



A Public Agency

INFORMATIONAL ITEMS

STAFF REPORT

To: SBWMA Board Members
From: Joe La Mariana, Executive Director
Julia Au, Recycling Outreach Programs Manager
Date: May 23, 2019 Board of Directors Meeting
Subject: Legislative Session Update

Recommendation:

This staff report is for discussion purposes only and no formal action is requested of the Board of Directors.

Summary

The purpose of this report is to provide an update to the Board monthly on the current 2019-2020 California Legislative Session and regulatory activities being conducted by our lobbyist, Environmental and Energy Consulting (EEC). All activities conducted from April 16 through May 13 are listed in Attachment A for review. Attachment B provides in-depth information on high priority legislative bills the Agency is tracking along with current positions, status of bill and letters sent.

SBWMA is currently co-sponsoring AB 1509 (Mullin) with California Product Stewardship Council and Californians Against Waste. The bill would create a proper disposal program for both loose lithium-ion batteries and ones embedded in consumer products. AB 1509 passed out of the Assembly Appropriations Committee on May 16 with a 13-0 vote and out of the Assembly Natural Resources Committee on April 22 with a 8-0 vote. Executive Director Joe La Mariana testified during the committee hearing. AB 1509 will next be heard on the Assembly Floor and has until May 31 to pass out of its house of origin.

Analysis

The SBWMA contracts with EEC to act as the Agency's legislative and regulatory lobbyist in California. EEC is a registered lobbying firm in the state of California (Lobbying flier ID # 1371848). On January 24, 2019, the Board approved the 2019-2020 SBWMA Legislative and Regulatory Platform that identifies 12 topic areas of importance to the Agency and our member agencies to guide the identification of critically relevant bills and regulatory action that need attention during the legislative session. The Executive Committee serves as the Agency's Legislative and Regulatory Committee and Staff is provided with strategic feedback and direction during our monthly Executive Committee/Board Agenda Review meetings. Based on this feedback, Staff provides EEC with tactically direction on issues, prospective bills and regulations that are in alignment with the Agency's Board-approved annual Legislative Platform.

Attachments:

Attachment A – April/May 2019 Legislative Update

Attachment B – 2019 California Legislative Bills and Positions



RethinkWaste May 2019 Legislative Report

- I. Key Dates & Updates
 - AB 1509 (Mullin) passed out of Assembly Natural Resources Committee and now heads to Assembly Appropriations Committee.
 - AB 1509 amendments clarifying a number of technical issues with the bill are now in print.
 - April 26 was the last day for fiscal bills to pass out of policy committees.
 - May 17 is the last day for AB 1509 and all other bills with a fiscal impact to pass out of the Assembly and Senate Appropriations Committees.

- II. Legislation
 - [AB 1162](#) (Kalra): By 2023, would ban hotels/lodgings from providing small plastic bottles containing a personal care product in an effort to reduce plastic waste

 - [AB 1672](#) (Bloom): By 2021, requires non-flushable products to be labeled as such and labeled flushable products must meet specified standards

- III. April & May Activities
 - We met with CalRecycle and the Department of Toxic Substances Control to discuss their upcoming cost analysis for AB 1509 and potential amendments to help reduce cost.

 - We are monitoring discussions in the waste industry about a potential funding mechanism for infrastructure – groups are discussing the trade-offs between a generator fee and tip fee.

 - We are developing potential amendments to [AB 1080](#) (Gonzalez)/[SB 54](#) (Allen) to minimize reporting requirements for local governments.

 - RethinkWaste is currently supporting 16 bills; we attended policy committee hearings in April to get its support on record.

 - We submitted nine letters of support to the Appropriations Committees in the Senate and Assembly.

Priority Bills Overview

Bill # & Author	What does it do?	Sponsor?	Position	Status	Letter Sent
AB 1509 (Mullin) Priority 1	Requires manufacturers to create safe handling mechanisms for used lithium-ion batteries at the end of life	SBWMA California Product Stewardship Council Californians Against Waste	Support	Assembly Floor	Yes, Asm Approps
AB 215 (Mathis) Priority 1	Makes dumping waste on private property w/o consent of owner punishable by increasing fines for each conviction (\$250-\$3000), with the 4th conviction as a misdemeanor	None	Support	Asm. Approps	Yes, Asm. Approps
AB 1080 (Gonzalez) Priority 1	Adopts regulations to source reduce and recycle 75% of single-use packaging and products sold or distributed in California by 2030	None	Support	Asm. Approps	Yes, Sign On
AB 1583 (Eggman) Priority 1	Creates a holistic recycling reform bill with various provisions to support state recycling efforts	Californians Against Waste Republic Services	Watch	Asm. Approps (currently lacks funding mechanism i.e. tip fee vs. generator fee)	
SB 54 (Allen) Priority 1	Adopts regulations to source reduce and recycle 75% of single-use packaging and products sold or distributed in California by 2030	None	Support	Asm. Approps	Yes, Sign On
SB 726 (Caballero) Priority 1	Authorize public agency's contractor to conduct materials exchange program as part of its household hazardous waste collection program and imposes a state-mandated local program	California Product Stewardship Council	Support	Passed out of Senate, now in Assembly	Yes, Sign On Floor Alert
AB 144 (Aguiar-Curry) Priority 2	Requires the Strategic Growth Council to submit a report/scoping plan for the state to meet its organic waste management mandates, goals, and targets	None	Support	Asm. Approps	Yes, Asm. Approps
AB 161 (Ting) Priority 2	"Skip the Slip" – By 2022 adopts regulations to reduce receipt paper waste. By 2024 requires businesses to offer e-receipts.	None	Support	Asm. Approps	Yes, Asm. Approps
AB 187 (Garcia, Cristina) Priority 2	Creates a clean-up bill for the Mattress Stewardship Program	None	Support	Passed out of Assembly, now in Senate	Yes, Asm. Approps

