



BOARD OF DIRECTORS MEETING
THURSDAY, JULY 22, 2010 at 1:45 p.m.

San Carlos Library
Conference Room A/B
610 Elm Street, San Carlos, CA 94070

1. **Roll Call**

Adjourn to Closed Session pursuant to Government Code Section 54954.5: Public Employee Performance Evaluation: Executive Director

Report from Closed Session

THE REGULAR PORTION OF THE MEETING IS ANTICIPATED TO START AT 2:00 PM

2. **Public Comment**

3. **Approval of Consent Calendar:**

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Adopt the June 24, 2010 BOD Meeting Minutes
- B. Approval of Modified 2010 Board Meeting Calendar and Cancellation of the August Board Meeting
- C. Resolution Approving a Contract with R.J. Proto Consulting Group for Collection Services Rollout Support for FY 2011
- D. Resolution Approving Contract Change Order with JRMA for Transfer Station Design and Engineering Services
- E. Receipt of Allied Monthly Metrics

4. **New Business:**

- A. Update on Member Agency Residential Rate Setting: Rate Categories and Service Fees
- B. Presentation of Recology San Mateo County "How To" DVD for Single Family Residences

5. **Staff Updates**

- a) Update on Allied Contract Compliance
- b) Shoreway Construction Update
- c) Update on Public Education and Outreach Campaign
- d) Recycling and Outreach Programs Update
- e) Preview of Upcoming Board meetings

6. **Board Member Comments**

7. **Adjourn**

Next Regular meeting scheduled for September 23, 2010, San Carlos Library at 2 pm

MEMBER AGENCIES

ATHERTON * BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT



CONSENT CALENDAR

DRAFT MINUTES

**SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
MEETING OF THE BOARD OF DIRECTORS
June 24, 2010 – 1:00 p.m.
San Carlos Library, Conference Room A
610 Elm Street, San Carlos, California**

1. **Roll Call:** CTO 1:08 p.m.
2. **Adjourn to Closed Session** - pursuant to Government Code Section Govt. Code Sec. 54956.9 Conference with Labor Negotiator: Unrepresented employees-(All employees except Executive Director who will act as the Negotiator).
3. **Report from Closed Session**
Nothing to report.

Regular Meeting: CTO 2:23 p.m.

4. **Public Comment**
None
5. **Approval of Consent Calendar:**
Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*
 - A. Adopt the May 27, 2010 BOD Meeting Minutes
 - B. Resolution Approving a Contract with Aaronson, Dickerson, Cohn & Lanzone for Legal Counsel Services for FY 2011
 - C. Resolution Approving Contract with the City of San Carlos for Accounting and Financial Services for FY 2011
 - D. Resolution Approving a Contract with HF&H Consultants, LLC for Annual Rate Review Services for FY 2011
 - E. Resolution Approving Contract with Jeffrey Scott Agency (JSA) for Continuation of Collection Services Education & Promotion Campaign Development & Implementation Support for FY 2011
 - F. Resolution Approving a Contract with Betsey Meyer for Public Outreach and Education Support Services for FY 2011
 - G. Approval of Contract Change Order with JRMA for Construction Support Services
 - H. Resolution Authorizing Update to 401a Retirement Plan Language
 - I. Receipt of Allied Monthly Metrics

Item 5E was pulled by Jonathan Gervais and 5F was pulled by Jesus Nava.

M/S Patterson/Nava approve Consent Calendar Items A, B, C, D, G, H, I.

Motion Passes 10-0-0-2 (Absent: Atherton, East Palo Alto)

6. **New Business:**
 - A. Resolution Approving Tipping Fee Adjustments Effective July 1, 2010

M/S Patterson/Moura accept staff recommendation to adjust tipping fees effective July 1, 2010.

Motion Passes 10-0-0-2 (Absent: Atherton, East Palo Alto)

Resolution No. 2010-22

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton				X	Menlo Park	X			
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto				X	San Mateo	X			
Foster City	X				County of San Mateo	X			
Hillsborough	X				West Bay Sanitary Dist	X			

B. Resolution Adopting FY 2011 Budget

Discussion

Member Laura Galli asked if our reserve balance could be used to off set the rates in 2012.

Executive Director Kevin McCarthy explained that the reserves would only be used for unexpected events such as a decline in commodities and the board would have to give direction to do so.

Finance Manager Marshall Moran added that the Bond Covenant requires that we have a certain amount of revenue for coverage requirements.

M/S Patterson/Moura approve adopting FY 2011 Budget.
Motion Passes 10-0-0-2 (Absent: Atherton, East Palo Alto)

Resolution No. 2010-23

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton				X	Menlo Park	X			
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto				X	San Mateo	X			
Foster City	X				County of San Mateo	X			
Hillsborough	X				West Bay Sanitary Dist	X			

C. Discussion on New Labor Agreements and the Impact on Member Agency Solid Waste Rates

Discussion:

Executive Director Kevin McCarthy informed the Board that since the board packet was posted he received a call from Evan Boyd informing us that Allied had a meeting with the Teamsters. There is a tentative agreement with the former machinists but the workers have not voted on it yet.

Speakers:

Teaque Paterson of Teamsters Local 350 informed the Board that officials from Local 350 were present and ready to listen. He stated that the union is unclear on what the Board would like to see happen in regards to the agreement with Allied.

Heyward Robinson, Council Member from Menlo Park, expressed his concern over the continued rate increases from Allied due in part to increases in labor cost. Mr. Robinson feels the proposed increases to salary and benefits are lavish in this economic market. Mr. Robinson informed the Board that Menlo Park City staff will not be receiving salary increases this year and next year there may be decreases to their benefits. The Cost of Living is the best employees are receiving right now. Mr. Robinson is concerned that rate payers who are the source of funds are not at the table and do not have a voice in regards to the labor agreements. Mr. Robinson added that Recology and SBR should also be a part of the discussion. He recommends the terms with the unions be as short as possible.

Member Patterson responded to Speaker Robinson that he agrees the rate payers should be at the table, but he does not have a recommendation as to how to do this as the negotiations are between a private contractor and a labor union. Member Patterson continued saying that he hesitates on moving forward and asked SBWMA attorney Jean Savaree to provide a framework in which we could have such a discussion.

Shelley Kessler of the San Mateo Central Labor Council reminded the Board that the negotiations between Allied and Local 350 are private negotiations between a private contractor and a labor union. Ms. Kessler continued by saying that there are appropriate ways for a JPA (Joint Powers Authority) to be involved, and if Allied wants to have Recology at the table in these discussions that is their choice.

Evan Boyd of Allied Waste informed the Board that they are welcome to sit in on the negotiations if that is what the Board sees fit. In addition, Mr. Boyd invited elected officials to sit in on the negotiations. Mr. Boyd feels that Allied has done what

they could to keep the Board informed of the progression of the negotiations.

Teague Paterson of Teamsters Local 350 responded to comments made by Council Member Robinson. Mr. Paterson disagrees that the union contracts are "lavish" and stated that the contracts are well within what other haulers are offering, and lower than some.

Attorney Jean Savaree informed the Board that they are free to state questions and concerns in the negotiations between Allied and the labor union but that the SBWMA is not party to the negotiations.

Member Brian Moura stated that the actions taken by Allied may have a strong impact on our internal costs. Member Moura feels that it is important to be a part of the discussions; that the sharing of information be transparent.

Member Ray Towne asked how much of the rate increases will be impacted by the agreement with the unions?

Executive Director Kevin McCarthy responded that until the union contracts are signed there will be nothing to report. In addition rate applications from Recology and SBR are due in July; rate applications will be updated in September.

Member Larry Patterson asked members of the Board if they were interested in participating in the negotiations between Allied and the unions.

Chair Jim Porter recommended that we wait for further direction from our legal counsel.

Member Phil Scott inquired on the time frame of the negotiations.

Even Boyd responded that the union workers would be voting the following week on the proposed agreement. The official document will be sent to the union tomorrow. He further informed the Board that meetings with clerical staff for their agreement have been set for July 1st and July 8th.

7. Staff Updates

- a) Update on Allied Contract Compliance
- b) Shoreway Construction Update

Discussion:

Member Larry Patterson asked if staff felt confident that the adjustments made to the schedule will be done in time to get the project back on track?

Project Manager Hilary Gans informed the Board that construction on the Transfer Station is now happening simultaneous to construction on the MRF building. By making this adjustment and running the construction simultaneously he is confident we will be back on schedule.

- c) Recycling and Outreach Programs Update
- d) Preview of Upcoming Board meetings

Approval of Consent Calendar – Items E and F

- E. Resolution Approving Contract with Jeffrey Scott Agency (JSA) for Continuation of Collection Services Education & Promotion Campaign Development & Implementation Support for FY 2011
- F. Resolution Approving a Contract with Betsy Meyer for Public Outreach and Education Support Services for FY 2011

Discussion:

Member Jonathan Gervais expressed concern over the amount of the contract with JSA; he felt \$570,000 was a lot for the campaign, especially the \$10,000 for social media. Mr. Gervais acknowledged that he is new to the Board and wanted to get the opinions of other board members who were more familiar with the campaign.

Project Manager Monica Devencenzi explained that the total budget for the campaign is between \$800,000 to \$900,000 and it will run over several fiscal years. Ms. Devencenzi clarified the \$225,000 of the \$570,000 is a carry over from FY 2010. Ms. Devencenzi explained that social media is a new technology for us and we wanted to have the capacity to fully support the campaign. She continued by saying we will probably not use the full \$10,000 that is budgeted.

Executive Director Kevin McCarthy added that the entire campaign budget is less than the City of Oakland which has a service area similar in size to the SBWMA. Their roll out was similar to ours and cost them \$1.2 million.

Member Brian Moura stated that he is a member of sub committee of the Board that is overseeing the campaign. He noted that the committee is closely watching all aspects of the campaign. To date the campaign has been very effective and well received by the public.

M/S Patterson/Moura approve Consent Calendar Items E and F.

Motion Passes 10-0-0-2 (Absent: Atherton, East Palo Alto)

8. Board Member Comments

None

9. Adjourn: 3:07 p.m.



Board Members/Staff SIGN IN SHEET

June 24, 2010

BOARD MEMBER

PRESENT	NAME	JURISDICTION
	Jerry Gruber	Atherton
	Eileen Wilkerson	Atherton
<i>[Signature]</i>	Thomas Fil	Belmont <i>SOMERSET GREENS + B.P.</i>
<i>[Signature]</i>	Jesus Nava	Burlingame
	Alvin James	East Palo Alto
	Anthony Docto	East Palo Alto
	Jim Hardy	Foster City
<i>RMS</i>	Ray Towne	Foster City
<i>[Signature]</i>	Laura Galli	Foster City
	Martha DeBry	Hillsborough
	Kent Steffens	Menlo Park
	Lisa Ekers	Menlo Park
<i>[Signature]</i>	Mike Gibbons	Redwood City
	Russell Narahara	Redwood City
<i>[Signature]</i>	Brian Moura	San Carlos
<i>[Signature]</i>	Larry Patterson	San Mateo
<i>[Signature]</i>	Jim Porter	County of San Mateo
<i>[Signature]</i>	Joe LaMariana	County of San Mateo
<i>[Signature]</i>	Phil Scott	West Bay Sanitary District
	John Simonetti	West Bay Sanitary District

STAFF

PRESENT	NAME	TITLE
	Kevin McCarthy	Executive Director
<i>[Signature]</i>	Jeannene Minnix Kingston	Board Secretary
<i>[Signature]</i>	Marshall Moran	Finance Manager
<i>[Signature]</i>	Hilary Gans	Facility Operations Manager
	Cliff Feldman	Recycling Programs Manager
<i>[Signature]</i>	Monica Devincenzi	Recycling Outreach & Sustainability Manager
	Cathy Hidalgo	Recycling Coordinator
<i>[Signature]</i>	Cyndi Urman	Administrative Assistant
	Bob Lanzone <i>[Signature]</i>	Legal Counsel



STAFF REPORT

To: SBWMA Board Members
From: Bob Lanzone, Legal Counsel
Date: July 22, 2010 Board of Director's Meeting
Subject: Approval of Modified 2010 Board Meeting Calendar

Recommendation

Adopt motion to modify the 2010 Board Meeting Calendar and cancel the August 26, 2010 Board meeting.

Background

The Board adopted a meeting scheduled for 2010 at its November 19, 2009 meeting. (See below).

2010 BOARD MEETING SCHEDULE

*Meetings of the South Bayside Waste Management Authority are held
on the fourth Thursday of the month from 2:00pm to 5:00 pm*

January	28	2010
February	25	2010
March	25	2010
April	22	2010
May	27	2010
June	24	2010
July	22	2010
August	26	2010
September	23	2010
October	28	2010
November	18	2010
December	23	2010 (Christmas Week)
		NO MEETING IN DECEMBER



STAFF REPORT

To: SBWMA Board Members
From: Cliff Feldman, Recycling Programs Manager
Date: July 22, 2010 Board of Director's Meeting
Subject: Resolution Approving a Contract with R.J. Proto Consulting Group, Inc., for Collection Services Rollout Support for FY 2011

Recommendation

It is recommended that the SBWMA Board of Directors approve Resolution No. 2010-24 attached hereto authorizing the following action:

Authorize the Executive Director to execute the attached contract (**Exhibit A**) with R.J. Proto Consulting Group, Inc. for Collection Services Rollout Support for FY 2011 for a not-to-exceed amount of \$80,000.

Analysis

The transition to collection services that will be provided by Recology San Mateo County (RSMC) commencing on January 1, 2011 is one of the largest roll-outs of this type to be undertaken in the Bay Area and California. In addition to the sheer magnitude of this new services roll-out, the transition for both the residential and commercial/multi-family dwelling sectors is highly complex. The roll-out of new services to the residential sector is very complex given the number of jurisdictions involved, the procurement and deployment of a new fleet and support equipment, the delivery of new carts, the removal of the old carts, residents provided the option to keep their customer owned garbage cans, residents allowed to use the new carts initially, a secondary delivery of food scraps kitchen pails, and services ultimately changing to weekly collection in January 2011. These points only capture the operational complexities and do not address the comprehensive public education and outreach campaign.

For the commercial sector, while the transition is still multifaceted given the delivery of new carts and recovery of old ones, various circumstances have been addressed that will result in the transition for the commercial sector being accomplished with less risk (e.g., RSMC taking over the commercial outreach staff, purchase of the commercial bins). However, it is important to note that the commercial sector will be impacted perhaps more quickly than the residential sector with regard to delivery of new and recovery of old carts, since this will happen somewhat behind the scenes and businesses will be encouraged to start recycling via single-stream right away.

In order to assist staff with monitoring all aspects of the transition of both Allied/Republic Services (Allied) and RSMC, staff needs the support and hands on experience of a senior professional in the field such as Mr. Ron Proto. Mr. Proto has extensive experience with similar service roll-outs and will become a valuable member of the SBWMA team during the transition. The transition monitoring, oversight and reporting activities that Mr. Proto will support staff with will result in providing timely assessment of both Allied's and RSMC's progress on their implementation plans. In addition, the support Mr. Proto will provide will enable staff to proactively identify areas of concern and work closely with both companies to ensure the highest level of service delivery that is expected. The work performed by Mr. Proto will be incorporated in the regular progress updates to the Member Agencies of the transition and roll-out activities undertaken by the two companies.

Background

R.J. Proto Consulting Group, Inc. was contracted by RethinkWaste to assist with the initial operational planning of the transition and roll-out of new services that commenced over the first half of 2010. The contract also included tasks related to implementation of the transition that would then carry over into the second half of 2010. However, the services provided by Mr. Proto were only utilized on an as needed basis and less than 10% of the total contract amount was billed during FY 2010.

Fiscal Impact

The initial contract was executed in December 2009 for a not to exceed amount of \$35,000; however, the total billings in FY 2010 on this contract equaled \$3,112.50. Thus, \$31,887.50 are encumbered in FY 2011 for the initial contract executed in December 2009 and these funds will be expended before the \$80,000.00 allocated to the new contract are used.

The SBWMA FY 2011 budget includes \$150,000.00 for transition and roll-out related consultant support. The contract with Mr. Proto will be paid for through these funds in a not-to-exceed amount of \$80,000.00, including expenses. Thus, the total not to exceed amount for R.J. Proto Consulting Group, Inc. for FY 2010 and FY 2011 will be \$115,000 (i.e., \$35,000.00 for the original contract and \$80,000 for the new contract).

Attachments:

Resolution 2010-24

Exhibit A -- Professional Services Agreement with R.J. Proto Consulting Group, Inc.

Exhibit B – R.J. Proto Consulting Group, Inc. bio and resume for Mr. Ron Proto



RESOLUTION NO. 2010-24

**RESOLUTION OF THE SOUTH BAYSIDE WASTE
MANAGEMENT AUTHORITY BOARD OF DIRECTORS
AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A CONTRACT
WITH R.J. PROTO CONSULTING GROUP, INC. FOR COLLECTION SERVICES
ROLLOUT SUPPORT FOR FY 2011**

WHEREAS, the South Bayside Waste Management Authority (SBWMA) Board of Directors has considered entering into a contract with R.J. Proto Consulting Group, Inc., sole proprietor, for the purpose of providing collection services rollout support services; and

WHEREAS, attached as Exhibit A hereto is an Agreement for Professional Services that the Board has reviewed.

NOW, THEREFORE, BE IT RESOLVED by the SBWMA Board of Directors hereby approves the Agreement with R.J. Proto Consulting Group, Inc., Exhibit A hereto.

PASSED AND ADOPTED by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the this 22nd day of July, 2010, by the following vote:

<u>Agency</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>	<u>Agency</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Atherton					Menlo Park				
Belmont					Redwood City				
Burlingame					San Carlos				
East Palo Alto					San Mateo				
Foster City					County of San Mateo				
Hillsborough					West Bay Sanitary District				

I HEREBY CERTIFY that the foregoing Resolution No. 2010-24 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on July 22nd, 2010.

ATTEST:

Jim Porter, Chairperson of SBWMA

Jeannene Minnix Kingston, Board Secretary

APPROVED AS TO FORM:

Robert Lanzone, SBWMA Counsel



AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into as of the **22 day of July 2010** by and between the **South Bayside Waste Management Authority** hereinafter "SBWMA", and **R.J. Proto Consulting Group** hereinafter "Consultant".

RECITALS

This Agreement is entered into with reference to the following facts and circumstances:

- A. That SBWMA desires to engage Consultant to render certain professional services in the SBWMA jurisdictions;
- B. That Consultant is qualified to provide such services to the SBWMA; and
- C. That SBWMA has elected to engage the services of Consultant upon the terms and conditions as hereinafter set forth.

TERMS AND CONDITIONS

1. Services

The services to be performed by Consultant under this Agreement shall be the **Collection Contract Implementation and Start Up Management** outlined in Exhibit A.

Performance of the work specified above is hereby made an obligation of Consultant under this Agreement, subject to any changes that may be made subsequently hereto upon the mutual written agreement of said Parties.

2. Term of Agreement

Said services shall commence on execution and shall continue for completion of tasks within one year (12 month period). The term of the Agreement may be extended upon written agreement by both parties. Agreement can be terminated by either party with written thirty (30) day notice.

3. Compensation

Payment under this Agreement shall be as per Exhibit A, not to exceed **\$80,000.00**

4. Authorization and Termination

This Agreement becomes effective when endorsed by both Parties in the space provided below.

5. Reliance of Professional Skill of Consultant

Consultant represents that it has the necessary professional skills to perform the services required and SBWMA shall rely on such skills of the Consultant to do and perform the work.

6. Relationship to Parties

It is understood that the relationship of Consultant to SBWMA is that of an independent contractor and all persons working for or under the direction of Consultant are its agents or employees and not agents or employees of the SBWMA.

7. Nonassignment

This Agreement is not assignable either in whole or in part.

8. Amendments

This Agreement may be amended or modified only by written agreement signed by both Parties.

9. Validity

The invalidity, in whole or in part, of any provisions of this Agreement shall not void or affect the validity of any other provisions of this Agreement.

10. Government Law/Litigation

This Agreement shall be governed by the laws of the State of California and any suit or action initiated by either party shall be brought in the County of San Mateo, California. In the event of litigation between the Parties hereto over the terms or performance of this agreement the prevailing party shall be entitled to reasonable attorneys fees and costs..

11. Mediation

Should any dispute arise out of this Agreement, the Parties shall meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. Neither Party shall be permitted to file legal action without first meeting in mediation and making a good faith attempt to reach a mediated resolution. The costs of the mediator, if any, shall be paid equally by the Parties. If a mediated settlement is reached, neither Party shall be deemed the prevailing party for purposes of the settlement, and each Party shall bear its own legal costs. Mediation shall occur within 30 days of notice by either party, and if it does not occur within that period of time a legal action shall be permitted to be filed.

12. Entire Agreement

This Agreement, including Exhibit A, comprises the entire Agreement.

13. Indemnity

Consultant shall defend, indemnify and hold SBWMA and its officers, employees and agents harmless from any and all claims, damages, losses and expenses related to or as a result of intentional or negligent acts for which Consultant or its agents and employees are responsible.

14. Insurance

Consultant shall not commence work under this Agreement until all insurance required under this Paragraph has been obtained. Consultant shall furnish SBWMA with certificates of insurance evidencing the required coverage. The insurance shall be with a carrier that is licensed and in good standing in the State of California, and has an A.M. Best Co. rating of A/5 or better. The SBWMA will be named as additional insured in the policy. These certificates shall specify or be endorsed to provide that thirty (30) days notice must be given, in writing, to the SBWMA office of any pending change in the limits of liability or of any cancellation or modification of the policy.

a. Worker's Compensation and Employer's Liability Insurance

Consultant shall have in effect during the entire life of this Agreement Worker's Compensation and Employer's Liability Insurance providing full statutory coverage. In signing this Agreement, Consultant makes the following certification, required by Section 1861 of the California Labor Code:

I am aware of the provisions of Section 37900 of the California Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of the Code, and I will comply with such provisions before commencing the performance of the work of this Agreement.

b. Liability Insurance

Consultant shall take out and maintain during the life of this Agreement such bodily injury and property damage liability insurance as shall insure the Consultant and SBWMA, its employees, officers and member entities while performing work covered by this Agreement from any and all

claims for damages for bodily injury, including accidental death, as well as any and all claims due to consultant's negligence or willful misconduct for property damage which may arise from Consultant's work under this Agreement, whether such work be by Consultant or by any subcontractor or by anyone directly or indirectly employed by either of them. The amounts of such insurance shall be One Million and no/100 Dollars (\$1,000,000.00) combined single limit bodily injury and property damage for each occurrence.

