0	0	2		
West Bay	17	0	0	17	8	0	0	8	0	0	0	0	0	0	0	1	0	0	1	1	0	0		
Totals	597	0	0	597	169	0	0	169	0	0	0	0	1	0	0	4	0	0	4	36	0	0	36	

	On-call Bulky Item Collection 5.05				Extra/Overage Requests 8.02.G				Recycling Tote-Bag Request 5.03.B.2				Information requests 7.02.A				Billing Concerns			
	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1
Atherton	7	0	0	7	38	0	0	38	0	0	0	0	528	0	0	528	32	0	0	32
Belmont	48	0	0	48	81	0	0	81	2	0	0	2	814	0	0	814	19	0	0	19
Burlingame	57	0	0	57	62	0	0	62	3	0	0	3	959	0	0	959	52	0	0	52
East Palo Alto	37	0	0	37	31	0	0	31	2	0	0	2	250	0	0	250	4	0	0	4
Foster City	46	0	0	46	55	0	0	55	2	0	0	2	662	0	0	662	22	0	0	22
Hillsborough	19	0	0	19	52	0	0	52	0	0	0	0	679	0	0	679	14	0	0	14
Menlo Park	43	0	0	43	73	0	0	73	8	0	0	8	973	0	0	973	21	0	0	21
North Fair Oaks	11	0	0	11	28	0	0	28	2	0	0	2	275	0	0	275	1	0	0	1
Redwood City	138	0	0	138	100	0	0	100	3	0	0	3	1575	0	0	1575	19	0	0	19
San Carlos	62	0	0	62	55	0	0	55	0	0	0	0	1743	0	0	1743	148	0	0	148
San Mateo	165	0	0	165	158	0	0	158	1	0	0	1	2459	0	0	2459	62	0	0	62
San Mateo County	36	0	0	36	26	0	0	26	0	0	0	0	454	0	0	454	12	0	0	12
West Bay	21	0	0	21	10	0	0	10	0	0	0	0	215	0	0	215	8	0	0	8
Totals	690	0	0	690	769	0	0	769	23	0	0	23	11,586	0	0	11,586	414	0	0	414

Recology San Mateo County
 Call Center Data and
 Quality Assurance Calls
 Rate Year 2011

SBWMA Service Area	Number of Calls Received	Number of Calls Answered	Number of Calls Dropped	Percentage of Calls Dropped	Average Hold Time in seconds	Percentage of Calls Answered in Thirty Seconds	Number of Quality Assurance Calls Made
January	56,085	47,813	8,272	14.75%	117.34	32.39%	204
February	0	0	0	0.00%	0	0.00%	0
March	0	0	0	0.00%	0	0.00%	0
Quarter 1	56,085	47,813	8,272	14.75%	117.34	32.39%	204

Recology San Mateo County
 On-Site Customer Assessments,
 Visual Audits and Recycling
 Tote-Bags Delivered
 Rate Year 2011

	Number of On-site Assessments 7.04.E				Number of Visual Audits 7.06				Recycling Tote-Bags Delivered			
	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1
Atherton	0	0	0	0	0	0	0	0	0	0	0	0
Belmont	3	0	0	3	0	0	0	0	0	0	0	0
Burlingame	2	0	0	2	0	0	0	0	0	0	0	0
East Palo Alto	1	0	0	1	0	0	0	0	0	0	0	0
Foster City	3	0	0	3	0	0	0	0	0	0	0	0
Hillsborough	0	0	0	0	0	0	0	0	0	0	0	0
Menlo Park	4	0	0	4	0	0	0	0	0	0	0	0
North Fair Oaks	2	0	0	2	0	0	0	0	0	0	0	0
Redwood City	7	0	0	7	0	0	0	0	0	0	0	0
San Carlos	2	0	0	2	0	0	0	0	0	0	0	0
San Mateo	2	0	0	2	0	0	0	0	0	0	0	0
San Mateo County	0	0	0	0	0	0	0	0	0	0	0	0
West Bay	1	0	0	1	0	0	0	0	0	0	0	0
Totals	27	0	0	27	0	0	0	0	0	0	0	0



MONTHLY REPORT TO THE SBWMA
FOR FEBRUARY 2011

Submitted March 15, 2011



March 15, 2011

Kevin McCarthy
Executive Director
SBWMA/RethinkWaste
610 Elm Street, Suite 202
San Carlos, CA 94070

Dear Mr. McCarthy:

Enclosed is a copy of the Recology February, 2011 monthly report to the SBWMA. Recology will send electronic copies to each jurisdiction.

In accordance with the requirements of Section 9.04 B of the Agreement, the undersigned hereby certifies, under penalty of perjury, that the report submitted herewith is true and correct to the best knowledge of the undersigned after reasonable inquiry.

If you should have any questions or require additional information, please call me at (650) 598-8243.

Sincerely,

A handwritten signature in black ink that reads 'Mario Puccinelli'.

Mario Puccinelli
General Manager

cc: Cliff Feldman
Marshall Moran



RECOLOGY SAN MATEO COUNTY

MONTHLY REPORT TO THE SBWMA

**For
FEBRUARY 2011**

**Submitted
MARCH 15, 2011**



FEBRUARY 2011 MONTHLY REPORT

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FEBRUARY 2011 MONTHLY REPORT

DEFINITIONS OF WASTE TYPES INCLUDED ON THE TONNAGE SUMMARY REPORT

Commercial Solid Waste – Franchised solid waste collected from businesses, agency facilities, venues and events and multi-family dwellings not coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Commercial Recycling – Franchised recyclable materials collected from businesses, agency facilities, venues and events and multi-family dwellings not coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Commercial Organics – Franchised organic materials collected from businesses, agency facilities, venues and events and multi-family dwellings not coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

MFD Solid Waste – Franchised solid waste collected from multi-family dwellings coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

MFD Recycling – Franchised recyclable materials collected from multi-family dwellings coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

MFD Organics – Franchised organic materials collected from multi-family dwellings coded as apartments delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Roll-Off Solid Waste – Franchised solid waste collected in drop boxes or compactors, serviced by drop box collection vehicles, delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Roll-Off Recycling – Franchised recyclable materials collected in drop boxes or compactors, serviced by drop box collection vehicles, delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Roll-Off Organics – Franchised organic materials collected in drop boxes or compactors, serviced by drop box collection vehicles, delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Residential Solid Waste – Franchised solid waste collected from single-family dwellings delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Residential Recycling – Franchised recyclable materials collected from single-family dwellings delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.

Residential Organics – Franchised organic materials collected from single-family dwellings delivered to the Shoreway Recycling and Disposal Center. Source data is inbound tonnage data provided to Recology by the operator of the Shoreway Recycling and Disposal Center.



FEBRUARY 2011 MONTHLY REPORT

SUMMARY

Total commercial solid waste tonnage collected:	9,468.05
Total commercial recyclables tonnage collected:	1,684.24
Total commercial organics tonnage collected:	1,326.45
Total residential solid waste tonnage collected:	4,537.00
Total residential recyclables tonnage collected:	3,127.66
Total residential organics tonnage collected:	4,632.84
Overall Calculated Diversion rate:	43.47%
Commercial Diversion rate:	24.13%
Residential Diversion rate:	63.11%
Number of inquiries, service requests and complaints received:	7,298
Number of Customer Service calls received:	27,460
Average Hold Time for Customer Service calls:	39.53 seconds
On-site customer assessments and visual audits conducted:	241
Quality Assurance Program contact calls initiated:	209

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	February			
		Tons Collected	Contamination Percentage	Contamination Tonnage	Net Tons
ATHERTON					
Commercial					
Commercial Solid Waste	RSMC	57.18		0.00	57.18
Commercial Recycling	RSMC	15.23	0.00%	0.00	15.23
Commercial Organics	RSMC	32.05	0.00%	0.00	32.05
Subtotal - Disposed		57.18		0.00	57.18
Subtotal - Diverted		47.28		0.00	47.28
MFD					
MFD Solid Waste	RSMC	0.33		0.00	0.33
MFD Recycling	RSMC	0.06	0.00%	0.00	0.06
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.33		0.00	0.33
Subtotal - Diverted		0.06		0.00	0.06
Roll-Off					
	RSMC	0.00		0.00	0.00
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	188.57		0.00	188.57
Residential Curbside Recycling	RSMC	69.60	0.00%	0.00	69.60
Residential Curbside Organics	RSMC	518.64	0.00%	0.00	518.64
Subtotal - Disposed		188.57		0.00	188.57
Subtotal - Diverted		588.24		0.00	588.24
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		45.26%			
MFD Recycling Rate		15.38%			
Roll-Off Recycling Rate		0.00%			
Residential Organics & Recycling		75.73%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		246.08		0.00	246.08
Total Diverted		635.58		0.00	635.58
Total Diversion Rate		72.09%			72.09%
RSMC Collection					
Single-Family Diversion Percentage					75.73%
Commercial Diversion Percentage					45.15%
Overall Diversion Percentage					72.09%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
BELMONT					
Commercial					
Commercial Solid Waste	RSMC	200.57		0.00	200.57
Commercial Recycling	RSMC	64.22	0.00%	0.00	64.22
Commercial Organics	RSMC	26.94	0.00%	0.00	26.94
Subtotal - Disposed		200.57		0.00	200.57
Subtotal - Diverted		91.16		0.00	91.16
MFD					
MFD Solid Waste	RSMC	64.63		0.00	64.63
MFD Recycling	RSMC	13.61	0.00%	0.00	13.61
MFD Organics	RSMC	0.60	0.00%	0.00	0.60
Subtotal - Disposed		64.63		0.00	64.63
Subtotal - Diverted		14.21		0.00	14.21
Roll-Off					
Roll-Off Solid Waste	RSMC	33.62		0.00	33.62
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		33.62		0.00	33.62
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	229.46		0.00	229.46
Residential Curbside Recycling	RSMC	289.52	0.00%	0.00	289.52
Residential Curbside Organics	RSMC	245.88	0.00%	0.00	245.88
Subtotal - Disposed		229.46		0.00	229.46
Subtotal - Diverted		535.40		0.00	535.40
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		31.25%			
MFD Recycling Rate		18.02%			
Roll-Off Recycling Rate		0.00%			
Residential Organics & Recycling		70.00%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		528.28		0.00	528.28
Total Diverted		640.77		0.00	640.77
Total Diversion Rate		54.81%			54.81%
RSMC Collection					
Single-Family Diversion Percentage					70.00%
Commercial Diversion Percentage					26.07%
Overall Diversion Percentage					54.81%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
BURLINGAME					
Commercial					
Commercial Solid Waste	RSMC	618.20		0.00	618.20
Commercial Recycling	RSMC	217.14	0.00%	0.00	217.14
Commercial Organics	RSMC	198.73	0.00%	0.00	198.73
Subtotal - Disposed		618.20		0.00	618.20
Subtotal - Diverted		415.87		0.00	415.87
MFD					
MFD Solid Waste	RSMC	148.17		0.00	148.17
MFD Recycling	RSMC	11.11	0.00%	0.00	11.11
MFD Organics	RSMC	2.45	0.00%	0.00	2.45
Subtotal - Disposed		148.17		0.00	148.17
Subtotal - Diverted		13.56		0.00	13.56
Roll-Off					
Roll-Off Solid Waste	RSMC	613.32		0.00	613.32
Roll-Off Recycling	RSMC	10.31	0.00%	0.00	10.31
Roll-Off Organics	RSMC	31.91	0.00%	0.00	31.91
Subtotal - Disposed		613.32		0.00	613.32
Subtotal - Diverted		42.22		0.00	42.22
Residential					
Residential Solid Waste	RSMC	457.99		0.00	457.99
Residential Curbside Recycling	RSMC	255.75	0.00%	0.00	255.75
Residential Curbside Organics	RSMC	307.83	0.00%	0.00	307.83
Subtotal - Disposed		457.99		0.00	457.99
Subtotal - Diverted		563.58		0.00	563.58
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		40.22%			
MFD Recycling Rate		8.38%			
Roll-Off Recycling Rate		6.44%			
Residential Organics & Recycling		55.17%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		1,837.68		0.00	1,837.68
Total Diverted		1,035.23		0.00	1,035.23
Total Diversion Rate		36.03%			36.03%
RSMC Collection					
Single-Family Diversion Percentage					55.17%
Commercial Diversion Percentage					25.48%
Overall Diversion Percentage					36.03%

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Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
EAST PALO ALTO					
Commercial					
Commercial Solid Waste	RSMC	151.67		0.00	151.67
Commercial Recycling	RSMC	41.71	0.00%	0.00	41.71
Commercial Organics	RSMC	21.55	0.00%	0.00	21.55
Subtotal - Disposed		151.67		0.00	151.67
Subtotal - Diverted		63.26		0.00	63.26
MFD					
MFD Solid Waste	RSMC	149.36		0.00	149.36
MFD Recycling	RSMC	6.41	0.00%	0.00	6.41
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		149.36		0.00	149.36
Subtotal - Diverted		6.41		0.00	6.41
Roll-Off					
Roll-Off Solid Waste	RSMC	58.65		0.00	58.65
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		58.65		0.00	58.65
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	434.03		0.00	434.03
Residential Curbside Recycling	RSMC	91.07	0.00%	0.00	91.07
Residential Curbside Organics	RSMC	218.37	0.00%	0.00	218.37
Subtotal - Disposed		434.03		0.00	434.03
Subtotal - Diverted		309.44		0.00	309.44
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		29.43%			
MFD Recycling Rate		4.12%			
Roll-Off Recycling Rate		0.00%			
Residential Organics & Recycling		41.62%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		793.71		0.00	793.71
Total Diverted		379.11		0.00	379.11
Total Diversion Rate		32.32%			32.32%
RSMC Collection					
Single-Family Diversion Percentage					41.62%
Commercial Diversion Percentage					16.23%
Overall Diversion Percentage					32.32%

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Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
FOSTER CITY					
Commercial					
Commercial Solid Waste	RSMC	340.12		0.00	340.12
Commercial Recycling	RSMC	64.62	0.00%	0.00	64.62
Commercial Organics	RSMC	119.00	0.00%	0.00	119.00
Subtotal - Disposed		340.12		0.00	340.12
Subtotal - Diverted		183.62		0.00	183.62
MFD					
MFD Solid Waste	RSMC	285.14		0.00	285.14
MFD Recycling	RSMC	16.70	0.00%	0.00	16.70
MFD Organics	RSMC	1.04	0.00%	0.00	1.04
Subtotal - Disposed		285.14		0.00	285.14
Subtotal - Diverted		17.74		0.00	17.74
Roll-Off					
Roll-Off Solid Waste	RSMC	154.87		0.00	154.87
Roll-Off Recycling	RSMC	3.16	0.00%	0.00	3.16
Roll-Off Organics	RSMC	28.02	0.00%	0.00	28.02
Subtotal - Disposed		154.87		0.00	154.87
Subtotal - Diverted		31.18		0.00	31.18
Residential					
Residential Solid Waste	RSMC	231.33		0.00	231.33
Residential Curbside Recycling	RSMC	167.64	0.00%	0.00	167.64
Residential Curbside Organics	RSMC	160.44	0.00%	0.00	160.44
Subtotal - Disposed		231.33		0.00	231.33
Subtotal - Diverted		328.08		0.00	328.08
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		35.06%			
MFD Recycling Rate		5.86%			
Roll-Off Recycling Rate		16.76%			
Residential Organics & Recycling		58.65%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		1,011.46		0.00	1,011.46
Total Diverted		560.62		0.00	560.62
Total Diversion Rate		35.66%			35.66%
RSMC Collection					
Single-Family Diversion Percentage					58.65%
Commercial Diversion Percentage					22.96%
Overall Diversion Percentage					35.66%