AB 470 (Limón) Priority 2	Establishes the California Green Business Program within CalEPA, which will develop baseline, beyond compliance, sector-specific environmental standards for green business certification	None	Support	Asm. Approps	Yes, Asm. Approps
AB 619 (Chiu) Priority 2	Allows temporary food facilities and restaurants to serve food and beverages in reusable containers	None	Support	Senate Health	Yes
AB 729 (Chu) Priority 2	Allows CalRecycle to implement a bridge program when potential carpet stewardship applications have been rejected	National Stewardship Action Council	Support	Asm. Approps	Yes
AB 792 (Ting) Priority 2	Requires plastic beverage containers must contain at least 25% recycled material by 2021 and a ratcheting up scheme to reach 100% by 2035	None	Support	Asm. Approps	Yes, Asm. Approps
AB 827 (McCarty) Priority 2	Requires businesses to have front-of-house food/compost bin	None	Support	Passed out of Assembly, now in Senate	Yes
AB 1162 (Kalra) Priority 2	By 2023, would ban hotels/lodgings from providing small plastic bottles containing a personal care product in an effort to reduce plastic waste	None	Support	Asm. Approps	Yes, Asm. Approps
AB 1163 (Eggman) Priority 2	"Right to repair" bill– allows individuals and third party service dealers to receive functional parts and service literature from manufacturers for electronics and appliances.	Californians Against Waste	Support	2-year bill	Yes
AB 1171 (Chen) Priority 2	Would prohibit local gov from requiring/prohibiting grocery store to use/not use certain types of packaging based on availability of curbside program for locals	National Grocers Association	Watch	Held in Asm. Natural Resources	
AB 1228 (Calderon) Priority 2	Creates a 20% tax credit for compostable cutlery after Jan 2020 until Jan 2025	None	Watch	In Asm. Revenue and Tax	
AB 1236 (Lackey) Priority 2	Provides \$200 million from GGRF to CalRecycle for its Fiber, Plastic, and Glass Grant Program, requires CalRecycle to develop an enviro impact report for composting facilities, and requires OPR to identify barriers to recycling/renewable energy goals	None	Support	Asm. Approps	
AB 1672 (Bloom) Priority 2	By 2021 requires non-flushable products to be labeled as such and labeled flushable products must meet specified standards	California Association of Sanitation Agencies	Support	Asm. Approps	Yes, Sign On Letter

SB 372 (Wieckowski) Priority 2	Author intends to introduce language next year with EU-inspired EPR policy to reduce single-use plastics in the waste stream.	Eunomia	Watch	2-year bill	
SB 424 (Jackson) Priority 2	Single-use Tobacco EPR bill	None	Support	Asm. Approps	Yes, Asm. Approps
SB 667 (Hueso) Priority 2	Requires CalRecycle to develop 5-year investment strategy to drive innovation and support technological development and infrastructure in order to meet organic waste targets	None	Watch	Asm. Approps	

STAFF REPORT

To: SBWMA Board Members
From: John Mangini, Senior Finance Manager
Date: May 23, 2019 Board of Directors Meeting
Subject: Check Register Detail for April 2019

Recommendation

This is an informational item only and no action is required. This report was requested by the Board members.

Summary

The purpose of this report is to provide transparency to the Board and the public on the actual spending by the SBWMA. All payments made by check issued in April 2019 are listed on the attached (Attachment A) report for review.

Analysis

The SBWMA has a contract with the City of San Carlos for accounting services including the issuing of all payments and deposit of all receipts. In accordance with the City of San Carlos' policies, checks are normally issued every two weeks. All SBWMA invoices are approved for payment by the program manager and then by the Executive Director or Finance Manager. Total A/P spending for April 2019 was \$5,095,196.14 as detailed in **Attachment A**.

Certain ACH transactions such as payroll and some benefit payments are drawn directly from the bank and are therefore not included in these A/P reports.

If you have any questions on this, please contact Cyndi Urman or John Mangini. The format of the check registers is limited to what is available from the city's MUNIS accounting system.