15. Notice

All notices required by this Agreement shall be given to SBWMA and Consultant in writing, by first class mail, postage prepaid, addressed as follows:

SBWMA: Kevin McCarthy, Executive Director
South Bayside Waste Management Authority
610 Elm Street, Suite 202
San Carlos, CA 94070
Phone: (650) 802-3500
Fax: (650) 802-3501

Consultant: **R.J. Proto Consulting Group**
Ron Proto
P.O. Box 2467
Castro Valley, CA 94546
510-881-9440
510-881-9442
rjproto@protoconsulting.com

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on the date first written by their respective officers duly authorized in that behalf.

SBWMA

DATED: _____, 2010

BY: _____
Kevin McCarthy, EXECUTIVE DIRECTOR

APPROVED AS TO FORM:

DATED: _____, 2010

Robert J. Lanzone, SBWMA ATTORNEY

CONSULTANT:

DATED: _____, 2010

BY: _____
SIGNED BY

NOTICE TO PROCEED:

DATED _____, 2010

BY: _____
Jeannene Minnix Kingston, Board Secretary

EXHIBIT A (Scope of Work/Fee Schedule)

(Vendor's July 1, 2010 Proposal Attachment)



Proposal

South Bayside Waste Management Authority Collection Contract Implementation and Startup Project Management Services

Project Description

The SBWMA recognizes the importance of a smooth transition from the existing solid waste collection contractor to implementing the new franchise agreements for solid waste, recyclable materials, and organic materials collection services. The magnitude of coordinating these new services for 12 jurisdictions is immense. Special attention is needed for every aspect of the contractor's implementation and startup plan to ensure the desired outcome.

The scope of work for this project is to assist the SBWMA staff with managing the new contractor's implementation and startup of collection services in accordance with all contracts. Further assistance will be provided if the new contractor takes over Republic Services' contracts early. The primary goal of this engagement is to ensure the new contractor starts all service as required by the contracts on or before January 1, 2011, with a minimum of disruption to the customers, the SBWMA's constituents.

Objectives

- Determine if Republic and the new contractor' plan to takeover Republic's contracts early is reasonable.
- Determine if the new contractor's implementation and startup plan identifies all tasks necessary ensure a smooth transition from the existing contractor, including occupying the truck maintenance and parking facility.
- Determine if all tasks have reasonable timelines.
- Monitor the new contractor's activities to ensure all tasks are started on time and stay on schedule.
- Determine if the new contractor's collection routes are properly designed and tested prior to start-up.
- Determine if all the contractor's equipment and containers will arrive on time and be ready for deployment as scheduled.
- Determine if the new contractor is coordinating the use of the Shoreway facility with the facility contractor.

Methodology

Review documents associated with the project and compared them against the contractor's detailed implementation and startup plan. The plan will be checked to determine if the contractor has identified all the contract requirements necessary to start their operation on time and to ensure a smooth transition from the current contractor.

Information will also be obtained from regular coordination meetings with the SBWMA staff, the new contractor, and Republic Services if there is an early takeover of Republic's contracts. Additional meetings will be held with the new contractor for a detailed review of their implementation and startup plan, collection route design and rollout strategy, and container delivery plans and schedule.

Observations will be made of the new contractor's fieldwork, including equipment staging, container delivery, collection route testing, and transition and takeover of the truck maintenance and parking facility.

As part of the work, photographs and videos are taken to document observations and may be used in reports.

Open communications by all parties is essential for the project to succeed. Telephone calls and emails will be a regular part of communications, and a timely response by all parties is essential for the project's success.

Periodic reports will be submitted as outlined in the Tasks section below.

Tasks

1. Document Review
 - a. Review documents associated with the implementation and startup of the collection contracts, these include, but are not limited to the collection RFP, signed and approved collection contracts with individual jurisdictions, new contractor's initial implementation and startup plan and subsequent updates to it, and all documents generated by the SBWMA and the new contractor related to implementing the new contracts.
 - b. Work with SBWMA staff to update the new contractor's implementation and startup plans to include all SBWMA tasks required to assist the contractor with starting the new contracts on time. The goal is to have one master plan.
 - c. Review the new contractor's plan to coordinate with the contractor of the Shoreway facility.
2. Meetings
 - a. Participate in contract coordination and implementation meetings as requested.
 - b. Meet with the new contractor periodically to review in detail, collection route planning and testing, driver safety and equipment training, container logistics, transition plans for the truck maintenance and parking facility.
 - c. Meet with the new contractor to review the status of their integration with the contractor of the Shoreway facility.
3. Reports
 - a. Prepare and distribute periodic reports identifying tasks that are not started on time or that are behind schedule.
 - b. Maintain a master list all tasks not started on time or that are behind schedule.
 - c. Prepare reports summarizing the progress with implementing the plan and highlighting any major issues.

4. Field Observations

- a. Monitor the new contractor's fieldwork, including container storage, spot-check container delivery for accuracy—size and number of containers.
- b. Monitor driver training.
- c. Monitor collection route testing.
- d. Monitor the new contractor's physical transition to the truck maintenance and parking facility.
- e. Monitor how the new contractor is working with the Shoreway facility contractor to insure a coordinated use of the facility.

Costs and Schedule

The cost for this project is on an hourly basis with an estimate of \$76,500 plus \$3,500 in reasonable expenses. The hourly rate is \$150. Expenses are only expected for mileage and bridge tolls. There is no charge for reasonable report production, photocopying, and telephone usage. Invoices will be submitted with all hours and any expenses detailed by month. Payment is due within 30 days from the date on the invoice. Late charges are apply to past due accounts.

This proposal is good for 30 days from the date of this proposal.

We can start the project within 10 days of receiving a signed agreement, provided a timely response is received.

For R.J. Proto Consulting Group

For: SBWMA

Ronald J. Proto

Kevin McCarthy

President

Executive Director

Date: July 1, 2010

Date: ____/____/____



Ronald J. Proto

Ron Proto is President of Ronald J. Proto Consulting Group, Inc., a company that provides a variety of productivity improvement, program design, and project management services to the solid waste industry.

Ron has worked in the industry for many years, gaining hands-on experience in all levels of the business, from garbage collector to senior executive. Through his extensive work with industry leaders and major metropolitan communities, he has developed the knowledge, skills and insights to become a recognized expert on issues such as recycling and waste management policies, collection operations, organizational development, and litter abatement.

Throughout his career, Ron has played key roles in some of the industry's signature projects in California.

- As Engineering Manager for Oakland Scavenger Company, Ron directed the development of the Altamont Landfill and the Davis Street Transfer Station. Each of these continues today as a major revenue site and model facility for Waste Management, Inc.
- As Group Manager for Norcal's San Francisco Operations, Ron provided oversight and coordination of a \$130 million nationally recognized integrated waste management system to support the City and County of San Francisco's long-term solid waste management and recycling goals. The heart of the system is the unique "Fantastic 3" curbside collection program that includes three 32-gallon wheeled carts for each residential account. This state-of-the-art recycling program allows customers to put food waste with their green waste--representing almost 50% of the waste stream.

Ron feels that developing good relationships with his customers and the communities he serves is extremely important. He has served on the San Francisco School Volunteers Board of Directors and the Clean City Coalition Board of Directors. He is a member of the National Solid Waste Management Association, Solid Waste Association of North America, the California Refuse Recycling Council, and the Rotary Club of San Francisco Bayview.

Ronald J. Proto

Experience

February 2003 to present

President, R.J. Proto Consulting Group, Inc.

- The company provides a range of consulting services to the solid waste industry including, personal and organizational productivity improvement, program design, and project management.

October 2001 – January 2003 Norcal Waste Systems Corporate Office

Vice President Senior Operations Advisor

- The position consults to all operating Subsidiaries in addition to working on special projects for the CEO.

1994 – October 2001 Norcal Waste Systems (Recology) San Francisco, CA

Vice President Group Manager

- Responsible for more than \$230 million operations of solid waste management to the City and County of San Francisco. Subsidiaries include Sunset Scavenger Company, Golden Gate Disposal and Recycling Company, Sanitary Fill Company and West Coast Recycling with total 900 employees.
- Coordinated the Subsidiaries' efforts and provided expert testimony for a successful five-year 42 % rate increase plus an annual cost of living adjustment and incentives for additional profit.
- Coordinated a team that successfully negotiated a five-year labor agreement tied into the rate increase.
- Provided oversight to reducing workers compensation claims by 38% and reduced auto liability and general liability claims by 45% during the last three years.
- Provide oversight and coordination of implementing a \$130 million nationally recognized integrated waste management systems for the corporation to support the County's long term solid waste management and recycling goals
- Increased revenue by 20% while maintaining earnings within rate limits established by the City and County of San Francisco

1990 - 1994 Valley Waste Management Walnut Creek, CA

Division President and General Manager

- Formulated plans and managed the restructuring of collection routes on all service lines while merging new recycling programs to comply with the California Integrated Waste Management Act (California Assembly Bill 939)

- Established high customer service standards to reduce customer complaints regarding missed service and second call complaints by 50%. Subsequent independent customer surveys yielded overall customer service satisfaction rate at greater than 80%.
- Secured 42% increase in annual revenues over four years
- Created 109% increase in profitability
- Provided oversight to a comprehensive community relations program involving all division managers earning local distinction as “a good corporate citizen”
- Responsible for merging Valley Waste Management, a once privately owned corporation, into a key performer among WMX’s Northern California franchises.

1987 – 1990

Waste Management of Santa Clara County, CA

Assistant General Manager 1988 - 1990

- Directed the daily operations of 142 routes responsible for garbage and recyclable collections from 180,000 households and 10,000 commercial and industrial accounts
- Implemented a route audit program that corrected billing errors and increased revenues by \$600,000 annually with no increase in costs

Operations Manager 1987 - 1988

- Managed the daily operations of 23 residential recycling collection routes and 12 Port-O-Let routes.
- Expanded residential curbside recycling program from 65,000 households to 180,000 households in four months.
- Managed the construction, delivery, service and pickup of portable restrooms for major events including the Golden Gate Bridge 50th Anniversary Celebration, the San Francisco Bay to Breakers Race, the Pope’s visit to Monterey and the 1987 US Open Golf Tournament in San Francisco

Education

1988, 1992 University of Phoenix, Santa Clara, CA

- Business Administration

1993 Center for Creative Leadership Boulder, CO

- Executive Development Program

Other

Instructor, University of California at Berkeley, Extension Program/
Course: Principles of Integrated Waste Management

Interests

Member of the Rotary Club of San Francisco Bayview, National Solid Waste Management Association, California Refuse Recycling Council, and Solid Waste Association of North America



STAFF REPORT

To: SBWMA Board Members
From: Hilary Gans, Facility Operations Contracts Manager
Date: July 22, 2010 Board of Director's Meeting
Subject: Resolution Approving Contract Change Order with JRMA for Transfer Station Design and Engineering Services

Recommendation

It is recommended that the SBWMA Board of Directors approve Resolution No. 2010-25 attached hereto authorizing the following action:

Approval of Contract Change Order 7 (CCO 7) for JRMA for \$36,920 for additional Transfer Station design and engineering services. .

Analysis

On May 27th, the Board approved \$71,965 for transfer station Delta 5 design (5.b. Approval of Change Order for JRMA Design & Engineering Services). The May staff report also discussed additional transfer station design work pending from JRMA and that this work was to be completed in June for a not to exceed amount of \$36,920. The purpose of the additional design work is to convert the Delta 5 transfer station designs into a stand-alone set of drawings (Delta 8 & 9) that can be provided to Amoroso for quoting or can be separately bid by the Agency after SJ Amoroso has completed their contract work.

In June, JRMA completed the creation of Delta 8 & 9 drawing sets and these designs have been provided to SJ Amoroso for quoting. Staff will provide an update to the Board on the construction quotes received from SJ Amoroso on the Delta 8 & 9 transfer station designs and will make a recommendation whether to select Amoroso for this work or to bid-out the additional transfer station work after SJ Amoroso has left the site.

Background

The table below, lists all change orders that have been approved and those pending for JRMA since the start of Phase II Master Plan construction.

JRMA Change Orders since Start of Phase II Construction

<u>CO#</u>	<u>Amount</u>	<u>Date</u>	<u>Description of Service</u>
4	\$22,500	July 2009	Modify MRF electrical supply plan from 2,000 to 2,500 amps, review and redesign MRF to include SBR requested changes.
5	\$369,000	July 2009	Design support services during Phase II construction
6	\$71,965	May 2010	Delta 5 design- transfer station redesign: expanded pre-engineered metal building (PEMB) and internal education center.
7	\$36,920	Pending approval July 2010	Delta 8 & 9 design – transfer station closure of west wall bid-deduct, design of lean-to addition for western addition to transfer station w/o education center.

Fiscal Impact

Sufficient funds are available within the master plan capital budget to pay for this change order.

Attachments:

Resolution 2010-25



RESOLUTION NO. 2010-25

RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY BOARD OF DIRECTORS APPROVING CONTRACT CHANGE ORDER WITH JRMA FOR TRANSFER STATION DESIGN AND ENGINEERING SERVICES

WHEREAS,

NOW, THEREFORE BE IT RESOLVED that the South Bayside Waste Management Authority hereby approves

PASSED AND ADOPTED by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the this 22nd day of July, 2010, by the following vote:

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton					Menlo Park				
Belmont					Redwood City				
Burlingame					San Carlos				
East Palo Alto					San Mateo				
Foster City					County of San Mateo				
Hillsborough					West Bay Sanitary Dist				

I HEREBY CERTIFY that the foregoing Resolution No. 2010-25 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on July 22nd, 2010.

ATTEST:

Jim Porter, Chairperson of SBWMA

Jeannene Minnix Kingston, Board Secretary

Allied Waste Update

Agenda Item 3E
Part I - 21 Pages*

*

Part I	Executive Summary	Attached
Part II	Monthly Progress Report By City	Posted on Website-not attached
Part III	Coordinator Call Logs	Posted on Website-not attached



EXECUTIVE SUMMARY

Overtime Hours per Day (Transfer Station/MRF)

Overtime hours per day increased to 36 in June for the TS and MRF (T20). The increase was expected with roof repair work that began in June. With this roof repair work, we need to run additional transfer trucks on Saturdays in order to maintain a clear floor to mitigate potential issues with vectors. This construction, with the expected increase in public volumes, is expected to create additional overtime through the remainder of the summer.

Overtime Hours per Day (Collection Operations)

Overtime hours per day for the collection operation (925) in June increased slightly from 41 hours per day to 55 hours per day. As anticipated, overtime hours per day increased this month due to vacation schedules and additional unanticipated leaves of absence that were taken in June. In addition to the roughly 18 employees per week that were scheduled off on vacation in the month of June, we had an additional 20 per week that were off for FMLA or workers compensation related issues. Recording 55 hours of overtime per day is in line with the previous 12-month average of 54.46 hours per day. We do expect this number to increase slightly over the next several months as we are in the midst of summer and the season of heavy vacation schedules.

Average Weekly Delayed Pickups

The average weekly number of delayed pickups for the month of June increased month over month, moving from 60 to 65. Moderate increases and decreases in this number are expected due to the high number of variables, both internal and external, that can have an impact on this metric (i.e., vacation schedules, leaves of absence, late set outs, etc.). The average weekly number of delayed pickups for June 2010 (65) out performs our average weekly number of delayed pickups for the previous 12-months of approximately 75. The average weekly number of delayed pickups in June continues to far exceed performance standards for the industry of 120 per week based on the high number of service opportunities in the area.

Missed Pickups

Missed pickups for the month of June were recorded at 2. The number of missed pickups in June is slightly higher than the previous 12-month average of 1.58 missed pickups. Missed pickups typically increase when vacation schedules are heavier, as non-primary drivers are placed on the route to cover someone who may be off on vacation. Performance in this area continues to be positive given the approximate 1.1 million service opportunities a month. We anticipate this number to continue to yield positive results in the foreseeable future and will strive to reach and maintain a rate of zero missed pickups each month.

Customer Service Average Hold Time

Average hold time for the month of June increased to 16 seconds from 7 seconds in the previous month. This increase can be attributed to the 27% increase in incoming calls in the month of June over the previous month. In addition, two Customer Service Representatives transferred mid-month to other locations leaving the department with a decreased number of people to handle incoming calls. A 16 second average hold time easily achieves the



goal of 30 seconds, but is above the previous 12-month average of 12 seconds. We anticipate average hold times to increase in June due to Foster City and Belmont residents receiving their bill reflecting the recent rate increases, as well as the Cart Smart brochure being mailed to residents throughout the service area.

Calls Answered in 30 Seconds

Calls Answered in 30 Seconds for the month of June decreased to 86%. This number is above the industry standard of 80%. Our performance in this area is in direct correlation with our performance with average hold time. Those contributing factors, which drive average hold time, are also going to drive our performance against this measurement. 86% of calls answered in 30 seconds or less drops us below our previous 12-month average of 90%. We expect service levels in July to remain consistent with June, as we continue to train temporary staff to replace the two recently vacated Customer Service positions.

Calls Answered in 90 Seconds

The percentage of Calls Answered in 90 Seconds decreased to 95% in the month of June. This measurement is tied directly to our number of calls answered in 30 seconds, as well as our average hold time. Our performance in these areas dictates our performance against this particular metric. As mentioned above, we expect service levels in July to remain consistent with June, as we continue to train temporary staff to replace the two recently vacated Customer Service positions.

Abandoned Call Percentage

Our abandon rate for the month of June increased to 2.10%. As with most of the call center metrics reported, our performance in this area is dictated by our performance in other key call center metrics (i.e., average hold time, calls answered in 30 seconds, and calls answered in 90 seconds). We did meet our abandon rate goal of 3.0% or less, however, a 2.10% abandon rate exceeds our previous 12-month average of 1.59%. As mentioned above, we expect service levels in July to remain consistent with June, as we continue to train temporary staff to replace the two recently vacated Customer Service positions.

Total Calls by Month

Total Calls by Month for June increased by 26.63% to 18,499. This is approximately 17.20% higher than our average call volume for the previous 12-months of 15,784. We do expect call volume to increase in the coming months due to outreach materials being sent out providing information on the transition of services.

Self-Haul Ratio

June 2010 yards per ton ratio was 3.25. This is the third consecutive month of improvement in this metric. We will continue to focus our efforts in achieving this metric by performing spot checks on scale tickets for self haul customers. Specifically, after customers have paid to tip their load, but prior to entering the Transfer Station, one of Allied's management personnel will verify that the customer was accurately charged for the amount of yardage by Scale House personnel. If an issue is noted, management will follow up with the Scale House Attendant and use coaching or step discipline to correct any issues discovered.



C&D Recycling Performance

June 2010 netted 3,114 tons of C&D materials. Year to date, the C&D tonnage has increased 54% compared to 2009. The Transfer Station is on pace to have its best C&D year since the inception of the program. Allied continues to focus its employees on opportunities to pull this material out of the MSW pile inside the transfer station and these efforts are proving to be successful.

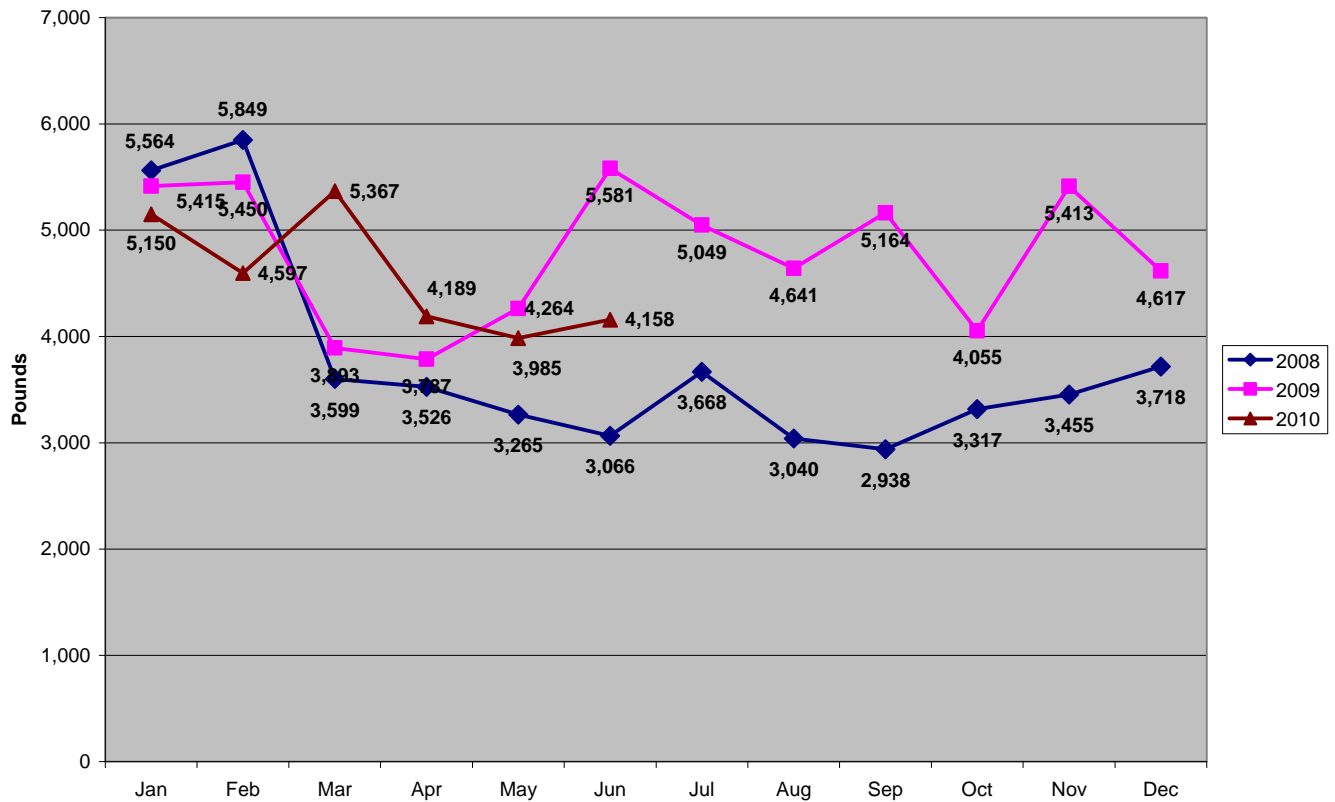
South Bayside Transfer Station C & D Tons to Zanker Road						
	2005	2006	2007	2008	2009	2010
Jan	1,246.98	639.26	1585.44	1,693.36	1,607.03	1,987.49
Feb	1,618.18	1,369.73	1337.82	1,530.43	1,424.63	2,376.66
Mar	2,182.49	1,461.86	1605.41	1,574.55	1,723.11	3,234.62
Apr	1,100.82	1,361.47	1749.16	2,461.99	2,058.04	2,623.64
May	1,102.71	2,208.81	2226.75	2,354.57	1,828.76	3,171.45
Jun	317.86	2,292.17	2048.91	2,674.06	2,093.77	3,114.46
Jul	353.46	1,943.33	1974.51	2,528.04	2,601.29	
Aug	889.65	2,095.46	2059.83	2,508.20	2,793.49	
Sep	1,271.40	1,740.60	1879.53	2,483.64	2,810.07	
Oct	1,058.87	1,883.58	2126.58	2,576.17	3,075.84	
Nov	657.42	1,453.40	1954.91	1,829.21	2,778.91	
Dec	465.68	1,174.56	1588.37	1,650.82	2,297.58	
	12,265.52	19,624.23	22,137.22	25,865.05	27,092.52	16,508.32



Battery Collection Performance

Residential curbside collection weight for household batteries and cell phones for all jurisdictions in June 2010 was 4,158 pounds.