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Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
HILLSBOROUGH					
Commercial					
Commercial Solid Waste	RSMC	60.16		0.00	60.16
Commercial Recycling	RSMC	21.07	0.00%	0.00	21.07
Commercial Organics	RSMC	26.70	0.00%	0.00	26.70
Subtotal - Disposed		60.16		0.00	60.16
Subtotal - Diverted		47.77		0.00	47.77
MFD					
MFD Solid Waste	RSMC	0.85		0.00	0.85
MFD Recycling	RSMC	0.00	0.00%	0.00	0.00
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.85		0.00	0.85
Subtotal - Diverted		0.00		0.00	0.00
Roll-Off					
Roll-Off Solid Waste	RSMC	5.24		0.00	5.24
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	7.54	0.00%	0.00	7.54
Subtotal - Disposed		5.24		0.00	5.24
Subtotal - Diverted		7.54		0.00	7.54
Residential					
Residential Solid Waste	RSMC	370.31		0.00	370.31
Residential Curbside Recycling	RSMC	370.42	0.00%	0.00	370.42
Residential Curbside Organics	RSMC	243.90	0.00%	0.00	243.90
Subtotal - Disposed		370.31		0.00	370.31
Subtotal - Diverted		614.32		0.00	614.32
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		44.26%			
MFD Recycling Rate		0.00%			
Roll-Off Recycling Rate		59.00%			
Residential Organics & Recycling		62.39%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		436.56		0.00	436.56
Total Diverted		669.63		0.00	669.63
Total Diversion Rate		60.53%			60.53%
RSMC Collection					
Single-Family Diversion Percentage					62.39%
Commercial Diversion Percentage					45.50%
Overall Diversion Percentage					60.53%

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Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
MENLO PARK					
Commercial					
Commercial Solid Waste	RSMC	953.73		0.00	953.73
Commercial Recycling	RSMC	181.04	0.00%	0.00	181.04
Commercial Organics	RSMC	276.47	0.00%	0.00	276.47
Subtotal - Disposed		953.73		0.00	953.73
Subtotal - Diverted		457.51		0.00	457.51
MFD					
MFD Solid Waste	RSMC	169.50		0.00	169.50
MFD Recycling	RSMC	11.99	0.00%	0.00	11.99
MFD Organics	RSMC	1.96	0.00%	0.00	1.96
Subtotal - Disposed		169.50		0.00	169.50
Subtotal - Diverted		13.95		0.00	13.95
Roll-Off					
Roll-Off Solid Waste	RSMC	50.84		0.00	50.84
Roll-Off Recycling	RSMC	53.03	0.00%	0.00	53.03
Roll-Off Organics	RSMC	12.74	0.00%	0.00	12.74
Subtotal - Disposed		50.84		0.00	50.84
Subtotal - Diverted		65.77		0.00	65.77
Residential					
Residential Solid Waste	RSMC	313.05		0.00	313.05
Residential Curbside Recycling	RSMC	221.28	0.00%	0.00	221.28
Residential Curbside Organics	RSMC	510.76	0.00%	0.00	510.76
Subtotal - Disposed		313.05		0.00	313.05
Subtotal - Diverted		732.04		0.00	732.04
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		32.42%			
MFD Recycling Rate		7.60%			
Roll-Off Recycling Rate		56.40%			
Residential Organics & Recycling		70.05%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		1,487.12		0.00	1,487.12
Total Diverted		1,269.27		0.00	1,269.27
Total Diversion Rate		46.05%			46.05%
RSMC Collection					
Single-Family Diversion Percentage					70.05%
Commercial Diversion Percentage					31.39%
Overall Diversion Percentage					46.05%

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Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
NORTH FAIR OAKS					
Commercial					
Commercial Solid Waste	RSMC	163.00		0.00	163.00
Commercial Recycling	RSMC	35.91	0.00%	0.00	35.91
Commercial Organics	RSMC	28.77	0.00%	0.00	28.77
Subtotal - Disposed		163.00		0.00	163.00
Subtotal - Diverted		64.68		0.00	64.68
MFD					
MFD Solid Waste	RSMC	27.95		0.00	27.95
MFD Recycling	RSMC	1.22	0.00%	0.00	1.22
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		27.95		0.00	27.95
Subtotal - Diverted		1.22		0.00	1.22
Roll-Off					
Roll-Off Solid Waste	RSMC	0.00		0.00	0.00
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	182.34		0.00	182.34
Residential Curbside Recycling	RSMC	59.89	0.00%	0.00	59.89
Residential Curbside Organics	RSMC	132.91	0.00%	0.00	132.91
Subtotal - Disposed		182.34		0.00	182.34
Subtotal - Diverted		192.80		0.00	192.80
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		28.41%			
MFD Recycling Rate		4.18%			
Roll-Off Recycling Rate		0.00%			
Residential Organics & Recycling		51.39%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		373.29		0.00	373.29
Total Diverted		258.70		0.00	258.70
Total Diversion Rate		40.93%			40.93%
RSMC Collection					
Single-Family Diversion Percentage					51.39%
Commercial Diversion Percentage					25.66%
Overall Diversion Percentage					40.93%

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Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
REDWOOD CITY					
Commercial					
Commercial Solid Waste	RSMC	1,338.22		0.00	1,338.22
Commercial Recycling	RSMC	282.77	0.00%	0.00	282.77
Commercial Organics	RSMC	173.84	0.00%	0.00	173.84
Subtotal - Disposed		1,338.22		0.00	1,338.22
Subtotal - Diverted		456.61		0.00	456.61
MFD					
MFD Solid Waste	RSMC	306.76		0.00	306.76
MFD Recycling	RSMC	21.33	0.00%	0.00	21.33
MFD Organics	RSMC	5.71	0.00%	0.00	5.71
Subtotal - Disposed		306.76		0.00	306.76
Subtotal - Diverted		27.04		0.00	27.04
Roll-Off					
Roll-Off Solid Waste	RSMC	312.88		0.00	312.88
Roll-Off Recycling	RSMC	4.70	0.00%	0.00	4.70
Roll-Off Organics	RSMC	44.55	0.00%	0.00	44.55
Subtotal - Disposed		312.88		0.00	312.88
Subtotal - Diverted		49.25		0.00	49.25
Residential					
Residential Solid Waste	RSMC	737.42		0.00	737.42
Residential Curbside Recycling	RSMC	446.47	0.00%	0.00	446.47
Residential Curbside Organics	RSMC	715.18	0.00%	0.00	715.18
Subtotal - Disposed		737.42		0.00	737.42
Subtotal - Diverted		1,161.65		0.00	1,161.65
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		25.44%			
MFD Recycling Rate		8.10%			
Roll-Off Recycling Rate		13.60%			
Residential Organics & Recycling		61.17%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		2,695.28		0.00	2,695.28
Total Diverted		1,694.55		0.00	1,694.55
Total Diversion Rate		38.60%			38.60%
RSMC Collection					
Single-Family Diversion Percentage					61.17%
Commercial Diversion Percentage					21.40%
Overall Diversion Percentage					38.60%

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Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
SAN CARLOS					
Commercial					
Commercial Solid Waste	RSMC	552.05		0.00	552.05
Commercial Recycling	RSMC	138.31	0.00%	0.00	138.31
Commercial Organics	RSMC	45.26	0.00%	0.00	45.26
Subtotal - Disposed		552.05		0.00	552.05
Subtotal - Diverted		183.57		0.00	183.57
MFD					
MFD Solid Waste	RSMC	43.65		0.00	43.65
MFD Recycling	RSMC	8.99	0.00%	0.00	8.99
MFD Organics	RSMC	0.70	0.00%	0.00	0.70
Subtotal - Disposed		43.65		0.00	43.65
Subtotal - Diverted		9.69		0.00	9.69
Roll-Off					
Roll-Off Solid Waste	RSMC	79.82		0.00	79.82
Roll-Off Recycling	RSMC	12.20	0.00%	0.00	12.20
Roll-Off Organics	RSMC	8.01	0.00%	0.00	8.01
Subtotal - Disposed		79.82		0.00	79.82
Subtotal - Diverted		20.21		0.00	20.21
Residential					
Residential Solid Waste	RSMC	334.84		0.00	334.84
Residential Curbside Recycling	RSMC	258.67	0.00%	0.00	258.67
Residential Curbside Organics	RSMC	366.55	0.00%	0.00	366.55
Subtotal - Disposed		334.84		0.00	334.84
Subtotal - Diverted		625.22		0.00	625.22
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		24.95%			
MFD Recycling Rate		18.17%			
Roll-Off Recycling Rate		20.20%			
Residential Organics & Recycling		65.12%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		1,010.36		0.00	1,010.36
Total Diverted		838.69		0.00	838.69
Total Diversion Rate		45.36%			45.36%
RSMC Collection					
Single-Family Diversion Percentage					65.12%
Commercial Diversion Percentage					24.01%
Overall Diversion Percentage					45.36%

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Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
SAN MATEO					
Commercial					
Commercial Solid Waste	RSMC	1,519.04		0.00	1,519.04
Commercial Recycling	RSMC	330.33	0.00%	0.00	330.33
Commercial Organics	RSMC	215.20	0.00%	0.00	215.20
Subtotal - Disposed		1,519.04		0.00	1,519.04
Subtotal - Diverted		545.53		0.00	545.53
MFD					
MFD Solid Waste	RSMC	571.99		0.00	571.99
MFD Recycling	RSMC	45.21	0.00%	0.00	45.21
MFD Organics	RSMC	6.06	0.00%	0.00	6.06
Subtotal - Disposed		571.99		0.00	571.99
Subtotal - Diverted		51.27		0.00	51.27
Roll-Off					
Roll-Off Solid Waste	RSMC	317.33		0.00	317.33
Roll-Off Recycling	RSMC	47.18	0.00%	0.00	47.18
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		317.33		0.00	317.33
Subtotal - Diverted		47.18		0.00	47.18
Residential					
Residential Solid Waste	RSMC	807.71		0.00	807.71
Residential Curbside Recycling	RSMC	696.53	0.00%	0.00	696.53
Residential Curbside Organics	RSMC	825.16	0.00%	0.00	825.16
Subtotal - Disposed		807.71		0.00	807.71
Subtotal - Diverted		1,521.69		0.00	1,521.69
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		26.42%			
MFD Recycling Rate		8.23%			
Roll-Off Recycling Rate		12.94%			
Residential Organics & Recycling		65.33%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		3,216.07		0.00	3,216.07
Total Diverted		2,165.67		0.00	2,165.67
Total Diversion Rate		40.24%			40.24%
RSMC Collection					
Single-Family Diversion Percentage					65.33%
Commercial Diversion Percentage					21.10%
Overall Diversion Percentage					40.24%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	February			Net Tons
		Tons Collected	Contamination Percentage	Contamination Tonnage	
SAN MATEO COUNTY					
Commercial					
Commercial Solid Waste	RSMC	79.53		0.00	79.53
Commercial Recycling	RSMC	16.97	0.00%	0.00	16.97
Commercial Organics	RSMC	8.09	0.00%	0.00	8.09
Subtotal - Disposed		79.53		0.00	79.53
Subtotal - Diverted		25.06		0.00	25.06
MFD					
MFD Solid Waste	RSMC	6.03		0.00	6.03
MFD Recycling	RSMC	0.25	0.00%	0.00	0.25
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		6.03		0.00	6.03
Subtotal - Diverted		0.25		0.00	0.25
Roll-Off					
Roll-Off Solid Waste	RSMC	0.00		0.00	0.00
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	184.69		0.00	184.69
Residential Curbside Recycling	RSMC	132.68	0.00%	0.00	132.68
Residential Curbside Organics	RSMC	245.27	0.00%	0.00	245.27
Subtotal - Disposed		184.69		0.00	184.69
Subtotal - Diverted		377.95		0.00	377.95
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		23.96%			
MFD Recycling Rate		3.98%			
Roll-Off Recycling Rate		0.00%			
Residential Organics & Recycling		67.17%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		270.25		0.00	270.25
Total Diverted		403.26		0.00	403.26
Total Diversion Rate		59.87%			59.87%
RSMC Collection					
Single-Family Diversion Percentage					67.17%
Commercial Diversion Percentage					22.83%
Overall Diversion Percentage					59.87%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	February			
		Tons Collected	Contamination Percentage	Contamination Tonnage	Net Tons
WEST BAY					
Commercial					
Commercial Solid Waste	RSMC	32.18		0.00	32.18
Commercial Recycling	RSMC	7.35	0.00%	0.00	7.35
Commercial Organics	RSMC	2.56	0.00%	0.00	2.56
Subtotal - Disposed		32.18		0.00	32.18
Subtotal - Diverted		9.91		0.00	9.91
MFD					
MFD Solid Waste	RSMC	1.47		0.00	1.47
MFD Recycling	RSMC	0.11	0.00%	0.00	0.11
MFD Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		1.47		0.00	1.47
Subtotal - Diverted		0.11		0.00	0.11
Roll-Off					
Roll-Off Solid Waste	RSMC	0.00		0.00	0.00
Roll-Off Recycling	RSMC	0.00	0.00%	0.00	0.00
Roll-Off Organics	RSMC	0.00	0.00%	0.00	0.00
Subtotal - Disposed		0.00		0.00	0.00
Subtotal - Diverted		0.00		0.00	0.00
Residential					
Residential Solid Waste	RSMC	65.26		0.00	65.26
Residential Curbside Recycling	RSMC	68.14	0.00%	0.00	68.14
Residential Curbside Organics	RSMC	141.95	0.00%	0.00	141.95
Subtotal - Disposed		65.26		0.00	65.26
Subtotal - Diverted		210.09		0.00	210.09
Member Agency Vehicles					
Member Agency Solid Waste	SBR				
Member Agency Recycling	SBR				
Member Agency Organics	SBR				
Member Agency Inert / C&D	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		23.54%			
MFD Recycling Rate		6.96%			
Roll-Off Recycling Rate		0.00%			
Residential Organics & Recycling		76.30%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		98.91		0.00	98.91
Total Diverted		220.11		0.00	220.11
Total Diversion Rate		69.00%			69.00%
RSMC Collection					
Single-Family Diversion Percentage					76.30%
Commercial Diversion Percentage					22.94%
Overall Diversion Percentage					69.00%

Recology San Mateo County
 Monthly Tonnage Report
 Rate Year 2011
 Summary

Member Agency/Type	Data Source	February			
		Tons Collected	Contamination Percentage	Contamination Tonnage	Net Tons
TOTAL SBWMA					
Commercial					
Commercial Solid Waste	RSMC	6,065.65		0.00	6,065.65
Commercial Recycling	RSMC	1,416.67	0.00%	0.00	1,416.67
Commercial Organics	RSMC	1,175.16	0.00%	0.00	1,175.16
Subtotal - Disposed		6,065.65		0.00	6,065.65
Subtotal - Diverted		2,591.83		0.00	2,591.83
MFD					
MFD Solid Waste	RSMC	1,775.83		0.00	1,775.83
MFD Recycling	RSMC	136.99	0.00%	0.00	136.99
MFD Organics	RSMC	18.52	0.00%	0.00	18.52
Subtotal - Disposed		1,775.83		0.00	1,775.83
Subtotal - Diverted		155.51		0.00	155.51
Roll-Off					
Roll-Off Solid Waste	RSMC	1,626.57		0.00	1,626.57
Roll-Off Recycling	RSMC	130.58	0.00%	0.00	130.58
Roll-Off Organics	RSMC	132.77	0.00%	0.00	132.77
Subtotal - Disposed		1,626.57		0.00	1,626.57
Subtotal - Diverted		263.35		0.00	263.35
Residential					
Residential Solid Waste	RSMC	4,537.00		0.00	4,537.00
Residential Curbside Recycling	RSMC	3,127.66	0.00%	0.00	3,127.66
Residential Curbside Organics	RSMC	4,632.84	0.00%	0.00	4,632.84
Subtotal - Disposed		4,537.00		0.00	4,537.00
Subtotal - Diverted		7,760.50		0.00	7,760.50
Member Agency Vehicles					
Member Agency Solid Waste	SBR	0.00			
Member Agency Recycling	SBR	0.00			
Member Agency Organics	SBR	0.00			
Member Agency Inert / C&D	SBR	0.00			
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Transfer Station / Third Party/ Other Transfer Station Diversion					
Self-Haul Solid Waste	SBR				
MRF Residue					
Buyback Recycling	SBR				
Self-Haul Green Waste	SBR				
Self-Haul Inert / C&D	SBR				
Other Transfer Station Diversion	SBR				
Subtotal - Disposed		0.00			
Subtotal - Diverted		0.00			
Commercial Recycling Rate		29.94%			
MFD Recycling Rate		8.05%			
Roll-Off Recycling Rate		13.93%			
Residential Organics & Recycling		63.11%			
Member Agency Recycling Rate		0.00%			
Transfer Station Diversion Rate		0.00%			
Total Disposed		14,005.05		0.00	14,005.05
Total Diverted		10,771.19		0.00	10,771.19
Total Diversion Rate		43.47%			43.47%
RSMC Collection					
Single-Family Diversion Percentage					63.11%
Commercial Diversion Percentage					24.13%
Overall Diversion Percentage					43.47%