Attachments:

Attachment A – April 2019 Check Register Detail Report

SBWMA-WIRE

04/03/2019 07:46 JCITY OF SAN CARLOS
 ebundang IA/P CASH DISBURSEMENTS JOURNAL S040319

IP 1
 Japcshdsb

CASH ACCOUNT: S000 110020 WELLS FARGO BANK
 CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

DOCUMENT	INVOICE	DTL	DESC	NET
8710 04/03/2019 WIRE 4260 WILLIAM EUPHRAT MUNI 86094 040119	04/01/2019	S040319		1,550.00

Invoice: 040119

BOND REFUNDING SUPPORT, RETURNED CK FEE
 BUSINESS CONSULTANT (HFH)

CHECK 8710 TOTAL: 1,550.00

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL*** 1,550.00

	COUNT	AMOUNT
TOTAL WIRE TRANSFERS	1	1,550.00

*** GRAND TOTAL*** 1,550.01/

Cl	✓
ASP	X
BT	X
Cont	✓

PREPARED BY: EB DATE: 4/3/19
 APPROVED BY: [Signature] DATE: 4/3/19
 FUNDS TRANSFERRED BY: [Signature] DATE: 4/3/19

04/10/2019 11:38
rgarcia

CITY OF SAN CARLOS
A/P CASH DISBURSEMENTS JOURNAL S041219

SBWMA

P 1
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
8711	04/12/2019	WIRE	3622 PAYMENT REMITTANCE C		032819	03/28/2019		S041219	3,451.80	
Invoice: 032819				86206						
				167.96	S0113010 520201	VARIOUS EXPENSES				
				360.00	S0113010 520503	OFFICE SUPPLIES				
				59.97	S0113010 520331	CONFERENCES & MEETINGS				
				245.25	S0113010 520905	LARGE EVENT/VENUE CONSULTING				
				337.50	S0113010 520331	TENANT IMPROVEMENTS				
				60.00	S0113010 522718	LARGE EVENT/VENUE CONSULTING				
				504.93	S0113010 520331	EDUCATION CENTER OPERATIONS				
				763.64	S0113010 522705EVG01	LARGE EVENT/VENUE CONSULTING				
				55.23	S0113010 520340LRPU1	DIVERSION PROGRAM DEVELOPMENT				
				350.72	S0113010 520300	LONG RANGE PLAN				
				546.60	S0113010 522718	BOARD ADMINISTRATION				
						EDUCATION CENTER OPERATIONS				
								CHECK	8711 TOTAL:	3,451.80
8712	04/12/2019	EFT	5982 FIRST STUDENT-SAN MA		12601-032019	03/18/2019		S041219	3,868.58	
Invoice: 12601-032019				86259						
				3,868.58	S0113010 522718	ED CENTER				
						EDUCATION CENTER OPERATIONS				
								CHECK	8712 TOTAL:	3,868.58
8713	04/12/2019	EFT	3024 HDR ENGINEERING INC		1200180766	03/19/2019 1		S041219	9,457.00	
Invoice: 1200180766				86251						
				9,457.00	S0113010 520309RFP	DISPOSAL PROCUREMENT SERVICES				
						BUSINESS CONSULTANT (HFH)				
								CHECK	8713 TOTAL:	9,457.00
8714	04/12/2019	EFT	7624 KBA DOCUSYS INC.		6072664	03/25/2019		S041219	546.48	
Invoice: 6072664				86261						
				546.48	S0113010 520215	OFFICE EQUIPMENT				
						OFFICE EQUIPMENT COSTS				
								CHECK	8714 TOTAL:	546.48
8715	04/12/2019	EFT	8061 DTE NETWORKS		1006	04/01/2019		S041219	7,586.26	
Invoice: 1006				86265						
				7,586.26	S0113010 520334	IT SERVICES				
						IT SUPPORT				
								CHECK	8715 TOTAL:	7,586.26

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CITY OF SAN CARLOS
A/P CASH DISBURSEMENTS JOURNAL S041219

P 2
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				DOCUMENT		INVOICE DTL	DESC		
8716	04/12/2019	EFT	1419 THE OFFICE CITY	86231	IN-1566677	03/27/2019		S041219	170.57
			Invoice: IN-1566677	170.57	S0113010 520201		OFFICE SUPPLY OFFICE SUPPLIES		
							CHECK	8716 TOTAL:	170.57
8717	04/12/2019	EFT	725 CITY OF SAN CARLOS	86262	13537	03/27/2019		S041219	237.24
			Invoice: 13537	237.24	S0113010 520202		BANK FEE BANK FEES AND SERVICES		
			Invoice: 13589	79.09	S0113010 520204		PRINTING/POSTAGE PRINTING AND POSTAGE		
							CHECK	8717 TOTAL:	316.33
8718	04/12/2019	EFT	7976 TANNER PACIFIC INC	86258	219-048	03/25/2019	1797	S041219	9,995.75
			Invoice: 219-048	9,995.75	S2251000 570300SF067		CONSTRUCTION MGMT SVCS PHASE I FACILITIES IMPROVEMENTS		
							CHECK	8718 TOTAL:	9,995.75
8719	04/12/2019	PRTD	1441 ALPINE AWARDS ACCOUN	86260	5533960	03/26/2019		S041219	50.47
			Invoice: 5533960	50.47	S0113010 520201		OFFICE SUPPLY OFFICE SUPPLIES		
							CHECK	8719 TOTAL:	50.47
8720	04/12/2019	PRTD	5971 CALIBRE PRINTING CO	86266	17674	03/27/2019		S041219	633.26
			Invoice: 17674	633.26	S0113010 520503		CONFERENCES & MEETINGS CONFERENCES & MEETINGS		
							CHECK	8720 TOTAL:	633.26
8721	04/12/2019	PRTD	4841 COMCAST CABLE COMMUN	86229	0447972-032419	03/24/2019		S041219	254.90
			Invoice: 0447972-032419	254.90	S0113010 520107		PHONES UTILITIES & PHONE		