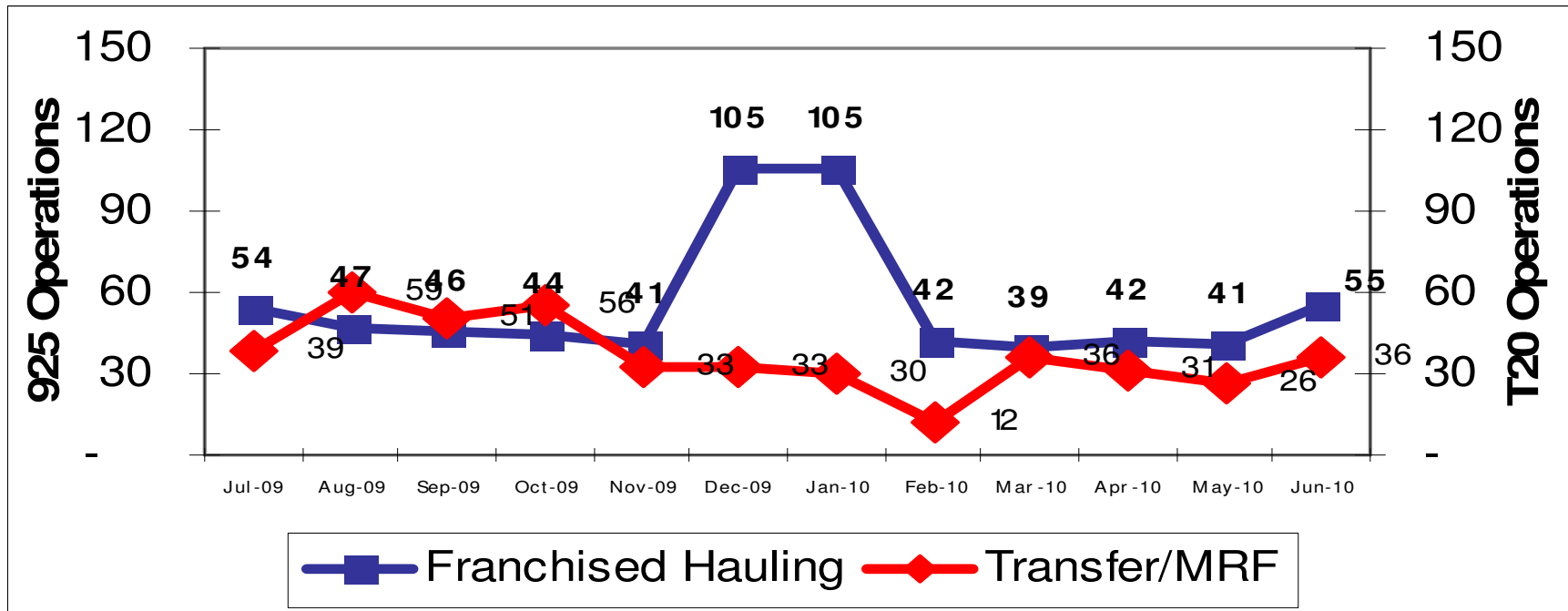
Residential Curbside Cell Phone & Battery Collection



2010 HEADCOUNT BY MONTH FOR ALLIED WASTE OF SAN MATEO COUNTY

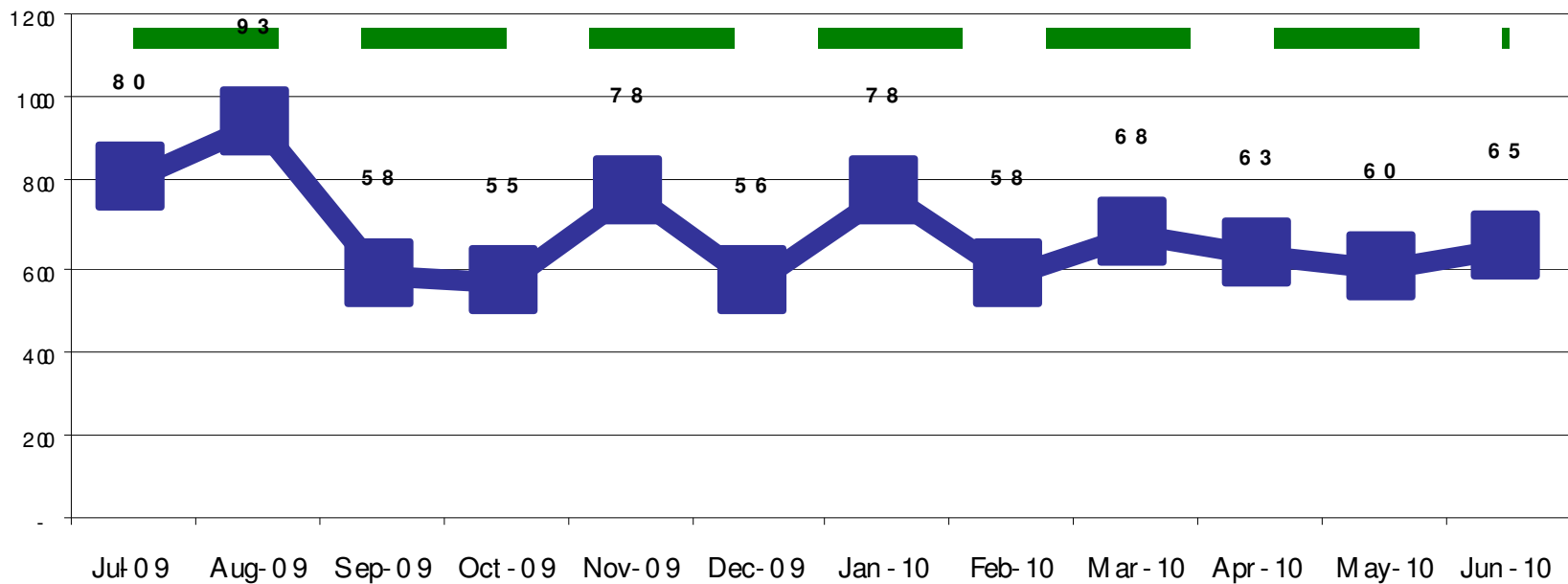
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<u>UNION</u>												
Collection Drivers	221	220	219	219	218	217						
Transfer Drivers	21	21	21	21	21	21						
Sorters/Spotters	17	17	17	16	17	17						
Scale Attendants	4	4	4	4	4	4						
Buy Back Attendants	2	2	2	2	2	2						
Equipment Operators	7	7	7	7	7	7						
Mechanics	30	30	29	29	29	29						
Customer Service Reps	13	13	13	13	13	13						
Accounting (i.e., Billing, A/R, A/P, etc)	9	9	9	9	9	9						
Clerks (Dispatch, Operations, Maint.)	9	9	9	9	9	9						
<u>NON-UNION</u>												
G&A (Admin, Supervisors, Managers)	26	26	26	26	25	25						
Recycling Coordinators	5	5	5	5	5	5						
TOTAL	364	363	361	360	359	358						

Collection Driver and Transfer/MRF Operations Overtime Hours Per Day



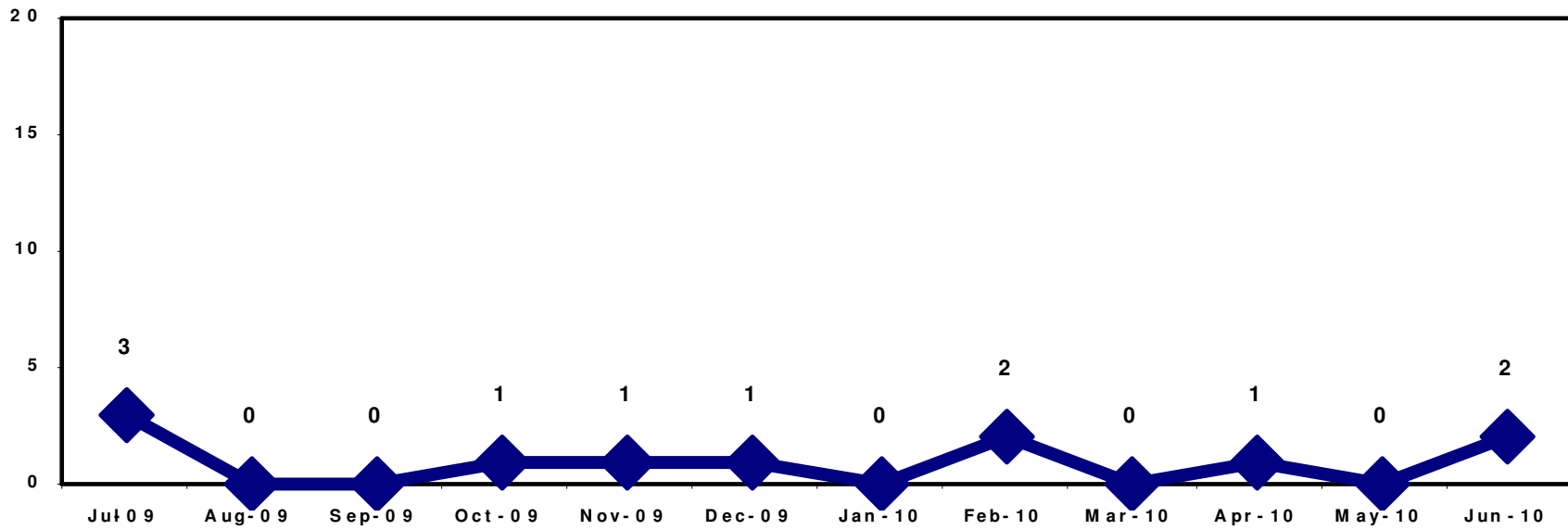
Average Weekly Delayed Pickups

Service Standard is 114 Total



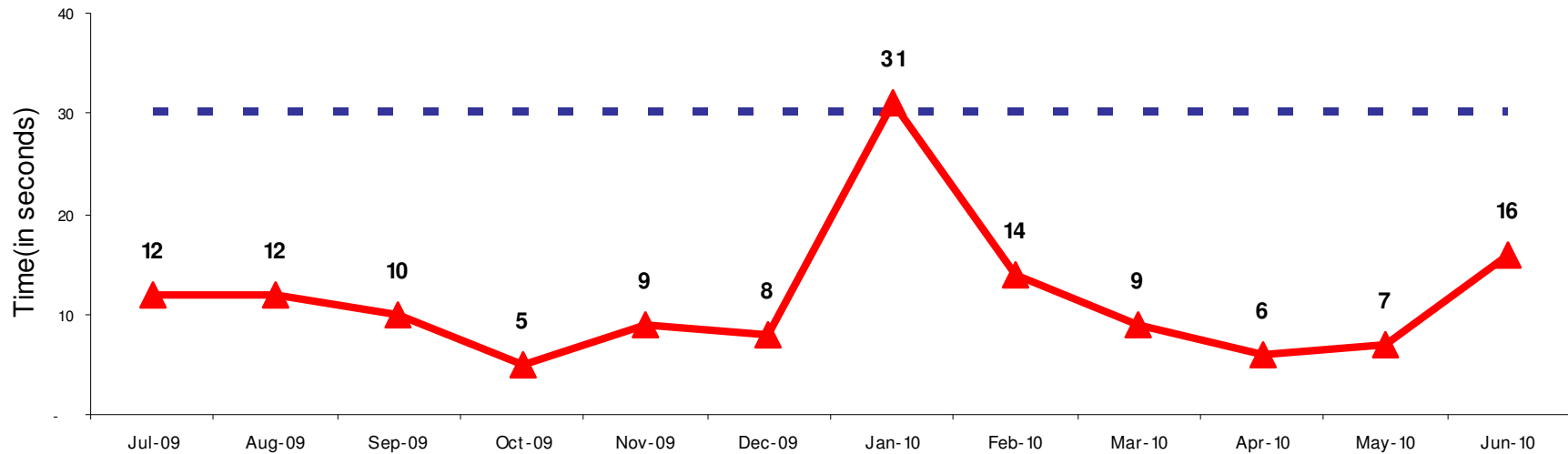
Note: Service Standard is 1 missed pick up per 1000 residential customers and 2 missed pick ups per 1000 commercial customers.

Monthly Missed Pick Ups



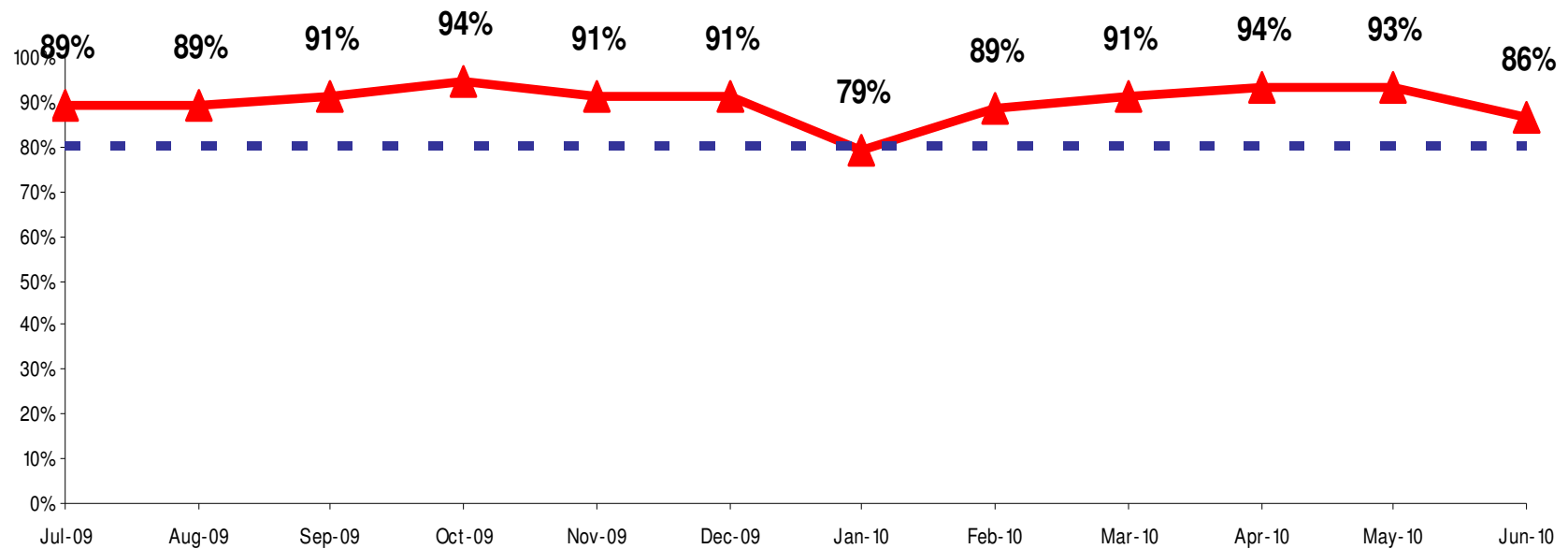
Customer Service Average Hold Time

30 Second Service Standard



Customer Service Percentage of Calls Answered in 30 Seconds

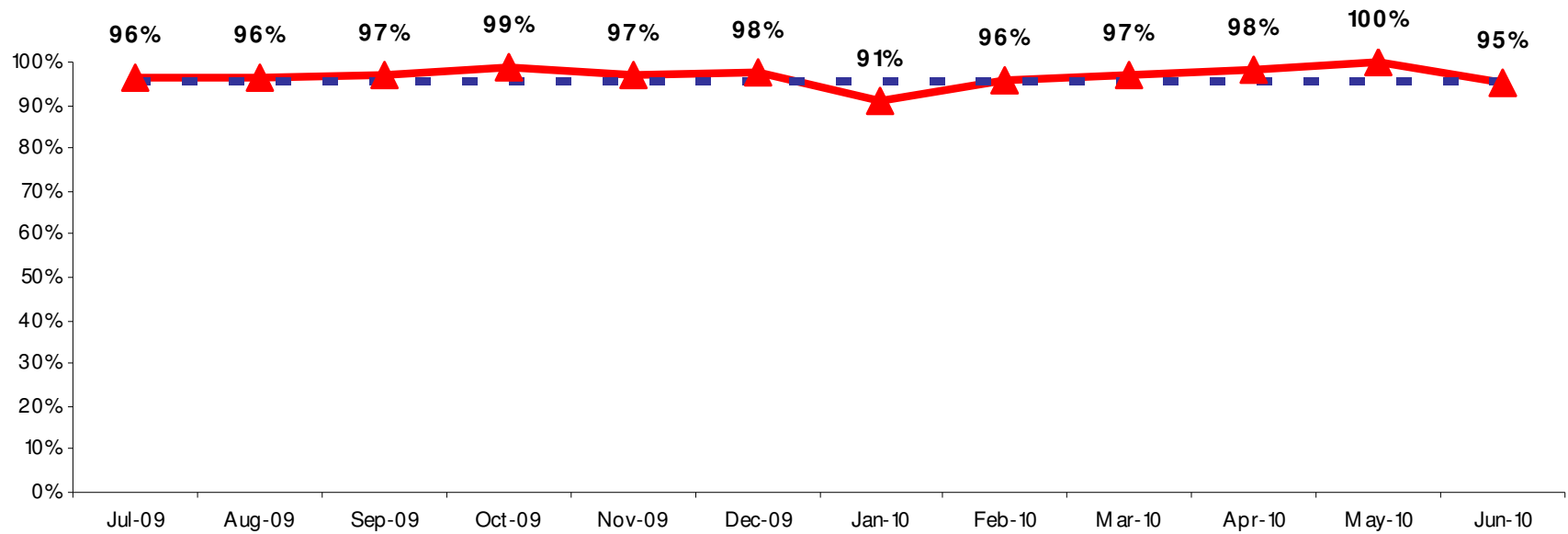
80% Service Standard





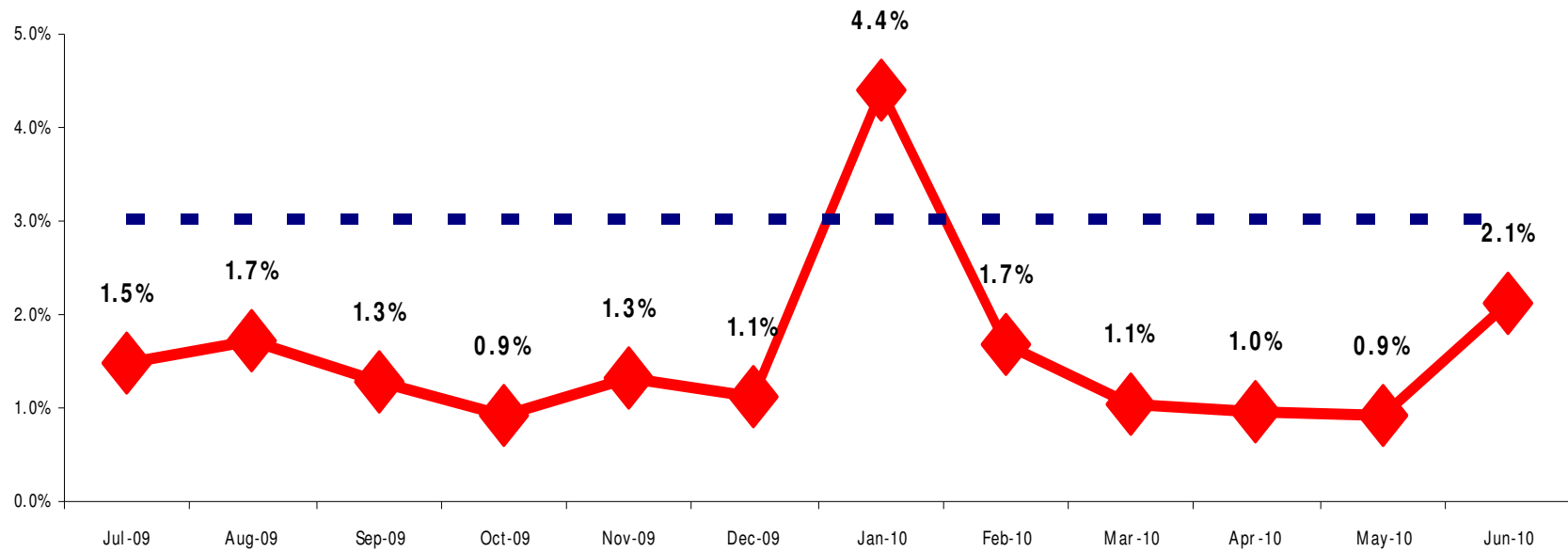
Customer Service Percentage of Calls Answered in 90 Seconds

