



A Public Agency

# INFORMATIONAL ITEMS



## STAFF REPORT

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**To:** SBWMA Board Members  
**From:** Joe La Mariana, Executive Director  
Julia Au, Recycling Outreach Programs Manager  
**Date:** June 27, 2019 Board of Directors Meeting  
**Subject:** Legislative Session Update

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### Recommendation:

This staff report is for discussion purposes only and no formal action is requested of the Board of Directors.

### Summary

The purpose of this report is to provide an update to the Board monthly on the current 2019-2020 California Legislative Session and regulatory activities being conducted by our lobbyist, Environmental and Energy Consulting (EEC). All activities conducted from May 14 through June 14 are listed in Attachment A for review. Attachment B provides in-depth information on high priority legislative bills the Agency is tracking along with current positions and status/location.

SBWMA is co-sponsoring AB 1509 (Mullin) with California Product Stewardship Council and Californians Against Waste. The bill would create a proper disposal program for both loose lithium-ion batteries and ones embedded in consumer products. AB 1509 passed out of the Assembly Floor on May 23 with a 63-0 vote. AB 1509 is now in its second house, the State Senate, and will next be heard in the Senate Environmental Quality Committee on July 3 and Executive Director Joe La Mariana will again testify on the Agency's behalf at the hearing.

### Analysis

The SBWMA contracts with EEC to act as the Agency's legislative and regulatory lobbyist in California. EEC is a registered lobbying firm in the state of California (Lobbying ID # 1371848). On January 24, 2019, the Board approved the 2019-2020 SBWMA Legislative and Regulatory Platform that identifies 12 topic areas of importance to the Agency and our member agencies to guide the identification of critically relevant bills and regulatory action that need attention during the legislative session. The Executive Committee serves as the Agency's Legislative and Regulatory Committee and Staff is provided with strategic feedback and direction during our monthly Executive Committee/Board Agenda Review meetings. Based on this feedback, Staff provides EEC with tactically direction on issues, prospective bills and regulations that are in alignment with the Agency's Board-approved annual Legislative Platform.

### Attachments:

Attachment A – May/June 2019 Legislative Update

Attachment B – 2019 California Legislative Bills and Positions

Attachment C – [Copies of letters generated June 2019 – Available online only at www.rethinkwaste.org](http://www.rethinkwaste.org)



## RethinkWaste June 2019 Legislative Report

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### I. Key Dates & Updates

- AB 1509 (Mullin) passed out of Assembly Appropriations Committee and off the Assembly Floor with a vote count of 63 ayes; 0 noes; 17 not voting
- AB 1509 now heads to Senate Environmental Quality Committee
- [SB 1383](#) revised draft regulations will be released on June 18th
- May 31 was the last day for all bills to pass off the Assembly and Senate Floors
- Policy committees in both houses will resume on June 3

### II. Legislation

- [AB 1080](#) (Gonzalez)/ [SB 54](#) (Allen): Adopts regulations to source reduce and recycle 75% of single-use packaging and products sold or distributed in California by 2030
  - i. Both bills passed off their respective floors and are now in Senate Rules Committee

### III. May & June Activities

- We met with CalRecycle and three policy committees from the Senate and Assembly to discuss AB 1509 language improvements
- We are working with various Lithium-ion battery industry stakeholders to hear their concerns about the effects of AB 1509
- We are monitoring discussions in the waste industry about a potential funding mechanism for infrastructure – groups are discussing the trade-offs between a generator fee and tip fee.
- RethinkWaste is currently supporting 11 bills; we will begin submitting support letters and attending policy committees in June and July.

## Priority Bills Overview

Bill # & Author	What does it do?	Sponsor?	Position	Status	Letter Sent
<a href="#">AB 1509</a> (Mullin) Priority 1	Requires manufacturers to create safe handling mechanisms for used lithium-ion batteries at the end of life	SBWMA  California Product Stewardship Council  Californians Against Waste	Support	Senate Env. Quality on 7/3	Yes, Senate Env. Quality
<a href="#">AB 215</a> (Mathis) Priority 1	Makes dumping waste on private property w/o consent of owner punishable by increasing fines for each conviction (\$250-\$3000), with the 4 <sup>th</sup> conviction as a misdemeanor.	None	Support	2-year bill	N/A
<a href="#">AB 1080</a> (Gonzalez) Priority 1	Adopts regulations to source reduce and recycle 75% of single-use packaging and products sold or distributed in California by 2030	None	Support	Sen. Env. Quality on 7/3	
<a href="#">AB 1583</a> (Eggman) Priority 1	Creates a holistic recycling reform bill with various provisions to support state recycling efforts	Californians Against Waste Public Services	Watch	Sen. Env. Quality & Gov. and Finance	
<a href="#">SB 54</a> (Allen) Priority 1	Adopts regulations to source reduce and recycle 75% of single-use packaging and products sold or distributed in California by 2030	None	Support	Asm. Natural Resources	
<a href="#">SB 726</a> (Caballero) Priority 1	Authorize public agency's contractor to conduct materials exchange program as part of its household hazardous waste collection program and imposes a state-mandated local program	California Product Stewardship Council	Support	Assembly ESTM	Yes, Sign-on to ESTM
<a href="#">AB 144</a> (Aguiar-Curry) Priority 2	Requires the Strategic Growth Council to submit a report/scoping plan for the state to meet its organic waste management mandates, goals, and targets	None	Support	2-year bill	N/A
<a href="#">AB 161</a> (Ting) Priority 2	"Skip the Slip" – By 2022 adopts regulations to reduce receipt paper waste. By 2024 requires businesses to offer e-receipts.	None	Support	Senate Judiciary 6/25	Yes, Sen. Judiciary