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CITY OF SAN CARLOS
A/P CASH DISBURSEMENTS JOURNAL S041219

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CASH ACCOUNT: S000 110020 WELLS FARGO BANK

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				DOCUMENT	INVOICE DTL	DESC			
									254.90
									CHECK 8721 TOTAL:
8722	04/12/2019	PRTD	7504 E-RECYCLING OF CALIF	86264	83965	03/28/2019		S041219	385.22
Invoice: 83965				385.22	S0113010 480025	E-RECYCLING E-RECYCLING			
									CHECK 8722 TOTAL:
									385.22
8723	04/12/2019	PRTD	1496 HF&H CONSULTANTS LLC	86243	9716218	03/21/2019	2559	S041219	510.00
Invoice: 9716218				510.00	S0113010 520307	2019 COMPENSATION ADJ CONSULTI RATE REVIEW (HFH)			
Invoice: 9716208				618.75	S0113010 520309HCS02	03/20/2019	198	S041219	618.75
Invoice: 9716210				11,536.51	S0113010 520309RFP	FRANCHISE AGREEMENT EXT. AMEND BUSINESS CONSULTANT (HFH)			
									CHECK 8723 TOTAL:
									12,665.26
8724	04/12/2019	PRTD	9138 MERCY HIGH SCHOOL	85118	013019	01/30/2019		S041219	250.00
Invoice: 013019				250.00	S0113010 520503	ROOM FEE FOR 2/22/19 STAFF RETREAT CONFERENCES & MEETINGS			
									CHECK 8724 TOTAL:
									250.00
8725	04/12/2019	PRTD	233 NATURAL SETTINGS COR	86216	104755	04/01/2019		S041219	694.50
Invoice: 104755				694.50	S0113010 520201	OFFICE SUPPLY OFFICE SUPPLIES			
									CHECK 8725 TOTAL:
									694.50
8726	04/12/2019	PRTD	9165 NICKELL FIRE PROTECT	86221	S005189	03/28/2019		S041219	2,500.00
Invoice: S005189				2,500.00	S0113010 522714	SHOREWAY FACILITY COST SHOREWAY FACILITY COST			

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A/P CASH DISBURSEMENTS JOURNAL S041219

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CASH ACCOUNT: S000 110020 WELLS FARGO BANK
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				DOCUMENT	INVOICE DTL	DESC			
					CHECK	8726 TOTAL:			2,500.00
8727	04/12/2019	PRTD	5875 SCAPES INC	18850	03/31/2019	S041219			315.00
			Invoice: 18850	86223					
				315.00	S0113010	522714			
					SHOREWAY FACILITY COST	SHOREWAY FACILITY COST			
					CHECK	8727 TOTAL:			315.00
8728	04/12/2019	PRTD	3334 SERVICE PRESS INC	55620	03/28/2019	S041219			365.56
			Invoice: 55620	86215					
				365.56	S0113010	520201			
					OFFICE SUPPLIES	OFFICE SUPPLIES			
					CHECK	8728 TOTAL:			365.56
8729	04/12/2019	PRTD	5443 SPECIALTY'S CAFE & B	T2423-21314463	03/28/2019	S041219			115.69
			Invoice: T2423-21314463	86267					
				115.69	S0113010	520300			
					BOARD MEETING FOOD	BOARD ADMINISTRATION			
					CHECK	8729 TOTAL:			115.69
8730	04/12/2019	PRTD	5322 CYNDI URMAN	040419CU	04/04/2019	S041219			847.91
			Invoice: 040419CU	86233					
				26.91	S0113010	520801			
				821.00	S0113010	520503			
					MILEAGE REIMB, CONFERNCES & MEETINGS	MILEAGE REIMBURSEMENT			
					CONFERENCE & MEETINGS				
					CHECK	8730 TOTAL:			847.91
				NUMBER OF CHECKS	20	*** CASH ACCOUNT TOTAL ***			54,470.54

COUNT AMOUNT

TOTAL PRINTED CHECKS 12 19,077.77
TOTAL WIRE TRANSFERS 1 3,451.80
TOTAL EFT'S 7 31,940.97

*** GRAND TOTAL *** 54,470.54

CP	✓
ARP	✓
EFT	✓
Email	✓

PREPARED BY: RG DATE: 4/10/19
APPROVED BY: cy DATE: 4/10/19
FUNDS TRANSFERRED BY: cy DATE: 4/10/19
Makal 4/11/19

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04/16/2019 09:20
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CITY OF SAN CARLOS
A/P CASH DISBURSEMENTS JOURNAL S041619