95% Service Standard

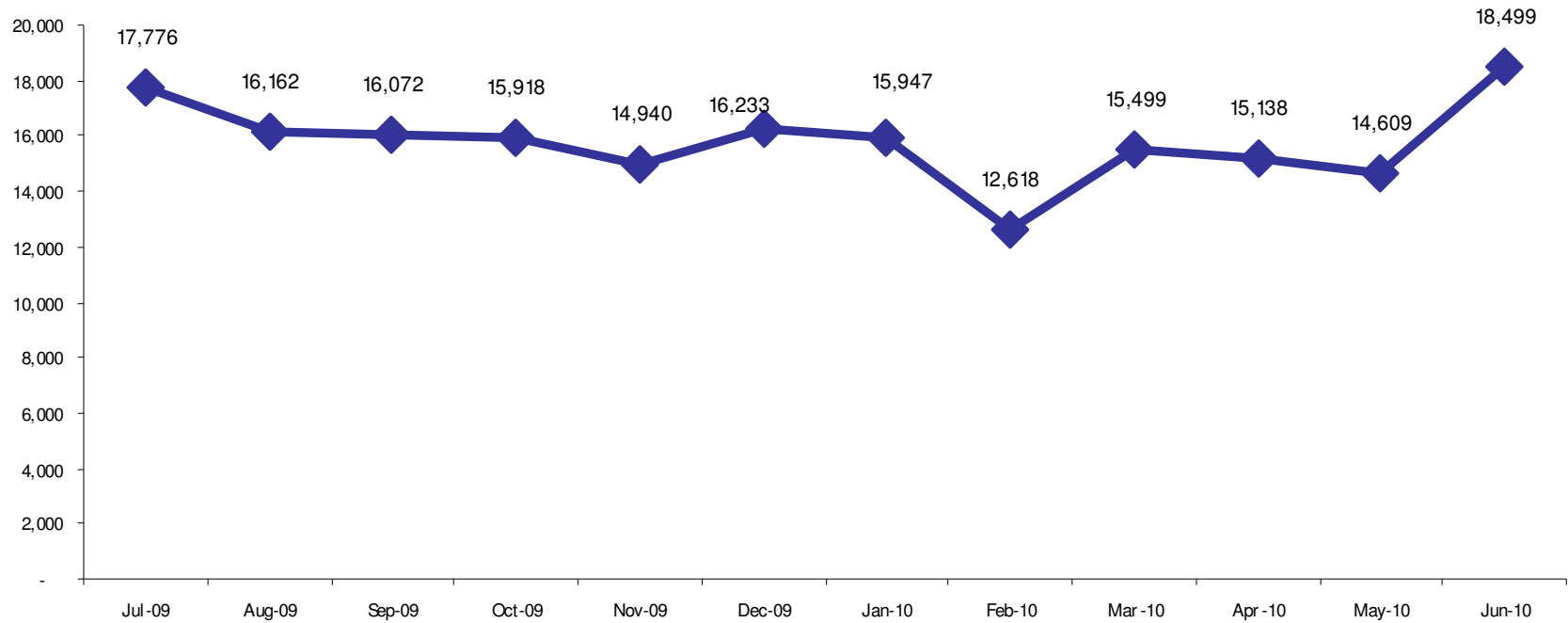


Customer Service Abandoned Call Percentage

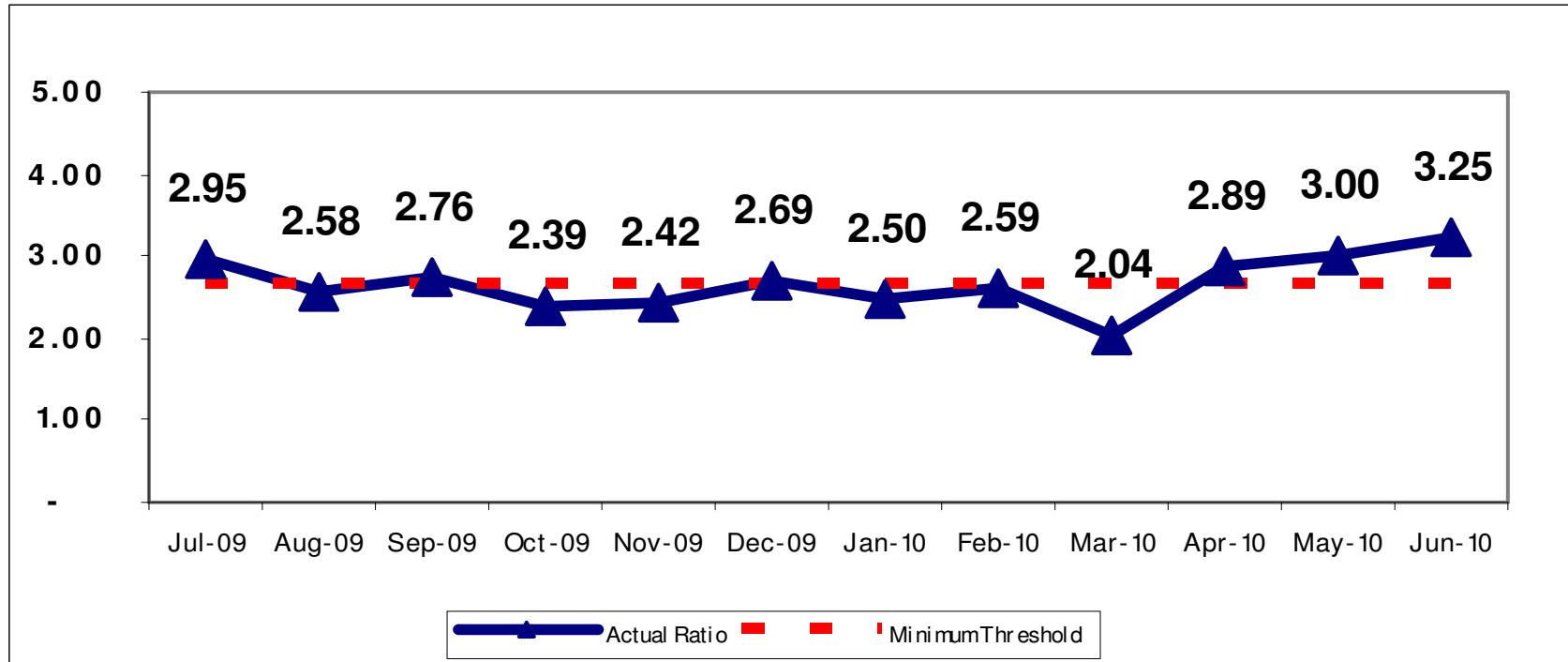
Service Standard 3%



Total Calls by Month



Transfer Station Public Yards to Ton Ratio



2010 LIQUIDATED DAMAGES



11.03, B.1a. Failure to commence service to a new recipient within 7 days

													Less:				2010 Total	Annual Allowance	Net # of Incidents	LD per Incident	Total LD
	JAN	FEB	MAR	Q1 Total	APR	MAY	JUN	Q2 Total	JUL	AUG	SEP	Q3 Total	OCT	NOV	DEC	Q4 Total					
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
Belmont	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
Burlingame	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
Foster City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
Hillsborough	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
Redwood City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
San Carlos	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
San Mateo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5	(5)	\$ 150	\$ -
																		60	(60)		\$ -

11.03, B.1b. Missed Pickup Not Corrected in 24 Hours

													Less:				2010 Total	Annual Allowance	Net # of Incidents	LD per Incident	Total LD	
	JAN	FEB	MAR	Q1 Total	APR	MAY	JUN	Q2 Total	JUL	AUG	SEP	Q3 Total	OCT	NOV	DEC	Q4 Total						
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Belmont	-	1	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1	15	(14)	\$ 150	\$ -
Burlingame	-	1	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	1	15	(14)	\$ 150	\$ -
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Foster City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Hillsborough	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Redwood City	-	-	-	-	1	-	2	3	-	-	-	-	-	-	-	-	-	3	15	(12)	\$ 150	\$ -
San Carlos	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
San Mateo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
		2		2	1		2	3									5	180	(175)		\$ -	

11.03, B.1c. Consecutive Missed Pickups

													Less:				2010 Total	Annual Allowance	Net # of Incidents	LD per Incident	Total LD
	JAN	FEB	MAR	Q1 Total	APR	MAY	JUN	Q2 Total	JUL	AUG	SEP	Q3 Total	OCT	NOV	DEC	Q4 Total					
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
Belmont	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
Burlingame	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
Foster City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
Hillsborough	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
Redwood City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
San Carlos	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
San Mateo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 150	\$ -
																		0	-		\$ -

2010 LIQUIDATED DAMAGES



11.03, B.1d. Failure to properly conduct special collections

	Q1			Q2			Q3			Q4			2010 Total	Less:			Total LD	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		Annual Allowance	Net # of Incidents	LD per Incident		
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Belmont	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Burlingame	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Foster City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Hillsborough	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Redwood City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
San Carlos	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
San Mateo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0			\$ -

11.03, B.1e. Failure to perform and submit billing reviews

	Q1			Q2			Q3			Q4			2010 Total	Less:			Total LD	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		Annual Allowance	Net # of Incidents	LD per Incident		
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Belmont	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Burlingame	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Foster City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Hillsborough	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
Redwood City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
San Carlos	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
San Mateo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 250	\$ -
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0			\$ -

11.03, B.2a. For each occurrence of private property damage

	Q1			Q2			Q3			Q4			2010 Total	Less:			Total LD	
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		Annual Allowance	Net # of Incidents	LD per Incident		
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	(7)	\$ 250	\$ -
Belmont	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	(7)	\$ 250	\$ -
Burlingame	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	(7)	\$ 250	\$ -
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	(7)	\$ 250	\$ -
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	(7)	\$ 250	\$ -
Foster City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	(7)	\$ 250	\$ -
Hillsborough	-	-	1	1	-	-	-	-	-	-	-	-	-	1	7	(6)	\$ 250	\$ -
Menlo Park	1	-	-	1	-	-	-	-	-	-	-	-	-	1	7	(6)	\$ 250	\$ -
Redwood City	1	-	-	1	-	-	-	-	-	-	-	-	-	1	7	(6)	\$ 250	\$ -
San Carlos	-	-	-	-	-	1	1	-	-	-	-	-	-	1	7	(6)	\$ 250	\$ -
San Mateo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	(7)	\$ 250	\$ -
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	(7)	\$ 250	\$ -
	2	-	1	3	-	1	1	-	-	-	-	-	-	4	84	(80)		\$ -

2010 LIQUIDATED DAMAGES



11.03, B.2b. For each occurrence of failure to properly return containers to the appropriate location

	JAN	FEB	MAR	Q1			Q2			Q3			Q4			2010 Total	Less: Annual Allowance	Net # of Incidents	LD per Incident	Total LD
				Total	APR	MAY	JUN	Total	JUL	AUG	SEP	Total	OCT	NOV	DEC					
Atherton	-	1	-	1	-	-	-	-	-	-	-	-	-	-	1	10	(9)	\$ 150	\$ -	
Belmont	-	-	-	-	-	-	2	2	-	-	-	-	-	-	2	10	(8)	\$ 150	\$ -	
Burlingame	2	-	2	4	-	-	-	-	-	-	-	-	-	-	4	10	(6)	\$ 150	\$ -	
East Palo Alto	-	-	-	-	-	-	1	1	-	-	-	-	-	-	1	10	(9)	\$ 150	\$ -	
Fair Oaks/SMCo	-	-	1	1	-	-	-	-	-	-	-	-	-	-	1	10	(9)	\$ 150	\$ -	
Foster City	-	-	-	-	-	2	-	2	-	-	-	-	-	-	2	10	(8)	\$ 150	\$ -	
Hillsborough	1	-	1	2	-	-	-	-	-	-	-	-	-	-	2	10	(8)	\$ 150	\$ -	
Menlo Park	-	1	-	1	3	-	-	3	-	-	-	-	-	-	4	10	(6)	\$ 150	\$ -	
Redwood City	-	2	3	5	5	1	2	8	-	-	-	-	-	-	13	10	3	\$ 150	\$ 450	
San Carlos	-	1	1	2	2	-	-	2	-	-	-	-	-	-	4	10	(6)	\$ 150	\$ -	
San Mateo	-	-	-	-	1	3	4	8	-	-	-	-	-	-	8	10	(2)	\$ 150	\$ -	
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 150	\$ -	
Total	3	5	8	16	11	6	9	26	-	-	-	-	-	-	42	120	(78)		\$ 450	

11.03, B.2c. For each occurrence of excessive noise or discourteous behavior

	JAN	FEB	MAR	Q1			Q2			Q3			Q4			2010 Total	Less: Annual Allowance	Net # of Incidents	LD per Incident	Total LD
				Total	APR	MAY	JUN	Total	JUL	AUG	SEP	Total	OCT	NOV	DEC					
Atherton	-	-	-	-	-	1	-	1	-	-	-	-	-	-	1	0	1	\$ 250	\$ 250	
Belmont	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 250	\$ -	
Burlingame	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 250	\$ -	
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 250	\$ -	
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 250	\$ -	
Foster City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 250	\$ -	
Hillsborough	-	-	-	-	1	-	-	1	-	-	-	-	-	-	1	0	1	\$ 250	\$ 250	
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 250	\$ -	
Redwood City	1	-	-	1	1	-	2	3	-	-	-	-	-	-	4	0	4	\$ 250	\$ 1,000	
San Carlos	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 250	\$ -	
San Mateo	1	-	-	1	-	1	1	2	-	-	-	-	-	-	3	0	3	\$ 250	\$ 750	
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 250	\$ -	
Total	2	-	-	2	2	2	3	7	-	-	-	-	-	-	9	0	9		\$ 2,250	

11.03, B.2d. For each failure to clean up solid waste spilled by the Contractor

	JAN	FEB	MAR	Q1			Q2			Q3			Q4			2010 Total	Less: Annual Allowance	Net # of Incidents	LD per Incident	Total LD
				Total	APR	MAY	JUN	Total	JUL	AUG	SEP	Total	OCT	NOV	DEC					
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Belmont	-	2	1	3	-	1	-	1	-	-	-	-	-	-	4	15	(11)	\$ 150	\$ -	
Burlingame	-	-	2	2	-	-	1	1	-	-	-	-	-	-	3	15	(12)	\$ 150	\$ -	
East Palo Alto	1	-	-	1	-	-	-	-	-	-	-	-	-	-	1	15	(14)	\$ 150	\$ -	
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Foster City	1	1	-	2	1	1	-	2	-	-	-	-	-	-	4	15	(11)	\$ 150	\$ -	
Hillsborough	-	-	-	-	-	-	-	1	-	-	-	-	-	-	1	15	(14)	\$ 150	\$ -	
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Redwood City	3	1	4	8	1	-	1	2	-	-	-	-	-	-	10	15	(5)	\$ 150	\$ -	
San Carlos	-	2	-	2	-	1	1	2	-	-	-	-	-	-	4	15	(11)	\$ 150	\$ -	
San Mateo	-	-	1	1	-	-	-	-	-	-	-	-	-	-	1	15	(14)	\$ 150	\$ -	
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15	(15)	\$ 150	\$ -	
Total	5	6	8	19	2	4	3	9	-	-	-	-	-	-	28	180	(152)		\$ -	

2010 LIQUIDATED DAMAGES

2010 LIQUIDATED DAMAGES



11.03, B.2e. For each occurrence of collection of solid waste materials during unauthorized hours

	JAN	FEB	MAR	Q1			Q2			Q3			Q4			2010 Total	Less:			Total LD
				Total	APR	MAY	JUN	Total	JUL	AUG	SEP	Total	OCT	NOV	DEC		Total	Annual Allowance	Net # of Incidents	
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
Belmont	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
Burlingame	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
Foster City	-	-	-	-	1	-	-	1	-	-	-	-	-	-	-	1	10	(9)	\$ 250	\$ -
Hillsborough	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
Redwood City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
San Carlos	-	-	1	1	-	-	-	-	-	-	-	-	-	-	-	1	10	(9)	\$ 250	\$ -
San Mateo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10	(10)	\$ 250	\$ -
Total	-	-	1	1	1	-	-	1	-	-	-	-	-	-	-	2	120	(118)		\$ -

11.03, B.3a. For each failure to initially respond to a service recipient complaint within one business day

	JAN	FEB	MAR	Q1			Q2			Q3			Q4			2010 Total	Less:			Total LD
				Total	APR	MAY	JUN	Total	JUL	AUG	SEP	Total	OCT	NOV	DEC		Total	Annual Allowance	Net # of Incidents	
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
Belmont	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
Burlingame	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
Foster City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
Hillsborough	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
Redwood City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
San Carlos	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
San Mateo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ 100	\$ -
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0	-	\$ -	\$ -

11.03, B.3b. For each failure to process service recipient complaints to Agency

	JAN	FEB	MAR	Q1			Q2			Q3			Q4			2010 Total	Less:			Total LD
				Total	APR	MAY	JUN	Total	JUL	AUG	SEP	Total	OCT	NOV	DEC		Total	Annual Allowance	Net # of Incidents	
Atherton	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
Belmont	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
Burlingame	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
East Palo Alto	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
Fair Oaks/SMCo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
Foster City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
Hillsborough	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
Menlo Park	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
Redwood City	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
San Carlos	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
San Mateo	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
West Bay	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ 100	\$ -
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0		\$ -	\$ -

2010 LIQUIDATED DAMAGES

	43	12	47	-	-	90	\$ 2,700
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NEW BUSINESS



STAFF REPORT

To: SBWMA Board Members
From: Cliff Feldman, Recycling Programs Manager
 Marshall Moran, Finance Manager
Date: July 22, 2010 Board of Director's Meeting
Subject: Discussion of Member Agency Residential Rate Categories and Service Fees

Recommendation

This staff report is for discussion purposes only and no formal action is requested of the Board of Directors. It is provided as a follow up to the staff report on the same topic provided at the May 27th Board meeting.

Analysis

The new Franchise Agreements for Collection Services with Recology San Mateo County (RSMC) fundamentally improves the offering of services provided to customers including weekly single stream recycling and other services. This also places a new level of responsibility on Member Agencies to establish rates to pay for these services. The Franchise Agreements with RSMC stipulate that the Member Agencies have a contractual obligation to set rates to cover RSMC's approved compensation and pass-through costs such as Agency franchise fees and disposal. More specifically, for residential customers, Member Agencies need to adopt garbage rates to reflect the four cart sizes offered (i.e., 20, 32, 64 and 96 gallons) and rates for unscheduled services per Attachment Q, Unscheduled Services. The past use of a Balancing Account with Allied/Republic Services is not part of the new Agreement with RSMC and thus Member Agencies will need to adjust rates annually.

Residential Rate Categories

The new services provided per the RSMC Franchise Agreements will also require agencies to change the structure of rates charged to residential customers by reducing the number of possible can sizes or "rate categories" from approximately fifteen to four. The rate categories for services currently offered to residential customers by Allied/Republic Services and those that will be offered by RSMC to Member Agencies commencing on January 1, 2011, are denoted in Table 1.

Table 1

Current Allied Residential Rate Categories (in gallons)	January 1, 2011 RSMC Residential Rate Categories (in gallons)
10, 15, 18, 20, 32, 40, 44, 45, 50, 55, 60, 64, 90, 96, 100	20, 32, 64, 96

The effect of this narrowing of rate categories on residential customers will be a reduction in the number of cart/can sizes offered. While customers can still order more than one cart, the number of cart size choices will be reduced. The impact on administration of the Franchise Agreement by each Member Agency will primarily be related to raising rates to cover a reduction in revenue generated to meet the annual revenue requirement necessary to pay RSMC and all other fees (e.g., Agency's franchise fee, disposal fees, etc.). This is mainly

because the largest number of residential customers changing to a different rate category are customers migrating from a higher to a likely lower cost rate category (i.e., approximately 12% of residential customers in the RethinkWaste service area will migrate from 46 gallons to 32 gallons due to the narrowing of service level options), thus less revenue will be generated on a per customer basis. In addition, customer subscription choices will likely result in migration from higher to lower cost rate categories which in turn will result in increasing diversion. **Attachment A – Cart Selection Mailer Results** provides a tally of resident driven garbage service level subscription changes as of July 9, 2010.

Establishing Rates for Unscheduled Services

In addition to the reduction in the number of rate categories included in each Member Agency's master fee schedule, another difference from the Allied Franchise Agreements to the RSMC Franchise Agreements is related to the costs listed in the RSMC Franchise Agreement, Attachment Q – Unscheduled Services. A wide variety of costs that the agency is obligated to pay the company are included in this attachment. These cost items are in addition to the base revenue requirement. These costs can be broken down into two types: 1) discretionary, and 2) non-discretionary. The discretionary costs are for programs and services that the agency can offer or provide to its customers if it chooses, and include:

- Universal Recycling Roll-Out for Multi-Family Dwelling (MFD) and Commercial Customers
- Additional Confidential Document Destruction Service Event
- Additional Compost Material Delivery
- Fee for Service On-Call Bulky Item Collection Service
- Community Drop-Off Events
- Collection for Agency-Sponsored and Non-Agency Sponsored Large Events
- Single-Family Dwelling Backyard Collection Service*

*Member Agencies are not contractually obligated to direct RSMC to offer Single-Family Dwelling Backyard Collection Service, thus if it is not offered, there is no need to establish a rate.