Recology San Mateo County
 Inquiry, Service Request and
 Complaint Summary
 Rate Year 2011

	Single-Family Missed Pick-Up Initial Complaints 8.02.B.2				Single-Family Missed Pick-Up Collection Events 8.02.B.2				Excessive Noise 8.02.J				Discourteous Behavior 8.06.J				Property Damage 8.02.H				Spills 8.02.I				
	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	
Atherton	38	31	0	69	15	2	0	17	0	0	0	0	0	1	0	0	1	0	1	0	1	2	0	0	2
Belmont	32	25	0	57	9	0	0	9	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3	0	4
Burlingame	45	36	0	81	13	8	0	21	0	1	0	1	0	1	0	2	0	2	4	0	0	4	0	0	4
East Palo Alto	11	11	0	22	2	3	0	5	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Foster City	27	33	0	60	5	5	0	10	0	1	0	1	0	0	0	0	0	0	1	0	0	0	0	0	1
Hillsborough	61	20	0	81	16	5	0	21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Menlo Park	43	19	0	62	6	3	0	9	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0
North Fair Oaks	18	10	0	28	9	2	0	11	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1
Redwood City	94	60	0	154	35	8	0	43	0	0	0	0	0	3	0	3	1	2	0	3	5	4	0	0	9
San Carlos	70	43	0	113	18	10	0	28	0	2	0	2	1	2	0	3	2	2	0	4	8	3	0	0	11
San Mateo	103	67	0	170	20	7	0	27	0	5	0	5	0	2	0	2	0	0	0	0	10	1	0	0	11
San Mateo County	38	15	0	53	13	0	0	13	0	0	0	0	0	0	0	0	1	1	0	1	2	0	0	0	2
West Bay	17	1	0	18	8	0	0	8	0	0	0	0	0	0	0	0	1	0	0	1	1	0	0	0	1
Totals	597	371	0	968	169	53	0	222	0	10	0	10	1	9	0	10	4	8	0	12	36	11	0	0	47

	On-call Bulky Item Collection 5.05				Extra/Overage Requests 8.02.G				Recycling Tote-Bag Request 5.03.B.2				Information requests 7.02.A				Billing Concerns			
	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1
Atherton	7	12	0	19	38	0	0	38	0	0	0	0	528	131	0	659	32	98	0	130
Belmont	48	74	0	122	81	8	0	89	2	2	0	4	814	245	0	1059	19	87	0	106
Burlingame	57	85	0	142	62	7	0	69	3	1	0	4	959	359	0	1318	52	484	0	536
East Palo Alto	37	58	0	95	31	2	0	33	2	0	0	2	250	85	0	335	4	17	0	21
Foster City	46	99	0	145	55	6	0	61	2	2	0	4	662	199	0	861	22	68	0	90
Hillsborough	19	33	0	52	52	2	0	54	0	0	0	0	679	200	0	879	14	43	0	57
Menlo Park	43	70	0	113	73	8	0	81	8	0	0	8	973	410	0	1383	21	201	0	222
North Fair Oaks	11	24	0	35	28	7	0	35	2	0	0	2	275	84	0	359	1	25	0	26
Redwood City	138	191	0	329	100	13	0	113	3	0	0	3	1575	490	0	2065	19	37	0	56
San Carlos	62	94	0	156	55	14	0	69	0	0	0	0	1743	604	0	2347	148	373	0	521
San Mateo	165	276	0	441	158	29	0	187	1	0	0	1	2459	891	0	3350	62	309	0	371
San Mateo County	36	39	0	75	26	4	0	30	0	0	0	0	454	117	0	571	12	50	0	62
West Bay	21	31	0	52	10	0	0	10	0	0	0	0	215	64	0	279	8	27	0	35
Totals	690	1,086	0	1,776	769	100	0	869	23	5	0	28	11,586	3,879	0	15,465	414	1,819	0	2,233

Recology San Mateo County
 Call Center Data and
 Quality Assurance Calls
 Rate Year 2011

SBWMA Service Area	Number of Calls Received	Number of Calls Answered	Number of Calls Dropped	Percentage of Calls Dropped	Average Hold Time in seconds	Percentage of Calls Answered in Thirty Seconds	Number of Quality Assurance Calls Made
January	56,085	47,813	8,272	14.75%	117.34	32.39%	204
February	27,460	25,719	1,741	6.34%	39.53	75.85%	209
March	0	0	0	0.00%	0	0.00%	0

Recology San Mateo County
 On-Site Customer Assessments,
 Visual Audits and Recycling
 Tote-Bags Delivered
 Rate Year 2011

	Number of On-site Assessments 7.04.E				Number of Visual Audits 7.06				Recycling Tote-Bags Delivered			
	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1	Jan	Feb	Mar	Qrt 1
Atherton	0	1	0	1	0	0	0	0	0	0	0	0
Belmont	3	32	0	35	0	0	0	0	0	0	0	0
Burlingame	2	17	0	19	0	0	0	0	0	0	0	0
East Palo Alto	1	11	0	12	0	0	0	0	0	0	0	0
Foster City	3	18	0	21	0	0	0	0	0	0	0	0
Hillsborough	0	0	0	0	0	0	0	0	0	0	0	0
Menlo Park	4	38	0	42	0	0	0	0	0	0	0	0
North Fair Oaks	2	6	0	8	0	0	0	0	0	0	0	0
Redwood City	7	47	0	54	0	0	0	0	0	0	0	0
San Carlos	2	25	0	27	0	0	0	0	0	0	0	0
San Mateo	2	37	0	39	0	0	0	0	0	0	0	0
San Mateo County	0	9	0	9	0	0	0	0	0	0	0	0
West Bay	1	0	0	1	0	0	0	0	0	0	0	0
Totals	27	241	0	268	0	0	0	0	0	0	0	0



NEW BUSINESS



STAFF REPORT

To: SBWMA Board Members
From: Kevin McCarthy, Executive Director
Marshall Moran, Finance Manager
Date: March 24, 2011 Board of Director's Meeting
Subject: Resolution Approving Mid-Year Projections for FY2011

Recommendation

It is recommended that the SBWMA Board of Directors approve Resolution No. 2011-05 attached hereto authorizing the following action:

- o Approval of revised mid-year revenue and expenditures projections for FY2011

Attachment A contains budget worksheets providing line item detail for all projected revenues and expenditures. Capital spending is not addressed in this mid-year review.

Analysis

Staff has conducted a thorough analysis of year-to-date revenues and expenditures as previously reviewed by the Board at the January 27, 2011 Board meeting.

Budget Variances

As detailed under "Fiscal Impact" we are projecting net income of \$270,695 which is below our approved budgeted net income of \$577,444. This negative variance of \$306,749 is 0.7% of Total Revenue and is due primarily to the following factors:

- \$733,800 lower projected tipping fee revenue due to lower inbound volumes (to the transfer station) and the Board's November 18, 2010 action to reduce the budgeted franchise solid waste tipping fee increase from \$9/ton to \$6/ton; this reduced tipping fee revenues by \$283,000.
- \$826,600 increase in interim offsite MRF processing costs (for Smurfit) due to a two-month delay in commencement of onsite MRF operations at Shoreway; this delay was already shared with the Board in prior staff updates and in the November 2010 bond proforma update.

These negative variances are offset somewhat from higher projected commodity revenues of \$145,494, lower SBWMA program budget expenses of \$287,900, lower South Bay Recycling (SBR) operating expenses of \$315,600, and lower disposal and processing costs of \$278,800.

These net income projections are improved since the January 27, 2011 Board meeting due to the following adjustments detailed on the next page:

MID-YEAR BUDGET CHANGES		
Change from January to February to March Projected Net Operating Income		
January Projected Net Operating Income	160,120	
E-Recycling revenue	64,759	Additional revenue that used to go to Allied
Shoreway remediation	86,000	Expense moved to Allied settlement fund accrual
Ox Mtn. tipper maintenance	(9,000)	New Shoreway ops. expense identified
Insurance	(12,000)	Actual renewal policy with higher property values
February Projected Net Operating Income	289,879	
Reduce insurance for final proposal	12,000	Final renewal of insurance policy
Increase HF&H Rate Application expense	(12,000)	Higher expense for Allied 2010 rate review
Sewer repair expense at Shoreway	(19,184)	Recent one-time expense for sewer repair
March Projected Net Operating Income	270,695	

Background

On June 24, 2010 the South Bayside Waste Management Authority (SBWMA) Board of Directors adopted the FY 2011 Operating Budget.

Fiscal Impact

The following tables represent FY 2011 revenues and expenditures, actual receipts and payments through December 31, 2010, and year-end projections through June 30, 2011.

FY 2011 NET INCOME				
<u>Revenues</u>	<u>FY 2011 Adopted Budget</u>	<u>FY 2011 Year-to-date Totals</u>	<u>FY 2011 Year End Projections</u>	<u>Variance</u>
Total Revenues	\$41,486,600	\$14,853,238	\$41,061,529	(\$425,071)
Total Expenditures	\$40,909,156	\$15,332,372	\$40,790,834	\$118,322
Net Gain/(Loss):	\$577,444	N/A	\$270,695	(\$306,749)

FY 2011 REVENUES				
<u>Revenues</u>	<u>FY 2011 Adopted Budget</u>	<u>FY 2011 Year-to-date Totals</u>	<u>FY 2011 Year End Projections</u>	<u>Variance</u>
Tip Fee Revenues	\$30,177,400	\$11,920,300	\$29,443,600	(\$733,800)
Commodity Sales Revenues	\$10,788,200	\$2,648,180	\$10,933,694	\$145,494
Interest Income	\$200,900	\$91,582	\$223,600	\$22,700
HHW and Other Revenue	\$320,100	\$193,176	\$460,635	\$140,535
Total Revenues:	\$41,486,600	\$14,853,238	\$41,061,529	(\$425,071)

FY 2011 EXPENDITURES

<u>Expenditures</u>	<u>FY 2011 Adopted Budget*</u>	<u>FY 2011 Year-to-date Totals</u>	<u>FY 2011 Year End Projections</u>	<u>Variance</u>
Administrative Expenses	\$1,628,750	\$765,770	\$1,617,850	\$10,900
Contract Compliance & Support	\$1,200,000	\$426,841	\$1,084,000	\$116,000
Recycling & AB 939 Compliance	\$949,000	\$240,701	\$788,000	\$161,000
Collection Operations	\$360,100	\$157,850	\$397,000	(\$36,900)
Total SBWMA Expenses:	\$4,137,850	\$1,591,162	\$3,886,850	\$251,000
Shoreway Operations**:	\$36,771,306	\$13,741,211	\$36,903,984	(\$132,678)
Total Expenses:	\$40,909,156	\$15,332,372	\$40,790,834	\$118,322

*Exclusive of capital project expenses
 ** See breakout of expenses below

FY 2011 EXPENDITURE DETAIL FOR SHOREWAY OPERATIONS

<u>Expenditures</u>	<u>FY 2011 Adopted Budget</u>	<u>FY 2011 Year-to-date Totals</u>	<u>FY 2011 Year End Projections</u>	<u>Variance</u>
Allied Operating Contract	\$13,976,000	\$10,921,374	\$13,899,000	(\$77,000)
SBR Compensation	\$7,813,000	\$0	\$7,497,400	(\$315,600)
Disposal and Processing	\$6,642,700	\$0	\$6,363,900	(\$278,800)
Ox Mtn. Tipper Maintenance	\$0	\$0	\$9,000	\$9,000
Interim Offsite MRF Processing	\$3,543,900	\$1,643,928	\$4,370,500	\$826,600
Insurance Shoreway	\$120,000	(43)	\$120,000	0
Shoreway Facility Costs	\$15,806	\$0	\$19,184	\$3,378
Debt Service Bond Interest	\$3,177,900	\$579,644	\$3,177,900	0
Taxes (Sewer)	\$45,000	\$38,893	\$45,000	0
Franchise Fee (San Carlos)	\$1,437,000	\$557,415	\$1,402,100	(\$34,900)
Total Shoreway Operations:	\$36,771,306	\$13,741,211	\$36,903,984	(\$132,678)

The Allied Operating Contract expense includes the SBWMA paying off half or \$671,000 of the 2009 Balancing Account total amount owed to Allied of \$1,342,723 per the HF&H Consultants Operations Rate Report; the remaining portion of the 2009 balancing account will be paid off in the first half (i.e., July-December) of FY 2012. These payments will be made quarterly to Allied Waste.

None of the 2010 estimated Allied Waste Balancing Account of \$871,555 is included in FY2011 expense since the final amount is unknown and payment will begin after the final amount is approved by the Board in September 2011. As part of adoption of the FY2012 budget, staff will make a recommendation on the repayment schedule for the 2010 Allied Waste balancing account; it is likely to be a quarterly repayment schedule starting in the 2nd quarter of FY 2012.

Attachments:

Resolution 2011- 05

FY2011 Mid Year Projections



RESOLUTION NO. 2011-05

RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY BOARD OF DIRECTORS APPROVING MID YEAR BUDGET ADJUSTMENTS FOR FISCAL YEAR 2010/2011

WHEREAS, the South Bayside Waste Management Authority proposed budget adjustments as presented is balanced and provided sufficient funds for normal operations.

NOW THEREFORE, BE IT RESOLVED, the South Bayside Waste Management Authority hereby approves the adjustments to the fiscal year 2010/2011 operating budget.

PASSED AND ADOPTED by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the this 24th day of March, 2011, by the following vote:

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton					Menlo Park				
Belmont					Redwood City				
Burlingame					San Carlos				
East Palo Alto					San Mateo				
Foster City					County of San Mateo				
Hillsborough					West Bay Sanitary Dist				

I HEREBY CERTIFY that the foregoing Resolution No. 2011-05 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on March 24, 2011.