SBWMA

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CASH ACCOUNT: S000 110020 WELLS FARGO BANK
CHECK NO CHK DATE TYPE VENDOR NAME

VOUCHER INVOICE INV DATE PO CHECK RUN NET

DOCUMENT INVOICE DTL DESC

8733 04/16/2019 PRD 7624 KBA DOCUSYS INC. 6072664-2 03/25/2019 S041619 546.48

Invoice: 6072664-2

86394

546.48 S0113010 520215

OFFICE EQUIP
OFFICE EQUIPMENT COSTS

CHECK 8733 TOTAL: 546.48

NUMBER OF CHECKS 1 *** CASH ACCOUNT TOTAL *** 546.48

COUNT AMOUNT

TOTAL PRINTED CHECKS 1 546.48

*** GRAND TOTAL *** 546.48

CP	✓
ARP	✓
EFT	N/A
Email	✓

PREPARED BY: RG DATE: 4/16/19
 APPROVED BY: cy DATE: 4/16/19
 ENDORSEMENT TRANSFERRED BY: cy DATE: 4/16/19
mark 4/20/19

04/24/2019 14:03
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CITY OF SAN CARLOS
A/P CASH DISBURSEMENTS JOURNAL S042519

SBWMA

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CASH ACCOUNT: S000 110020 WELLS FARGO BANK
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

8763 04/25/2019 WIRE 5446 RECOLOGY, INC 042419 04/24/2019 S042519 1,200,000.00

Invoice: 042419

86661
1,200,000.00 S2251000 570300SF067 TRASFER OF OREX PRESS FACILITIES IMPROVEMENTS

CHECK 8763 TOTAL: 1,200,000.00

8764 04/25/2019 EFT 5512 SOUTH BAY RECYCLING 2019-02 V3 03/15/2019 S042519 1,723,413.93

Invoice: 2019-02 V3

86660
33,801.52 S0113010 522713
-48,875.86 S0113010 522713
56,132.53 S0113010 522717
37,272.31 S0113010 522712
-1,643.74 S0113010 480008
38,723.00 S0113010 522714
2,224.17 S0113010 520207
5,621.33 S0113010 520202SHORE
1,600,158.67 S0113010 522712

VARIOUS EXPENSES
DISPOSAL & PROCESSING COSTS
DISPOSAL & PROCESSING COSTS
BUYBACK PAYMENTS
OPERATOR COMPENSATION SBR
MISCELLANEOUS
SHOREWAY FACILITY COST
EQUIPMENT CHARGES
BANK FEES AND SERVICES
OPERATOR COMPENSATION SBR

CHECK 8764 TOTAL: 1,723,413.93

8765 04/25/2019 PRD 8926 DJ PRODUCTS INC 46626V2-2019 04/23/2019 S042519 34,659.00

Invoice: 46626V2-2019

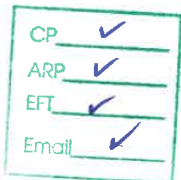
86659
34,659.00 S2251000 570300SF053 SHOREWAY MAINTENANCE - 2ND ORDER GLASS LOADER FACILITIES IMPROVEMENTS

CHECK 8765 TOTAL: 34,659.00

NUMBER OF CHECKS 3 *** CASH ACCOUNT TOTAL *** 2,958,072.93

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	1	34,659.00
TOTAL WIRE TRANSFERS	1	1,200,000.00
TOTAL EFT'S	1	1,723,413.93

*** GRAND TOTAL *** 2,958,072.93



PREPARED BY: RG DATE: 4/24/19
APPROVED BY: [Signature] DATE: 4/24/19
FUNDS TRANSFERRED BY: [Signature] DATE: 4/24/19
[Signature] 4/25/19

Archived 4/25/19

04/22/2019 15:32 | CITY OF SAN CARLOS
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P 2
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				DOCUMENT	INVOICE DTL	DESC			
						CHECK	8739	TOTAL:	1,207.60
8740	04/26/2019	EFT	5558 ZANKER ROAD RESOURCE	86476	201903359	03/31/2019		S042619	251,818.68
Invoice: 201903359				251,818.68	S0113010 522713	DISPOSAL MARCH 2019 DISPOSAL & PROCESSING COSTS			
						CHECK	8740	TOTAL:	251,818.68
8741	04/26/2019	PRTD	7192 ADVANCED WASTE MGMT	86482	SBWMA2018	04/15/2019		S042619	1,200.00
Invoice: SBWMA2018				1,200.00	S0113010 520608	CLIMATE REGISTRY CLIMATE CHANGE POLICY OPTIONS			
						CHECK	8741	TOTAL:	1,200.00
8742	04/26/2019	PRTD	1441 ALPINE AWARDS ACCOUN	86509	5534253	04/09/2019		S042619	67.04
Invoice: 5534253				67.04	S0113010 520201	OFFICE SUPPLY OFFICE SUPPLIES			
						CHECK	8742	TOTAL:	67.04
8743	04/26/2019	PRTD	6239 AM PARTY RENTALS INC	86478	1-553920	04/19/2019		S042619	2,206.00
Invoice: 1-553920				2,206.00	S0113010 520331	EVENTS - EARTH DAY 2019 LARGE EVENT/VENUE CONSULTING			
						CHECK	8743	TOTAL:	2,206.00
8744	04/26/2019	PRTD	7504 E-RECYCLING OF CALIF	86503	84233	04/11/2019		S042619	594.40
Invoice: 84233				594.40	S0113010 480025	E-SCRAP E-RECYCLING			
Invoice: 84232				1,603.40	S0113010 480025	E-RECYCLING E-RECYCLING			
Invoice: 84213				635.84	S0113010 480025	E-SCRAP ATHERTON 3/30/19 E-RECYCLING			

