



MINUTES

SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
 MEETING OF THE TECHNICAL ADVISORY COMMITTEE
 September 14, 2017 – 2:00PM.
 San Carlos Library Conference Room A

Call to Order: 2:07PM

1. Roll Call

Agency	Present	Absent	Agency	Present	Absent
Atherton		X	Menlo Park	X	
Belmont	X		Redwood City	X	
Burlingame	X		San Carlos	X	
East Palo Alto	X		San Mateo	X	
Foster City	X		County of San Mateo	X	
Hillsborough	X		West Bay Sanitary District	X	

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so.

Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting.

If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

None

3. Executive Director's Report – Update on Franchise Agreement Extensions

Executive Director La Mariana welcomed new TAC Members Ramana Chinnakotla representing Redwood City, and also Rebecca Lucky who is back after a three year absence representing Menlo Park. He also welcomed Nicole Scott the new Alternate TAC Member representing San Carlos.

Executive Director La Mariana then noted regarding the Franchise Agreement Extensions, that 8 of the 12 Member Agencies are in active discussions and on track to get the Franchise Agreement Extension moved forward. He also noted that there are 3 important discussion items: Bulky Item Collection, Abandoned Waste Collection, and Storm Water still needing negotiation. He added that on legal counsel's recommendation these will be discussed separately and bundled together as the first amendment to the contract extension. It was recommended that these items be more fully vetted, and this approach allows time for additional discussion and then have an amendment in place well before the start of the contract in 2021. He then noted that due to SBWMA staff turnover storm water was not on the radar until late August. He added that the SMCWPP work group put a plan together and there is some language from that plan that should be included in the Franchise Agreements to meet the MRP requirements and Public Works departments should be engaged to estimate costs that need to be included in the franchise fees.

Member Murray asked if Recology or SBWMA will be doing outreach.

Executive Director La Mariana answered that outreach will likely be part of a 3 year plan, and the plan will be developed every three years, and when the plan is developed, who is doing what will be determined.

Member Daher asked why Recology didn't bring up storm water during the negotiation.

Chair Oskoui explained that there was a disconnect during the negotiations, but Recology is already doing what needs to be done, the language just needs to be added to the contract and figure out the best way forward.

Lillian Clark commented that some of the liter reduction is required before 2021.

Chair Oskoui noted that the TAC needed to give time for the discussions on storm water to take place to see if an amendment is needed in the current contract.

Matt Farby of SMCWPP noted the requirements of the Stormwater Pollution Program. That are to eliminate the impacts of trash on water bodies by 100% by 2022, which requires visual inspections to prove liter improvement on the streets. He also added that to the extent there are costs associated with meeting the requirements it might be easier through the solid waste rate structure than through storm water.

Executive Director La Mariana noted that the Franchise Agreements are 1/3 of the total system costs, and contracts affecting the 2021 total cost will be coming up for renegotiation before 2020, including disposal (Ox Mountain), and 1/2 of the organics tons (Newby Island) which is getting close to being wrapped up. He also noted that there will be a model staff report regarding the Franchise Agreements coming in the next day.

Lillian Clark asked if it included storm water.

Executive Director La Mariana answered no.

Chair Oskoui suggested putting a note in the email about the 3 items that are still being negotiated and will be included as amendments to the Franchise Agreements.

Executive Director La Mariana noted that the October TAC meeting would be moved to October 26, and would be a battery discussion to give feedback to the Board on battery options, as well as a capital budget discussion and feedback on future capital projects. He also added that a new chair and vice chair would be elected. He then noted that one TAC member was looking for Prop 218 vendors other Member Agencies have used.

The list mentioned included: Precision, Accurate, Pin Preset, Precise Mailing, and Calibre Printing.

Executive Director La Mariana noted that the 2018 TAC Calendar would be 4 or 5 meetings. He also noted that there would be an open house to see the SBWMA office remodel before the November Board Meeting. He then gave a recruitment update noting that two of the four Fellow positions have been filled, with a third offer being made, and interviews for the open Outreach Programs Manager were being scheduled.