ATTEST:

Brian Moura, Chairperson of SBWMA

Cathy Hidalgo, Acting Board Secretary

**SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
REVENUE SUMMARY**

FY 2011 APPROVED BUDGET

REVENUES BY MAJOR CATEGORY					
REVENUE SUMMARY	APPROVED FY 2010-2011	Revenue YTD 12/2010	Mid Year Proj. FY 2010-2011	Variance	Notes
ADMINISTRATIVE REVENUES					
409100 INVESTMENT INCOME	200,900	91,582	223,600	22,700	
409101 INVESTMENT (GASB 31) MARKET VALUE ADJ					
409200 INTEREST INCOME					
TOTAL ADMINISTRATIVE	200,900	91,582	223,600	22,700	
OPERATIONS					
480007 TIPPING FEES	30,177,400	11,920,300	29,443,600	(733,800)	Lower SW Franchise Tip Fees vs. Budget (\$283k); lower tons
480023 COMMODITY SALES	10,788,200	2,648,180	10,933,694	145,494	w/ October '10 actual deduction (NA for FY2011)
480024 COMMODITY REVENUE SHARE - NEW OX MOUNTAIN				-	
480025 E-RECYCLING REVENUE - NEW			64,759	64,759	
480031 HHW DOOR TO DOOR COLLECTION SERVICE	320,100	166,300	357,000	36,900	incl: SC, Hills, Bel, CSM, MP, EPA, WB
480008 MISCELLANEOUS REVENUE		26,876	38,876	38,876	Difference between RSMC & Allied on Comm. Outreach Dept.
TOTAL OPERATIONS	41,285,700	14,761,656	40,837,929	(447,771)	
TOTAL OPERATING REVENUES	41,486,600	14,853,238	41,061,529	(425,071)	
MISCELLANEOUS - EQPT AUCTION					
TOTAL REVENUE	41,486,600	14,853,238	41,061,529	(425,071)	
NET OPERATING INCOME / <LOSS>	577,444		270,695	(306,749)	
PROGRAM SPECIFIC BUDGET					
SHOREWAY REMEDIATION MONITORING	250,000 (250,000)				Funds from Allied Settlement of \$1.5M FY10 Estimated Environmental Costs for FY11
TOTAL PROGRAM SPECIFIC BUDGET	-				

GENERAL OPERATING EXPENSES BY MAJOR CATEGORY							
EXPENDITURE SUMMARY			APPROVED FY 2010-2011	Spent to Date FY 2010-2011	Mid Year Proj. FY 2010-2011	Variance	Notes
ADMINISTRATIVE EXPENSES							
520305	520305	ADMINISTRATIVE STAFF	592,600	280,258	585,200	(7,400)	New hire declined medical benefit coverage
520306	520306	AB 939 PROGRAM STAFF	586,900	276,356	599,900	13,000	Unbudgeted PERS benefits added
520328	520328	EMPLOYEE RECRUITMENT/HR SUPPORT	5,000	1,438	5,000	-	
520337	520337	PEO COST (HR & PR FEES)	20,100	14,053	18,600	(1,500)	Reduced LGS fees
520312	520312	BOARD COUNSEL	60,000	11,623	45,000	(15,000)	
520300	520300	BOARD MEETINGS & RECORDINGS	6,000	1,286	5,000	(1,000)	Reduced Millbrae TV fees
520310	520310	ACCOUNTING SERVICES	110,000	50,000	110,000	-	
520334	520334	INFORMATION SYSTEMS	27,000	20,822	32,000	5,000	IT Upgrades (new server)
520338	520338	WEBSITE	10,100	7,582	10,100	-	
520301	520301	ANNUAL AUDIT	15,000	5,683	15,000	-	
520701	520701	D&O INSURANCE	35,000	19,237	35,000	-	
520202	520202	BANK FEES	12,000	4,452	12,000	-	
520203	520203	RENT	50,000	23,722	50,000	-	
520204	520204	PRINTING AND POSTAGE	200	89	200	-	
520107	520107	UTILITIES & PHONE	18,000	6,589	18,000	-	
520905	520905	OFFICE/TENANT IMPROVEMENTS	3,000	2,876	3,000	-	
520201	520201	OFFICE SUPPLIES	18,000	12,338	18,000	-	
520215	520215	OFFICE EQUIPMENT COSTS	17,000	6,464	18,500	1,500	Increase in Ricoh copier lease
520504	520504	PUBLICATIONS & PUBLIC NOTICES	2,000	2,088	2,000	-	
520501	520501	PROFESSIONAL DUES & MEMBERSHIPS	2,000	110	2,000	-	
520801	520801	VEHICLE MILEAGE & TOLLS	350	111	350	-	
520105	520105	CELL PHONES	6,000	2,845	5,500	(500)	
520503	520503	CONFERENCE & MEETINGS	12,000	6,487	11,000	(1,000)	
520502	520502	TRAINING	5,000	1,263	4,000	(1,000)	
520511	520511	SPONSORSHIPS & DONATIONS	12,500	5,000	9,500	(3,000)	
522706	522706	COMPUTER PURCHASE	3,000	3,000	3,000	-	
TOTAL ADMINISTRATIVE			\$ 1,628,750	\$ 765,770	\$ 1,617,850	\$ (10,900)	
CONTRACT COMPLIANCE AND SUPPORT							
RATES							
520307	520307	RATE REVIEW	180,000	130,603	182,000	2,000	
TOTAL RATE REVIEW			180,000	130,603	182,000	2,000	
CONTRACTOR							
520308	520308	FACILITY IMPROVEMENT OVERSIGHT	40,000	10,913	35,000	(5,000)	David Langer
520309	520309	BUSINESS CONSULTANT/HF&H	-	-	-	-	
520309	520309	HCM01 CONTRACT MANAGEMENT SUPPORT	15,000	600	5,000	(10,000)	
520309	520309	HCN01 CONTRACT NEGOTIATIONS/LEGAL REVIEW	15,000	-	10,000	(5,000)	
520309	520309	HCS02 COLLECTION SERVICES RFP & IMPLEMENTATION	150,000	63,905	140,000	(10,000)	
520309	520309	HCS03 COLLECTION SERVICES PUBLIC EDUCATION FOR ROLLOUT	675,000	220,820	650,000	(25,000)	
520309	520309	HCS1B FACILITY RFP & IMPLEMENTATION	40,000	-	27,000	(13,000)	Joe Sloan
520309	520309	HSR01 SHOREWAY REMEDIATION LEGAL & TECHNICAL	40,000	-	-	(40,000)	Remediation cost charged to Remediation Reserve account
520329	520329	ANNUAL ALLIED PERFORMANCE HEARING	-	-	-	-	
520336	520336	QUARTERLY LOAD CONTAMINATION MONITORING	45,000	-	35,000	(10,000)	
TOTAL CONTRACTOR			1,020,000	296,237	902,000	(118,000)	
TOTAL CONTRACT COMPLIANCE & SUPPORT			\$ 1,200,000	\$ 426,841	\$ 1,084,000	\$ (116,000)	

GENERAL OPERATING EXPENSES BY MAJOR CATEGORY						
EXPENDITURE SUMMARY	APPROVED	Spent to Date	Mid Year Proj.	Variance	Notes	
	FY 2010-2011	FY 2010-2011	FY 2010-2011			
COLLECTION OPERATIONS				-		
522710 522710 HHW DOOR TO DOOR COLLECTION SERVICES	320,100	133,137	357,000	36,900	incl: SC, Hills, Bel, CSM, MP, EPA, WB	
522711 522711 CURBSIDE HOUSEHOLD BATTERY RECYCLING SERVICES	40,000	24,713	40,000	-		
TOTAL COLLECTION OPERATIONS	360,100	157,850	397,000	36,900		
TOTAL SBWMA PROGRAM BUDGET	\$ 4,137,850	\$ 1,591,162	\$ 3,886,850	\$ (251,000)		
SHOREWAY OPERATIONS						
522701 522701 OPERATING CONTRACT - ALLIED	13,976,000	10,921,374	13,899,000	(77,000)		
522712 522712 OPERATOR COMPENSATION - SBR	7,813,000	-	7,497,400	(315,600)		
522713 522713 DISPOSAL & PROCESSING COSTS	6,642,700	-	6,363,900	(278,800)		
522716 522716 MAINTENANCE - OX MTN TIPPER - NEW 2/11/11			9,000	9,000		
522708 522708 INTERIM OFFSITE MRF OPERATIONS	3,543,900	1,643,928	4,370,500	826,600		
520710 520710 INSURANCE SHOREWAY	120,000	(43)	120,000	-	updated property values	
522714 522714 SHOREWAY FACILITY COST	15,806	-	19,184	3,378	Sewer repair at Shoreway. SBR trailer rental & Hatcher	
521104 521104 DEBT SERVICE BOND INTEREST	3,177,900	579,644	3,177,900	-	Press Parking moved to MP capital.	
521117 521117 AMORTIZATION OF BOND ISSUANCE				-		
521118 521118 Revenue Bond Arbitrage				-		
520320 520320 BOND REFINANCING	-			-		
520324 520324 TAXES (SEWER)	45,000	38,893	45,000	-		
522702 522702 FRANCHISE FEE	1,437,000	557,415	1,402,100	(34,900)		
520327 520327 ARBITRAGE FEES				-		
TOTAL SHOREWAY OPERATIONS	\$ 36,771,306	13,741,210	36,903,984	132,678		
TOTAL OPERATING EXPENSES	\$ 40,909,156	\$ 15,332,372	\$ 40,790,834	\$ (118,322)		



STAFF REPORT

To: SBWMA Board Members
From: Hilary Gans, Facility Operations Contracts Manager
Date: March 24, 2011 Board of Director's Meeting (carried over)
Subject: Resolution Approving Change Order for Master Plan Phase 2 & 3 Construction Management Services

Recommendation

It is recommended that the SBWMA Board of Directors approve Resolution No. 2011-06 attached hereto authorizing the following action:

- o Approve contract change order number CM01 totaling \$360,000 for Covello Group for construction management service for Phase 2 and 3 of the Shoreway Master Plan construction.

Analysis

The original budget for Phase II Master Plan construction management (CM) services was created in July 2009 in the amount of \$1,466,000. The budget estimate was based on simple percentage (9%) of the total Phase II construction contract award to S.J. Amoroso in the amount of \$16,209,000. The budget for CM services has been spent and needs to be augmented to provide Covello Group sufficient funds to complete the MRF and transfer station (TS) construction projects.

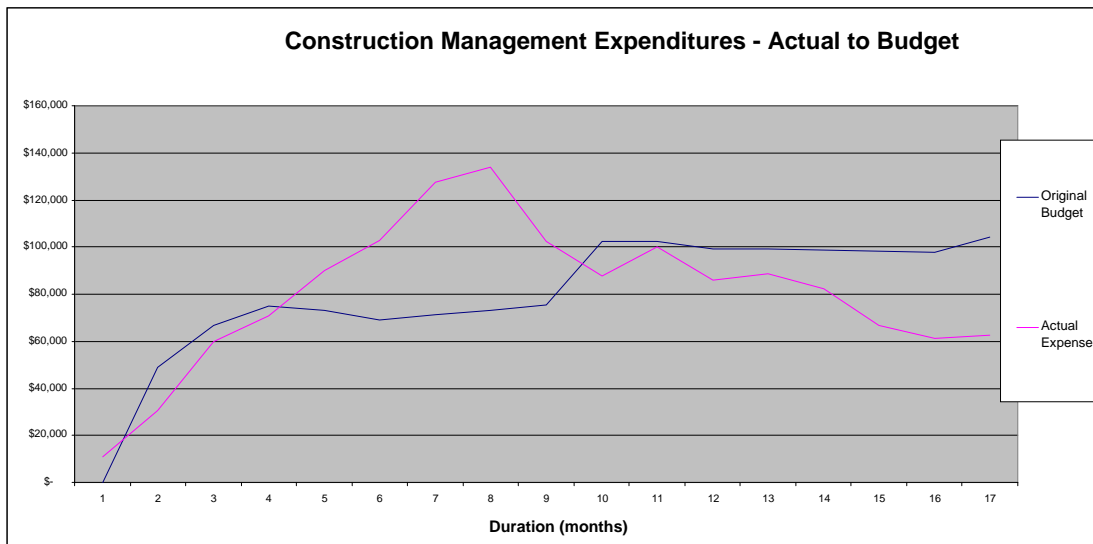
The original Covello budget was based on a "best-case" forecast of the level of effort estimate for CM services need to complete Phase II of the Master Plan project. The project has proven to be much more complex than predicted and has required a higher level management than the original budget forecast anticipated. There are several factors that have contributed (and in some cases, continue to contribute) to the need for a higher level of construction management services than originally forecasted.

1. *S.J. Amoroso (SJA) Contracting Style* – SJA has required a very high level of detailed direction throughout the construction project. Both Covello and JRMA have been very engaged in responding to the numerous requests for information (RFIs) put forth by SJA (note that a change order was approved (7/22/2010) to in provide additional funds to JRMA for design support services). The total number of RFIs and the level of detail in the explanations that SJA has required far exceeded Covello's and JRMA's expectations (and has been higher than either firm has experienced on comparable projects). For example, to date there have been 480 RFIs (when RFI's with multiple iterations are included the total is 615) and 301 design change notifications (DCNs).
2. *Concurrent Activities* - A requirement of the Master Plan project is that MRF and TS construction not unduly interfere with the daily operations of the Shoreway Center. Managing the demolition and construction around the full-time operations of the Shoreway Center has proven to be very challenging. Covello (and SJA) have done an excellent job of coordinating the daily construction activities around the facility operations so that there have been no operational shutdowns or significant impacts.
3. *Design Changes* – As has been explained in prior construction updates, the MRF foundation required modifications to the original foundation design to accommodate the BHS equipment package designed by South Bay Recycling (the original construction bid documents were prepared prior to the Facility Operator selection award). The change to the MRF foundation required a redesign of the administrative building,

the pits, and the electrical supply and had a substantial impact on the construction budget, schedule and the level of CM support required.

4. *Construction Resequencing* – as discussed above there were design changes to the MRF foundation that caused delays to the overall project schedule (at the time the MRF shell was completed (milestone A) the construction schedule showed a delay of roughly 60-days and there were standing delay claims by SJA totaling \$250K). Through the: 1) resequencing of the MRF and TS construction to compress the project schedule, and 2) successful negotiation of a resequencing change order with SJA; Covello was able to rescind the delay claims by SJA on the project. The resequencing effort took a substantial amount of time that was not anticipated in the original CM contract.
5. *Extended Construction Management Services* – the resequencing and resulting construction schedule shifts more of the MRF and TS construction till later in the construction schedule. This shift will require a greater level of construction management and oversight through the end of the construction project than was forecast in the original CM budget.

In the graph below the actual CM expenditures on Phase II of the Master Plan construction project are compared to the original budget. The graph shows a spike in CM expenses in months 5-9 while the MRF foundation was being built and RFIs were coming in from SJA for the entire MRF building (at this peak, there were an average of 100-125 RFIs per month). After month 8, there has been a steady decline in CM expenses as the project has progressed. These cost reductions are the result of direct efforts to reduce project staffing as the demands of the project have receded.



Currently the staff levels are at minimum levels and the current CM cost levels (approximately \$60k per month) will be maintained throughout the balance of the construction project and through project close-out. Currently the CM budget is almost depleted and it is forecasted that a contract change order in the amount of \$360,000 will be sufficient to complete the remaining 6 months of required construction management services. The change order amount plus the original budget amount will bring the CM expense on Phase II to \$1,826,000 or 11% of the project construction cost.

Background

On October 22, 2009 the SBWMA Board approved the contract with Covello Group for construction management services for Phase II of the Master Plan construction project. Covello Group is scheduled to complete CM services approximately the same time as the construction is completed in June 2011.

Covello Group performed construction management services for the SBWMA for Phase I of the Master Plan construction. This project started on July 2009 and had a construction budget of \$2,405,000 and a CM budget of \$444,300. Phase I was completed on schedule, under budget, and without complication. Based on Covello's performance on Phase I construction the firm was hired to assist the SBWMA with Phase II of the Master Plan construction project. At the beginning of the construction project, Covello Group assisted in the construction contract bidding process, in the creation of the construction contract specification documents, and in the multi-agency permitting process. Since construction "notice to proceed" was issued to S.J. Amoroso (9/14/2009) the Covello Group has had several staff persons onsite actively managing the construction activities and providing onsite coordination to the facility operator.