04/22/2019 15:32 | CITY OF SAN CARLOS
 rgarcia | A/P CASH DISBURSEMENTS JOURNAL S042619

P 3
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CASH ACCOUNT: S000	110020	WELLS FARGO BANK							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				DOCUMENT	INVOICE DTL	DESC			
						CHECK		8744 TOTAL:	2,833.64
8745	04/26/2019	PRTD	435 FEDEX	86485	6-461-76928	02/15/2019		S042619	28.76
			Invoice: 6-461-76928	28.76	S0113010 520201	OFFICE SUPPLY OFFICE SUPPLIES			
						CHECK		8745 TOTAL:	28.76
8746	04/26/2019	PRTD	8718 MADISON GUZMAN	86481	041619MG	04/16/2019		S042619	62.97
			Invoice: 041619MG	10.98	S0113010 520201	OFFICE SUPPLIES & EVETNS OFFICE SUPPLIES			
				51.99	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
						CHECK		8746 TOTAL:	62.97
8747	04/26/2019	PRTD	7763 PEOPLEOLOGIE	86492	041619	04/16/2019		S042619	400.00
			Invoice: 041619	400.00	S0113010 520331	EVENTS LARGE EVENT/VENUE CONSULTING			
						CHECK		8747 TOTAL:	400.00
8748	04/26/2019	PRTD	8755 JOANNA ROSALES	86465	041619JR	04/16/2019		S042619	59.10
			Invoice: 041619JR	59.10	S0113010 520801	VEHICLE MILEAGE MILEAGE REIMBURSEMENT			
						CHECK		8748 TOTAL:	59.10
8749	04/26/2019	PRTD	8878 JULIA AU	86463	041619JA	04/16/2019		S042619	236.66
			Invoice: 041619JA	236.66	S0113010 520503	CONFERENCES & MTGS CONFERENCES & MEETINGS			
						CHECK		8749 TOTAL:	236.66
8750	04/26/2019	PRTD	6849 LYNCH ELECTRIC & SON	86499	2019.122	04/16/2019		S042619	1,373.50
			Invoice: 2019.122	1,373.50	S0113010 522714	SHOREWAY FACILITY COST SHOREWAY FACILITY COST			
						CHECK		8750 TOTAL:	1,373.50

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CASH ACCOUNT:	5000	110020	WELLS FARGO BANK							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
				DOCUMENT	INVOICE DTL	DESC				
8751	04/26/2019	PRTD	2426 MAZE & ASSOCIATES IN	86495	32212	03/31/2019		S042619	2,960.00	
			Invoice: 32212							
				2,960.00	S0113010 520301	AUDIT AUDIT SERVICES				
							CHECK	8751 TOTAL:	2,960.00	
8752	04/26/2019	PRTD	4383 MARSHALL MORAN	86497	41719	04/17/2019		S042619	7,049.00	
			Invoice: 41719							
				7,049.00	S0113010 520309HFM01	FINANCE SUPPORT BUSINESS CONSULTANT (HFH)				
							CHECK	8752 TOTAL:	7,049.00	
8753	04/26/2019	PRTD	8845 PUBLIC STORAGE	86483	050119-053119-E673	04/11/2019		S042619	580.00	
			Invoice: 050119-053119-E673							
				580.00	S0113010 520340LRPU1	LONG RANGE PLAN LONG RANGE PLAN				
				86484	050119-053119-E603	04/11/2019		S042619	395.00	
			Invoice: 050119-053119-E603							
				395.00	S0113010 520340LRPU1	LONG RANGE PLAN LONG RANGE PLAN				
							CHECK	8753 TOTAL:	975.00	
8754	04/26/2019	PRTD	5557 RECOLOGY BLOSSOM VAL	86472	190331	03/31/2019		S042619	217,191.28	
			Invoice: 190331							
				217,191.28	S0113010 522713	DISPOSAL - BVO MAR 2019 DISPOSAL & PROCESSING COSTS				
							CHECK	8754 TOTAL:	217,191.28	
8755	04/26/2019	PRTD	9106 REED ADDIS	86502	1389	04/15/2019	1246	S042619	3,333.33	
			Invoice: 1389							
				3,333.33	S0113010 522001	LEGISLATION & REGULATORY CONS LEGISLATIVE & REG ADVOCACY				
							CHECK	8755 TOTAL:	3,333.33	
8756	04/26/2019	PRTD	8427 STEVEN SHERMAN CONSU	86488	201901SBWMA-PSA17-01	02/04/2019	92	S042619	9,735.00	
			Invoice: 201901SBWMA-PSA17-01							
				9,735.00	S0113010 520340LRPU1	MGMT OF PROGRAMS, EDUCATION, P LONG RANGE PLAN				
					201903SBWMA-PSA17-01	03/31/2019	92	S042619	13,982.10	