The non-discretionary costs are for programs and services that the agency is compelled to offer or provide to its customers, including:

- Distance Charge for MFD and Commercial Accounts
- Extra Pick-Up Cost for MFD and Commercial Customers
- Single-Family Return Trip Cost
- Additional Targeted Recyclable Materials or Organic Materials Cart Rental or Purchase
- Fee to Collect Contaminated Targeted Recyclable Materials or Organic Materials Container
- Key Service
- Lock Purchase Fee
- Overage Fee
- Overage Bags Cost
- Container Cleaning Fee
- Dirty Cart Replacement Cost

While some Member Agencies may already include a rate for these services in its master fee schedule (e.g., Redwood City, Hillsborough and Menlo Park have rates for backyard service), others may not.

The implications for Member Agencies are that rates must include the cost of all services including discretionary and non-discretionary programs or services when rates are established for 2011.

Member Agency Rate Adjustment Process for 2011 Rates

A recommendation on the 2011 RSMC and SBR compensation adjustment applications will be presented to the Board at its September 23, 2010 meeting for approval. The 2011 compensation adjustment applications from RSMC and SBR will adjust the company's proposed costs specified in 2008 dollars (submitted with the company's response to the SBWMA RFPs in March 2008) to current 2010 monetary value based on predetermined indices as specified in the Member Agencies Franchise Agreements with the RSMC and the SBR contract with SBWMA. In addition, the annual Allied/Republic Services rate applications for both Shoreway Operations and Collection Services will be brought to the Board at its October 28, 2010 meeting for approval. Thus, by the end of October 2010, Member Agencies will have estimated total cost data necessary to consider establishing rates for 2011.

It is important to note that, commencing with the 2011 rates, Member Agencies will no longer have the ability to defer rate increases to future years due to the existence of a Balancing Account. The Franchise Agreement(s) with RSMC obligates each Member Agency to establish rates sufficient to generate revenue to cover the revenue requirement specified in the approved compensation adjustment application for the subsequent year. In addition, unlike the Franchise Agreements with Allied/Republic Services, the RSMC Franchise Agreements do not provide for a Balancing Account.

Background

The Member Agencies Franchise Agreement(s) for Collection Services with Allied/Republic Services includes many more residential rate service levels (categories) since customers are required to use their own garbage cans and the collection service is done manually. The RSMC Franchise Agreements are based on automated collection service and residential customers will be provided new wheeled carts by the company. Residential Customers will still be able to choose their garbage cart size; however, fewer cart sizes will be offered than are currently available.

Due to the cost-plus compensation methodology of the Allied/Republic Services Franchise Agreement(s), the cost to provide many "extra" services for some Member Agencies are not captured charging customers specific rates to pay for them. Instead, the total cost to provide service is annually compiled in arrears by Allied/Republic Services and Member Agencies typically adjust their revenue annually (or less frequently) via rate increases to generate the additional revenue needed. The RSMC Franchise Agreement(s) are based on a fixed-price compensation structure; therefore, Member Agencies are obligated to establish rates annually to generate revenue sufficient to pay RSMC for services provided.

The past practice with regard to establishing rate increases has relied on review and approval of the annual rate application submitted by Allied/Republic Services on a cost plus basis. To accomplish this rate review process, SBWMA annually contracts with a consultant (i.e., Hilton, Farnkopf and Hobson - HF&H) who is responsible for comprehensively reviewing the Allied/Republic rate applications (for both Shoreway Operations and Collection Services) and preparing reports. The HF&H Rate Review Reports are then approved by the SBWMA Board in the fall and Member Agencies typically use the revenue requirement in the Rate Review Reports as the basis for establishing its rates.

Fiscal Impact

There is no fiscal impact to SBWMA. The fiscal impact, if any, on the Member Agencies will be addressed during each respective Agency's rate setting process. **Attachment B – Changes in Residential Garbage Service Subscription Levels**, provides a projection of the effect of the simplification of residential rate categories and the results from the cart selection mailer. Several other factors need to be considered when determining the future revenue requirement, including but not limited to: end of term Balancing Account with Allied (could be positive or negative), Allied contract close-out, Recology 2011 compensation application, South Bay Recycling 2011

compensation application, disposal tip-fee increases, etc. Staff will share with the Board in September the final 2011 Recology and SBR compensation applications and Allied/Republic Service's 2010 application in October.

Attachments:

Attachment A – Cart Selection Mailer Results

Attachment B – Changes in Residential Garbage Service Subscription Levels

Attachment A Cart Selection Mailer Results

Member Agency ¹	Number of Changes to 20g Cart Subscriptions	% Increase or Decrease of 20g Cart Subscriptions	Number of Changes to 32g Cart Subscriptions	% Increase or Decrease of 32g Cart Subscriptions	Number of Changes to 64g Cart Subscriptions	% Increase or Decrease of 64g Cart Subscriptions	Number of Changes to 96g Cart Subscriptions	% Increase or Decrease of 96g Cart Subscriptions
Atherton	51	50.0%	-34	-3.5%	7	1.0%	-11	-1.5%
Belmont	418	59.9%	-383	-8.1%	-31	-3.4%	-2	-1.0%
Burlingame	318	84.4%	-271	-6.2%	-22	-1.8%	-19	-4.4%
Foster City	302	94.4%	-273	-5.5%	-19	-1.8%	-11	-5.0%
Hillsborough	118	82.5%	-77	-4.0%	-12	-1.2%	-9	-1.4%
Menlo Park	276	22.8%	-188	-4.5%	-58	-3.2%	-27	-5.0%
Redwood City	737	30.4%	-715	-6.4%	18	0.7%	-29	-3.0%
San Carlos	515	57.4%	-469	-8.1%	-16	-1.2%	-28	-7.9%
City of San Mateo	817	62.8%	-595	-5.0%	-178	-3.6%	-29	-2.7%
County of San Mateo	266	76.0%	-224	-6.6%	-28	-3.2%	-14	-4.9%
WBSD	95	53.1%	-92	-7.0%	0	0.0%	-3	-1.9%
Cart Mailer Results System-wide	3,913	48.9%	-3,321	-6.1%	-339	-5.5%	-182	-2.9%
Starting Number of Subscriptions	8,004		54,716		16,882		5,622	
Final Number of Subscriptions as of 7/9/10	11,917		51,395		16,543		5,440	

¹ East Palo Alto and North Fair Oaks did not receive the Cart Selection Mailer.

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

**Residential Container Summary
Member Agency: ATHERTON**

**Table A
Current Cart Size Profile**

Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	109	3.2%	\$ 15.64	\$ 20,459
32g - 46g Total	2,529	74.3%	\$ 29.61	\$ 898,630
50g - 64g Total	316	9.3%	\$ 51.84	\$ 196,587
90g - 96g Total	448	13.2%	\$ 81.93	\$ 440,452
TOTAL	3,402	100.0%		\$ 1,556,128

Table A illustrates the current mix of garbage subscription levels and associated revenue.

**Table B
Simplification of Rate Categories Effect on Annual Rate Revenue**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	109	3.2%	\$ 17.31	\$ 22,641
32g Total	2,529	74.3%	\$ 27.69	\$ 840,336
64g Total	316	9.3%	\$ 55.38	\$ 210,001
96g Total	448	13.2%	\$ 82.18	\$ 441,800
TOTAL	3,402	100.0%		\$ 1,514,778

Revenue Shortfall \$ (41,350)

Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.

**Table C
Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results) ¹**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	160	4.7%	\$ 17.31	\$ 33,235
32g Total	2,495	73.1%	\$ 27.69	\$ 829,039
64g Total	323	9.5%	\$ 55.38	\$ 214,653
96g Total	437	12.8%	\$ 82.18	\$ 430,952
TOTAL	3,415	100.0%		\$ 1,507,879

Revenue Shortfall \$ (48,250)

¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.

Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.

Changes in Cart Sizes ¹
51
(34)
7
(11)
13

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

Residential Container Summary Member Agency: ATHERTON				
DETAIL				
Current (March 2010)				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	13	0.4%	\$ 8.65	\$ 1,349
16	16	0.5%	\$ 12.98	\$ 2,492
18	-	0.0%	\$ 17.31	\$ -
20	80	2.4%	\$ 17.31	\$ 16,618
20g Total	109	3.2%	\$ 15.64	\$ 20,459
32	1,827	53.7%	\$ 27.69	\$ 607,076
40	148	4.4%	\$ 34.61	\$ 61,467
44	-	0.0%	\$ 34.61	\$ -
46	554	16.3%	\$ 34.61	\$ 230,087
32g Total	2,529	74.3%	\$ 29.61	\$ 898,630
50	63	1.9%	\$ 39.41	\$ 29,794
56	10	0.3%	\$ 44.21	\$ 5,305
60	-	0.0%	\$ 49.02	\$ -
64	243	7.1%	\$ 55.38	\$ 161,488
		0.0%		
64g Total	316	9.3%	\$ 51.84	\$ 196,587
90	26	0.8%	\$ 77.86	\$ 24,292
96	422	12.4%	\$ 82.18	\$ 416,160
100		0.0%		
96g Total	448	13.2%	\$ 81.93	\$ 440,452
Totals	3,402	100.0%		\$ 1,556,128

Table D provides the detail of the current mix of can/cart service subscriptions.

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

Residential Container Summary Member Agency: BELMONT				
Table A Current Cart Size Profile				
Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	704	9.8%	\$ 13.11	\$ 110,766
32g - 46g Total	5,983	82.9%	\$ 23.83	\$ 1,711,032
50g - 64g Total	444	6.2%	\$ 42.08	\$ 224,207
90g - 96g Total	85	1.2%	\$ 68.85	\$ 70,227
TOTAL	7,216	100.0%		\$ 2,116,232
Table A illustrates the current mix of garbage subscription levels and associated revenue.				
Table B Simplification of Rate Categories Effect on Annual Rate Revenue				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	704	9.8%	\$ 13.86	\$ 117,089
32g Total	5,983	82.9%	\$ 22.18	\$ 1,592,435
64g Total	444	6.2%	\$ 45.37	\$ 241,731
96g Total	85	1.2%	\$ 68.85	\$ 70,227
TOTAL	7,216	100.0%		\$ 2,021,483
			Revenue Shortfall \$	(94,749)
Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.				
Table C Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results) ¹				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	1,122	15.5%	\$ 13.86	\$ 186,611
32g Total	5,600	77.6%	\$ 22.18	\$ 1,490,496
64g Total	413	5.7%	\$ 45.37	\$ 224,854
96g Total	83	1.1%	\$ 68.85	\$ 68,575
TOTAL	7,218	100.0%		\$ 1,970,535
			Revenue Shortfall \$	(145,696)
¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.				
Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.				

Changes in Cart Sizes¹
418
(383)
(31)
(2)
2

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

Residential Container Summary Member Agency: BELMONT				
DETAIL				
Current (March 2010)				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	49	0.7%	\$ 6.93	\$ 4,075
16	54	0.7%	\$ 10.39	\$ 6,733
18	1	0.0%	\$ 13.86	\$ 166
20	600	8.3%	\$ 13.86	\$ 99,792
20g Total	704	9.8%	\$ 13.11	\$ 110,766
32	4,925	68.3%	\$ 22.18	\$ 1,310,838
40	113	1.6%	\$ 28.36	\$ 38,456
44	1	0.0%	\$ 31.19	\$ 374
46	944	13.1%	\$ 31.90	\$ 361,363
32g Total	5,983	82.9%	\$ 23.83	\$ 1,711,032
50	146	2.0%	\$ 35.45	\$ 62,108
56	1	0.0%	\$ 38.99	\$ 468
60	2	0.0%	\$ 42.54	\$ 1,021
64	295	4.1%	\$ 45.37	\$ 160,610
		0.0%		
64g Total	444	6.2%	\$ 42.08	\$ 224,207
90	-	0.0%	\$ 68.85	\$ -
96	85	1.2%	\$ 68.85	\$ 70,227
100		0.0%		
96g Total	85	1.2%	\$ 68.85	\$ 70,227
Totals	7,216	100.0%		\$ 2,116,232

Table D provides the detail of the current mix of can/cart service subscriptions.

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

**Residential Container Summary
Member Agency: BURLINGAME**

**Table A
Current Cart Size Profile**

Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	391	5.3%	\$ 8.51	\$ 39,927
32g - 46g Total	6,072	82.8%	\$ 17.58	\$ 1,281,031
50g - 64g Total	653	8.9%	\$ 30.41	\$ 238,290
90g - 96g Total	219	3.0%	\$ 48.28	\$ 126,885
TOTAL	7,335	100.0%		\$ 1,686,132

Table A illustrates the current mix of garbage subscription levels and associated revenue.

**Table B
Simplification of Rate Categories Effect on Annual Rate Revenue**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	391	5.3%	\$ 8.82	\$ 41,383
32g Total	6,072	82.8%	\$ 16.31	\$ 1,188,412
64g Total	653	8.9%	\$ 32.62	\$ 255,610
96g Total	219	3.0%	\$ 48.41	\$ 127,221
TOTAL	7,335	100.0%		\$ 1,612,627

Revenue Shortfall \$ (73,505)

Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.

**Table C
Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results) ¹**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	709	9.7%	\$ 8.82	\$ 75,041
32g Total	5,801	79.0%	\$ 16.31	\$ 1,135,372
64g Total	631	8.6%	\$ 32.62	\$ 246,999
96g Total	200	2.7%	\$ 48.41	\$ 116,184
TOTAL	7,341	100.0%		\$ 1,573,595

Revenue Shortfall \$ (112,537)

¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.

Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.

Changes in Cart Sizes ¹
318
(271)
(22)
(19)
6

Residential Container Summary	
Member Agency: BURLINGAME	
DETAIL	
Current (March 2010)	

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	14	0.2%	\$ 4.41	\$ 741
16	27	0.4%	\$ 6.61	\$ 2,142
18	1	0.0%	\$ 8.82	\$ 106
20	349	4.8%	\$ 8.82	\$ 36,938
20g Total	391	5.3%	\$ 8.51	\$ 39,927
32	4,839	66.0%	\$ 16.31	\$ 947,089
40	174	2.4%	\$ 20.38	\$ 42,553
44	1	0.0%	\$ 22.42	\$ 269
46	1,058	14.4%	\$ 22.93	\$ 291,119
32g Total	6,072	82.8%	\$ 17.58	\$ 1,281,031
50	198	2.7%	\$ 25.48	\$ 60,540
56	6	0.1%	\$ 28.02	\$ 2,017
60	1	0.0%	\$ 30.57	\$ 367
64	448	6.1%	\$ 32.62	\$ 175,365
		0.0%		
64g Total	653	8.9%	\$ 30.41	\$ 238,290
90	11	0.1%	\$ 45.86	\$ 6,054
96	208	2.8%	\$ 48.41	\$ 120,831
100		0.0%		
96g Total	219	3.0%	\$ 48.28	\$ 126,885
Totals	7,335	100.0%		\$ 1,686,132
Table D provides the detail of the current mix of can/cart service subscriptions.				

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

Residential Container Summary Member Agency: NORTH FAIR OAKS				
Table A Current Cart Size Profile				
Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	1	0.0%	\$ 23.52	\$ 282
32g - 46g Total	3,807	98.4%	\$ 23.52	\$ 1,074,488
50g - 64g Total	47	1.2%	\$ 47.04	\$ 26,531
90g - 96g Total	14	0.4%	\$ 70.56	\$ 11,854
TOTAL	3,869	100.0%		\$ 1,113,155
Table A illustrates the current mix of garbage subscription levels and associated revenue.				
Table B Simplification of Rate Categories Effect on Annual Rate Revenue				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	1	0.0%	\$ 23.52	\$ 282
32g Total	3,807	98.4%	\$ 23.52	\$ 1,074,488
64g Total	47	1.2%	\$ 47.04	\$ 26,531
96g Total	14	0.4%	\$ 70.56	\$ 11,854
TOTAL	3,869	100.0%		\$ 1,113,155
			Revenue Shortfall \$	-
Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.				
Table C Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results) ¹				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	303	7.8%	\$ 23.52	\$ 85,519
32g Total	3,534	91.4%	\$ 23.52	\$ 997,436
64g Total	28	0.7%	\$ 47.04	\$ 15,805
96g Total	3	0.1%	\$ 70.56	\$ 2,540
TOTAL	3,868	100.0%		\$ 1,101,300
			Revenue Shortfall \$	(11,854)
¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.				
Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.				

Changes in Cart Sizes¹
302
(273)
(19)
(11)
(1)

Residential Container Summary Member Agency: NORTH FAIR OAKS				
DETAIL				
Current (March 2010)				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	-	0.0%	\$ 23.52	\$ -

Attachment B
Changes in Residential Garbage Service Subscription Levels

16	-	0.0%	\$ 23.52	\$ -
18	-	0.0%	\$ 23.52	\$ -
20	1	0.0%	\$ 23.52	\$ 282
20g Total	1	0.0%	\$ 23.52	\$ 282
32	3,688	95.3%	\$ 23.52	\$ 1,040,901
40	-	0.0%	\$ 23.52	\$ -
44	-	0.0%	\$ 23.52	\$ -
46	119	3.1%	\$ 23.52	\$ 33,587
32g Total	3,807	98.4%	\$ 23.52	\$ 1,074,488
50	7	0.2%	\$ 47.04	\$ 3,951
56	-	0.0%	\$ 47.04	\$ -
60	-	0.0%	\$ 47.04	\$ -
64	40	1.0%	\$ 47.04	\$ 22,579
		0.0%		
64g Total	47	1.2%	\$ 47.04	\$ 26,531
90	-	0.0%	\$ 70.56	\$ -
96	14	0.4%	\$ 70.56	\$ 11,854
100		0.0%		
96g Total	14	0.4%	\$ 70.56	\$ 11,854
Totals	3,869	100.0%		\$ 1,113,155
Table D provides the detail of the current mix of can/cart service subscriptions.				

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

Residential Container Summary Member Agency: FOSTER CITY				
Table A Current Cart Size Profile				
Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	323	4.4%	\$ 8.03	\$ 31,121
32g - 46g Total	6,542	89.3%	\$ 14.50	\$ 1,138,544
50g - 64g Total	363	5.0%	\$ 26.17	\$ 113,987
90g - 96g Total	100	1.4%	\$ 40.56	\$ 48,678
TOTAL	7,328	100.0%		\$ 1,332,330
Table A illustrates the current mix of garbage subscription levels and associated revenue.				
Table B Simplification of Rate Categories Effect on Annual Rate Revenue				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	323	4.4%	\$ 8.58	\$ 33,256
32g Total	6,542	89.3%	\$ 13.73	\$ 1,077,703
64g Total	363	5.0%	\$ 27.46	\$ 119,616
96g Total	100	1.4%	\$ 40.76	\$ 48,909
TOTAL	7,328	100.0%		\$ 1,279,484
			Revenue Shortfall \$	(52,846)
Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.				
Table C Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results) ¹				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	625	8.5%	\$ 8.58	\$ 64,350
32g Total	6,269	85.6%	\$ 13.73	\$ 1,032,730
64g Total	344	4.7%	\$ 27.46	\$ 113,355
96g Total	89	1.2%	\$ 40.76	\$ 43,529
TOTAL	7,327	100.0%		\$ 1,253,964
			Revenue Shortfall \$	(78,366)
¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.				
Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.				

Changes in Cart Sizes¹
302
(273)
(19)
(11)
(1)

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

Residential Container Summary				
Member Agency: FOSTER CITY				
DETAIL				
Current (March 2010)				
Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	28	0.4%	\$ 4.29	\$ 1,441
16	27	0.4%	\$ 6.44	\$ 2,086
18	-	0.0%	\$ 8.58	\$ -
20	268	3.7%	\$ 8.58	\$ 27,593
20g Total	323	4.4%	\$ 8.03	\$ 31,121
32	5,576	76.1%	\$ 13.73	\$ 918,568
40	146	2.0%	\$ 17.16	\$ 30,064
44		0.0%		\$ -
46	820	11.2%	\$ 19.30	\$ 189,912
32g Total	6,542	89.3%	\$ 14.50	\$ 1,138,544
50	93	1.3%	\$ 21.46	\$ 26,335
56	4	0.1%	\$ 23.60	\$ -
				\$ -
64	266	3.6%	\$ 27.46	\$ 87,652
64g Total	363	5.0%	\$ 26.17	\$ 113,987
90	9	0.1%	\$ 38.62	\$ 4,170
96	91	1.2%	\$ 40.76	\$ 44,507
100		0.0%		
96g Total	\$ 100.00	1.4%	\$ 40.56	\$ 48,678
Totals	7,328	100.0%		\$ 1,332,330

Table D provides the detail of the current mix of can/cart service subscriptions.

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

**Residential Container Summary
Member Agency: HILLSBOROUGH**

**Table A
Current Cart Size Profile**

Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	136	3.9%	\$ 16.75	\$ 27,336
32g - 46g Total	2,490	71.9%	\$ 32.24	\$ 963,245
50g - 64g Total	518	14.9%	\$ 53.45	\$ 332,244
90g - 96g Total	321	9.3%	\$ 86.50	\$ 333,190
TOTAL	3,465	100.0%		\$ 1,656,015

Table A illustrates the current mix of garbage subscription levels and associated revenue.

**Table B
Simplification of Rate Categories Effect on Annual Rate Revenue**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	136	3.9%	\$ 18.26	\$ 29,800
32g Total	2,490	71.9%	\$ 29.22	\$ 873,094
64g Total	518	14.9%	\$ 58.43	\$ 363,201
96g Total	321	9.3%	\$ 86.74	\$ 334,122
TOTAL	3,465	100.0%		\$ 1,600,217

Revenue Shortfall \$ (55,798)

Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.

**Table C
Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results)¹**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	254	7.3%	\$ 18.26	\$ 55,656
32g Total	2,413	69.2%	\$ 29.22	\$ 846,094
64g Total	506	14.5%	\$ 58.43	\$ 354,787
96g Total	312	9.0%	\$ 86.74	\$ 324,755
TOTAL	3,485	100.0%		\$ 1,581,292

Revenue Shortfall \$ (74,723)

¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.

Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.