Since the original budget for Covello Group was established, there have been no changes to the budget. The original budgeted dollars have been spent and need to be augmented in order to pay Covello Group for CM services through the end of the project.

Fiscal Impact

The original CM budget amount of \$1,466,000 was included in the Master Plan Bond proforma. The additional funds for this change order will be taken from the Master Plan - Unallocated Contingency budget line.

The Bond proforma process anticipated the need for contingency funds for occurrences where line-item expenses might exceed their budgets. The overall Master Plan – Unallocated Contingency was established for this purpose and currently has a balance of \$668,100. The Covello change order of \$360,000 will reduce the balance of the Unallocated Contingency to \$308,100.

Attachments:

Resolution 2011-06



RESOLUTION NO. 2011-06

RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY BOARD OF DIRECTORS APPROVING A CHANGE ORDER FOR MASTER PLAN PHASE 2 AND 3 CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, On October 22, 2009 the SBWMA Board approved a contract with Covello Group for construction management services for Phase II of the Master Plan construction project ; and

WHEREAS, the Master Plan project has proven to be much more complex than expected with some project design changes, construction re-sequencing and other factors requiring a higher level management than the original budget forecast anticipated; and

WHEREAS, it is recommended that the Board approve a change order for construction management services.

NOW, THEREFORE BE IT RESOLVED that the South Bayside Waste Management Authority hereby approves a change order of \$360,000 for Covello Group to complete construction management services for the balance of work under the Shoreway Master Plan Phases 2 and 3.

PASSED AND ADOPTED by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the this 24th day of March, 2011, by the following vote:

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton					Menlo Park				
Belmont					Redwood City				
Burlingame					San Carlos				
East Palo Alto					San Mateo				
Foster City					County of San Mateo				
Hillsborough					West Bay Sanitary Dist				

I HEREBY CERTIFY that the foregoing Resolution No. 2011-06 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on March 24, 2011.

ATTEST:

Brian Moura, Chairperson of SBWMA

Cathy Hidalgo, Acting Board Secretary



STAFF UPDATE

To: SBWMA Board Members
From: Hilary Gans, Facility Operations Contracts Manager
Date: March 24, 2011 Board of Director's Meeting
Subject: Update on Shoreway Remediation Activities

Recommendation

This is an informational report and no action is necessary. The purpose of this report is to summarize the current status of the contaminated soils remediation efforts at Shoreway and describe the process for attaining case "closure" from County Environmental Health.

Analysis

The SBWMA's oversight in the Shoreway remediation activities has been ongoing since the Settlement and Release Agreement was reached with Republic Services on March 2, 2010. In addition to ongoing monitoring, several contaminated locations at the site have been closed or are in the process of being closed with the County Department of Health. Below is a list of activities that were performed in 2010 and proposed activities for 2011.

Work completed in 2010:

1. Semi-Annual Groundwater Monitoring: There are several locations at Shoreway that require ongoing sampling and groundwater monitoring from established well points under the oversight of San Mateo County Environmental Health.
2. Remote Diesel Pipeline Investigation: Iris Environmental has sampled soil and groundwater along the remote diesel pipeline to further evaluate the distribution and extent of contaminants of concern in this area. This investigation did not find levels of any contamination which Iris Environmental believes will be actionable by San Mateo County.
3. Administration Building: Iris Environmental obtained sub-slab soil vapor samples from directly beneath the foundation slab of the Administration Building to evaluate the potential for vapor intrusion from volatile organic compounds (VOCs). This investigation did not find levels of any contamination which Iris Environmental believes will be actionable by San Mateo County.

Planned Remediation Activities 2011:

1. Semi-Annual Groundwater Monitoring: Description same as presented above with no changes to protocol at this time.
2. Administration Building Investigation: Iris Environmental is currently investigating the scope of an indoor air assessment and sampling event. Iris will prepare an investigation Workplan and Report for this work for SBWMA Staff approval and submission to San Mateo County.
3. Potential Health Risk Assessment and Closure Petition: If Iris Environmental's investigation of the Administration Building (see 2011, #2 above) produces favorable data, Iris will proceed with development of a health risk assessment demonstrating the lack of on-site and off-site risks under comparable site use and file for case closure.

4. Potential Additional Investigation of Former UST Tank Pit: Per County request (*San Mateo County Health Systems Workplan Approval for the Former BFI Facility Located at 225 Shoreway Rd, San Carlos, California, August 27, 2010*), Iris Environmental will assess the vertical delineation around the tanks area. Depending upon the results, remediation activities may be required in this area to attenuate contaminants.

Background

Republic and the SBWMA have entered into a Settlement and Release Agreement that addresses the responsibility for the remediation of contaminated soils at Shoreway. In March of 2010 the SBWMA received a lump sum payment of \$1,500,000 from Republic. This money was deposited into a SBWMA account dedicated to pay for the ongoing clean up efforts at Shoreway. Since the Settlement, SBWMA Staff has retained Iris Environmental to guide the remediation process and to petition the County and the State Water Quality Control Board make a determination that the contamination has been remediated and that the site can be "closed." SBWMA has met with the County Environmental Health Department and a remediation plan has been presented to the County that outlines plans for clean up and closure of each of the identified contaminated areas at the site. This plan has been reviewed and approved by the County for the remediation of the Shoreway site and is being executed by Iris Environmental under the SBWMA's supervision.

Fiscal Impact

The SBWMA Staff has received and approved work plans and budgets from Iris Environmental. The projected expenses for monitoring and remediation efforts at Shoreway for 2011 are projected \$167,000 plus project legal support.

		Total Settlement with Allied Waste	\$1,500,000
Year 2010	Task	Actual Cost	Remaining Budget
	1) Semi-annual Groundwater Monitoring	\$30,855	
	2) Administration Building Investigation	\$40,983	
	Actual Subtotal	\$71,838	\$1,428,162
Year 2011	Task	Estimated Cost	
	1) Semi-annual Groundwater Monitoring	\$32,000	
	2) Administration Building Investigation	\$60,000	
	3) Admin Building Potential Health Risk Assessment and closure petition	\$75,000	
	Estimated Subtotal	\$167,000	\$1,261,162



**TO BE PRESENTED AT MARCH 24, 2011
BOARD OF DIRECTOR'S MEETING**

- 5B. UPDATE ON ROLLOUT OF NEW COLLECTION SERVICES EFFECTIVE 1/1/11**
- 5C. UPDATE ON SOUTH BAY RECYCLING START-UP OF SHOREWAY FACILITY OPERATIONS EFFECTIVE 1/1/11**



STAFF REPORT

To: SBWMA Board Members
From: Marshall Moran, Finance Manager
Kevin McCarthy, Executive Director
Date: March 24, 2011 Board of Director's Meeting
Subject: Update on Bond Proforma Key Financial Metrics and Cash Reserves

Recommendation

This staff report is for discussion purposes only and no formal action is requested of the Board of Directors.

Analysis

Staff has conducted a thorough review of the final bond proforma (dated 8/24/09) projected Shoreway operating (financial) results for calendar years 2010 and 2011. We reviewed the following information below to project 2011 results:

- The calendar year 2010 unaudited Financial Statement from Maze & Associates
- 2010 Shoreway facility rate application report from HF&H
- SBR 2011 rate application report
- Allied Waste revenue and tonnage data through December 2010
- Projected disposal and processing volume and rates for 2011
- Commodity pricing from Smurfit through February 2011
- Other known changes such as the termination of interim operations at Shoreway as masterplan capital improvements are completed

VARIANCE EXPLANATIONS TO THE FINAL BOND PROFORMA:

2010 ACTUALS VS. 8/24/09 BOND PROFORMA (Table 1)

Revenue Variance <\$318,000>

- Lower public volume partially offset by higher franchise volume

Operating Expense \$1,065,000 (better)

- Lower payments to Allied Waste for operating expense. Payment is made on a per ton basis and the Transfer Station volume was lower than forecast
- Lower off-site processing expense to Smurfit on lower volume and a lower rate than estimated

2011 REVISED PROJECTION VS. 8/24/09 BOND PROFORMA (Table 2)

Revenue Variance <\$955,000>

- Lower public volume partially offset by higher franchise volume
- Lower franchise tip fee
- Higher commodity prices
- Additional HHW and other miscellaneous revenue

Operating Expense <\$852,000>

- Lower SBR Operating expense
- Higher expense to Smurfit for longer off-site MRF processing period
- Unplanned additional payments to Allied for Balancing Account

Other Expense <\$627,800>

- New HHW program and higher insurance expense on new capital improvements

ENDING RESERVE BALANCES (2010-2011) (Table 3)

- The beginning reserve balance in 2010 is \$1.5 million higher than projected:
 - Working capital from bond proceeds in 2009 - \$1.2M - the bond proforma had it in 2010.
- The ending reserve balance in 2010 is \$1.8 million higher than projected
 - Lower operating loss (\$1,107,000)
 - Planned miscellaneous capital spending not spent (\$808,000)
- The ending reserve balance in 2011 is projected to be \$2.5M lower than projected
 - Lower operating profit (\$2,535,000)

Note:

1. The bond proforma has been restated for Allied's Balancing account payments for prior years that had been shown as an adjustment to reserves but, to be consistent with financial statements, are now shown as operating expense.

2. The 2010 results exclude certain non-cash transactions included in the Calendar Year Financial Statements, Agenda Item 3E, such as loss on abandoned assets and GASB 31 investment value adjustment.

Background

On July 23, 2009 the Board approved a resolution authorizing the issuance of solid waste enterprise revenue bonds Series 2009A (tax-exempt) and Series 2009B (taxable). Staff committed that after the bond sale quarterly updates would be provided on actual financial performance as compared to bond proforma projections.

Fiscal Impact

There is no fiscal impact associated with this item.

Attachments:

A – Variance Analysis of March 2011 Projections for Calendar Years 2010 and 2011 vs. Final 2009 Bond Proforma

Attachment A

Variance to Final Bond Proforma (August 2009)

<u>Table 1</u>	2010 Calendar Year		
	Original Bond Proforma	Current Projection	Variance to Bond Original Proforma
Operating Revenue	38,176,565	37,858,573	B / <W> (317,993)
Operating Expense			
Operating Expense	33,274,561	32,209,473	1,065,088
Other Expense	4,931,500	4,502,701	428,799
Interest Expense, net	3,065,167	3,134,403	(69,236)
Total Expense	41,271,228	39,846,577	1,424,651
Net Surplus / Shortfall	(3,094,663)	(1,988,005)	1,106,658
Capitalized Interest	3,019,452	3,019,452	0
Net Income for Bond Test	(75,211)	1,031,447	1,106,659
Debt Coverage Test	n/a	n/a	
Reserve Balance	5,733,300	7,531,267	1,797,967

Note: excludes Working Capital Transfer in bond proforma due to timing issue

<u>Table 2</u>	2011 Calendar Year		
	Original Bond Proforma	Current Projection	Variance to Bond Original Proforma
Operating Revenue	42,199,750	41,244,696	B / <W> (955,054)
Operating Expense			
Operating Expense	30,029,745	30,882,158	(852,413)
Other Expense	5,011,500	5,639,256	(627,756)
Interest Expense, net	3,028,467	3,128,985	(100,518)
Total Expense	38,069,712	39,650,399	(1,580,687)
Net Surplus / Shortfall	4,130,038	1,594,297	(2,535,741)
Capitalized Interest	1,513,931	1,513,931	(0)
Net Income	5,643,970	3,108,228	(2,535,742)
Debt Coverage Test	2.59	1.92	(0.67)
Reserve Balance	11,066,969	8,603,532	(2,463,437)

SBWMA RESERVE BALANCES

Table 3

	CALENDAR 2010 Actual	CALENDAR 2011 Projection	
UNRESTRICTED:			
OPERATING RESERVE (10% of total expense)	\$ 3,671,217	\$ 3,652,141	
EQUIPMENT (ANNUAL - start in 2012)			
RATE STABILIZATON (10% of expense)	\$ 2,174,087	\$ 3,652,141	
UNDESIGNATED	\$ (0)	\$ 481,142	
SUBTOTAL UNRESTRICTED GENERAL RESERVES	\$ 5,845,304	\$ 7,785,425	
REVENUE TRANSFER FOR BOND COVENANT	\$ -	\$ -	
TOTAL UNCOMMITTED RESERVES	\$ 5,845,304	\$ 7,785,425	
Note: Revenue Transfers are non-cash transactions for bond reporting purposes			
COMMITTED:			
MASTER PLAN INTERNAL CAPITAL SPENDING	\$ 1,685,963		committed funds
BURLINGAME BOND REPAYMENT FUND		\$ 818,107	\$3M due 9/1/2014 (3.7 yrs)
TOTAL GENERAL RESERVES	\$ 7,531,267	\$ 8,603,532	
<i>proof</i>	\$ 7,531,267	\$ 8,603,532	
SHOREWAY REMEDIATION PROJECT	\$ 1,455,500	\$ 1,305,500	10 year spending project
BOND PROCEEDS			
	Calender 2010	Calender 2011	
Project Funds	\$ 9,716,679	\$ -	amount per bank stmt 12/10
Debt Service Reserve Fund (not included in General	\$ 4,160,216	\$ 4,210,216	required reserve for bond payment
Capitalized Interest	\$ 1,520,491	\$ -	
TOTAL BOND FUNDS	\$ 15,397,386	\$ 4,210,216	

Shoreway Operations

Financial Detail - 2010 - 2011

<i>estimate</i>	Calendar Year	
	2010	2011 Actual Projection
Operating Revenue		
Franchise Revenue	22,904,045	24,360,776
Public Revenue	5,668,453	5,313,209
Commodity Material Sales	8,971,000	12,186,000
Commodity Revenue Sharing		(1,077,931)
HHW Program	213,039	392,642
Other Revenue	102,035	70,000
Total Operating Revenue	37,858,573	41,244,696
Operating Expenses		
SBR Operating Cost		12,226,952
SBR Interim Operation Cost		898,776
SBR Interest Expense		308,120
SBR Startup Cost		290,498
Subtotal SBR Cost	-	13,724,346
Allied Operating Cost	13,960,594	
Allied 2008 Adjustment	579,048	20,952
Allied 2009 Adjustment		1,341,723
Allied 2010 Adjustment	(922,168)	217,889
Off-site Processing to Smurfit	5,299,593	1,474,913
Disposal Expense	11,988,630	12,778,121
Buyback Payments	1,303,776	963,714
Maintenance		240,500
Shoreway Offsite Parking		120,000
Total Operating Cost	32,209,473	30,882,158
SBWMA Operating Budget	2,900,000	3,491,850
HHW Program	213,039	392,642
Tax, Permit & Insurance	147,082	341,764
Franchise Fee	1,242,580	1,413,000
Total Other Costs	4,502,701	5,639,256
Total Expense	36,712,174	36,521,414
	1,146,398	-
Non-Operating		
Interest Income < >	(43,497)	(48,877)
Interest Expense	3,177,900	3,177,862
Subtotal	3,134,403	3,128,985
Net Operating Surplus / Shortfall	\$ (1,988,005)	\$ 1,594,297
Capitalized Interest	3,019,452	1,513,931
Net Income	1,031,447	3,108,228
Revenue Transfers In	-	-
Net Income for Bond Test	\$ 1,031,447	\$ 3,108,228
Bond Covenant		
Break Even 1	1.00	1.04
Debt Coverage 2	n/a	1.92
<i>Year Financial Statements such as GASB31 adjustment, loss on Abandoned Assets at Shoreway</i>		
1 Required to be 1.0 or greater		
2 Required to be 1.4 or greater		



STAFF UPDATES



STAFF UPDATE

To: SBWMA Board Members
From: Hilary Gans, Facility Operations Contracts Manager
Date: March 24, 2011 Board of Director's Meeting
Subject: Shoreway Construction Update

Project Update

This is an informational item and no Board action is required.