<a href="#">AB 187</a> (Garcia, Cristina) Priority 2	Creates a clean-up bill for the Mattress Stewardship Program	None	Oppose unless amended	Sen. Env. Quality on 7/3, then Sen. Judiciary	Yes, Sign On to Sen. Env. Quality
<a href="#">AB 470</a> (Limón) Priority 2	Establishes the California Green Business Program within CalEPA, which will develop baseline, beyond compliance, sector-specific environmental standards for green business certification	None	Support	2-year bill	N/A
<a href="#">AB 619</a> (Chiu) Priority 2	Allows temporary food facilities and restaurants to serve food and beverages in reusable containers	None	Support	Passed Senate Health, headed to Sen. Approps	Yes, Senate Health
<a href="#">AB 729</a> (Chu) Priority 2	Allows CalRecycle to implement a bridge program when potential carpet stewardship applications have been rejected	National Stewardship Action Council	Support	Referred to Sen. Env. Quality on 7/3, then Judiciary	Yes, Sen. Env. Quality
<a href="#">AB 792</a> (Ting) Priority 2	Requires plastic beverage containers must contain at least 25% recycled material by 2021 and a ratcheting up scheme to reach 75% by 2034.	None	Support	Senate Env. Quality on 7/3	Yes, Sen. Env. Quality
<a href="#">AB 827</a> (McCarty) Priority 2	Requires businesses to have front-of-house food/compost bin	None	Support	Passed Senate Env. Quality, headed to Sen. Approps	Yes, Senate Env. Quality
<a href="#">AB 1162</a> (Kalra) Priority 2	By 2024, would ban all hotels/lodgings from providing small plastic bottles containing shampoo, conditioner, or bath soap in an effort to reduce plastic waste.	None	Support	Senate Env. Quality on 6/19	Yes, Senate Env. Quality
<a href="#">AB 1163</a> (Eggman) Priority 2	"Right to repair" bill– allows individuals and third party service dealers to receive functional parts and service literature from manufacturers for electronics and appliances.	Californians Against Waste	Support	2-year bill	N/A
<a href="#">AB 1171</a> (Chen) Priority 2	would prohibit local gov from requiring/prohibiting grocery store to use/not use certain types of packaging based on availability of curbside program for locals	National Grocers Association	Watch	2-year bill	N/A

<a href="#">AB 1228</a> (Calderon) Priority 2	Creates a 20% tax credit for compostable cutlery after Jan 2020 until Jan 2025	None	Watch	2-year bill	N/A
<a href="#">AB 1236</a> (Lackey) Priority 2	Provides \$200 million from GGRF to CalRecycle for its Fiber, Plastic, and Glass Grant Program, requires CalRecycle to develop an enviro impact report for composting facilities, and requires OPR to identify barriers to recycling/renewable energy goals	None	Support	2-year bill	N/A
<a href="#">AB 1672</a> (Bloom) Priority 2	By 2021 requires non-flushable products to be labeled as such and labeled flushable products must meet specified standards	California Association of Sanitation Agencies	Support	2-year bill	N/A
<a href="#">SB 372</a> (Wieckowski) Priority 2	Author intends to introduce language next year with EU-inspired EPR policy to reduce single-use plastics in the waste stream.	Eunomia	Watch	2-year bill	N/A
<a href="#">SB 424</a> (Jackson) Priority 2	Single-use Tobacco EPR bill.	None	Support	Senate Governmental Organization and Health	
<a href="#">SB 667</a> (Hueso) Priority 2	Requires CalRecycle to develop 5-year investment strategy to drive innovation and support technological development and infrastructure in order to meet organic waste targets	None	Watch	Asm. Natural Resources on 6/24	

**Priority 1 & 2 Bill**

## STAFF REPORT

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**To:** SBWMA Board Members  
**From:** John Mangini, Senior Finance Manager  
**Date:** June 27, 2019 Board of Directors Informational Packet  
**Subject:** 2019 Finance and Rate Setting Calendar

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### Recommendation

This is an informational report and no action is necessary.

### Summary

The purpose of this staff report is to keep the Board and Member Agency staff informed on the schedule of important financial and rate setting events in 2019. This staff report is updated as necessary and included in the Board packet each month.

### *Schedule of Finance, Contractor Compensation and Rate Adjustment Activities in 2019:*

#### January 2019

- Approved FY17/18 audited Financial Statement.
- Reviewed Mid-Year FY18/19 Operating Budget.

#### March 2019

- Recology submitted the unaudited 2018 Revenue Reconciliation Report (March 31).
- Approved Plan of Finance Approach for bond issuance.

#### April 2019

- Approved of unaudited 2019 calendar year financial statement for bond reporting requirements at April 25 Board meeting.
- Approved recommending Member Agencies approve 2019 bond issuance.

#### May 2019

- Reviewed Preliminary (Draft) FY19/20 SBWMA Budget at May 23<sup>rd</sup>, 2019 Board meeting, including Revised Long Range Plan recommendations (from two TAC input sessions).
- Member Agency's elected body meetings for bond financing approval.
- Established an Agency Debit Policy consideration item (required for bond refunding process)
- Approved final bond refunding disclosure and related documents

#### June 2019

- 2020-2024 Long Range Plan (Draft)—Board Study Session at June 27<sup>th</sup> Meeting.
- Review and approval of Final FY19/20 SBWMA Operating Budget at June 27<sup>th</sup>, 2019 Board meeting.
- Bond Pricing.
- Recology's 2020 Compensation Application due to the SBWMA and Member Agencies (*June 14*).
- SBWMA and Member Agency comments are due to Recology on its 2020 Compensation Application (*June 28*).



- SBWMA issues a letter requesting confirmation from Member Agencies on their estimated 2020 Member Agency fees (e.g., franchise fees) to be included in their 2020 solid waste rates. (*Due: June 26*)
- Bond Closing.
- Review of the Revenue Reconciliation Report from the Financial Systems audit report on Recology.