Changes in Cart Sizes ¹
118
(77)
(12)
(9)
20

**Residential Container Summary
Member Agency: HILLSBOROUGH**

DETAIL
Current (March 2010)

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	14	0.4%	\$ 9.13	\$ 1,534

Attachment B
Changes in Residential Garbage Service Subscription Levels

16	17	0.5%	\$ 13.70	\$ 2,795
18	-	0.0%	\$ 18.26	\$ -
20	105	3.0%	\$ 18.26	\$ 23,008
20g Total	136	3.9%	\$ 16.75	\$ 27,336
32	1,839	53.1%	\$ 29.22	\$ 644,827
40	47	1.4%	\$ 36.52	\$ 20,597
44	-	0.0%	\$ 40.17	\$ -
46	604	17.4%	\$ 41.09	\$ 297,820
32g Total	2,490	71.9%	\$ 32.24	\$ 963,245
50	199	5.7%	\$ 45.65	\$ 109,012
56	4	0.1%	\$ 50.22	\$ 2,411
60	1	0.0%	\$ 54.78	\$ 657
64	314	9.1%	\$ 58.43	\$ 220,164
64g Total	518	14.9%	\$ 53.45	\$ 332,244
90	17	0.5%	\$ 82.17	\$ 16,763
96	304	8.8%	\$ 86.74	\$ 316,428
100		0.0%		
96g Total	321	9.3%	\$ 86.50	\$ 333,190
Totals	3,465	100.0%		\$ 1,656,015
Table D provides the detail of the current mix of can/cart service subscriptions.				

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

**Residential Container Summary
Member Agency: MENLO PARK**

**Table A
Current Cart Size Profile**

Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	1,129	12.0%	\$ 15.12	\$ 204,846
32g - 46g Total	8,065	85.5%	\$ 26.70	\$ 2,584,313
50g - 64g Total	128	1.4%	\$ 66.03	\$ 101,422
90g - 96g Total	108	1.1%	\$ 87.35	\$ 113,206
TOTAL	9,430	100.0%		\$ 3,003,786

Table A illustrates the current mix of garbage subscription levels and associated revenue.

**Table B
Simplification of Rate Categories Effect on Annual Rate Revenue**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	1,129	12.0%	\$ 15.12	\$ 204,846
32g Total	8,065	85.5%	\$ 23.77	\$ 2,300,461
64g Total	128	1.4%	\$ 73.57	\$ 113,004
96g Total	108	1.1%	\$ 87.35	\$ 113,206
TOTAL	9,430	100.0%		\$ 2,731,515

Revenue Shortfall \$ (272,271)

Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.

**Table C
Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results) ¹**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	1,405	14.9%	\$ 15.12	\$ 254,923
32g Total	7,877	83.5%	\$ 23.77	\$ 2,246,835
64g Total	70	0.7%	\$ 73.57	\$ 61,799
96g Total	81	0.9%	\$ 87.35	\$ 84,904
TOTAL	9,433	100.0%		\$ 2,648,462

Revenue Shortfall \$ (355,325)

¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.

Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.

Changes in Cart Sizes ¹
276
(188)
(58)
(27)
3

**Residential Container Summary
Member Agency: MENLO PARK**

DETAIL

Current (March 2010)

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	1	0.0%	\$ 15.12	\$ 181

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

16	63	0.7%	\$ 15.12	\$ 11,431
18	5	0.1%	\$ 15.12	\$ 907
20	1,060	11.2%	\$ 15.12	\$ 192,326
20g Total	1,129	12.0%	\$ 15.12	\$ 204,846
32	6,721	71.3%	\$ 23.77	\$ 1,917,098
40	17	0.2%	\$ 41.37	\$ 8,439
		0.0%		\$ -
46	1,327	14.1%	\$ 41.37	\$ 658,776
32g Total	8,065	85.5%	\$ 26.70	\$ 2,584,313
50	37	0.4%	\$ 50.59	\$ 22,462
56	5	0.1%	\$ 50.59	\$ 3,035
60	-	0.0%	\$ -	\$ -
64	86	0.9%	\$ 73.57	\$ 75,924
64g Total	128	1.4%	\$ 66.03	\$ 101,422
90	8	0.1%	\$ 87.35	\$ 8,386
96	100	1.1%	\$ 87.35	\$ 104,820
100		0.0%		
96g Total	108	1.1%	\$ 87.35	\$ 113,206
Totals	9,430	100.0%		\$ 3,003,786
Table D provides the detail of the current mix of can/cart service subscriptions.				

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

**Residential Container Summary
Member Agency: REDWOOD CITY**

**Table A
Current Cart Size Profile**

Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	2,674	13.5%	\$ 8.73	\$ 280,128
32g - 46g Total	15,755	79.4%	\$ 22.40	\$ 4,234,087
50g - 64g Total	937	4.7%	\$ 40.19	\$ 451,890
90g - 96g Total	473	2.4%	\$ 61.84	\$ 350,996
TOTAL	19,839	100.0%		\$ 5,317,101

Table A illustrates the current mix of garbage subscription levels and associated revenue.

**Table B
Simplification of Rate Categories Effect on Annual Rate Revenue**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	2,674	13.5%	\$ 8.73	\$ 280,128
32g Total	15,755	79.4%	\$ 20.96	\$ 3,962,698
64g Total	937	4.7%	\$ 41.91	\$ 471,236
96g Total	473	2.4%	\$ 62.22	\$ 353,161
TOTAL	19,839	100.0%		\$ 5,067,223

Revenue Shortfall \$ (249,879)

Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.

**Table C
Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results)¹**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	3,411	17.2%	\$ 8.73	\$ 357,336
32g Total	15,040	75.8%	\$ 20.96	\$ 3,782,861
64g Total	955	4.8%	\$ 41.91	\$ 480,289
96g Total	444	2.2%	\$ 62.22	\$ 331,508
TOTAL	19,850	100.0%		\$ 4,951,994

Revenue Shortfall \$ (365,107)

¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.

Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.

Changes in Cart Sizes ¹
737
(715)
18
(29)
11

**Residential Container Summary
Member Agency: REDWOOD CITY**

DETAIL
Current (March 2010)

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	-	0.0%	\$ 8.73	\$ -

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

16	-	0.0%	\$ 8.73	\$ -
18	13	0.1%	\$ 8.73	\$ 1,362
20	2,661	13.4%	\$ 8.73	\$ 278,766
20g Total	2,674	13.5%	\$ 8.73	\$ 280,128
32	13,107	66.1%	\$ 20.96	\$ 3,296,673
40	179	0.9%	\$ 26.20	\$ 56,278
		0.0%		\$ -
46	2,469	12.4%	\$ 29.74	\$ 881,137
32g Total	15,755	79.4%	\$ 22.40	\$ 4,234,087
50	164	0.8%	\$ 32.75	\$ 64,452
56	12	0.1%	\$ 32.75	\$ 4,716
60	10	0.1%	\$ 41.91	\$ 5,029
64	750	3.8%	\$ 41.91	\$ 377,190
66	1		\$ 41.91	\$ 503
64g Total	937	4.7%	\$ 40.19	\$ 451,890
90	55	0.3%	\$ 58.94	\$ 38,900
96	418	2.1%	\$ 62.22	\$ 312,096
100		0.0%		
96g Total	473	2.4%	\$ 61.84	\$ 350,996
Totals	19,839	#DIV/0!		\$ 5,317,101
Table D provides the detail of the current mix of can/cart service subscriptions.				

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

**Residential Container Summary
Member Agency: CITY OF SAN CARLOS**

**Table A
Current Cart Size Profile**

Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	875	9.3%	\$ 13.34	\$ 140,019
32g - 46g Total	7,753	82.6%	\$ 23.96	\$ 2,229,249
50g - 64g Total	608	6.5%	\$ 42.88	\$ 312,881
90g - 96g Total	149	1.6%	\$ 68.34	\$ 122,185
TOTAL	9,385	100.0%		\$ 2,804,334

Table A illustrates the current mix of garbage subscription levels and associated revenue.

**Table B
Simplification of Rate Categories Effect on Annual Rate Revenue**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	875	9.3%	\$ 13.87	\$ 145,635
32g Total	7,753	82.6%	\$ 22.19	\$ 2,064,469
64g Total	608	6.5%	\$ 46.18	\$ 336,929
96g Total	149	1.6%	\$ 68.55	\$ 122,567
TOTAL	9,385	100.0%		\$ 2,669,601

Revenue Shortfall \$ (134,733)

Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.

**Table C
Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results)¹**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	1,390	14.8%	\$ 13.87	\$ 231,352
32g Total	7,284	77.6%	\$ 22.19	\$ 1,939,584
64g Total	592	6.3%	\$ 46.18	\$ 328,063
96g Total	121	1.3%	\$ 68.55	\$ 99,535
TOTAL	9,387	100.0%		\$ 2,598,532

Revenue Shortfall \$ (205,801)

¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.

Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.

Changes in Cart Sizes ¹
515
(469)
(16)
(28)
2

**Residential Container Summary
Member Agency: CITY OF SAN CARLOS**

**DETAIL
Current (March 2010)**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	44	0.5%	\$ 6.94	\$ 3,664

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

16	47	0.5%	\$ 10.40	\$ 5,866
18	5	0.1%	\$ 13.87	\$ 832
20	779	8.3%	\$ 13.87	\$ 129,657
20g Total	875	9.3%	\$ 13.34	\$ 140,019
32	6,275	66.9%	\$ 22.19	\$ 1,670,907
40	150	1.6%	\$ 28.30	\$ 50,940
		0.0%		\$ -
46	1,328	14.2%	\$ 31.84	\$ 507,402
32g Total	7,753	82.6%	\$ 23.96	\$ 2,229,249
50	180	1.9%	\$ 35.37	\$ 76,399
56	8	0.1%	\$ 38.90	\$ 3,734
60	-	0.0%	\$ 42.45	\$ -
64	420	4.5%	\$ 46.18	\$ 232,747
64g Total	608	6.5%	\$ 42.88	\$ 312,881
90	7	0.1%	\$ 63.68	\$ 5,349
96	141	1.5%	\$ 68.55	\$ 115,987
100	1	0.0%	\$ 70.75	\$ 849
96g Total	149	1.6%	\$ 68.34	\$ 122,185
Totals	9,385	100.0%		\$ 2,804,334
Table D provides the detail of the current mix of can/cart service subscriptions.				

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

**Residential Container Summary
Member Agency: CITY OF SAN MATEO**

**Table A
Current Cart Size Profile**

Container Size (Gallons)	Number of Containers	Percent of Containers	Current Avg. Monthly Rate	Annual Rate Revenue*
10g - 20g Total	1,279	5.5%	\$ 9.00	\$ 138,130
32g - 46g Total	19,735	85.1%	\$ 15.96	\$ 3,778,900
50g - 64g Total	1,685	7.3%	\$ 27.72	\$ 560,490
90g - 96g Total	480	2.1%	\$ 44.97	\$ 259,047
TOTAL	23,179	100.0%		\$ 4,736,566

Table A illustrates the current mix of garbage subscription levels and associated revenue.

**Table B
Simplification of Rate Categories Effect on Annual Rate Revenue**

Container Size (Gallons)	Number of Containers	Percent of Containers	Current Monthly Rate	Annual Rate Revenue*
20g Total	1,279	5.5%	\$ 9.31	\$ 142,890
32g Total	19,735	85.1%	\$ 14.87	\$ 3,521,513
64g Total	1,685	7.3%	\$ 29.59	\$ 598,310
96g Total	480	2.1%	\$ 45.24	\$ 260,582
TOTAL	23,179	100.0%		\$ 4,523,295

Revenue Shortfall \$ (213,271)

Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.

**Table C
Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results) ¹**

Container Size (Gallons)	Number of Containers	Percent of Containers	Current Monthly Rate	Annual Rate Revenue*
20g Total	1,545	6.7%	\$ 9.31	\$ 172,607
32g Total	19,511	84.2%	\$ 14.87	\$ 3,481,543
64g Total	1,657	7.1%	\$ 29.59	\$ 588,368
96g Total	466	2.0%	\$ 45.24	\$ 252,982
TOTAL	23,179	100.0%		\$ 4,495,500

Revenue Shortfall \$ (241,066)

¹ Based on customer cart selection preference for 2011 as of the July 9, 2010 deadline for Cart Selection Mailers to be returned.

Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.

Changes in Cart Sizes ¹
266
(224)
(28)
(14)
-

Attachment B
Changes in Residential Garbage Service Subscription Levels

Residential Container Summary				
Member Agency: CITY OF SAN MATEO				
Table D				
Detail of Current (March 2010) Cart Size Profile				
Container Size (Gallons)	Number of Containers	Percent of Containers	Current Monthly Rate	Annual Rate Revenue*
10	1	0.0%	\$ 6.42	\$ 77
16	169	0.7%	\$ 6.98	\$ 14,155
18	-	0.0%	\$ -	\$ -
20	1,109	4.8%	\$ 9.31	\$ 123,897
20g Total	1,279	5.5%	\$ 9.00	\$ 138,130
32	17,082	73.7%	\$ 14.87	\$ 3,048,112
40	68	0.3%	\$ 20.47	\$ 16,704
44	2	0.0%	\$ 23.18	\$ 556
46	2,583	11.1%	\$ 23.02	\$ 713,528
32g Total	19,735	85.1%	\$ 15.96	\$ 3,778,900
50	474	2.0%	\$ 23.11	\$ 131,450
56	17	0.1%	\$ 25.42	\$ 5,186
60	5	0.0%	\$ 27.74	\$ 1,664
64	1,189	5.1%	\$ 29.59	\$ 422,190
64g Total	1,685	7.3%	\$ 27.72	\$ 560,490
90	54	0.2%	\$ 42.87	\$ 27,780
96	426	1.8%	\$ 45.24	\$ 231,267
100		0.0%		
96g Total	480	2.1%	\$ 44.97	\$ 259,047
Totals	23,179	100.0%		\$ 4,736,566

Table D provides the detail of the current mix of can/cart service subscriptions.

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

**Residential Container Summary
Member Agency: WEST BAY**

**Table A
Current Cart Size Profile**

Gallons	Containers	Percent of Containers	Current Avg. Monthly Rate	Annual \$
10g - 20g Total	180	8.0%	\$ 11.75	\$ 25,373
32g - 46g Total	1,862	82.7%	\$ 21.43	\$ 478,919
50g - 64g Total	145	6.4%	\$ 38.58	\$ 67,131
90g - 96g Total	64	2.8%	\$ 59.74	\$ 45,883
TOTAL	2,251	100.0%		\$ 617,305

Table A illustrates the current mix of garbage subscription levels and associated revenue.

**Table B
Simplification of Rate Categories Effect on Annual Rate Revenue**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	180	8.0%	\$ 12.66	\$ 27,346
32g Total	1,862	82.7%	\$ 20.26	\$ 452,689
64g Total	145	6.4%	\$ 40.51	\$ 70,487
96g Total	64	2.8%	\$ 60.14	\$ 46,188
TOTAL	2,251	100.0%		\$ 596,710

Revenue Shortfall \$ (20,595)

Table B illustrates the impact on revenue of changing the mix of can/cart sizes offered to residents from as many as fifteen categories (10g, 15g, 20g, 32g, 44g, etc.) offered by Allied/Republic to four (20g, 32g, 64g, 96g) for Recology.

**Table C
Total Effect on Annual Rate Revenue Per Changes (i.e., Rate Category Simplification + Resident Cart Selection Results) ¹**

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
20g Total	275	12.2%	\$ 12.66	\$ 41,778
32g Total	1,770	78.6%	\$ 20.26	\$ 430,322
64g Total	145	6.4%	\$ 40.51	\$ 70,487
96g Total	61	2.7%	\$ 60.14	\$ 44,022
TOTAL	2,251	100.0%		\$ 586,610

Revenue Shortfall \$ (30,695)

¹ Based on customer cart selection preference for 2011 as of July 9, 2010 deadline for Cart Selection Mailers to be returned.

Table C illustrates the revenue shortfall resulting from changing the can/cart sizes offered from fifteen to four AND the results of the Cart Selection Mailer returned to Recology.

Changes in Cart Sizes ¹
95
(92)
-
(3)
-

**Residential Container Summary
Member Agency: WEST BAY**

DETAIL

Current (March 2010)

Gallons	Containers	Percent of Containers	*Mo. Rate	Annual \$
10	10	0.4%	\$ 6.33	\$ 760

**Attachment B
Changes in Residential Garbage Service Subscription Levels**

16	32	1.4%	\$ 9.50	\$ 3,648
18	3	0.1%	\$ 12.66	\$ 456
20	135	6.0%	\$ 12.66	\$ 20,509
20g Total	180	8.0%	\$ 11.75	\$ 25,373
32	1,576	70.0%	\$ 20.26	\$ 383,157
40	53	2.4%	\$ 25.32	\$ 16,104
44	-	0.0%	\$ -	\$ -
46	233	10.4%	\$ 28.49	\$ 79,658
32g Total	1,862	82.7%	\$ 21.43	\$ 478,919
50	31	1.4%	\$ 31.65	\$ 11,774
56	1	0.0%	\$ 35.45	\$ 425
60	-	0.0%	\$ -	\$ -
64	113	5.0%	\$ 40.51	\$ 54,932
64g Total	145	6.4%	\$ 38.58	\$ 67,131
90	8	0.4%	\$ 56.97	\$ 5,469
96	56	2.5%	\$ 60.14	\$ 40,414
100		0.0%		
96g Total	64	2.8%	\$ 59.74	\$ 45,883
Totals	2,251	100.0%		\$ 617,305
Table D provides the detail of the current mix of can/cart service subscriptions.				



Agenda Item 4B

Presentation of Recology San Mateo County "How To" DVD for Single Family Residences

Visual Presentation at the July 22, 2010 Board Meeting

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STAFF UPDATES



STAFF REPORT

To: SBWMA Board Members
From: Cliff Feldman, Recycling Programs Manager
Date: July 22, 2010 Board of Directors Meeting
Subject: Update on Allied Contract Compliance

Recommendation

This is an informational report and no action is necessary.

Analysis

Since July 2008, Republic Services (formerly Allied) has been required to submit its monthly Board packet information on the Monday (e.g., March 16, 2009 by 5:00pm) prior to the SBWMA issuing the Board packet which is one-week in advance of the Board meeting. Republic submitted its monthly information due in June on time.

Assessment of Republic Monthly Operational Performance and Metric Report

If requested a verbal update will be provided at the Board meeting.

Background

Commencing with the June 26, 2008 Board meeting, this staff report is now included as a regular update. Attached are three tables that will be used to frame Republic's contract compliance in the following areas:

- Attachment 1 - Reports Republic Services Has Agreed to Provide That Are Not Specifically Referenced in the Member Agency Franchise Agreements
- Attachment 2 – Republic Services Collection Services Franchise Agreement and Shoreway Facility Operations Agreement Contract Compliance - Quarterly Reports
- Attachment 3 - Republic Services Collection Services Franchise Agreement Contract Compliance - Public Education and Outreach

The standards that are used in Tables 1 and 2 pertaining to Republic's submittal of reports to the SBWMA and Member Agencies include the timeliness of submittal and content of the report(s).

The contract compliance standards that are reflected in Attachment 3 pertaining to Republic's Public Education and Outreach activities will primarily be based on the timeliness of completing the activities denoted.

Attachments:

- Attachment 1 – Reports Republic Has Agreed to Provide That Are Not Specifically Referenced in the Member Agency Franchise Agreements – July 2010
- Attachment 2 – Republic Services Collection Services Franchise Agreement and Shoreway Facility Operations Agreement Contract Compliance - Quarterly Reports – July 2010
- Attachment 3 – Republic Services Collection Services Franchise Agreement Contract Compliance - Public Education and Outreach – July 2010



Attachment 1

Reports Republic Has Agreed to Provide That Are Not Specifically Referenced in the Member Agency Franchise Agreements – July 2010

<u>Report</u>	<u>Date/Time Due</u>	<u>Date/Time Submitted</u>	<u>Submitted on Time</u>	<u>Compliant</u>	<u>Notes</u>
MONTHLY BOARD PACKET INFORMATION					
January	February 12, 2010 5:00pm	February 11, 2009 11:43 am	Yes	Yes	
February	March 15, 2010 5:00 pm	March 15, 2010 2:34 pm	Yes	Yes	
March	April 12, 2010 5:00 pm	April 12, 2010 4:05 pm	Yes	Yes	
April	May 17, 2010 5:00 pm	May 17, 2010 1:58 pm	Yes	Yes	
May	June 14, 2010 5:00pm	June 14, 2010 11:11am	Yes	Yes	
June					
<ul style="list-style-type: none"> • Executive Summary 	July 12, 2010 5:00 pm	July 12, 2010 3:27 pm	Yes	*	*Pending Review
<ul style="list-style-type: none"> • Liquidated Damages Reporting 	July 12, 2010 5:00 pm	July 12, 2010 3:27 pm	Yes	*	
<ul style="list-style-type: none"> • Metrics Graphs 	July 12, 2010 5:00 pm	July 12, 2010 3:27 pm	Yes	*	
<ul style="list-style-type: none"> • Commercial Recycling Monthly Progress Report 	July 12, 2010 5:00 pm	July 12, 2010 3:27 pm	Yes		
<ul style="list-style-type: none"> • Commercial Recycling Coordinators Call Logs 	July 12, 2010 5:00 pm	July 12, 2010 3:27 pm	Yes		



Attachment 1

Reports Republic Has Agreed to Provide That Are Not Specifically Referenced in the Member Agency Franchise Agreements – July 2010

<u>Report</u>	<u>Date/Time Due</u>	<u>Date/Time Submitted</u>	<u>Submitted on Time</u>	<u>Compliant</u>	<u>Notes</u>
July	August 16, 2010 5:00 pm				
August	September 13, 2010 5:00 pm				
September	October 18, 2010 5:00 pm				
October	November 8, 2010 5:00 pm				
November	December 13, 2010 5:00 pm				
December	January 14, 2011 5:00 pm				
MONTHLY BATTERY AND CELL PHONE COLLECTION PROGRAM UPDATE					
January	February 8, 2010 5:00pm	February 8, 2010 9:01 am	Yes	Yes	
February	March 8, 2010 5:00 pm	March 8, 2010 8:17 am	Yes	Yes	
March	April 12, 2010 5:00 pm	April 9, 2010 9:12 am	Yes	Yes	
April	May 10, 2010 5:00 pm	May 7, 2010 9:10am			



Attachment 1

Reports Republic Has Agreed to Provide That Are Not Specifically Referenced in the Member Agency Franchise Agreements – July 2010

<u>Report</u>	<u>Date/Time Due</u>	<u>Date/Time Submitted</u>	<u>Submitted on Time</u>	<u>Compliant</u>	<u>Notes</u>
May	June 7, 2010 5:00 pm	June 7, 2010 9:39am	Yes	Yes	
June	July 12, 2010 5:00 pm	July 5, 2010 9:26 am	Yes	Yes	
July	August 9, 2010 5:00 pm				
August	September 13, 2010 5:00 pm				
September	October 11, 2010 5:00 pm				
October	November 8, 2010 5:00 pm				
November	December 13, 2010 5:00 pm				
December	January 10, 2011 5:00 pm				
QUARTERLY COMMERCIAL TOP GENERATORS LIST					
Q1-2010	March 15, 2010 5:00 pm	March 12, 2010 12:39 pm	Yes	Yes	
Q2-2010	June 15, 2010 5:00 pm	June 21, 2010 11:01 am	No	Yes	
Q3-2010	September 15, 2010 5:00 pm				



Attachment 1

Reports Republic Has Agreed to Provide That Are Not Specifically Referenced in the Member Agency Franchise Agreements – July 2010

<u>Report</u>	<u>Date/Time Due</u>	<u>Date/Time Submitted</u>	<u>Submitted on Time</u>	<u>Compliant</u>	<u>Notes</u>
Q4-2010	December 15, 2010 5:00 pm				

Attachment 2

**Republic Services Collection Services Franchise Agreement and Shoreway Facility Operations Agreement
Contract Compliance - Quarterly Reports – July 2010**

<u>Report</u>	<u>Date/Time Due</u>	<u>Date/Time Submitted</u>	<u>Submitted on Time</u>	<u>Compliant</u>	<u>Current Disposition</u>
QUARTERLY MIS REPORT					
Q4-2009	February 14, 2010 5:00pm	February 15, 2010 9:52 am	Yes**	Yes	
Q1-2010	May 15, 2010 5:00pm	May 14, 2010 6:57 pm	Yes	*	*Pending Review
Q2-2010	August 14, 2010 5:00pm				
Q3-2010	November 14, 2010 5:00pm				
QUARTERLY SRDC LIQUIDATED DAMAGES REPORT					
Q4-2009	February 14, 2010 5:00pm	February 15, 2010 8:36 am	Yes**	Yes	
Q1-2010	May 15, 2010 5:00pm	May 14, 2010 3:41 pm	Yes	Yes	



Attachment 2

Republic Services Collection Services Franchise Agreement and Shoreway Facility Operations Agreement Contract Compliance - Quarterly Reports – July 2010

<u>Report</u>	<u>Date/Time Due</u>	<u>Date/Time Submitted</u>	<u>Submitted on Time</u>	<u>Compliant</u>	<u>Current Disposition</u>
Q2-2010	August 15, 2010 5:00pm				
Q3-2010	November 15, 2010 5:00pm				

**Both Q4 reports were technically submitted after the due date and time, however Staff is reporting them "On Time" due to the due date falling on Sunday and the Presidents' Day holiday.