This project update summarizes the status of the construction of the Shoreway Master Plan Phase II improvements which include the construction of a new Materials Recovery Facility (MRF) building, modifications to the Transfer Station (TS), and various site work; and Phase III improvements which are comprised solely of the purchase and installation of the single stream processing equipment. A contract in the amount of \$16,209,000 was awarded to SJ Amoroso on July 23, 2009 for Phase II of the Master Plan construction work. On October 7, 2009 the Board approved a contract with BHS for \$15,713,180, exclusive of sales tax, for the Phase III work. This report includes a discussion of completed and upcoming construction activities, updates to the construction schedule, and a summary of the project budget.

Construction and Other Project Activities

The following construction activities occurred over the past month:

MRF Building - Administrative area

- o Construction punch list has been completed.
- o Electrical panels inspected and full building power completed.
- o **Building inspected by City San Carlos – Occupancy permit issued.**
- o Final elevator inspection by State (March 22nd).
- o SBR starting move-in to the Administrative portion of the MRF building (end of March).

Transfer Station (TS)

- o Concrete slab has been poured.
- o TS exterior cladding on north wall in progress.
- o Interior wall cladding installed around maintenance area.

Equipment Installation and Other Project Activities

- o **Mechanical installation of the single stream equipment completed.**
- o Balers installed (New IPS fiber baler, Harris baler from old MRF).

The following construction activities are expected to occur during the next reporting period:

MRF Building

- o CO2 sensor installed.
- o Fire system testing.
- o Video camera system installation.

Transfer Station

- o TS translucent siding on north wall to be completed.
- o TS interior lighting replacement in old area.
- o Concrete finishing in area of selfhaul slab pour.
- o Selfhaul perimeter concrete walls formed and poured.
- o Preparation for selfhaul PEMB erection.

Equipment Installation and Other Project Activities

- o System wiring and control system integration installation.
- o **Preparation for "live" system testing to start in March.**

Issues of Concern

- o Due to Covello's high level of engagement in managing the design changes and questions from Amoroso - especially at the start of the construction project - Covello's expenses for Construction Management (CM) services have been tracking ahead of their original budget. SBWMA and Covello have adjusted staffing levels to reduce monthly expenditures by approximately \$25,000 per month over the balance of the construction project; however, additional funds will be required for Covello's CM services to complete the project. Staff will bring a request for additional CM funds to the Board for consideration at the March 24th Board meeting; see agenda item 4B

Construction Schedule

Construction Notice to Proceed (NTP) was issued to SJ Amoroso effective September 14, 2009. The established contract duration for Final Completion is 630 calendar days which corresponds to a completion date of June 6, 2011. A summary of the schedule's major milestones is shown below:

<u>Activity</u>	<u>Contract Baseline Schedule</u>	<u>Schedule Update</u>
Notice to Proceed (NTP)	Sept. 14, 2009	Sept. 14, 2009
MRF Milestone A (MRF process area ready for equipment install)	July 11, 2010	August 21, 2010
MRF Equipment Installation Start Date	June 10, 2010	August 23, 2010
MRF Equipment Start-up	Jan 31, 2010	April 11, 2010
Final Contract Completion	June 6, 2011	June 6, 2011

Fiscal Impact

▪ **Construction Budget (S.J. Amoroso)**

- o Monthly progress payments to SJ Amoroso for the month of February 2011 total \$804,163.
- o Cumulative progress payments made to Amoroso through the end of February 2011 total \$14,280,606 on a total contract amount of \$16,209,000 (Amoroso has been paid 88% of their budget for Construction).
- o Construction change order (CCO) numbers 148-169 were approved in February 2011 for a total of \$104,311. The sum total of all CCO approved through February 2011 is \$2,423,517 (See construction Change Order Summary for details on all approved change orders).

- A summary of approved CCOs sorted by the attributable reason for the change are presented in the table on the next page. Attached at the end of this report (see Phase II - Preliminary Construction Change Order) is a complete list of all approved construction change orders.

<u>Reason Category for Construction Change Order</u>	<u>Abbreviation</u>	<u>Total Change Order Cost by Category</u>
Design Revision/Clarification	DR/DC	\$558,840
Differing site conditions	DSC	\$500,865
Equipment required changes	Equipment	\$558,669
Various reasons for the Change	Multiple	\$268,626
Owner requested changes	Owner	\$264,020
Permitting agency changes	Permit	\$232,978

- **Construction Management Budget (Covello)**

- Payments to Covello for the month of February 2011 total \$58,447 on a monthly forecasted amount of \$73,570.
- Cumulative progress payments made to Covello through February 2011 total \$1,433,041 on a budget of \$1,466,000 (**Covello will exceed their budget for Construction Management services and staff is holding payment of February invoice for \$58,352 pending Board approval of Resolution 2011-1006**).

- **Design Support Services (JRMA)**

- Payments to JRMA for the month of February 2011 total \$6,060 on monthly forecasted amounts of \$6,500.
- Cumulative progress payment made to JRMA for Design Support Services through the end of February 2011 total \$467,984 on a project budget amount of \$597,000 (JRMA has been paid 78% of their budgeted amount for Design Support Services).

- **MRF Processing Equipment and Installation (BHS)**

- Progress payments to Bulk Handling Systems (BHS) for February 2011 total \$0.
- Cumulative progress payments made to BHS for both equipment manufacture and system installation through the end of February 2011 total \$15,573,980 on a budget of \$16,901,400 (BHS has been paid 92% of the budgeted amount for equipment and installation).

- **Master Plan Project - Bond Funds Status**

- A summary of the Master Plan budget and expenses through February 2011 is presented in the SEC Master Plan Budget table on the next page. Through the end of February 2011, \$40,377,800 has been spent on a total budget amount of \$44,139,800 (which does not include an Unallocated Project Contingency balance of \$668,100).

SHOREWAY ENVIRONMENTAL CENTER MASTER PLAN BUDGET

THROUGH FEBRUARY 2011

(000's)

	Vendor	Original Project Budget Amount	Allocated Contingency	Spent Amount as of 2/28/11	Remaining Amount as of 2/28/11
PROJECT COST SUMMARY					
Preliminary Costs					
Planning, Design & Engineering	Various	2,404.0	-	(2,390.6)	13.4
Bond Issuance Costs		83.1	-	(83.1)	-
Phase I					
Construction	Rodan	2,405.0	-	(2,283.6)	121.4
Construction Management	Covello	444.3	-	(460.2)	(15.9)
Phase II					
Construction	Amoroso	16,209.0	-	(14,280.6)	1,928.4
Construction Contingency (10%)	Amoroso	1,620.9	1,220.0	(2,423.0)	417.9
Permit, CM, & Design Support Services	Covello/JRMA	2,376.0	216.0	(2,376.1)	215.9
Construction Soft Costs	Various	786.7	-	(164.5)	622.2
Phase III					
Equipment Installation	BHS	2,462.4	-	(2,105)	357.1
Contingency (10%)	BHS	246.2	-	-	246.2
Camera System, elec.		85.0	-	-	85.0
Supplemental Fire Suppression		75.0	-	-	75.0
Equipment	BHS	14,354.4	-	(13,707.1)	647.3
Contingency	BHS	492.8	-	(97.7)	395.1
Construction Management and Soft Costs	Various	95.0	-	(6.0)	89.0
TOTAL PROJECT		44,139.8	1,436.0	(40,377.8)	5,198.0
OTHER PROJECT DOLLARS					
Unallocated Contingency		2,104.1	(1,436.0)	(1,436.0)	668.1
Transfer Station Public Area (SJA Bid Deduction)		728.0	(213.0)	TS Delta 8 constr.	515.0
TOTAL PROJECT FUNDS		46,971.9			

SEC Phase 2 Preliminary Change Order Summary
Updated through 3/1/11

Date	COO	Approved Change Orders	Amount	Reason	Description
1/22/09	1	COO 1 (Thick Pavement Removal)	\$8,939.91	DRDC	Area demised at Entrance Driveway, contained A/C paving that was thicker than shown on the drawings.
1/25/10	2	COO 2 (MRF Lims Treatment)	\$68,200.00	DRDC	Revised equipment to stabilize the MRF building pad for pile driving activities.
2/28/10	3	COO 3 (Underseam Tanks at MRF)	\$7,175.00	DRDC	Work of unknown origin discovered during demolition that required special handling and assistance for environmental remediation.
2/28/10	4	COO 4 (FO 2 - Overseam Conditions at Entrance 1)	\$9,726.00	DRDC	Over-excavation and stabilization at Entrance 1 as directed by the soils engineer.
3/28/10	5	COO 5 (Doha 4 - Overseam Revisions - Remove EPGs - Svc)	\$151,791.00	EQUIPMENT	Remove and stabilize from COO4 to S200A for MRF Equipment. Retain electrical service to accommodate underground secondary feed into the building. Includes
3/28/10	6	COO 6 (Doha 6 - Remove EPG - Feed to S200B Equipment)	\$14,600.00	EQUIPMENT	Remove and stabilize concrete ductwork from MRF Electrical room for MRF S200B Equipment.
3/28/10	7	COO 7 (Doha 7 - Remove EPG - Feed to S200C Equipment)	\$12,256.00	EQUIPMENT	Remove and stabilize concrete ductwork from MRF Electrical room for MRF S200C Equipment.
3/28/10	8	COO 8 (Furnish and install floor support for LIS Equipment)	\$1,435.00	OTHER	Furnish and install floor support for LIS Equipment.
3/28/10	9	COO 9 (Furnish and install floor support for LIS Equipment)	\$1,435.00	OTHER	Furnish and install floor support for LIS Equipment.
3/28/10	10	COO 10 (Furnish and install floor support for LIS Equipment)	\$1,435.00	OTHER	Furnish and install floor support for LIS Equipment.
4/30/10	11	COO 11 (Verify Invert of Existing Storm Drain Manhole 104)	\$726.00	OTHER	Furnish invert elevation and as built information to facilitate response to City Review comments.
4/30/10	12	COO 12 (FO 2 (Temp. Pavement Entrance 1 (PE 42))	\$34,396.00	DRDC	Provide a temporary A/C paved roadway to re-establish Entrance 1 to the existing South Access Road for vehicular traffic from Stearnway Road to the new South House
4/30/10	13	COO 13 (Add reinforcement steel at MRF)	\$1,650.00	PERMIT	Additional rebar bars at MRF Entrance Building foundation per City Building Permit review comments.
4/30/10	14	COO 14 (FO 5 MRF - Bechtel @ DCS)	\$17,600.00	PERMIT	Additional rebar bars at MRF Entrance Building foundation per City Building Permit review comments.
4/30/10	15	COO 15 (FO 5 MRF - Bechtel @ DCS)	\$17,600.00	PERMIT	Additional rebar bars at MRF Entrance Building foundation per City Building Permit review comments.
4/30/10	16	COO 16 (Doha 8 - Remove EPG - Feed to S200D Equipment)	\$70,740.00	EQUIPMENT	Remove and stabilize from COO4 to S200D for MRF Equipment. Retain electrical service to accommodate underground secondary feed into the building. Includes
4/30/10	17	COO 17 (Doha 9 - Remove EPG - Feed to S200E Equipment)	\$70,740.00	EQUIPMENT	Remove and stabilize from COO4 to S200E for MRF Equipment. Retain electrical service to accommodate underground secondary feed into the building. Includes
4/30/10	18	COO 18 (Furnish Wide Flange Beams for Bechtel Equipment)	\$4,155.00	EQUIPMENT	Furnish ten (10) W8x21 wide flange beams to be installed by others for the Bechtel Equipment attachment.
4/30/10	19	COO 19 (Reinforce Floor Slab for Bechtel Equipment)	\$2,298.00	EQUIPMENT	Remove and dispose of concrete and reinforcing for the reinforcement of the concrete floor slab at the existing MRF with drain rock and outside fill.
4/30/10	20	COO 20 (Demolish Existing Materials Recycling Facility Conveyor and Other Pits)	\$434,187.00	DRDC	Bechtel the reinforcement of the conveyor and other dump pits at the existing MRF with drain rock and outside fill.
4/30/10	21	COO 21 (FO 3 (Bechtel Existing Materials Recycling Facility Conveyor and Other Pits))	\$20,970.00	DRDC	Work was encountered during the excavations required for the pits and sumps at the existing MRF during demolition, which was determined to be an unforeseen condition
4/30/10	22	COO 22 (MRF and Re-Lims Work from MRF Excavations)	\$20,970.00	DRDC	Work was encountered during the excavations required for the pits and sumps at the existing MRF during demolition, which was determined to be an unforeseen condition
4/30/10	23	COO 23 (MRF SMD Demolition and Removal)	\$22,391.00	DRDC	Remove existing MRF SMD and install new SMD.
4/30/10	24	COO 24 (MRF SMD Demolition and Removal)	\$22,391.00	DRDC	Remove existing MRF SMD and install new SMD.
4/30/10	25	COO 25 (Elevator Structural Steel)	\$3,382.00	DRDC	Additional structural steel members required per elevation manufacturer shop drawings.
4/30/10	26	COO 26 (Truck Dock Bumpers and Leveler)	\$4,917.00	EQUIPMENT	Contractor cost proposal to add wide flange beams for support of new 13'0" concrete equipment.
6/30/10	27	COO 27 (Site Revisions to MRF Fan Wall)	\$5,675.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	28	COO 28 (Anchor for Stud Wall Support)	\$1,451.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	29	COO 29 (Canopy at West Elevation)	\$13,224.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	30	COO 30 (Corner Guard Mechanism Revisions)	\$9,845.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	31	COO 31 (Stover Steel Modifications)	\$10,072.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	32	COO 32 (Stover Steel Modifications)	\$10,072.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	33	COO 33 (Rebar Equipment Structural Steel)	\$2,855.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	34	COO 34 (Grid Line A.0 Bracing Addition)	\$66,216.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	35	COO 35 (Concrete and A/C Removal)	\$5,272.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	36	COO 36 (Floor Beams for Equipment Support)	\$5,272.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	37	COO 37 (Reserved for Delta 4 - Operator Revisions)	\$53,117.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	38	COO 38 (MRF Program Revisions)	\$37,104.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	39	COO 39 (DOVOP Grade Beams)	\$21,523.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	40	COO 40 (Rebar for Equipment Support)	\$70,111.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	41	COO 41 (Rebar for Equipment Support)	\$70,111.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	42	COO 42 (Load Stairs for Equipment and Maintenance Detail)	\$1,343.00	EQUIPMENT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	43	COO 43 (Stabilize Rock Bechtel of Existing Pits at MRF)	\$1,392.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	44	COO 44 (Gravel, Sand and Oil Separator Size Revision)	\$3,009.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	45	COO 45 (Furnish and Install Support at MRF Roll Up Door)	\$989.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	46	COO 46 (MRF Pile Tension Submittal)	\$19,979.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	47	COO 47 (Housekeeping Pass in MRF Electrical Rooms)	\$33,801.00	EQUIPMENT	Furnish and install concrete housekeeping pass for electrical equipment.
6/30/10	48	COO 48 (Precast Panel Forms)	\$14,452.00	EQUIPMENT	Furnish and install precast panel forms for electrical equipment.
6/30/10	49	COO 49 (Precast Panel Forms)	\$14,452.00	EQUIPMENT	Furnish and install precast panel forms for electrical equipment.
6/30/10	50	COO 50 (Doha 6 - Modifications to Equipment Pits)	\$82,798.00	EQUIPMENT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	51	COO 51 (Modifications to MRF Building at West Wall Line E)	\$15,655.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	52	COO 52 (Elevator Pit Waterproofing)	\$9,069.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	53	COO 53 (Compartimented Water and Stabilization at Pit 3)	\$2,303.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	54	COO 54 (MRF Decking Storage)	\$2,797.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	55	COO 55 (Furnish Shipping Containers for Working Agent Tanks)	\$17,488.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	56	COO 56 (Furnish Downward Fitters and Roof Deck with Downward)	\$17,488.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	57	COO 57 (Furnish Downward Fitters and Roof Deck with Downward)	\$17,488.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	58	COO 58 (Furnish and Install Precast Support at MRF Administration Building)	\$8,975.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	59	COO 59 (Diaphragm Shear of Deck 54 & 55, XXII) and Install Bracing and Lateral Panel)	\$1,571.00	EQUIPMENT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	60	COO 60 (Increase Size of Window V & XXII)	\$89,231.00	EQUIPMENT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	61	COO 61 (Coordinate HVAC Duct with MRF Equipment)	\$4,833.00	EQUIPMENT	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	62	COO 62 (SSSA Workstation)	\$107,699.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	63	COO 63 (SSSA Workstation)	\$107,699.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	64	COO 64 (Trench Bed & Bechtel MRF Gas Service)	\$3,958.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	65	COO 65 (Replacement of Single Stream for S200B Replacement)	\$3,142.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	66	COO 66 (MRF Office Area Panel)	\$6,147.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	67	COO 67 (MRF Office Area Panel)	\$6,147.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	68	COO 68 (T5 & MRF Fire Service Revisions)	\$22,400.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	69	COO 69 (Add Door 88 to MRF Education Room 411)	\$14,970.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	70	COO 70 (Stockpile Oilfield Sanitary April 17, 2010 - Field Order 8)	\$10,433.00	DRDC	Contract Change Order specifically covers the fee to open T-1000s facility in Ferret, CA and the premium on labor for the actual hours worked on Saturday, April 17,
6/30/10	71	COO 71 (Premium Time Compensation, April 30, 2010 through May 8, 2010)	\$3,939.00	DRDC	The Contractor shall extend working hours to ten (10) per day beginning May 11, 2010 through May 22, 2010. This authorization includes standard work hours on Sunday
6/30/10	72	COO 72 (MRF Heavy Equipment - Field Order 24)	\$2,655.00	DRDC	The Contractor shall extend working hours to ten (10) per day beginning May 11, 2010 through May 22, 2010. This authorization includes standard work hours on Sunday
6/30/10	73	COO 73 (MRF Heavy Equipment - Field Order 24)	\$2,655.00	DRDC	The Contractor shall extend working hours to ten (10) per day beginning May 11, 2010 through May 22, 2010. This authorization includes standard work hours on Sunday
6/30/10	74	COO 74 (MRF Heavy Equipment - Field Order 24)	\$2,655.00	DRDC	The Contractor shall extend working hours to ten (10) per day beginning May 11, 2010 through May 22, 2010. This authorization includes standard work hours on Sunday
6/30/10	75	COO 75 (MRF Heavy Equipment - Field Order 24)	\$2,655.00	DRDC	The Contractor shall extend working hours to ten (10) per day beginning May 11, 2010 through May 22, 2010. This authorization includes standard work hours on Sunday
6/30/10	76	COO 76 (Site and Building Damage Revisions)	\$8,642.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	77	COO 77 (Precast Panel Vertical Joint Sealant)	\$7,214.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	78	COO 78 (Remove MRF Cable Cable)	\$5,600.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	79	COO 79 (Remove MRF Cable Cable)	\$5,600.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	80	COO 80 (Remove MRF Cable Cable)	\$5,600.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	81	COO 81 (Remove MRF Cable Cable)	\$5,600.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	82	COO 82 (Remove MRF Cable Cable)	\$5,600.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	83	COO 83 (Remove MRF Cable Cable)	\$5,600.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	84	COO 84 (Remove MRF Cable Cable)	\$5,600.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	85	COO 85 (MRF Education Center Roof Warranty)	\$5,408.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	86	COO 86 (Construct Scaff at Room 410 and Room 309 (S200 6))	\$5,300.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	87	COO 87 (Construct Scaff at Room 411)	\$3,729.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	88	COO 88 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	89	COO 89 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	90	COO 90 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	91	COO 91 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	92	COO 92 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	93	COO 93 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	94	COO 94 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	95	COO 95 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	96	COO 96 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	97	COO 97 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	98	COO 98 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the
6/30/10	99	COO 99 (Additional Header Framing MRF Stairwell)	\$3,323.00	DRDC	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the