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CASH ACCOUNT: S000 110020 WELLS FARGO BANK
 CHECK NO CHK DATE TYPE VENDOR NAME

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Invoice: 201903SBWMA-PSA17-01				86490					
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						CHECK		8756 TOTAL:	23,717.10
8757	04/26/2019	PRTD	4519 SHRED-IT USA	86510	8127017883	04/07/2019		S042619	114.24
Invoice: 8127017883				114.24	S0113010 520201	OFFICE SUPPLY OFFICE SUPPLIES			
						CHECK		8757 TOTAL:	114.24
8758	04/26/2019	PRTD	9180 ISAAC ALFANDARY	86480	46196	04/11/2019		S042619	337.50
Invoice: 46196				337.50	S0113010 520331	LARGE EVENTS LARGE EVENT/VENUE CONSULTING			
						CHECK		8758 TOTAL:	337.50
8759	04/26/2019	PRTD	5443 SPECIALTY'S CAFE & B	86491	T2423-21374895	04/11/2019		S042619	271.09
Invoice: T2423-21374895				271.09	S0113010 520503	FINANCE COMM LUNCH CONFERENCES & MEETINGS			
						CHECK		8759 TOTAL:	271.09
8760	04/26/2019	PRTD	9181 STATE OF CALIFORNIA-	86511	E 1637886 SJ	04/10/2019		S042619	225.00
Invoice: E 1637886 SJ				225.00	S0113010 522714	SHOREWAY MAINTENANCE SHOREWAY FACILITY COST			
						CHECK		8760 TOTAL:	225.00
8761	04/26/2019	PRTD	9179 THE TAMALE FACTORY,	86479	59	04/11/2019		S042619	431.54
Invoice: 59				431.54	S0113010 520331	EVENTS LARGE EVENT/VENUE CONSULTING			
						CHECK		8761 TOTAL:	431.54
8762	04/26/2019	PRTD	6984 LOIS A WONG	86493	021919	02/19/2019		S042619	499.00
Invoice: 021919				499.00	S0113010 520331	EVENTS LARGE EVENT/VENUE CONSULTING			

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SBWMA

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	CHECK	8762	TOTAL:	499.00
NUMBER OF CHECKS	29	*** CASH ACCOUNT TOTAL ***		1,664,618.09
	<u>COUNT</u>	<u>AMOUNT</u>		
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TOTAL EFT'S	7	1,399,046.34		
		*** GRAND TOTAL ***		1,664,618.09

CP	✓
ARP	✓
EFT	✓
Email	✓

PREPARED BY: RG DATE: 4/22/19
 APPROVED BY: cy DATE: 4/22/19
 FUNDS TRANSFERRED BY: cy DATE: 4/22/19
monday 4/22/19

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STAFF REPORT

To: SBWMA Board Members
From: John Mangini, Senior Finance Manager
Date: May 23, 2019 Board of Directors Informational Packet
Subject: 2019 Finance and Rate Setting Calendar

Recommendation

This is an informational report and no action is necessary.

Summary

The purpose of this staff report is to keep the Board and Member Agency staff informed on the schedule of important financial and rate setting events in 2019. This staff report is updated as necessary and included in the Board packet each month.

Schedule of Finance, Contractor Compensation and Rate Adjustment Activities in 2019:

January 2019

- Approved FY17/18 audited Financial Statement.
- Reviewed Mid-Year FY18/19 Operating Budget.

March 2019

- Recology submitted the unaudited 2018 Revenue Reconciliation Report (March 31).
- Approved Plan of Finance Approach for bond issuance.

April 2019

- Approved of unaudited 2019 calendar year financial statement for bond reporting requirements at April 25 Board meeting.
- Approved recommending Member Agencies approve 2019 bond issuance.

May 2019

- Review of Preliminary (Draft) FY19/20 SBWMA Budget at May 23rd, 2019 Board meeting, including Revised Long Range Plan recommendations (from two TAC input sessions).
- Member Agency's elected body meetings for bond financing approval.
- Establish an Agency Debit Policy consideration item (required for bond refunding process)
- Approval final bond refunding disclosure and related documents

June 2019

- 2020-2024 Long Range Plan (Draft)—Board Study Session at June 27th Meeting.
- Review and approval of Final FY19/20 SBWMA Operating Budget at June 27th, 2019 Board meeting.
- Bond Pricing.
- Recology's 2020 Compensation Application due to the SBWMA and Member Agencies (*June 14*).
- SBWMA and Member Agency comments are due to Recology on its 2020 Compensation Application (*June 28*).