#### July 2019

- SBR's 2020 Compensation Application due to the SBWMA (*July 5*).
- Recology revised 2019 Compensation Application due to SBWMA & Member Agencies (*July 19*).
- SBWMA issues the following reports to the Board and Member Agency staff for review and comment:
  - Estimated 2019 and 2020 residential and commercial base revenue.
  - Estimated collected tonnage for 2019 and 2020.
  - 2019 Residential rates vs. 2020 cost analysis.
    - Optional at Member Agency request: Estimated residential revenue changes due to cart migration (i.e., lost revenue) by Member Agency since 2018.
  - Summary of 2020 Member Agency fees to be used in the 2020 cost projections based on Member Agency feedback.

#### August 2019

- SBWMA issues Draft Report Reviewing Recology's 2020 Compensation Application, recommended total Revenue Requirement, and Rate Adjustment (*August 9*).
- SBWMA issues the Draft Report Reviewing SBR's 2020 Compensation Application (*August 16*).
- Comments due back from Member Agencies on draft Reports Reviewing Recology's & SBR's 2020 Compensation Application (*August 26*).

#### September 2019

- 2020-2024 Long Range Plan (Final)—Board Approval at September 26<sup>th</sup> Meeting.
- SBWMA TAC Workshop to review Pre-Final Report Reviewing Recology's 2020 Compensation Application.
- SBWMA issues Pre-Final Report Reviewing Recology's 2020 Compensation Application including the recommended total Collection Rate Adjustment for 2020 by email (September 12).
- SBWMA issues Final Report Reviewing Recology's 2020 Compensation Application including the recommended total Collection Rate Adjustment for 2020. (*September BOD Packet*).
- SBWMA issues Final Report Reviewing SBR's 2020 Compensation Application. (*September BOD Packet*).
- Approval of the SBR 2020 Compensation Application (*September 26 BOD Meeting*).
- Approval of the Recology 2020 Compensation Application and total recommended Revenue Requirement (*September 26 BOD Meeting*).

#### September – December 2019

- Member Agencies issue Prop. 218 notices and approve their final 2020 solid waste rates.

#### November 2019

- SBWMA issues report to Board on recommended January 1, 2020 Shoreway tip fee adjustments (includes calendar year 2019 & 2020 SBWMA financial projections with assumed tip fee and cash reserve balances).

## STAFF REPORT

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To: SBWMA Board Members  
From: John Mangini, Senior Finance Manager  
Date: June 27, 2019 Board of Directors Meeting  
Subject: Check Register Detail for May 2019

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### Recommendation

This is an informational item only and no action is required. This report was requested by the Board members.

### Summary

The purpose of this report is to provide transparency to the Board and the public on the actual spending by the SBWMA. All payments made by check issued in May 2019 are listed on the attached (Attachment A) report for review.

### Analysis

The SBWMA has a contract with the City of San Carlos for accounting services including the issuing of all payments and deposit of all receipts. In accordance with the City of San Carlos' policies, checks are normally issued every two weeks. All SBWMA invoices are approved for payment by the program manager and then by the Executive Director or Finance Manager. Total A/P spending for May 2019 was \$4,418,596.23 as detailed in **Attachment A**.

Certain ACH transactions such as payroll and some benefit payments are drawn directly from the bank and are therefore not included in these A/P reports.

If you have any questions on this, please contact Cyndi Urman or John Mangini. The format of the check registers is limited to what is available from the city's MUNIS accounting system.

### Attachments:

Attachment A – May 2019 Check Register Detail Report

05/09/2019 10:29  
rgarcia

CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S051019

SBWMA

P 1  
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK  
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
8766	05/10/2019	WIRE	3622 PAYMENT REMITTANCE C		042619	04/26/2019		S051019	2,394.38
Invoice: 042619				86916					
				343.31	S0113010 522706	VARIOUS EXPENSES			
				33.86	S0113010 520331	COMPUTER PURCHASE FOR OFFICE			
				37.03	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				278.84	S0113010 520503	LARGE EVENT/VENUE CONSULTING			
				431.54	S0113010 520331	CONFERENCES & MEETINGS			
				33.21	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				55.59	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				15.28	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				125.23	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				76.77	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				43.58	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				65.29	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				15.20	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				176.20	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				337.50	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				25.56	S0113010 520201	OFFICE SUPPLIES			
				152.15	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				69.00	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
				79.24	S0113010 520331	LARGE EVENT/VENUE CONSULTING			
								CHECK 8766 TOTAL:	2,394.38
8767	05/10/2019	EFT	3 AARONSON DICKERSON C		319050-SB. R	03/25/2019		S051019	14,448.00
Invoice: 319050-SB. R				86752					
				14,448.00	S0113010 520312	BOARD COUNSEL - MAR 2019			
						BOARD COUNSEL			
					419043-SB. R	04/26/2019		S051019	20,382.00
Invoice: 419043-SB. R				86753					
				20,382.00	S0113010 520312	BOARD COUNSEL APR 2019			
						BOARD COUNSEL			
								CHECK 8767 TOTAL:	34,830.00
8768	05/10/2019	EFT	725 CITY OF SAN CARLOS		13816	04/19/2019		S051019	247.22
Invoice: 13816				86776					
				247.22	S0113010 520202	BANK FEES			
						BANK FEES AND SERVICES			
					13839	05/01/2019		S051019	4,730.53
Invoice: 13839				86914					
				4,730.53	S0113010 520203	RENT - MAY 2019			
						RENT			
								CHECK 8768 TOTAL:	4,977.75