100	OCO 100 (Utilize High Entry Mix at MRF NE Quadrant - FO 28)		\$5,476	OWNER	Utilize the approved high entry concrete mix design at the MRF Northeast quadrant paving.
101	OCO 101 (Stain Wood Doors to Match Former Amber Maple)		\$661	OWNER	Reverse wood door color and stain to match 'Formica, Amber Maple 7012-558'
102	OCO 102 (Add Data Port & Receptacle - TS Vestibule)		1,437	OWNER	Add one (1) data port and one (1) receptacle in Transfer Station Vestibule Room 116.
103	OCO 103 (Beard Blast Existing Floor - TS Room 110 and 112)		\$3,761	DSC	Beard blast existing concrete floor in Transfer Station rooms 110 and 112 in preparation for installation of new flooring.
104	OCO 104 (Encroachment (City of San Carlos & BAAQMD) Permits)		\$2,144	PERMIT	City of San Carlos Encroachment Permit and the Bay Area Air Quality Management (BAAQMD) permits for the demolition plan and the standby diesel generator.
105	OCO 105 (Addition of Addressable Smoke Detector at FACP)		\$1,400	PERMIT	Add one (1) addressable smoke detector device at the new location of Fire Alarm Control Panel (FACP) per City of Belmont Fire Marshal.
106	OCO 106 (Add Supports for Condensing Unit H-101 at TS)		\$1,578	DR/DC	Furnish and install additional structural supports for the roof top condensing unit (H-101) at the Transfer Station.
107	OCO 107 (Canopy Revisions at the MRF Admin Bldg)		\$18,203	DR/DC	Various canopy revisions at the MRF Admin Building.
108	OCO 108 (Push Wall Deletion from Grid Line 3 to 7.0 at TS)		\$1,700	OWNER	Deletion of the work associated with the push wall located between gridlines 3.0 to 7.0 in the Transfer Station.
113	OCO 113 (Addition of two cast iron downspouts, Roof & overflow drains - TS)		\$4,477	EQUIPMENT	Cost to add four (4) knox boxes and credit for one (1) knox box included per contract but not installed. The quantity and location of boxes were determined by the Fire Dept.
114	OCO 114 (Doors & Hardware and Finish Drywall Ceiling in Elec. Rm No. 317)		\$4,735	DR/DC	Furnish and install two cast iron downspouts, one roof drain and one overflow drain with the associated piping for the in at the storm drain system east of the restroom at Change includes cost to revise openings to accommodate larger 40" door at MRF Electrical Room 317.
115	OCO 115 (Relocate & Replace Type W3 Light Fixtures at MRF Bldg)		\$1,471	DR/DC	Change includes cost to replace and relocate the Type W3 light fixture at MRF Bldg above main entrance and below the canopy.
116	OCO 116 (Elevator Shaft Power Receptacle)		\$1,769	DR/DC	
117	OCO 117 (Frame Two Openings for Mechanical Louvers at MRF Bldg)		\$2,510	DR/DC	
118	OCO 118 (Repair Work for Damaged Fiber Baler PVC Coated Conduits)		\$1,297	EQUIPMENT	Change includes cost to layout and install metal framing & trim for two (2) mechanical louver openings at the MRF Bldg.
119	OCO 119 (Procurement of Two Data Ports & Conduit Routing at Storage Rm TS)		\$5,420	OWNER	Furnish and install two (2) additional data ports for CAT-6 data communication in Storage Room No. 206 of the Transfer Building per direction provided in Field Order No.
120	OCO 120 (Procurement of Temp Gain & Conns Work for TSSB1 Shutdown)		\$8,400	OWNER	Cost for rental of standby generator during the planned shutdown of the TSSB1 for Maintenance Building. Cost also includes labor for the temporary connector/disconn.
121	OCO 121 (Energy Bay Lighting with Temp. Power from Scale House)		\$3,812	DR/DC	Cost for labor & material to temporarily energize the permanent MRF light fixtures with power from the Scale House.
122	OCO 122 (Install Framing for Exterior Paneling & Vertical Slats at TS)		\$178,335	OWNER	Furnish and install girt framing for Transuscent and Century panel locations on the east, west and north sides of the existing Transfer Station.
123	OCO 123 (Delta 8 Transfer Station PEMS Structural Changes & Foundation Mods)		\$154,599	DSC	Delta 8 changes to the new Transfer Station PEMS, increasing both size of PEMS structure and enhanced structural capabilities of PEMS and foundation to support lift.
124	OCO 124 (Contaminated Dirt Off Haul MRF Building Site)		\$5,228	DR/DC	Trucking and disposal costs only for class II classified contaminated material generated at the MRF Building site. This material is comprised of both excavated planned.
126	OCO 126 (Lateral Bracing for Light Gauge Framing at Elevated Lobby Walls)		\$2,096	DR/DC	Modification to HES12X6 structural member at MRF stair #5 landing in order to accommodate the stair stringer and wall framing at landing.
127	OCO 127 (Modify HSS Beam for Canopy Support at Stair #5 Landing)		\$2,096	DR/DC	Furnish and install 1-1/4 inch copper bracing on the 3-inch main line and routed into the MRF Missing Room.
128	OCO 128 (Installation of Water Line for Missing Equipment at MRF Bldg)		\$3,043	DR/DC	Modifications to correct unforeseen conditions encountered during the installation of the Fire/Subgrade preparation layer and Subbase Fill material at entrance 2 drives.
129	OCO 129 (Modifications to Subgrade Material at Entrance 2 Driveway)		\$3,172	DSC	
130	OCO 130 (Rough in Work for Garbage Disposal Power Supply Breakroom)		\$35,491	DR/DC	Rough-in work to provide power supply to the Breakroom garbage disposal in Room 407E of MRF Bldg.
131	OCO 131 (Furnish & Install Metal Liner Panel at TS Push Wall Line 7.0 to 8.5)		\$28,214	DR/DC	Furnish and install 24 gauge metal panel liner on the wall of the new TS interior offices along the push, including galvanized framing supports.
132	OCO 132 (Strapping for Liner Panels MRF)		\$2,818	DR/DC	Furnish and install additional wall backing for the interior metal panels at foot parapet of the MRF Bldg. Wall backing consist of installing three (3) rows of 18ga galvaniz.
133	OCO 133 (Strapping for Liner Panels TS)		\$1,789	DR/DC	Furnish and install additional wall backing for the interior metal panels in process area of the Transfer Station Bldg. Wall backing consist of installing three (4) rows of 18
134	OCO 134 (MRF Fire Conn. Replace Existing RPPRP w/new 825VD)		\$2,395	PERMIT	Remove and replace the current FEBCO 825VD Reduced Pressure Principal Backflow Preventer (RPPRP) with a new FEBCO 825VD model at the main line c
135	OCO 135 (Finish Drywall and Elec. At Door 88 of MRF Bldg)		\$3,062	DR/DC	Labor and materials to replace the current FEBCO 825VD Reduced Pressure Principal Backflow Preventer (RPPRP) with a new FEBCO 825VD model at the main line c
136	OCO 136 (Raise Existing Utility & Manholes to Grade at MRF Bldg)		\$2,183	MULTI	Labor and materials associated with raising existing utility and manholes to grade at the northeast quadrant of the MRF Bldg.
137	OCO 137 (Revised Door Hardware (Door 89) per Master Kevin Schaefer)		\$0	OTHER	Withdrawn.
138	OCO 138 (PVC Piping & Concentric Vent Kit for Water Heater MRF)		\$2,492	DR/DC	Labor and materials to furnish and install 3-inch schedule 40 PVC piping and 4-inch concentric vent kit for hot water heater in the MRF Bldg
139	OCO 139 (Finish Existing Utility & Manholes to Grade at MRF Bldg)		\$6,980	DR/DC	Labor and materials to furnish and install FEENH R-499-1X2 heavy duty french drain system at the sidewalk adjacent to Entry 2, Gate
140	OCO 140 (Add Data Port & Receptacle in Room 410)		\$3,415	OWNER	Labor and materials for the addition & relocation of electrical boxes/receptacles in Data Communication Room (Rm No. 416). Work also included the additional of four
141	OCO 141 (Add Data Port & Receptacle in Room 410)		\$2,503	OWNER	Labor and materials for the addition & relocation of electrical boxes/receptacles in Data Communication Room (Rm No. 416). Work also included the additional of four
142	OCO 142 (Furnish & Install Two Piece Parapet Cap & Backing MRF)		\$4,577	DR/DC	Furnish and install an additional 24 gauge continuous flashing painted to match parapet cap and ISO board backing at the MRF
143	OCO 143 (Replace Existing Equipment at TS)		\$15,858	OWNER	Furnish and install new control cabinet and signal cabinet with push button controls for the TS missing system and red green light missing systems.
144	OCO 144 (Remove Sheetrock & Framing at Landing 413)		\$4,927	DR/DC	Remove the wall and framing to coincide with the links of the vision glass portions of windows II and J.
145	OCO 145 (Remove Sheetrock & Framing at TS Exit)		\$1,890	OWNER	Labor to install the bid ceiling over the east wall of the TS once the existing ceiling had been removed and prior to installation of the new panel
146	OCO 146 (Add Underlayment Concrete Slab Cover at MRF)		\$2,928	DSC	Removal of concrete debris encountered during the installation of communication lines 08 at the MRF
147	OCO 147 (Add Underlayment Concrete Slab Cover at MRF)		\$11,717	DR/DC	Add backing material at the seismic joint between the MRF Admin Building and the PEMS.
148	OCO 148 (Add Concrete Drain Lines to MRF Road Equipment - Withdrawn CHE 220)		\$2,760	DR/DC	Withdrawn
149	OCO 149 (Add Rebar TS Restroom Sbs & Screen Wall)		\$1,324	DR/DC	Withdrawn
151	OCO 151 (Rebar Existing Manholes to Grade at MRF)		\$3,609	DR/DC	Withdrawn
152	OCO 152 (MRF Fire Connection, Furnish New Backflow Preventer to meet Cal Water Require		\$8,155	PERMIT	Withdrawn
153	OCO 153 (Form Account Work Removal of Steel Fit Pedestals		\$2,787	DSC	Withdrawn
154	OCO 154 (Connect Water Line to Data Reduction System		\$1,118	DR/DC	Withdrawn
155	OCO 155 (MRF Electrical Force Account Work, Temp Power Removal to Lighting		\$4,528	DR/DC	Withdrawn
156	OCO 156 (Pumps & Install Power to MRF Zone Damper		\$9,913	DR/DC	Withdrawn
157	OCO 157 (Pumps & Install Phase Motors at MRF Offices		\$2,692	DR/DC	Withdrawn
158	OCO 158 (Shower & Remove Pavement and Excavate/Retain per PG&E Requirement)		\$1,009	DR/DC	Withdrawn
159	OCO 159 (AT&T Requirements at MRF Telephone Backboard		\$931	DR/DC	Withdrawn
160	OCO 160 (Excavate MRF Bessware Around Utilities		\$2,938	DR/DC	Withdrawn
161	OCO 161 (Furnish and Install Five New Cast Iron Downspouts at MRF)		\$11,731	DR/DC	Withdrawn
162	OCO 162 (Sturry Existing Turned at Transfer Station		\$3,164	DR/DC	Withdrawn
163	OCO 163 (Furnish and Install Retain at Transfer Station Expansion Slab		\$7,478	DR/DC	Withdrawn
164	OCO 164 (Furnish and Install Condensate Drain in MRF Electrical Room		\$1,350	DR/DC	Withdrawn
165	OCO 165 (Add Downspouts to Existing Transfer Station Footings		\$772	DR/DC	Withdrawn
166	OCO 166 (Remobilization for MRF Palm Tree Removal		\$1,129	DR/DC	Withdrawn
167	OCO 167 (California Title 20 Lighting Revisions		\$14,160	DR/DC	Withdrawn
168	OCO 168 (MRF Overhead Door Modifications		\$9,821	DR/DC	Withdrawn
169	OCO 169 (MRF Northeast Curb Modifications		\$13,202	DR/DC	Withdrawn
TOTAL			\$2,423,517		

MRF Single Stream - Fiber Sort System Installation



Transfer Station S Self haul Area Concrete Pour



MRF Administrative Building Exterior





STAFF REPORT

To: SBWMA Board Members
From: Cliff Feldman, Recycling Programs Manager
Date: March 24, 2011 Board of Directors Meeting
Subject: Update on Recology Commercial Recycling Outreach Efforts

Recommendation

This is an informational report and no action is necessary.