- SBWMA issues a letter requesting feedback from all Member Agencies on estimated 2020 Member Agency fees (e.g., franchise fees) to be included in their 2020 solid waste rates.
- Bond Closing.

July 2019

- Review of the Revenue Reconciliation Report from the Financial Systems audit report on Recology.
- SBR's 2020 Compensation Application due to the SBWMA (*July 5*).
- Recology revised 2019 Compensation Application due to SBWMA & Member Agencies (*July 19*).
- SBWMA issues the following reports to the Board and Member Agency staff for review and comment:
 - Estimated 2019 and 2020 residential and commercial base revenue.
 - Estimated collected tonnage for 2019 and 2020.
 - 2019 Residential rates vs. 2020 cost analysis.
 - Optional at Member Agency request: Estimated residential revenue changes due to cart migration (i.e., lost revenue) by Member Agency since 2018.
 - Summary of 2020 Member Agency fees to be used in the 2020 cost projections based on Member Agency feedback.

August 2019

- SBWMA issues Draft Report Reviewing Recology's 2020 Compensation Application, recommended total Revenue Requirement, and Rate Adjustment (*August 9*).
- SBWMA issues the Draft Report Reviewing SBR's 2020 Compensation Application (*August 16*).
- Comments due back from Member Agencies on draft Reports Reviewing Recology's & SBR's 2020 Compensation Application (*August 26*).

September 2019

- 2020-2024 Long Range Plan (Final)—Board Approval at September 26th Meeting.
- SBWMA TAC Workshop to review Pre-Final Report Reviewing Recology's 2020 Compensation Application.
- SBWMA issues Pre-Final Report Reviewing Recology's 2020 Compensation Application including the recommended total Collection Rate Adjustment for 2020 by email (*September 12*).
- SBWMA issues Final Report Reviewing Recology's 2020 Compensation Application including the recommended total Collection Rate Adjustment for 2020. (*September BOD Packet*).
- SBWMA issues Final Report Reviewing SBR's 2020 Compensation Application. (*September BOD Packet*).
- Approval of the SBR 2020 Compensation Application (*September 26 BOD Meeting*).
- Approval of the Recology 2020 Compensation Application and total recommended Revenue Requirement (*September 26 BOD Meeting*).

September – December 2019

- Member Agencies issue Prop. 218 notices and approve their final 2020 solid waste rates.

November 2019

- SBWMA issues report to Board on recommended January 1, 2020 Shoreway tip fee adjustments (includes calendar year 2019 & 2020 SBWMA financial projections with assumed tip fee and cash reserve balances).

STAFF UPDATE

Potential Future Board Agenda Items

(Meetings at San Carlos Library Conference Room)

June 27, 2019

- Study Session on current SBR Operations Agreement: Future options
- Resolution Approving Amendment One Modifications to the Model Amended and Restated Recology Franchise Agreement
- Resolution Approving FY19/2020 Budget
- Resolution Approving Annual Independent Operational and Financial Audit Findings Report
- Resolution Approving Contract with Tanner Pacific for Construction Management Services for FY19/20
- Resolution Approving Amendment One to the Agreement for Relocation of Organics Extrusion Recovery System & Purchase of Organics Polishing System with Recology Inc.
- Bond Issuance - Report on Financing Results
- Review of Draft 2020-2024 Long Range Plan
- Update on Rate Year 2020 Contractor's Compensation Application Process
- Update on New Administrative Services Contract, including Fiscal Year modification plan
- 2019 Rate Survey a Regional Comparative Rate Review

July 25, 2019

- TBD

August, 2019 – No Meeting

September 26, 2019

- Closed Session: Executive Director Review
- Resolution Approving 2020 Recology and SBR Compensation Applications
- Resolution Approving Administrative and Financial Services to Calendar Year from Fiscal Year Workplan
- Resolution Approving Purchase of MRF Upgrade Equipment Phase I and MRF CIP Update
- Resolution Approving Final 2020-2024 Long Range Plan
- Legislative and Regulatory Session Update by EEC
- Organics-to-Energy Pilot—project status
- Staff Update and demonstration of new RethinkWaste Website
- Administrative Services Work Plan Review for Fiscal Year to Calendar Year Conversion
- Report on 2019-2020 Legislative Session—YR1 activities Presentation by EEC

October 24, 2019

- TBD

November 21, 2019

- Annual Board and TAC Holiday Lunch prior to Board Meeting
- Resolution Approving 2020-2024 Long Range Plan Refresh
- Report on SB1383 Final Regulations and Compliance Update
- Review and Approval of 2020 Tip Fee Recommendations
- Report on Organics-to-Energy Pilot and Grants: project status
- Quarterly Investment Report
- Closing report on 2019-2020 Legislative Session—YR1 activities

December, 2019 – No Meeting