Attachment 3							
Republic Services Collection Services Franchise Agreement Contract Compliance - Public Education and Outreach - July 2010							
<u>Residential Outreach</u>	<u>Frequency and Date Required</u>	2009			2010		
		<u>Date Issued</u>	<u>Compliant</u>		<u>Date Issued</u>	<u>Compliant</u>	
			Yes	No		Yes	No
Residential Collection Services Brochure	Annually each Summer	August	X				
Recycling Day Postcard Calendars	Annually each December	December & January**	X				
Twice Annual On-Call Bulky Item Collection Service notice - "Spring and Fall Cleanups"	Twice Annually						
	• Spring Events	January* & April	X		April	X	
	• Fall Events	September/October	X				
<u>Commercial Outreach</u>							
Commercial Recycling Guidelines	Annually ¹	Not Issued***	X		February***	X	
Commercial Recycling Bill Inserts	Four Per Year ²						
	• Q1	March	X				
	• Q2	Discontinued ³					
	• Q3	Discontinued ³					
	• Q4	Discontinued ³					

*The January mailing was a hold over from 2008 (approved by SBWMA Staff) due to other mailings also going out at the same time in September.

**Some calendars were mailed in early January (approved by SBWMA Staff) due to other mailings also going out at the same time in December.

***The February mailing was a hold over from 2009 (approved by SBWMA staff) due Commercial Recycling Coordinator staffing changes being finalized.



Attachment 3 (continued)

**Republic Services Collection Services Franchise Agreement
Contract Compliance - Public Education and Outreach – July 2010**

The SBWMA is working collaboratively with Republic to produce and disseminate several other collateral pieces not provided in the above list of contractually required items. The following is a list of the public education and outreach collateral that is produced by Republic but not specifically required in the franchise agreements:

- On-Call Bulky Item Collection Service Appointment Card
- Resident's Guide to Recycling and Disposal Services
- Recycle Your Tree flyer (provided to tree lots)
- MFD On-Call Bulky Item Collection Service Program Brochure
- Ghost Compost Flyer for pumpkin recycling distributed to retailers

¹ The Franchise Agreements do not specify a date.

² No specific dates are specified in the Franchise Agreements. The Franchise Agreements state "at least four (4) bill inserts a year."

³ Discontinued per the 2008 Performance Hearing recommendations.



STAFF UPDATE

To: SBWMA Board Members
From: Hilary Gans, Facility Operations Contracts Manager
Date: July 22, 2010 Board of Directors Meeting
Subject: Shoreway Construction Update

Project Update

This is an informational item and no Board action is required.

This project update summarizes the status of the construction of the Shoreway master plan Phase II improvements which include the construction of a new Materials Recovery Facility (MRF) building, modifications to the Transfer Station (TS), and various site work. A contract in the amount of \$16,209,000 was awarded to SJ Amoroso on July 23, 2009 for Phase II of the Master Plan construction work. This report includes a discussion of completed and upcoming construction activities, updates to the construction schedule, and a summary of the project budget.

A construction status update meeting was held on May 11, 2010 with the SBWMA Executive Committee to discuss the current Shoreway construction project schedule, expenditures, and construction status. Another Executive Committee update meeting is planned for September 2010.

Construction and Other Project Activities

The following construction activities occurred over the past month:

MRF Building

- The PEMB structure has been substantially erected and bracing installed.
- The structural steel for the administrative portion of the MRF Structure has been substantially erected.
- The roof for the MRF has been installed except for vents and sky lights.
- The exterior precast concrete panels have been substantially installed.
- The administrative building concrete flooring and stairs have been installed.
- Wall framing installation is starting on the administrative building

Transfer Station

- Framing and flooring of TS offices has been substantially completed.
- Fire sprinklers have been installed in the TS offices.
- TS roof replacement is ongoing.

The following construction activities are expected to occur during the next reporting period:

MRF Building

- Site work and utility connections for water, gas and power will be completed.
- Administrative area will be completely framed and electrical installation will begin.
- Sky lights and roof vents installation will be substantially completed.
- Duct work and rough electrical will be installed in the MRF.
- Grading and paving of MRF public recycling center will be initiated.

Transfer Station

- o The TS electrical room, switch gear, and cut-over wiring installation will be started.
- o Replacement of the existing TS roof is ongoing.

Site Work

- o Installation of new concrete paving will be completed at the main facility entrance (Gate 1).

Other Project Activities

- o An agreement for the purchase and installation of equipment for the MRF facilities was entered into with Bulk Handling Systems (BHS) on or dated October 10, 2009. The equipment is being manufactured and is expected to be shipped to the jobsite in August, 2010. *(item carried over from last update.)*
- o BHS has been notified of the current construction progress and the revised Milestone A date. BHS has indicated that there will be cost impacts related to construction bond costs. *(item carried over from last update)*

Issues of Concern

- o The progress of the MRF construction work is approximately 6 weeks behind the original baseline schedule. The equipment installation start date has been revised from July 11, 2010 to August 21, 2010. *(item carried over from last update).*
- o The final project completion date is not impacted by the revised Milestone A date. The construction team is working to re-sequence MRF and TS construction activities to minimize impacts to the final project completion. *(item carried over from last update).*
- o The MRF administrative office area construction is currently delayed 6 - 8 weeks which could necessitate setup of temporary office space for SBR administrative staff in late 2010. *(item carried over from last update)*

Construction Schedule

Construction Notice to Proceed (NTP) was issued to SJ Amoroso effective September 14, 2009. The established contract duration for Final Completion is 630 calendar days which corresponds to a completion date of June 6, 2011. A summary of the schedule's major milestones is shown below:

Activity	Contract Baseline Schedule	Schedule Update
Notice to Proceed (NTP)	Sept. 14, 2009	Sept. 14, 2009
Milestone A (MRF process area ready for equipment install)	July 11, 2010	August 21, 2010
Final Contract Completion	June 6, 2011	June 6, 2011

Fiscal Impact

- **Construction Budget (S.J. Amoroso)**
 - o Monthly progress payments to SJ Amoroso for the month of June total \$1,034,840.
 - o Cumulative progress payments made to Amoroso through the end of June total \$7,602,800 on a contract amount of \$16,209,000 (53% of Amoroso's budget for Construction remains unspent).
 - o Construction change order (CCO) numbers 27, 28, 39, and 42-45 were approved through the end of June. The sum total of all CCO approved through June is \$1,112,692. Approved CCO's sorted

by the attributable reason for the change are summarized in the table below and are provided in detail in the attached Preliminary Construction Change Order Summary table:

Reason Category for Construction Change Order	Key for Reason	Total Change Order Cost by Category
Design Revision/Clarification	DR/DC	\$139,811
Differing site conditions	DSC	\$406,455
Equipment required changes	Equipment	\$468,341
Various reasons for the Change	Multiple	\$0
Owner requested changes	Owner	\$60,077
Permitting agency changes	Permit	\$48,008

▪ **Construction Management Budget (Covello)**

- Payments to Covello for the month of June total \$102,305 on a monthly budget amount of \$73,570 (38% over).
- Cumulative progress payments made to Covello through the end of June total \$914,083 on a budget of \$1,466,000 (38% of Covello's budget for Construction Management Services remains unspent).
- Due Covello's high level of engagement in managing the design changes and questions from Amoroso, Covello's expenses for Construction Management Services have been tracking ahead of their original budget.

▪ **Design Support Services (JRMA)**

- Payments to JRMA for the month of June total \$19,799 on a monthly budget amount of \$15,500 (27% over).
- Cumulative progress payment made to JRMA for Design Support Services through the end of June total \$394,179 on a project budget amount of \$525,000 (25% of JRMA's budget for Design Support Services remains unspent).
- Due JRMA's high level of engagement in responding to design questions from Amoroso, JRMA's expenses for Design Support Services have been tracking ahead of their original budget. The \$145,000 change CCO that was approved by the Board on June 25th is expected to cover JRMA's expenses through the remainder of the construction project.

▪ **MRF Processing Equipment (BHS)**

- Progress payments totaling \$0 were made to BHS in the month of June.
- Cumulative progress payments made to Bulk Handling Systems (BHS) through the end of June total \$7,749,700 on a budget of \$14,354,400.

▪ Master Plan Project - Bond Funds Status

A summary of the Master Plan budget and expenses through June 30th is presented in the Master Plan budget table below. Through the end of June \$23,197,200 has been spent on a total budget of \$44,867,800 not including an unallocated Remaining Project Contingency of \$1,888,100.

SHOREWAY ENVIRONMENTAL CENTER MASTER PLAN BUDGET					
THROUGH JUNE 2010	(000's)	<i>Estimates in Italics</i>			
	Vendor	Budgeted Total Project Cost	Spent Amount as of 6/30/10	Remaining Amount as of 6/30/10	% Remaining
<u>PROJECT COST SUMMARY</u>					
<u>Preliminary Costs</u>					
Planning, Design & Engineering	Various	2,404.0	2,346.9	57.1	2%
Bond Issuance Costs		83.1	83.1	-	0%
<u>Phase I</u>					
Construction	Rodan	2,405.0	2,283.6	121.4	5%
Construction Management	Covello	444.3	460.2	(15.9)	-4%
<u>Phase II</u>					
Construction	Amoroso	16,209.0	7,602.8	8,606.2	53%
Construction Contingency (10%)	Amoroso	1,620.9	729.2	891.7	55%
Transfer Station - Public Area		728.0	-	728.0	100%
Construction Management & Other	Covello	2,593.0	1,804.7	788.3	30%
Construction Soft Costs	Various	786.7	106.0	680.7	87%
<u>Phase III</u>					
Equipment Installation	BHS	2,462.4		2,462.4	100%
Contingency (10%)	BHS	246.2		246.2	100%
Camera System, elec.		85.0		85.0	100%
Fire Suppression		75.0		75.0	100%
Equipment	BHS	14,354.4	7,749.7	6,604.7	46%
Contingency	BHS	492.8	31.0	461.8	94%
Construction Management	Covello	95.0		95.0	100%
<u>TOTAL PROJECT EXPENDITURES</u>		44,867.8	23,197.2	21,887.5	48%
<u>REMAINING PROJECT CONTINGENCY</u>		2,104.1		1,888.1	90%
<u>NET BALANCE BOND FUNDS</u>		46,971.9		23,775.6	51%

SBWMA SEC Phase II Preliminary Construction Change Order Summary

Approved Change Orders	Reason	Dollar Amount	Description
CCO 1 (Thick Pavement Removal)	DSC	\$8,939	Areas demolished at Entrance Driveway 1 contained A/C paving that was thicker than shown on the drawings.
CCO 2 (MRF Lime Treatment)	DSC	\$58,200	Negotiated agreement to stabilize the MRF building pad for pile driving activities.
CCO 3 (Unforeseen Tanks at MRF)	DSC	\$7,175	Tanks of unknown origin discovered during demolition that required special handling and assistance for environmental remediation.
CCO 4 (FO 2 - Unforeseen Conditions at Entrance 1)	DSC	\$9,735	Over-excavation & stabilization at Entrance 1 as directed by the soils engineer.
CCO 5 (Delta 4 Operator Revisions - Relocate Elec. Svc.)	O&E	\$161,791	Resize electrical service from 2000A to 2500A for MRF Equipment. Relocate electrical service to accommodate underground secondary feed into the building. Includes conduit and wire necessary for revisions (not duplicated in Delta 6)
CCO 6 (Delta 6 - Revise Elec. Feed to BHS Equipment)	O&E	\$74,007	Furnish and install reinforced concrete ductbank from MRF Electrical room to MRF Sort System MCC.
CCO 7 (Furnish and Install Additional Piles at MRF)	O&E	\$113,850	69 additional piles required by equipment support and pit modifications.
CCO 8 (Furnish and Install Drain for Fire Sprinkler)	PERMIT	\$2,256	Furnish & install drain for relocated fire riser in MRF per Belmont San Carlos Fire Department.
CCO 9 (Furnish and Install Roof Support for T/S Equipment)	OTHER	\$1,835	Furnish and install roof support for roof-mounted Transfer Station mechanical units.
CCO 10 (Relocate PEMB Bracing on Grid Line D)	O&E	\$1,601	Relocate PEMB bracing to accommodate equipment & planned operations in MRF.
CCO 11 (Verify Invert of Existing Storm Drain Manhole 104)	OTHER	\$785	Furnish invert elevation and as built information to facilitate response to City Review comments.
CCO 12 (FO 4 (Temp Paving Entrance 1, CPE 42))	DSC	\$34,365	Provide a temporary A/C paved roadway to re-establish Entrance 1 to the existing South Access Road for vehicular traffic from Shoreway Road to the new Scale House. Work performed and authorized via field order so as not to impede Allied Waste operations with construction activities.
CCO 13 (Add reinforcing steel at MRF)	PERMIT	\$1,600	Additional rebar ties at MRF Education Building foundation per City Building Permit review comments.
CCO 14 (FO 5 (MRF Backfill @ DSC))	DSC	\$7,051	Fill the void left by the concrete removal at the east of the MRF building pad adjacent to the scale house at the former "Recycling Area" and use imported quarry fine material to mix with in-situ soils in the surrounding areas to stabilize, the extent possible building subgrade.
CCO 15 (Milestone A Revisions)	MULTIPLE	\$0	Revise Milestone A and establish new completion date for Milestone A.1 as August 20, 2010.
CCO 16 (Delta 6 Revised Conveyor Pits: Excavation, Slabs & Bracing)	O&E	\$70,467	Revise plan location & configuration of Conveyor Pits per Delta 6 Equipment Modifications - Excavation, concrete placement for walls and slabs ONLY.
CCO 17 (Dropped Grade Beam at MRF Truck Dock Ramp (Ramp))	OTHER	\$73,699	Revise (lower) grade beam configuration at the MRF Truck Dock Ramp, add concrete stem wall with precast cladding and concrete pedestals.
CCO 18 (Furnish Wide Flange Beams for Baler Equipment)	O&E	\$4,153	Furnish ten (10) W8x21 wide flange beams to be installed by others for the Baler Equipment attachment.
CCO 19 (Relocate Floor Drain for Baler Equipment)	O&E	\$2,296	Relocate MRF Building process area floor drain so that it is adjacent to the HRB Centurian Baler.
CCO 20 (Demolish Existing Materials Recycling Facility Conveyor)	DSC	\$43,187	Remove & dispose of concrete and reinforcing for the unforeseen condition of the conveyor pit walls and slab at the existing MRF.
CCO 21 (FO 3 (Backfill Existing Materials Recycling Facility Conveyors))	DSC	\$48,744	Backfill the unforeseen condition of the conveyor and other sump pits at the existing MRF with drain rock and onsite fill.
CCO 22 (Mix and Re-Use Wet Soil from MRF Excavations)	DSC	\$20,970	Wet soil was encountered at the excavations required for the pits and sumps at the existing MRF during demolition, which was determined to be an unforeseen condition. In lieu of off-hauling the unsuitable material at additional cost, it was re-conditioned & mixed with grindings to enable its use as stable fill material.
CCO 23 (MRF Slab Demolition and Removal)	DSC	\$20,364	The existing MRF Building slab was found to have an average thickness of 2" - 4" (average) over what was shown in the Contract Drawings.
CCO 24 (Change Wall Type/Add Vapor Barriers)	DR/DC	\$22,801	Revise wall types 9, 13, 23 & 24 at MRF & TS to include vapor barrier for conditioned spaces.
CCO 25 (Elevator Structural Steel)	DR/DC	\$3,382	Add and relocate structural steel members required per elevator manufacturer shop drawings.
CCO 26 (Truck Dock Bumpers and Levelers)	EQUIPMENT	\$4,912	Contractor cost proposal to increase the depth and carrying capacity of the levelers in accordance with the supplier's & manufacturer's recommendations. Includes the extension of extension of truck dock bumpers per supplier's recommendations
CCO 27 (Str. Revisions to MRF Fin Wall)	DR/DC	\$5,275	Clarify the interaction of the canopies and wing wall on Line A.4 at 12.8 in the MRF Administration Building North elevation. Add structural steel.
CCO 28 (Anchors for Stud Wall Support)	DR/DC	\$1,551	Add angles for stud wall support in accordance with new detail 3/A12.10 per Drawing Change Notice 18 (DCN 18).
CCO 29 (Canopy at West Elevation)	DR/DC	\$1,324	Revise canopy dimensions on west side of MRF admin building (increase in size).
CCO 30 (Corner Guard Attachment Revisions)	DR/DC	\$846	Revise installation requirements per shop drawing review comments.
CCO 31 (Shower Stall Modifications)	OWNER	\$10,077	Revise finish schedule requirement from tile to pre-fabricated shower stalls.
CCO 32 (Metal Panel Attachment Modifications)	PERMIT	\$7,048	Furnish and install metal backing for the attachment of the metal wall panel in accordance with Drawing Change Notice 93 and 94.
CCO 33 (Roof Equipment Structural Steel)	DR/DC	\$2,835	Contractor cost proposal to add wide flange beams for support of new TS roof-mounted equipment.
CCO 34 (Grid Line A.0 Bracing Relocation)	EQUIPMENT	\$246	Relocate PEMB bracing to accommodate future equipment conveyor in MRF.
CCO 35 (Concrete and AC Removal)	DSC	\$66,216	Demolish/remove A/C thicker than shown on plans and demolish/remove concrete paving not shown on plans.
CCO 36 (Floor Beams for Equipment Support)	EQUIPMENT	\$5,242	Install W8x21 beams per BHS requirements on Force Account.
CCO 37 (Reserved for Delta 4 "Operator Revisions")	OWNER	\$50,000	Resize MRF utility feed from 2000 amps to 2500 amps per equipment supplier. Relocate & resize MRF secondary utility feed and Architectural plan lay out to office space accordingly. (Electrical excluded from CCO 37).
CCO 38 (MRF Parapet Revisions)	PERMIT	\$37,104	Add structural support to MRF Admin parapet walls per City of San Carlos Building Permit review comments.
CCO 39 (Dropped Grade Beams)	DR/DC	\$21,574	Extend dropped grade beam east of Line 6 along Grid A.
CCO 40 (Delta 6 Reinforcing Steel)	EQUIPMENT	\$28,442	Relocate & resize MRF conveyor pits per Equipment supplier requirements - Furnish and Install Rebar only per CCO 40.
CCO 41 (Reinforcing Steel Additional Cost)	DSC	\$70,117	Additional cost for rebar at TS & MRF.
CCO 42 (Add Swale for Equipment and Maintenance Drain)	EQUIPMENT	\$1,334	Layout, form & finish the drainage swale in the MRF process area per Equipment Supplier & Owner recommendation.
CCO 43 (Stabilize Rock Backfill of Existing Pits at MRF)	DSC	\$11,392	Provide labor, equipment and materials on Force Account to stabilize excavation through granular material used as backfill via Field Order 3.
CCO 44 (Gravel, Sand and Oil Separator Size Revision)	DR/DC	\$3,009	Increase the working capacity of three (3) Gravel, Sand & Oil separators to 1,200 gallons per the Engineer's requirements.
CCO 45 (Furnish & Install Support at MRF Roll Up Doors)	DR/DC	\$895	Lengthen eight (8) door posts and add four (4) milled channels at Truck Dock roll up door cannisters for support.
Subtotal Approved Changes		\$1,122,692	

**Photo of MRF interior as
of 7/12/10**





STAFF UPDATE

To: SBWMA Board Members
From: Monica Devincenzi, Recycling Outreach & Sustainability Manager
Date: July 22, 2010 Board of Director's Meeting
Subject: Update on Public Education and Outreach Campaign

Recommendation

This is an informational report and no action is necessary.