Analysis

Recology San Mateo County (RSMC) is no longer required to submit monthly statistics on its commercial recycling activities; however, the company is required to submit a quarterly status report on this program per section 9.06.N of the Franchise Agreement(s). Even though a monthly update is not contractually required, the company has agreed to provide the status of some key commercial recycling metrics each month. Below is an example of the information that Recology plans to submit monthly for this staff report to the Board, and staff will be continue working with Recology in the near future to determine what other pertinent information should be provided on a monthly basis.

February 2011 Recology Commercial Recycling Outreach Program Highlights

- 5 new Compost customers subscribed to service
- No report on the number of Recycle customers
- 219 commercial recycling brochures and posters were distributed.
- 300 internal recycling containers were distributed.

Staff has commenced monthly meetings with Recology on commercial recycling and have requested additional analysis on profiling the commercial customer base and the new accounts that were added during the Recycling Blitz. In addition, Staff has requested information related to the internal metrics used to measure the relative success and cost effectiveness of its commercial recycling outreach (sales) efforts. Once this critical information and analysis is provided and reviewed by Staff, we plan to move forward with execution of several aspects of our Commercial Recycling Communications and Outreach Plan.

Background

On April 22, 2010, the Board adopted Resolution No. 2010-14 approving the Commercial Recycling Agreement between RSMC and Allied Waste/Republic Services. This agreement transferred Allied's commercial recycling outreach program to RSMC commencing on July 1, 2010. In addition, RSMC moved its commercial recycling staff into the Shoreway Administration building on this date.

The Member Agencies Franchise Agreements with RSMC required the company to commence the first new program, the Recycling Blitz Commercial Recycling Campaign, also on July 1, 2010. RSMC's Recycling Blitz Plan and the SBWMA Commercial Recycling Communications and Outreach Plans were shared with the Board in May 2010. These plans outline the next steps regarding stepping up efforts to increase diversion from the commercial sector in the near term.

Commencing with Recology's first quarterly report due on April 30, 2011, the company is required to submit with each quarterly report a detailed update on its commercial recycling program outreach efforts. This requirement is prescribed in Franchise Agreement section 9.06.N, as follows:

- "N. Commercial Recycling Promotion Program Status Report.** Contractor must prepare and submit, both quarterly and annually, to Agency and SBWMA, a Commercial Recycling Program Status Report. The Commercial Recycling Program Status Report shall include, but not be limited to:
1. A summary of training and professional development activities for the Commercial Recycling Promotion and supervisory staff.
 2. A description of the strategy and overall approach to attract and retain a high quality and effective Commercial Recycling Promotion Program and supervisory staff.
 3. A description and status of meeting the goals and objectives for the Commercial Recycling Promotion team and how these goals and objectives are tied to the compensation incentive plan. (Contractor must explain how the stated goals and objectives will be accomplished if no compensation incentive plan is used.)
 4. A description of Contractor's sales strategy for maintaining and/or expanding the existing Commercial Recycling account base and diversion levels.
 5. A description of the services provided to the Commercial and Agency Facility sectors.
 6. A detailed accounting of diversion statistics for the Commercial and Agency Facility sectors."



STAFF UPDATE

To: SBWMA Board Members
From: Recycling Staff
Date: March 24, 2011 Board of Director's Meeting
Subject: Recycling and Outreach Programs Update

Recommendation

This is an informational report and no action is necessary.

Development of Recology San Mateo County Franchise Agreement(s) Summary Documents

Staff has prepared a binder containing 14 summary documents pertaining to the Member Agencies Franchise Agreements with Recology San Mateo County (RSMC). The goal of this project is to provide Member Agencies with useful tools to facilitate administration of the Franchise Agreements and to assist with educating their staff with the contents and implications of the new contracts with RSMC. Staff conducted three well attended workshops to present the information contained in these summary documents in September in Menlo Park, San Mateo and San Carlos. Extra copies of the binders were also provided to each Board Member and the documents have been posted on our website since November 2010. Staff is in the process of developing a contract compliance checklist that will be shared with Member Agencies.

Recology San Mateo County Contract Compliance Update

Staff is currently developing a standard staff report and contract compliance template that will be included with the monthly Board packet commencing in April. The company submitted its first monthly reports on February 15 and March 15, 2011 on time. The reporting requirements in the new Franchise Agreement(s) with Recology greatly exceed the requirements prescribed in the Allied/Republic Franchises. However, Allied/Republic did voluntarily report on various metrics for the last couple of years of its contract and this information was useful. Staff is working with Recology to craft a concise monthly (and then quarterly) report that is truly useful to the Board. Our mutual goal is to generate a report that provides the quantitative and qualitative information the Board wants, without being burdened by the plethora of data and information that is required to be compiled and submitted per the Franchise Agreement(s). In addition, staff will be receiving all of the back up data and reports and will regularly report to the Board on the completeness and timeliness of submittal of this contractually required data.

Curbside Inc., Door-to-Door HHW Program

The following eight Member Agencies are now participating in the program: Belmont, East Palo Alto, Foster City, Hillsborough, Menlo Park, San Carlos, San Mateo, and West Bay Sanitary District, as Foster City was included as of March 1, 2011.

Interest in the program remains strong and the company has made approximately 3,266 collections since the program started in mid-May 2010 through February 2011. Approximately 190,814 pounds of HHW material, 15,968 pounds of Universal Waste and 54,825 pounds of E-Scrap has been collected since the start of the program in May 2010. We encourage additional Member Agencies to offer the program as it provides a more convenient and cost effective option to properly recycle and dispose of a wide variety of materials (such as common HHW) than is currently available. Staff is working on a direct mail outreach piece to be sent to the residents of all participating Member Agencies later this spring to further promote and educate the residents about the service.

Mandatory Commercial Recycling Update

The State Air Resources Board and CalRecycle (formerly the California Integrated Waste Management Board) held a workshop in January 2011 soliciting comments on the draft mandatory commercial recycling regulation developed per AB32 – California’s Global Warming Solutions Act. While the draft regulation states that it “mandates” commercial recycling statewide, the practical application of it simply results in mandating that agencies promote commercial recycling. The reason for this is that it is left up to each individual jurisdiction across the State to decide whether or not it wants to mandate commercial recycling and the regulation does not specify that any enforcement actions will be conducted by the State. What this means to our Member Agencies is that we are well positioned to comply with this new State regulation given the scope of the Franchise Agreement with Recology and RethinkWaste’s plans to promote commercial recycling. A more detailed staff report was included in the February 24, 2011 Board agenda packet.

CartSMART Collection Services Public Education and Outreach

Public education and outreach efforts on the new CartSMART services continue through TV commercials, newsletters and advertising. RethinkWaste staff will continue working with Recology and Member Agencies to tailor messaging and materials based on their input and feedback from customers to help address any issues that arise, such as cart placement or putting carts away after service.

The public education campaign has included outreach materials that were sent or delivered to residents and commercial customers, a media plan and a community engagement plan.

To date, the following items have been produced and/or completed:

- Graphics for residential and commercial carts
- Residential Garbage Cart Selection brochure
- Recology commercial brochure
- Recology “How To” DVDs (single-family, multi-family and commercial)
- Graphics for commercial bins
- Dock signs for commercial accounts
- Summer “rethinker” newsletter
- Theater spot targeting residents to promote single stream recycling and CartSMART
- Direct mail piece for commercial accounts, notifying them of new service provider, services and containers
- Residential starter kit/piece to be delivered with the carts, providing information on new services
- Print ads promoting Community Meetings
- Print ads promoting delivery of new residential carts
- Compost Card piece delivered with the kitchen pails
- Kitchen pail labels
- Bus and train ads
- Fall “rethinker” newsletter
- Talking Carts TV commercial in English
- Talking Carts TV commercial in Spanish
- Commercial bill insert, providing basic BizSMART information, including changes in service provider, new services, containers and benefits of recycling and composting
- Banners for downtown areas
- CartSMART video contest
- Twitter
- Winter “rethinker” newsletter

In addition, the RethinkWaste website has been updated to include information on the residential CartSMART services and BizSMART collection services for multi-family and business customers. RethinkWaste has also launched its Facebook and Twitter pages to promote program information and new services. To date, the Facebook page has 170 "fans" and followers of the site are starting to be more interactive on the page by posting questions and feedback. Staff included a promotion in the winter "rethinker" to generate additional followers of the Facebook and Twitter pages. Our Facebook page can be found at www.facebook.com/rethinkwaste, and the Twitter page is located at www.twitter.com/rethinkwaste.

Household Battery and Cell Phone Curbside Recycling Collection Program

The monthly average of batteries and cell phones collected through the curbside recycling program in 2010 was 4,400 pounds with 3,236 pounds collected in December 2010. A total of 53,000 pounds was collected during 2010, which is slightly less than the 57,000 pounds collected in 2009. In January 2011, Recology's first month of collection, approximately 6,670 pounds of household batteries and cell phones were collected which equates to a 31% increase over the quantity collected in January 2010. In February 2011, Recology collected approximately 4,180 pounds of household batteries and cell phones.

RethinkWaste Website

The RethinkWaste website continues to be updated with information on the CartSMART residential collection and new BizSMART commercial collection services. Staff's goal is to make the website the go-to source for information on future collection services.

The site averaged approximately 940 visits per week since the last Board meeting, of which nearly 62% were new visits. There is a noticeable increase in the number of visitors to the site following the release of the Board packets, residents receiving the rethinker newsletter, or other RethinkWaste outreach promotion (i.e., E-Scrap Events). The most commonly visited sections of the site during this period were "Video Contest," and "Beyond the Cart."

rethinker Newsletter

Staff is working on the Spring 2011 rethinker. The focus of the issue will be what items are accepted in the blue Recycle Cart and other program reminders, and how to properly manage household hazardous waste.

C&D Recycling Update

Staff released a model staff report and recommendations to revise Member Agencies C&D ordinances on February 6, 2009. The goal of the revisions is to set high standards for all of the ordinances in an effort to increase C&D diversion throughout the RethinkWaste service area. Addressing the issue of C&D recycling regionally will likely be the most effective strategy to ensure high levels of diversion, even though Member Agencies are responsible for administering and enforcing their respective C&D ordinances. A variety of recommendations were submitted to Member Agencies; however, one overarching recommendation that has proven to be effective in other communities (e.g., San Jose) is to require contractors to deliver material to certified C&D recycling facilities. Since Member Agencies have recently shown an interest in including this requirement, RethinkWaste has budgeted funds for FY 2011 to annually publish a list of approved C&D processing facilities that are certified to accept material. Staff anticipates commencing this project during the first half of 2011.

Schools Recycling Program Update

Staff has purchased 32 gallon recycling carts for distribution to schools in the RethinkWaste service area. The program is implemented with assistance from RecycleWorks staff who has delivered 154 carts on behalf of RethinkWaste.

Compost Giveaway Events

Staff is in the process of setting up the first of the Spring Compost Giveaway Events for April. Menlo Park is interested in having an event, and staff is working with San Mateo to set up their weekly giveaway events. Since the system to deliver compost has changed with SBR and Recology taking over operations from Allied in 2011, staff has negotiated the costs to provide compost for Agency's events and detailing the program parameters.

Staff has negotiated a price of \$100 for SBR to provide a back-haul delivery of approximately 50 cubic yards of compost to a Member Agency's Compost Giveaway Event. This would consist of a loose load of compost delivered Monday through Friday during SBR's regular hours of operation that the transfer trucks are running. If a Member Agency requires a smaller load of compost or a Saturday delivery, those would be delivered by Recology and costs would be based on those prescribed in the Recology Franchise Agreement(s) Attachment Q, as follows:

Additional Compost Material Delivery	Section 5.11	A – \$125.00 B – \$250.00	A – one-way only delivery (compost only left on-site) B – Round-trip delivery (Drop-Box left on-site)
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Thus, in summary, if an Agency wants a full (or perhaps half full) load delivered loose on Monday through Friday, SBR will back-haul this directly to a Compost Giveaway Event site for \$100 and the Agency will be directly billed by SBR for this service. If an Agency wants a Saturday delivery, or prefers to have the compost contained in a drop-box, then the cost will be \$100 from SBR (billed directly by SBR) plus \$250 from Recology (included in the annual revenue reconciliation with Recology).

Staff will be sending a form via email for Member Agencies to schedule their RethinkWaste spring Compost Giveaway Events.

In addition to the Compost Giveaway Events organized by RethinkWaste, the Member Agencies are reminded that each Agency is entitled to annually organize directly with Recology the distribution of 30 cubic yards of compost in one or two deliveries at no additional cost. The details of these Bring Your Own Bucket Compost Giveaway Events are found in section 5.11 of the Franchise Agreement with Recology.

Approved Operating Agreement Amendments or Recommended Recology Franchise Agreement Administrative Changes

Agreement	Board Approval	Staff Recommendation	Description
Operations Agreement	October 28, 2010	N/A	Amendment No. 1. Is now effective as eight Member Agencies have approved the Amendments.
Franchise Agreements	N/A	Via email on October 20, 2010.	Requested Member Agencies send letter accepting interest waiver offer from Recology on potential 2011 revenue requirement shortfall if rates approved after January 1 but before March 1, 2011.
Franchise Agreement(s)	N/A	Via email on December 9, 2010	Overage "bags" change to "tags"; SBWMA relief from purchasing battery/cell-phone bags; On-call bulky item collection temporary schedule for January 2011.
Franchise Agreement(s)	N/A	Via email on December 13, 2010	Member Agency self haul remittance of payments to SBWMA by Recology.



APRIL - JULY 2011 BOARD AGENDA ITEMS (SUBJECT TO CHANGE)

April 28, 2011

- Receipt of Recology Monthly Metrics
- Shoreway Masterplan Update
- Discuss Employee Compensation (*Closed Session*)

May 26, 2011

- Receipt of Recology Monthly Metrics
- Approval of Quarterly Investment Report as of 3/31/10
- Review of Draft FY 2012 Budget
- Executive Director Performance Review (*Closed Session*)

June 23, 2011 (Board meeting at Shoreway)

- Receipt of Recology Monthly Metrics
- Resolution Approving Power Purchase Agreement with Fresh Air Energy – II, LLC
- Resolution Adopting FY 2012 Budget
- Resolution Approving New Insurance Coverages at Shoreway Environmental Center

July 28, 2011

- Receipt of Recology Monthly Metrics
- Review of Allied Waste 2010 Closeout Rate Applications for Collection and Shoreway Operations