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S051019

P 2  
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK			VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
CHECK NO	CHK DATE	TYPE VENDOR NAME	DOCUMENT	INVOICE DTL	DESC			
8769	05/10/2019	EFT 5512 SOUTH BAY RECYCLING	86748	2019-03 v2	04/15/2019		S051019	1,894,769.76
Invoice: 2019-03 v2								
			33,754.10	S0113010	522713			
			-50,662.82	S0113010	522713			
			74,980.53	S0113010	522717			
			46,565.73	S0113010	522712			
			-2,073.58	S0113010	480008			
			5,622.00	S0113010	522714			
			2,224.17	S0113010	520207			
			4,736.45	S0113010	520202SHORE			
			1,779,623.18	S0113010	522712			
							CHECK 8769 TOTAL:	1,894,769.76
8770	05/10/2019	EFT 3892 T324 INC	86754	IN90599607	04/30/2019		S051019	3,016.75
Invoice: IN90599607								
			3,016.75	S0113010	520338			
							CHECK 8770 TOTAL:	3,016.75
8771	05/10/2019	PRTD 9071 ADELE HALILI	86779	050219AH	05/02/2019		S051019	90.00
Invoice: 050219AH								
			81.84	S0113010	520801			
			8.16	S0113010	520331			
							CHECK 8771 TOTAL:	90.00
8772	05/10/2019	PRTD 776 AT&T	86751	6505967146-041319	04/13/2019		S051019	677.72
Invoice: 6505967146-041319								
			677.72	S0113010	522714			
							CHECK 8772 TOTAL:	677.72
8773	05/10/2019	PRTD 4841 COMCAST CABLE COMMUN	86915	0447972-042419	04/24/2019		S051019	254.62
Invoice: 0447972-042419								
			254.62	S0113010	520107			
							CHECK 8773 TOTAL:	254.62

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S051019

P 3  
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CASH ACCOUNT: S000			110020		WELLS FARGO BANK					
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
				DOCUMENT	INVOICE DTL	DESC				
8774	05/10/2019	PRTD	4841 COMCAST	86755	79880903	04/15/2019		S051019	344.03	
Invoice: 79880903				344.03	S0113010 520107	UTILITIES UTILITIES & PHONE				
								CHECK	8774 TOTAL:	344.03
8775	05/10/2019	PRTD	8689 DENNIS UYAT	86750	050219DU	05/02/2019		S051019	102.03	
Invoice: 050219DU				102.03	S0113010 520801	VEHICLE MILEAGE TOLLS / TRANSIT MILEAGE REIMBURSEMENT				
								CHECK	8775 TOTAL:	102.03
8776	05/10/2019	PRTD	9194 DISHJOY, INC	86749	1447	04/23/2019		S051019	400.00	
Invoice: 1447				400.00	S0113010 520604COMPS	COMMUNITY EVENTS PUBLIC EDUCATION/OUTREACH/WORK				
								CHECK	8776 TOTAL:	400.00
8777	05/10/2019	PRTD	7514 DRYCO CONSTRUCTION,	86747	19589	04/29/2019		S051019	76,427.50	
Invoice: 19589				76,427.50	S2251000 570300SF067	PRC RECONFIGURATION FACILITIES IMPROVEMENTS				
								CHECK	8777 TOTAL:	76,427.50
8778	05/10/2019	PRTD	7504 E-RECYCLING OF CALIF	86763	84475	04/30/2019		S051019	56.96	
Invoice: 84475				56.96	S0113010 480025	E-RECYCLING E-RECYCLING				
				86764	84299	04/18/2019		S051019	423.65	
Invoice: 84299				423.65	S0113010 480025	E-RECYCLING E-RECYCLING				
				86765	84294	04/18/2019		S051019	744.06	
Invoice: 84294				744.06	S0113010 480025	E-RECYCLING E-RECYCLING				
				86766	84295	04/18/2019		S051019	16.51	
Invoice: 84295				16.51	S0113010 480025	E-RECYCLING E-RECYCLING				

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S051019

P 4  
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK										
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
				DOCUMENT	INVOICE DTL DESC					
Invoice: 84387				86767	84387	04/25/2019		S051019	1,142.46	
				1,142.46	S0113010 480025	E-RECYCLING E-RECYCLING				
						CHECK	8778	TOTAL:	2,383.64	
8779	05/10/2019	PRTD	3581 HILARY GANS	86744	043019HG	04/30/2019		S051019	819.62	
Invoice: 043019HG				36.76	S0113010 522714	VARIOUS EXPENSES				
				124.67	S0113010 520201	SHOREWAY FACILITY COST				
				335.40	S0113010 520105	OFFICE SUPPLIES				
				322.79	S0113010 520503	CELL PHONES				
						CONFERENCES & MEETINGS				
						CHECK	8779	TOTAL:	819.62	
8780	05/10/2019	PRTD	9195 GIE MEDIA, INC	86756	RT-RETHINKW19	05/01/2019		S051019	87.89	
Invoice: RT-RETHINKW19				87.89	S0113010 520201	OFFICE SUPPLY				
						OFFICE SUPPLIES				
						CHECK	8780	TOTAL:	87.89	
8781	05/10/2019	PRTD	1496 HF&H CONSULTANTS LLC	86769	9716288	04/22/2019	3099	S051019	6,920.00	
Invoice: 9716288				6,920.00	S0113010 520309RFP	DISPOSAL PROCUREMENT SVCS				
						BUSINESS CONSULTANT (HFH)				
Invoice: 9716275				86770	9716275	04/22/2019	198	S051019	687.50	
				687.50	S0113010 520309HCS02	FRANCHISE AGREEMENT EXT. AMEND				
						BUSINESS CONSULTANT (HFH)				
						CHECK	8781	TOTAL:	7,607.50	
8782	05/10/2019	PRTD	9109 KBA DOCUMENT SOLUTIO	86759	INV784510	04/22/2019		S051019	362.05	
Invoice: INV784510				362.05	S0113010 520215	OFFICE EQUIPT COST				
						OFFICE EQUIPMENT COSTS				
						CHECK	8782	TOTAL:	362.05	
8783	05/10/2019	PRTD	7624 KBA DOCUSYS INC.	86760	6154627	04/25/2019		S051019	546.48	
Invoice: 6154627						OFFICE EQUIP COST				