Analysis

Staff has continued working with Jeffrey Scott Agency (JSA), the agency selected to assist RethinkWaste with its public education campaign/collateral development needs; the Board of Directors' Public Education Committee (Brian Moura, San Carlos; Laura Galli, Foster City; Lillian Clark, RecycleWorks/San Mateo County; and Roxanne Murray, San Mateo) and Recology San Mateo County to develop and produce the components of the Public Education and Outreach Campaign for Rollout of New Collection Services.

A Master Timeline (**Attachment A**) for the campaign, which encompasses outreach materials that will either be sent or delivered to residents and commercial customers, a media plan and a community engagement plan, provides an overview of when the different aspects of the multi-media campaign will be taking place over the next several months. As stated in previous staff updates, this schedule may be adjusted as needed.

To date, the following items have been produced and/or completed:

- Graphics for carts
- Residential Garbage Cart Selection brochure
- Recology commercial brochure (**Attachment B**)
- Recology "How To" DVDs (single-family, multi-family and commercial)
- Graphics for commercial bins
- Dock signs for commercial accounts
- Summer "rethinker" newsletter

The videos produced by Recology are available in both hard copy and electronic versions, and have been posted on both RethinkWaste's and Recology's websites. Copies will also be provided to Member Agencies to post on their individual websites or public access channels.

The items currently under production and review include the following:

- Theater/TV spots targeting residents to promote single stream recycling and CartSMART
- Direct mail piece for commercial accounts, notifying them of new service provider, services and containers
- Residential starter kit/piece to be delivered with the carts, providing information on new services

In addition, the RethinkWaste website has been updated to include information on the residential CartSMART services and is in the process of being updated to include information on BizSMART collection services for multi-family and business customers.

RethinkWaste and Recology staff have also staffed information booths at Member Agencies' community events and begun making presentations to organizations as requested, and will continue to do so through the end of the calendar year. Each Member Agency was provided a Community Outreach Plan PowerPoint presentation by RethinkWaste staff earlier this month detailing the activities planned specific to that community.

Lastly, staff is working with each Member Agency to schedule a community meeting open to the general public as another opportunity for residents to learn about the new services, view the carts in person and ask any questions.

Background

The Public Education and Outreach Campaign for the Rollout of New Collection Services was initiated in Fiscal Year 2010 to begin educating customers in the RethinkWaste service area on the new collection services set to start on January 1, 2011. JSA was selected by the Board in November 2009 through a Design Competition as the agency to assist RethinkWaste with its public education campaign needs. The Public Education Committee was created during the Design Competition to evaluate the competing firms, and has continued to review and approve the public education campaign and its corresponding components at the direction of the Board. Staff welcomes any Member Agency interested in having direct involvement with the campaign development to have a Member Agency staff person join the Committee.

Fiscal Impact

The RethinkWaste/SBWMA Fiscal Year 2011 budget includes \$675,000 for outreach strategy development and implementation for new collection services. Of this amount, \$647,000 has been allocated for collateral development, media/advertising production and buy, community engagement activities and other related materials. The JSA contract, approved at the June 24, 2010 meeting, has been negotiated at a not-to-exceed amount of \$570,000 (of which \$225,000 was a carry over from their FY09/10 contract) for both their professional services and reimbursable costs. A contract with Betsey Meyer, an independent consultant, for \$77,000 was also approved by the Board at the June meeting to assist staff with the community engagement aspects of the campaign. The remaining \$28,000 will be used as needed by RethinkWaste staff for website upgrades, costs associated with Member Agency community meetings, and other education-related items.





Attachments:

Attachment A – Master Timeline

Attachment B – Commercial Brochure

Public Education Campaign for Rollout of New Services Master Timeline

ITEM	Mar-10	Apr-10	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11	May-11	Jun-11
Cart Labels/Graphics Sent to Toter	Items Completed															
SFD #1 - Cart/Service Level Selection -Direct Mail				Items Completed												
SFD #2 - Summer Rethinker Newsletter -Direct Mail/Insert				Items Completed	Items Completed											
Recology/RethinkWaste Booths at Community Events				Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities								
Recology Commercial Brochure				Items Completed												
Recology Commercial Bin Labels/Dock Signs				Items Completed												
Recology How-To DVDs				Items Completed												
Recology Commercial Blitz				Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities						
MFD & Commercial Outreach - Mailers, Advertising, On-Site Visits/Training				Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities			
Advertising - Print/Newspapers #1- New Carts/Services					Media Plan/Advertising Related Activities											
Advertising - Movie Theaters #1 - New Carts/Services					Media Plan/Advertising Related Activities		Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities								
Community Meetings/Presentations				Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities	Community Engagement Activities						
SFD #3 - New Program Brochure - Cart Deliveries							Mailers/Brochures/Newsletters	Mailers/Brochures/Newsletters	Mailers/Brochures/Newsletters	Mailers/Brochures/Newsletters						
SFD #4 - Fall Rethinker Newsletter -Direct Mail/Insert								Mailers/Brochures/Newsletters	Mailers/Brochures/Newsletters	Mailers/Brochures/Newsletters						
Advertising - Print/Newspapers #2- New Carts/Services								Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities						
Advertising - Spanish Radio #1 - New Carts/Services								Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities						
Advertising - Zoned Cable/TV Commercials #1 - New Carts/Services								Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities						
Advertising - Web Banners - New Carts/Services								Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities		
Advertising - Movie Theaters #2 - Food Scraps/Weekly Service								Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities						
Downtown Community Banners/Public Signs								Community Engagement Activities	Community Engagement Activities	Community Engagement Activities						
SFD #5 - Weekly Service/Food Scraps Brochure, Kitchen Pail Sticker/Other Reminders - Pail Deliveries										Mailers/Brochures/Newsletters						
Advertising - Print/Newspapers #3 - Food Scraps/Weekly Service										Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities					
Advertising - Bus/CalTrain/SamTrans Signs										Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities					
Advertising - Spanish Radio #2 - Food Scraps/Weekly Service										Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities					
SFD #6 - Winter Rethinker Newsletter -Direct Mail/Insert											Mailers/Brochures/Newsletters	Mailers/Brochures/Newsletters	Mailers/Brochures/Newsletters			
Advertising - Zoned Cable/TV Commercials #2 - Food Scraps/Weekly Service											Media Plan/Advertising Related Activities	Media Plan/Advertising Related Activities				
SFD #7 - Spring Rethinker Newsletter -Direct Mail/Insert															Mailers/Brochures/Newsletters	Mailers/Brochures/Newsletters

- Mailers/Brochures/Newsletters 
- Community Engagement Activities 
- Media Plan/Advertising Related Activities 
- Items Completed 

Recycle More,
Save More!
It's a GREEN
idea!



Internal Recycle and Compost containers are available at no additional charge.*

Technical Assistance

Have you gone through your garbage lately? Few businesses do. Call us to schedule an appointment with one of our friendly and knowledgeable Recycling Coordinators who can provide on-site technical assistance to help divert more materials from your waste. We'll also answer any questions you have about hard to recycle items such as ink jet cartridges and packing materials, as well as reuse opportunities for a variety of items such as office supplies, furniture and equipment.

If you're interested in knowing what you're throwing away, call us at (650) 595-3900 to schedule a waste audit. Because smaller garbage containers and fewer pick ups may result in cost savings.

*Subject to availability.

Recology San Mateo County

We deliver the highest quality customer service, are committed to environmental protection efforts and emphasize professionalism in all undertakings. Everything Recology does is founded on a single principle: provide superior service while controlling costs.

We hope you take advantage of the services we have to offer you and your business. Together, with our continued recycling efforts, we can all make a difference to conserve natural resources and reduce the waste that goes to the local landfill.



Recology San Mateo County offers a free Language Line, with over 170 different languages, through our Customer Service Department. Please call (650) 595-3900 for more information.

Recology San Mateo County ofrece una línea telefónica gratis de idiomas, con más de 170 idiomas diferentes, por nuestro departamento de servicio al cliente. Por favor llame a (650) 595-3900 para más información.

Recology San Mateo County提供免费的语言线，拥有超过170种不同的语言，通过我们的客户服务部。请致电 (650) 595-3900 获得更多信息。



RecologySanMateoCounty.com



RethinkWaste.org

This brochure is also available online at
RecologySanMateoCounty.com

Printed on recycled paper with soy based inks.

Are You Throwing Your Money Away?

Recycling is SMART Business!

BizSMART



Recycling Information for Commercial Customers

Compost Program

Think there isn't anything you can compost? Think again!

Don't send your food scraps and landscape material to the landfill; compost them instead. We encourage you to start composting at your business or facility. A successful program can help **reduce garbage fees**, save landfill space and close the loop by returning food scraps back to the earth. Your bottom line *and* the environment will benefit.

Compost collection services are offered at a **REDUCED rate**.

You CAN Compost:

- Food and kitchen prep scraps, spoiled and leftover food
- Food and beverage soiled paper products
- Coffee grounds and filters
- Waxed paper and cardboard
- Wooden produce crates and pallets
- Yard trimmings, leaves, flowers and branches



Single-Stream Recycling

You can now place all of your recyclables into one container.

Commercial customers that subscribe to garbage collection service are entitled to Single-Stream recycling service at no additional charge.

By increasing recycling and reducing your garbage, it's possible to lower your garbage service level, which may result in cost savings. You can also show your customers, employees or tenants that you care about your impact on the environment and increase your visibility as a community leader. That is an opportunity you can't afford to pass up, which is why recycling is truly SMART business!

You CAN Recycle:

- Cardboard
- Glass bottles and jars
- Plastic containers numbered 1-7
- Milk and juice cartons
- Metal cans
- Office paper, newspaper, junk mail, magazines, phone books, soft cover books
- Small scrap metal
- Shredded paper (in clear, sealed plastic bags and placed in the Recycle Cart or Bin)



Commercial Containers

Commercial containers come in a variety of sizes to suit your Recycle, Compost and Garbage service needs.

BizSMART Carts

SIZE	LENGTH	WIDTH	HEIGHT
20-gallons	24"	19.75"	37.5"
32-gallons	24.25"	19.25"	38.5"
64-gallons	31.75"	24.25"	41.75"
96-gallons	35.25"	29.75"	43.25"



BizSMART Bins

Commercial Bins are available in a variety of sizes. The most common sized bins are listed below.* However, larger bins including 9, 15, 20, 30 and 40 cubic yards are also available. Call us at (650) 595-3900 or visit us online at RecologySanMateoCounty.com for more information.

SIZE	LENGTH	WIDTH	HEIGHT
1-cubic yard	72"	24"	28"
2-cubic yards	72"	34.5"	34.5"
3-cubic yards	72"	41.5"	41.5"
4-cubic yards	72"	50.5"	46"
6-cubic yards	72"	66"	50"
8-cubic yards	72"	72"	56"



*Container dimensions may vary.

NO...

- Aluminum foil, trays and metal
- Animal waste
- Concrete, asphalt, stones, sod, dirt and bricks
- Condiment packets
- Cooking oil
- Diapers
- Garbage
- Hazardous waste
- Juice or soy milk boxes with foil liner
- Liquids and ice
- Recyclables (glass, aluminum, clean paper, plastics numbered 1-7)
- Palm fronds
- Plastic bags
- Plastic corks
- Plywood
- Styrofoam packaging, food containers and packing peanuts
- Treated and painted wood

NO...

- Batteries and cell phones
- Black plastics and plastic cutlery
- Ceramics and mirrors
- Condiment packets
- Food
- Food wrappers
- Garbage
- Garden hoses
- Juice or soy milk boxes with foil liner
- Milk creamer containers
- Nursery plant containers
- Plastic bags
- Plastic corks
- Plastic film, shrink wrap, pallet wrap and bubble wrap
- Rubber bands
- Plastic or wire hangers
- Straws
- Styrofoam packaging, food containers and packing peanuts
- Tires
- Window and drinking glasses
- Wires, banding, chains and cables
- Wood, concrete, asphalt, stones and bricks

Questions?

Call us at (650) 595-3900
or email us at
greenyourbiz@recology.com



STAFF UPDATE

To: SBWMA Board Members
From: Recycling Staff
Date: July 22, 2010 Board of Director's Meeting
Subject: Recycling and Outreach Programs Update

Recommendation

This is an informational report and no action is necessary.

Development of Recology San Mateo County Franchise Agreement(s) Summary Documents

Staff is managing a project that will result in preparing several concise summary documents pertaining to the Member Agencies Franchise Agreements with Recology San Mateo County (RSMC). The goal of this project is to provide Member Agencies with useful tools to facilitate administration of the Franchise Agreements and to assist with educating their staff with the contents and implications of the new contracts with RSMC. The summary documents will be developed and tailored for the different departments in each Member Agency that have a role in administering the contract or using the contractor's services. For example, the contract provisions/services pertaining to parks and recreation, public works, financial services, city clerk's office, risk management, contract compliance, city hall hotline, or other specific agency departments will be isolated and concisely presented in summary form, where feasible.

In addition to developing the summary documents, RethinkWaste has now scheduled three half day workshops for key staff at each Member Agency involved with administering the new Franchise Agreements with RSMC as follows:

- Menlo Park Council Chambers - 701 Laurel Street
Tuesday, September 14 9:00 am – 1:00 pm
- San Mateo City Hall – Conference Room B, 330 West 20th Avenue
Wednesday, September 15 9:00am – 1:00 pm
- San Carlos Library – 610 Elm Street, Conference Rooms A/B
Wednesday, September 22 9:00 am – 1:00 pm

If needed Staff will also offer follow-up webinars to supplement this effort. Staff will be sending out a save the date announcement and invitations to all key Member Agency staff that have been identified by Board Members per our request in the last two Board packets and via email.

Curbside Inc., Door-to-Door HHW Program

Promotion of the new Door-to-Door HHW collection services program started in April with collection commencing in mid-May for Belmont, San Carlos, Hillsborough and the City of San Mateo. In addition, three other Member Agencies are scheduled to begin the program with Menlo Park and West Bay Sanitary District in August and East Palo Alto in September.

The initial interest in the program has been strong and the company has made over 1,100 collections since the program started in mid-May. Approximately 57,301 pounds of material was collected from the 827 households that were provided service through June 30, 2010.

Commercial Recycling Program - Recycling Blitz

Recology San Mateo County commenced management of the commercial recycling outreach program on July 1. The company currently has five full time Recycling Coordinators employed and is hiring three more. In addition, this team is presently supplemented by two temporary full-time employees from the company's various subsidiaries and they anticipate adding several more as the Recycling Blitz gathers momentum.

The first monthly Recycling Blitz report is due to RethinkWaste on August 15th and staff will provide an update on the program's progress in the September Board packet.

Future Collection Services Public Education and Outreach

Public education coordination meetings with Recology San Mateo County are ongoing and will continue throughout the transition to the future collection services. Staff is also continuing its work with Jeffrey Scott Agency (JSA), the firm selected to develop the RethinkWaste's public outreach strategy and materials, on finalizing the plans and continuing with collateral development.

Please refer to Item 5c in the July Board packet for a more detailed update on the public outreach efforts.

Simple.Smart.Green.

RethinkWaste staff has added the tagline "Simple.Smart.Green." below the new RethinkWaste logo as a unifying theme for all of the programs and services offered by the agency, including the new collection services, Door-to-Door HHW collection program, and events recycling. This tagline both describes the programs and services that we are offering, as well as considerations for our customers as they make their everyday choices. "Simple.Smart.Green."

Household Battery and Cell Phone Curbside Recycling Collection Program

The monthly average of batteries and cell phones collected through the curbside recycling program in 2008 and 2009 was 3,750 and 4,778 pounds, respectively. A total of 4,158 pounds was collected in June 2010.

Community Events Recycling

RethinkWaste has begun providing recycling support at Member Agency community events through the use of its ClearStream Containers/Event Recycling Trailers. Previous events include San Mateo Wine Walk, Menlo Park's Block Party and the Redwood City and Foster City 4th of July events. Upcoming events include Menlo Park's Connoisseur's Marketplace, San Mateo Music in the Park series and Foster City Summer Concert Series.

RethinkWaste Website

The RethinkWaste website has been updated to include information on the CartSMART residential collection program. The site will also be updated in July to include information on the Recology Commercial Blitz, and new BizSMART commercial collection services. Staff's goal is to make the website the go-to source for information on future collection services.

The site averaged approximately 478 visits per week since the last Board meeting, of which over 62% were new visits. There is a noticeable increase in the number of visitors to the site following the release of the Board packets, residents receiving the rethinker Newsletter, or other RethinkWaste outreach promotion (i.e., E-Scrap Events). The most commonly visited sections of the site during this period were "Residents" and "CartSMART."

Shoreway Construction Webcams

The public can view the ongoing demolition and construction of the Shoreway facility through webcams hosted on the RethinkWaste.org website. There are two cameras that are currently directed at the Materials Recovery Facility. The cameras will be repositioned when construction begins on the transfer station.

The webcam link can be found at:

<http://www.rethinkwaste.org/shoreway-facility/construction-webcam>.

rethinker Newsletter

The Summer 2010 rethinker newsletter was sent to residents mid-July and focused on the new CartSMART services. An electronic copy is available on-line, and hard copies are also available for Member Agencies.

C&D Recycling Update

Staff released a model staff report and recommendations to revise Member Agencies C&D ordinances on February 6, 2009. The goal of the revisions is to set high standards for all of the ordinances in an effort to increase C&D diversion throughout the RethinkWaste service area. Addressing the issue of C&D recycling regionally will likely be the most effective strategy to ensure high levels of diversion, even though Member Agencies are responsible for administering and enforcing their respective C&D ordinances. A variety of recommendations were submitted to Member Agencies; however, one overarching recommendation that has proven to be effective in other communities (e.g., San Jose) is to require contractors to deliver material to certified C&D recycling facilities. Since Member Agencies have recently shown an interest in including this requirement, RethinkWaste has budgeted funds for FY 2011 to annually publish a list of approved C&D processing facilities that are certified to accept material.

Schools Recycling Program Update

Staff has purchased 32 gallon recycling carts for distribution to schools in the RethinkWaste service area. The program is implemented with assistance from RecycleWorks staff who has delivered 154 carts on behalf of RethinkWaste. The table on the following page provides a list of schools that have received carts to date.

List of Schools Provided Recycling Containers

School	City	Total Number of Carts Delivered
St. Timothy School	San Mateo	2
Arundel School	San Carlos	6
San Carlos Charter Learning Center	San Carlos	6
Tierra Linda Middle School	San Carlos	2
Adelante School	Redwood City	2
Aragon High School	San Mateo	32
Franklin Elementary School	Burlingame	6
Charles Armstrong School	Belmont	3
Burlingame Intermediate School	Burlingame	13
Cipriani Elementary School	Belmont	3
Central Elementary School	Belmont	1
Burlingame High School	Burlingame	21
Redwood High School	Redwood City	4
Summit Prep. High School	Redwood City	4
Nesbit School	Belmont	2
St. Matthew School	San Mateo	3
Menlo Atherton High School	Atherton	25
Red Morton Park (AYSO Program)	Redwood City	3
White Oaks Elementary School	San Carlos	3
Ralston Middle School	Belmont	10
Henry Ford Elementary School	Redwood City	3

Compost Giveaway

The upcoming Fall Compost Giveaway Events are scheduled for September 11, 2010 and October 9, 2010. Nine Member Agencies participated in the Spring Compost Giveaway Events held in March and April.

Member Agencies are reminded that the volume of compost that Allied/Republic is required to provide annually is significantly more than the amount that has been used by Member Agencies. Thus, Member Agencies are encouraged to participate in the events and consider establishing permanent locations to distribute compost to the public year-round. Menlo Park holds approximately 5 events each season and San Mateo operates a site that is open weekly. In addition, East Palo Alto requested deliveries of bagged compost this spring to accommodate their elderly residents. Please let us know if your agency is interested in increasing its participation in this program.

Each Member Agency is entitled to:

- 1 cubic yard of loose finished compost per ton of commercial organic material delivered to Newby Island annually;
- or*
- 1 cubic foot of bagged compost per 2 tons of commercial organic material delivered.

The following table has been revised to illustrate that the aggregate amount of tonnage collected per year is available agency wide irrespective of the jurisdiction individual tonnage attributed to the Commercial Organics Collection Services. Staff previously conveyed that the annual allowable amount per Agency was based on that Agency's specific annual tonnage. Staff continues to encourage Member Agencies to increase their participation.

Member Agency	# of Events Held Spring 2010	Total Amount Compost Used to Date for 2010 at Spring Events	Compost Delivered to Agency Permanent Sites to Date *	Total Projected Amount of Compost Available for Member Agencies in 2010
Atherton	2	80		
Belmont	1	45		
Burlingame	2	80		
East Palo Alto	1	60		
North Fair Oaks	2	240		
Foster City	2	80		
Hillsborough	2	15		
Menlo Park	2	320		
Redwood City	1	130		
San Carlos	2	40		
San Mateo	0	-	520	
West Bay Sanitary District	0	-		
TOTAL SBWMA		1,090	520	

* through April 15, 2010



SEPTEMBER – NOVEMBER 2010 BOARD AGENDA ITEMS (SUBJECT TO CHANGE)

September 23, 2010

- Approval of Recology 2011 Rate Application
- Approval of SBR 2011 Rate Application
- Update on Recology Cart Delivery and Recovery Plan
- Update on Recology Commercial Recycling Outreach Efforts
- Update on Public Education and Outreach Campaign

October 28, 2010

- Approval of Republic Services 2010 Shoreway Rate Application
- Approval of Republic Services 2010 Collection Rate Application

November 18, 2010

- Approval of Tipping Fee Adjustments for 1/1/11
- Bond Proforma Update