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**MINUTES**

**SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY  
MEETING OF THE BOARD OF DIRECTORS**

**May 27, 2010 – 2:00 p.m.**

**San Carlos Library, Conference Room A  
610 Elm Street, San Carlos, California**

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1. **Roll Call: CTO 1:04 p.m.**
  2. **Adjourn to Closed Session** - pursuant to Government Code Section Govt. Code Sec. 54956.9 Conference with Labor Negotiator: Unrepresented employees-(All employees except Executive Director who will act as the Negotiator).
  3. **Report from Closed Session**  
Board direction that changes in salary ranges. Board direction that merit increases budget allocation be 2%.
  4. **Public Comment**  
None
  5. **Approval of Consent Calendar:**  
Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*
    - A. Adopt the April 22, 2010 BOD Meeting Minutes
    - B. Approval of Change Orders for JRMA Design & Engineering Services
    - C. Approval of Quarterly Investment Report as of 3/31/10
    - D. Receipt of Allied Monthly Metrics

Item 5B was pulled by Martha DeBry.  
M/S Patterson/LaMariana approve Consent Calendar Items A, C, D  
Motion Passes 11-0-0-1 (Absent: East Palo Alto)
  6. **New Business:**
    - A. Review of Draft FY 2011 Budget

Discussion:

Member Fil attributed the decline in C&D revenue to the construction industry being down due to the drop in the economy. He noted that this is probably a natural result of the economy. Fil asked why then we were lowering our C&D rates?

Executive Director McCarthy explained that such a decline is not solely due to the economy and that a decline such as this is not normal even for the type of economy that we are currently in. The decline is due in part to the C&D business located at the Port of Redwood City; they are taking away some of our business because their rates are lower than ours.

Member Hardy asked what percentage of non-franchise C&D goes through our transfer station?

Executive Director McCarthy replied that when he started with the SBWMA it was 25-30%; now it is approximately 20%.

Member Fil asked what our reserve levels are? If there is a drop in commodity prices can we cover the hit to our budget?

Executive Director McCarthy replied that our operating budget for next year will be lower due to the end of the Pub Ed Roll Out campaign and that our revenue is projected to be higher so we should not experience a hit to our budget.

Staff will also bring back documentation on projected revenues and expenditures for C&D.  
Further, staff at a future date will bring back a recommendation on pricing philosophy and model for 3<sup>rd</sup> party tonnages.
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B. Update on Storage and Use of Biodiesel in Collection Fleet and Transfer Trailers

Discussion:

Members DeBry and Nava suggested staff draft a letter for the Member Agencies to send to Recology stating their approval of a temporary delay, subject to periodic review, in using biodiesel while staff and the board look in to alternative fuel options.

**7. Staff Updates**

- a) Update on Allied Contract Compliance
- b) Discussion on Member Agency Rate Setting: Rate Categories and Service Fees
- c) Shoreway Construction Update
- d) Shoreway Environmental Remediation Update
- e) Commercial Recycling Communications and Outreach Plan and Recology Blitz Plan
- f) Recycling and Outreach Programs Update
- g) Preview of Upcoming Board meetings

On item 7B staff will plan for a Board workshop on rate compensation issues.

On item 7E staff will send out a follow-up email asking for Board feedback on the Commercial Recycling Communications and Outreach Plan.

On item 7F staff will send out a follow-up email re: Member Agency staff participation in workshops.

**8. Approval of Consent Calendar – Item B**

Member DeBry asked for clarification of Delta 5: The Delta 5 redesign by JRMA is quoted at a not to exceed amount of \$36,920.00; is this amount being included in this request?

Staff Gans replied, no, it is not included and will be presented at a later date.

M/S DeBry/LaMariana approve Consent Calendar Item B

Motion Passes 11-0-0-1 (Absent: East Palo Alto)

**9. Board Member Comments**

None

**10. Adjourn: 4:16 p.m.**

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