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S051019

P 5  
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CASH ACCOUNT: S000	110020	WELLS FARGO BANK							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				DOCUMENT		INVOICE DTL DESC			
				546.48	S0113010 520215	OFFICE EQUIPMENT COSTS			
						CHECK		8783 TOTAL:	546.48
8784	05/10/2019	PRTD	3307 LAHLOUH INC	86771	112241	04/22/2019		S051019	26,526.00
			Invoice: 112241						
				26,526.00	S0113010 520604QNL01	NEWLETTER PUBLIC EDUCATION/OUTREACH/WORK			
						CHECK		8784 TOTAL:	26,526.00
8785	05/10/2019	PRTD	4383 MARSHALL MORAN	86777	42419	05/01/2019		S051019	1,395.00
			Invoice: 42419						
				1,395.00	S0113010 520309HFM01	FINANCE SUPPORT BUSINESS CONSULTANT (HFH)			
						CHECK		8785 TOTAL:	1,395.00
8786	05/10/2019	PRTD	5742 PACIFIC COAST SIGNS	86775	395-25791	04/22/2019		S051019	3,774.49
			Invoice: 395-25791						
				3,774.49	S0113010 520604COMPS	COMMUNITY EVENTS PUBLIC EDUCATION/OUTREACH/WORK			
						CHECK		8786 TOTAL:	3,774.49
8787	05/10/2019	PRTD	8541 PRIORITY ROOFING SOL	86746	6272	04/20/2019		S051019	1,485.00
			Invoice: 6272						
				1,485.00	S0113010 522720MRFES	SHOREWAY ROOF LEAK CONSTRUCTION COST			
						CHECK		8787 TOTAL:	1,485.00
8788	05/10/2019	PRTD	9106 REED ADDIS	86774	1362	03/15/2019		S051019	3,333.33
			Invoice: 1362						
				3,333.33	S0113010 522001	LEGISLATIVE SUPPORT LEGISLATIVE & REG ADVOCACY			
						CHECK		8788 TOTAL:	3,333.33
8789	05/10/2019	PRTD	747 SAN MATEO DAILY JOUR	86778	043019	04/30/2019		S051019	2,457.00
			Invoice: 043019						
				2,457.00	S0113010 520335	BATTERIES CURBSIDE BATTERY COLLECTION			

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S051019

P 6  
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CASH ACCOUNT: S000			110020		WELLS FARGO BANK						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET		
				DOCUMENT	INVOICE DTL	DESC					
								CHECK	8789 TOTAL:	2,457.00	
8790	05/10/2019	PRTD	3022 SCS ENGINEERS	86762	348487	03/31/2019	199	S051019	1,430.00		
Invoice: 348487				1,430.00	S0113010	520309HCS02	FRANCHISE AGREEMENT EXT. AMEND BUSINESS CONSULTANT (HFH)		CHECK	8790 TOTAL:	1,430.00
8791	05/10/2019	PRTD	4519 SHRED-IT USA	86913	8127140683	04/26/2019		S051019	117.38		
Invoice: 8127140683				117.38	S0113010	520201	OFFICE SUPPLY OFFICE SUPPLIES		CHECK	8791 TOTAL:	117.38
8792	05/10/2019	PRTD	5443 SPECIALTY'S CAFE & B	86758	T2423-21497812	04/25/2019		S051019	112.70		
Invoice: T2423-21497812				112.70	S0113010	520300	BOARD MTGS BOARD ADMINISTRATION		CHECK	8792 TOTAL:	112.70
8793	05/10/2019	PRTD	8956 JOHN WARD VERDUCCI	86772	17538	04/28/2019		S051019	1,962.00		
Invoice: 17538				1,962.00	S0113010	520341	ANNUAL REPORT SBWMA ANNUAL REPORT		CHECK	8793 TOTAL:	2,670.50
				86773	17518	04/27/2019		S051019	708.50		
Invoice: 17518				708.50	S0113010	520604MF001	MULTI FAMILY OUTREACH PUBLIC EDUCATION/OUTREACH/WORK		CHECK	8793 TOTAL:	2,670.50
8794	05/10/2019	PRTD	5648 SBWMA PETTY CASH/CYN	86757	050219	05/02/2019		S051019	441.42		
Invoice: 050219				77.76	S0113010	520201	VARIOUS EXPENSES OFFICE SUPPLIES				
				17.25	S0113010	520331	LARGE EVENT/VENUE CONSULTING				
				117.84	S0113010	520503	CONFERENCES & MEETINGS				
				25.25	S0113010	522718	EDUCATION CENTER OPERATIONS				
				168.12	S0113010	520340LRPU1	LONG RANGE PLAN				
				35.20	S0113010	520801	MILEAGE REIMBURSEMENT				



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A/P CASH DISBURSEMENTS JOURNAL S051019

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P 7  
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	CHECK	8794	TOTAL:	441.42
NUMBER OF CHECKS	29	*** CASH ACCOUNT TOTAL ***		2,073,834.54
		COUNT	AMOUNT	
TOTAL PRINTED CHECKS		24	133,845.90	
TOTAL WIRE TRANSFERS		1	2,394.38	
TOTAL EFT'S		4	1,937,594.26	
		*** GRAND TOTAL ***		2,073,834.54

PREPARED BY: RG DATE: 5/9/19  
 APPROVED BY: [Signature] DATE: 5/9/19  
 FUNDS TRANSFERRED BY: [Signature] DATE: 5/9/19  
[Signature] 5/9/19

CP	✓
ARP	✓
EFT	✓
Email	✓

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05/16/2019 10:46 ebundang | CITY OF SAN CARLOS | A/P CASH DISBURSEMENTS JOURNAL S052019

| P 1  
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK  
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
8795	05/20/2019	WIRE	2223 THE BANK OF NEW YORK		JUN2019-2009A	05/20/2019		S052019	343,708.33	
Invoice: JUN2019-2009A				343,708.33	S011 114467	JUNE 2019 BNY BOND 2009A INVESTMENT BNY 2009AB INTEREST				
								CHECK 8795 TOTAL:	343,708.33	
								NUMBER OF CHECKS	1 *** CASH ACCOUNT TOTAL ***	343,708.33
						COUNT	AMOUNT			
TOTAL WIRE TRANSFERS						1	343,708.33			
								*** GRAND TOTAL ***	343,708.33	

CP	<input checked="" type="checkbox"/>
ARP	<input checked="" type="checkbox"/>
EFT	<input checked="" type="checkbox"/>
Email	<input checked="" type="checkbox"/>

PREPARED BY: EB DATE: 5/16/19  
 APPROVED BY: ay DATE: 5/20/19  
 FUNDS TRANSFERRED BY: ay DATE: 5/20/19  
Michael J. Tal 5/23/19

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S052219

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P 1  
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK  
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO CHECK RUN NET

8796 05/22/2019 PRD 9202 CAEATFA  
DOCUMENT INVOICE DTL DESC  
87044 CAEATFAAPP-051619 05/16/2019 S052219 5,630.00

Invoice: CAEATFAAPP-051619

5,630.00 S2251000 570300SF067 CAEATFA APPLICATION FEE FACILITIES IMPROVEMENTS

CHECK 8796 TOTAL: 5,630.00

NUMBER OF CHECKS 1 \*\*\* CASH ACCOUNT TOTAL \*\*\* 5,630.00

COUNT AMOUNT  
TOTAL PRINTED CHECKS 1 5,630.00

\*\*\* GRAND TOTAL \*\*\* 5,630.00

PREPARED BY: RG DATE: 05/22/19  
APPROVED BY: ay DATE: 5/22/19  
FUNDS TRANSFERRED BY: Markely DATE: 5/23/19

CP   
ARP   
EFT N/A  
Email

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S052419

P 1  
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CASH ACCOUNT: S000	110020	WELLS FARGO BANK							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET
				DOCUMENT	INVOICE	DTL	DESC		
8797	05/24/2019	EFT	5556 BFI OF CALIFORNIA IN	87063	4227-000053443	04/30/2019		S052419	823,369.50
Invoice: 4227-000053443				823,369.50	S0113010	522713	DISPOSAL OX APR 2019 DISPOSAL & PROCESSING COSTS		
								CHECK	8797 TOTAL: 823,369.50
8798	05/24/2019	EFT	152 BROWNING FERRIS IND	87062	4278-100005383	04/30/2019		S052419	285,389.69
Invoice: 4278-100005383				285,389.69	S0113010	522713	DISPOSAL NEWBY APR 2019 DISPOSAL & PROCESSING COSTS		
								CHECK	8798 TOTAL: 285,389.69
8799	05/24/2019	EFT	3089 R3 CONSULTING GROUP	87077	9154	05/02/2019	2449	S052419	2,258.75
Invoice: 9154				2,258.75	S0113010	520309HFM01	COMPARATIVE ANALYSIS 2019 BOND BUSINESS CONSULTANT (HFH)		
Invoice: 9146				87128	9146	05/02/2019	2220	S052419	5,568.75
Invoice: 9146				2,866.25	S0113010	520309HCM01	CONDUCT 2018 ANNUAL FINANCIAL/ BUSINESS CONSULTANT (HFH)		
				2,702.50	S0113010	520309HCS02	BUSINESS CONSULTANT (HFH)		
								CHECK	8799 TOTAL: 7,827.50
8800	05/24/2019	EFT	5446 RECOLOGY SAN MATEO C	87046	04302019 PRJ 134	04/30/2019		S052419	8,160.71
Invoice: 04302019 PRJ 134				8,160.71	S0113010	522714	SHOREWAY FACILITY COST SHOREWAY FACILITY COST		
Invoice: 04302019 PRJ 136				87047	04302019 PRJ 136	04/30/2019		S052419	1,937.02
Invoice: 04302019 PRJ 136				1,937.02	S0113010	522714	SHOREWAY FACILITY COST SHOREWAY FACILITY COST		
Invoice: 04302019 PRJ 139				87048	04302019 PRJ 139	04/30/2019		S052419	3,118.00
Invoice: 04302019 PRJ 139				3,118.00	S0113010	522714	SHOREWAY FACILITY COST SHOREWAY FACILITY COST		
Invoice: 04302019 PRJ 140				87049	04302019 PRJ 140	04/30/2019		S052419	167.00
Invoice: 04302019 PRJ 140				167.00	S0113010	522714	SHOREWAY MAINTENANCE SHOREWAY FACILITY COST		
				87050	04302019 PRJ 138	04/30/2019		S052419	919.97

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S052419

P 2  
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK  
CHECK NO. CHK DATE TYPE VENDOR NAME

CHECK NO.	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
				DOCUMENT	INVOICE DTL DESC					
Invoice: 04302019 PRJ 138				919.97	S0113010 522714					
				87051	04302019 PRJ 137	04/30/2019		S052419	1,363.40	
Invoice: 04302019 PRJ 137				1,363.40	S0113010 522714					
				87052	04302019 PRJ 135	04/30/2019		S052419	3,651.83	
Invoice: 04302019 PRJ 135				3,651.83	S0113010 522714					
				87053	04302019 PRJ 133	04/30/2019		S052419	209.63	
Invoice: 04302019 PRJ 133				209.63	S0113010 522714					
				87054	04302019 PRJ 132	04/30/2019		S052419	454.31	
Invoice: 04302019 PRJ 132				454.31	S0113010 522714					
				87055	04302019 PRJ 141	04/30/2019		S052419	1,020.00	
Invoice: 04302019 PRJ 141				1,020.00	S0113010 522714					
								CHECK	8800 TOTAL:	21,001.87
8801	05/24/2019	EFT	725 CITY OF SAN CARLOS	87069	13873	05/13/2019		S052419	2,988.28	
Invoice: 13873				2,988.28	S0113010 520107					
								CHECK	8801 TOTAL:	2,988.28
8802	05/24/2019	EFT	9103 SHIRLEY NG	87056	051419SN	05/14/2019		S052419	24.01	
Invoice: 051419SN				24.01	S0113010 520801					
								CHECK	8802 TOTAL:	24.01
8803	05/24/2019	EFT	7976 TANNER PACIFIC INC	87058	219-049-2	04/04/2019		S052419	12,516.25	
Invoice: 219-049-2				12,516.25	S2251000 570300SF067					
								PRC RECONFIG CM		
								FACILITIES IMPROVEMENTS		

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S052419

P 3  
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CASH ACCOUNT: S000 110020 WELLS FARGO BANK  
CHECK NO CHK DATE TYPE VENDOR NAME

CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
				DOCUMENT	INVOICE DTL	DESC				
								CHECK	8803 TOTAL:	12,516.25
8804	05/24/2019	EFT	9188 THE GRANT FARM	87074	GF-740	05/09/2019	2459	S052419	198.75	
Invoice: GF-740				198.75	S0113010 520340LRPU1	AGREEMENT DATED 4/26/19 LONG RANGE PLAN				
87075				87075	GF-741	05/09/2019	2459	S052419	2,486.25	
Invoice: GF-741				2,486.25	S0113010 520340LRPU1	AGREEMENT DATED 4/26/19 LONG RANGE PLAN				
								CHECK	8804 TOTAL:	2,685.00
8805	05/24/2019	EFT	5558 ZANKER ROAD RESOURCE	87061	201904374	04/30/2019		S052419	291,555.15	
Invoice: 201904374				291,555.15	S0113010 522713	DISPOSAL - APRIL ZANKER DISPOSAL & PROCESSING COSTS				
								CHECK	8805 TOTAL:	291,555.15
8806	05/24/2019	PRTD	7225 ANAERGIA SERVICES LL	87045	121718	12/17/2018		S052419	292,500.00	
Invoice: 121718				292,500.00	S2251000 570300SF067	ORGANICS TO ENERGY FACILITIES IMPROVEMENTS				
								CHECK	8806 TOTAL:	292,500.00
8807	05/24/2019	PRTD	7504 E-RECYCLING OF CALIF	87070	84702	05/09/2019		S052419	753.74	
Invoice: 84702				753.74	S0113010 480025	E-SCRAP E-RECYCLING				
87071				87071	84703	05/09/2019		S052419	123.87	
Invoice: 84703				123.87	S0113010 480025	E-SCRAP E-RECYCLING				
87072				87072	84728	05/09/2019		S052419	511.61	
Invoice: 84728				511.61	S0113010 480025	E-SCRAP REVENUE E-RECYCLING				
								CHECK	8807 TOTAL:	1,389.22

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S052419

P 4  
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CASH ACCOUNT: S000			110020	WELLS FARGO BANK						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	CHECK RUN	NET	
				DOCUMENT	INVOICE DTL	DESC				
8808	05/24/2019	PRTD	7177 S GRONER ASSOCIATES	2138		05/13/2019	2103	S052419	7,315.50	
Invoice: 2138				87057						
				7,315.50	S0113010 520338	REDEVELOPMENT OF RETHINKWASTE WEBSITE SUPPORT				
								CHECK	8808 TOTAL:	7,315.50
8809	05/24/2019	PRTD	8845 PUBLIC STORAGE		060119-063019-E603	05/14/2019		S052419	485.00	
Invoice: 060119-063019-E603				87059						
				485.00	S0113010 520340LRPU1	LONG RANGE PLAN - SCHOOLS LONG RANGE PLAN				
					060119-063019-E673	05/14/2019		S052419	691.00	
Invoice: 060119-063019-E673				87060						
				691.00	S0113010 520340LRPU1	LONG RANGE PLAN - SCHOOLS LONG RANGE PLAN				
								CHECK	8809 TOTAL:	1,176.00
8810	05/24/2019	PRTD	5557 RECOLOGY BLOSSOM VAL		190430	04/30/2019		S052419	231,435.12	
Invoice: 190430				87064						
				231,435.12	S0113010 522713	DISPOSAL - GROVER APR 2019 DISPOSAL & PROCESSING COSTS				
								CHECK	8810 TOTAL:	231,435.12
8811	05/24/2019	PRTD	5875 SCAPES INC		18914	04/30/2019		S052419	315.00	
Invoice: 18914				87073						
				315.00	S0113010 522714	SHOREWAY FACILITY COST SHOREWAY FACILITY COST				
								CHECK	8811 TOTAL:	315.00
8812	05/24/2019	PRTD	8427 STEVEN SHERMAN CONSU		2019-04-SBWMAPSA1701	04/30/2019	92	S052419	13,840.51	
Invoice: 2019-04-SBWMAPSA1701				87065						
				13,840.51	S0113010 520340LRPU1	MGMT OF PROGRAMS, EDUCATION, P LONG RANGE PLAN				
								CHECK	8812 TOTAL:	13,840.51
8813	05/24/2019	PRTD	5443 SPECIALTY'S CAFE & B		T2423-21603693	05/09/2019		S052419	94.76	
Invoice: T2423-21603693				87076						
				94.76	S0113010 520503	CONFERENCES & MTGS CONFERENCES & MEETINGS				

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CITY OF SAN CARLOS  
A/P CASH DISBURSEMENTS JOURNAL S052419

P 5  
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	CHECK	8813 TOTAL:	94.76
NUMBER OF CHECKS	17	*** CASH ACCOUNT TOTAL ***	1,995,423.36
	<u>COUNT</u>	<u>AMOUNT</u>	
TOTAL PRINTED CHECKS	8	548,066.11	
TOTAL EFT'S	9	1,447,357.25	
		*** GRAND TOTAL ***	1,995,423.36

CP	✓
ARP	✓
EFT	✓
Enroll	✓

PREPARED BY: Marco DATE: 5/22/19.  
 APPROVED BY: Cy DATE: 5/24/19  
 FUNDS TRANSFERRED BY: Cy DATE: 5/22/19.  
Michael J. J... 5/23/19

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## STAFF REPORT

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To: SBWMA Board Members  
From: Cyndi Urman, Office Manager/Board Secretary  
Date: June 27, 2019 Board of Directors Meeting  
Subject: Technical Consulting Contracts: March – May, 2019

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### Recommendation

This is an informational item only and no action is required. This report was requested by the Board members.

### Summary

The purpose of this report is to provide an update to the Board on a quarterly basis on the technical consulting contracts that have been issued. All contracts issued in between March 2019 and May, 2019 are listed in Attachment A for review.

Each quarter throughout a given calendar year, staff will update this listing with any new technical contracts issued. How frequently this report is produced (e.g., monthly or quarterly) was discussed with the Executive Committee and it was decided given the small number of contracts issued that a quarterly frequency was appropriate.

If you have any questions on the attached listing of technical contracts, please contact Cyndi Urman

### Attachments:

Attachment A – Technical Consulting Contracts –March – May, 2019

**Technical Consultant Contracts - March - May, 2019**

<u>Vendor Name</u>	<u>Amount of Contract</u>	<u>Scope of Work</u>	<u>Date of Award</u>	<u>Contract Procedures Used</u>	<u>Budget Line Item</u>	<u>Budget Line Item Description</u>
* Stradling Yocca Carlson & Rauth RESO 2019-16	\$86,500	Bond and Disclosure Counsel for the SBWMA's proposed issuance of 2019 Solid Waste Revenue Bonds	03/01/19	RFP	N/A	To be paid through bond proceeds
HF&H Consultants	\$30,000	Financial support related to the financing of future capital requirements	03/15/19	Single Source	520309-HFM01	Finance Analysis Support
S. Groner and Associates	\$49,007	Public Education and Outreach Campaigns	04/02/19	RFP	520640-MF001 & 520604-RES01	Multi Family and Residential Outreach
R3	\$4,800	Comparative Analysis for Bond Issuance	04/12/19	Single Source	520309-HFM01	Finance Analysis Support
*The Grant Farm RESO 2019-26	\$65,000	Cal Recycle Organics Grant and Sales Tax Exemptions Grant Applications	04/26/19	Single Source	520340-LRPU1	Long Range Plan
*HF&H Consultants RESO 2019-28	\$49,980	Assistance with SB1383 Compliance Planning	04/26/19	Single Source	520333	Recycling Technical Assistance
HF&H Consultants	\$6,985	Solid Waste Rate Survey for 2019	05/03/19	Single Source	520307	Rate Review
Ascent Environmental	\$30,000	Preparation of 2018 Cal Recycle Electronic Annual Reports & Support	05/13/19	Single Source	520311-CIWMB	State's Required Annual Reports
Maze and Associates	\$8,135	Audit of Financial Statements for Year End FY19 & Bond Compliance Documents	05/22/19	Single Source	520301	Annual Audit
City of San Carlos	\$40,300	Transition of Accounting Services to the City of Redwood City	05/22/19	Single Source	520310	Accounting Services

Competitive Procurement includes selecting contractors resulting from Requests for Proposals (RFP), Requests for Qualifications (RFQ), obtaining multiple bids/proposals and/or obtaining bids/proposals from Single Source includes selecting contractors based on a sole source solicitation of bids/contracts and subsequent contract negotiations.

Contracts marked with an \* have been adopted by the Board of Directors with the passage of a resolution.

## STAFF UPDATE

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### Potential Future Board Agenda Items (Meetings at San Carlos Library Conference Room)

#### July 25, 2019

- TBD

#### August, 2019 – No Meeting

#### September 26, 2019

- Closed Session: Executive Director Review
- Resolution Approving 2020 Recology and SBR Compensation Applications
- Resolution Approving Administrative and Financial Services to Calendar Year from Fiscal Year Workplan
- Resolution Approving Purchase of MRF Upgrade Equipment Phase I and MRF CIP Update
- Resolution Approving Final 2020-2024 Long Range Plan
- 
- Organics-to-Energy Pilot—project status report
- Staff Update and demonstration of new RethinkWaste Website
- 2019 Rate Survey a Regional Comparative Rate Review

#### October 24, 2019

- TBD

#### November 21, 2019

- Annual Board and TAC Holiday Lunch prior to Board Meeting
- Resolution Approving 2020-2024 Long Range Plan Refresh
- Resolution Approving Administrative Services Work Plan Review for Fiscal Year to Calendar Year Conversion
- Report on SB1383 Final Regulations and Compliance Update
- Review and Approval of 2020 Tip Fee Recommendations
- Report on Organics-to-Energy Pilot and Grants: project status
- Quarterly Investment Report
- Closing report on 2019-2020 Legislative Session—YR1 activities Presentation by EEC

#### December, 2019 – No Meeting