Staff Gans explained the Compology pilot program in commercial containers. He showed an example of the camera that would go inside the commercial containers. He noted that the intent of the pilot is to see if the technology is beneficial in monitoring use, right sizing containers, and to understand the power of the system to see if it could have financial benefits to implementing.

4. Approval of Consent Calendar:

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

A. Approval the June 8, 2017 TAC Meeting Minutes

Member Cook made a motion to approve
Member Murray seconded the motion
Voice vote: all in favor.

5. Compensation Applications

A. Review the SBWMA Final Report Reviewing the 2018 Recology San Mateo County Compensation Application

Staff Fakira gave a Power Point presentation with the details of the Recology compensation application, and what the steps the SBWMA goes through to analyze the compensation application.

Following the presentation there was Q&A.

Member Chinnakotla asked for further explanation of the 1.3% and 0.4% adjustments, and he commented that the 1.3% doesn't matter to each agency.

Executive Director La Mariana noted that both the total agency adjustment, and each individual Member Agency adjustment percentage matters, he explained how the numbers in line D5 on the Table 8 slide tie to the first page slide in question.

Chair Oskoui suggested adding in another line to show the adjusted rate.

B. Presentation by HF&H Consultants on Future Rate Projections (through 2022)

Executive Director La Mariana introduced Marva Sheehan of HF&H Consultants. He explained that HF&H was contracted with this year for a peer review of the SBWMA's process, and two to do a projection out past 2018, to help the Member Agencies prepare for the increase in the contract extension currently being discussed at each Member Agency. He noted that the work HF&H is doing will help the Member Agencies set up a rate stabilization fund to buy down the jump at the start of the 2021 contract.

Marva Sheehan explained the tool that will help Member Agencies look at rates more completely going forward in the next three years, because the number in table 8 alone can be misleading. HF&H has created a template for each Member Agency, and she showed the City of San Mateo's template as an example.

Executive Director La Mariana added that as future contract costs like disposal and organics start to become known they can be dropped into the template, and the rate requirement for 2021 can start to become clearer.

C. Review of the SBWMA Final Report Reviewing the 2018 South Bay Recycling Compensation Application

Staff Gans noted that the SBR process is similar to what Staff Fakira presented on the Recology side, but the cost of SBR's operation is captured in the tipping fees. For the most part SBRs 3 lines of services, to run the MRF, run the transfer station and transportation of materials is increased based on CPI based increases. He noted that the total increase for 2018 is 1.9% and is fairly predictable.

Executive Director La Mariana thanked everyone for their work on the compensation applications.

6. Long Range Plan Update

A. Staff Update on the Public Spaces Project – Presentation by Kevin Russell, Public Spaces Fellow

Executive Director La Mariana introduced Kevin Russell RethinkWaste Public Spaces Fellow for the summer who worked on the

Staff Russell gave a Power Point presentation on the research he had done over the summer months on his preliminary research findings, indoor and outdoor container options, and considerations for the pilot program.

Member Murray noted that she was concerned about contamination in the recycling containers, and rodents in the organics containers if organics collection was being added to the public spaces containers.

Lillian Clark noted that Recology wants roll out carts versus pull out carts due to worker's compensation issues. She talked about the County carts shown on page 6 of the presentation, and how they have a small opening in the recycle carts for targeted recyclables.

Member Murray talked about San Mateo's carts also pictured on page 6 of the presentation. She noted that the Toter carts fit into the enclosures, and the roofs of the enclosures are slanted to prevent spills on the tops of the containers and they are meant to keep animals out of the carts.

Executive Director La Mariana noted that the SBWMA staff would be working to get consensus represent the Member Agencies in group advocacy, and that containers could be paid for through Doc Grant Funding which includes a section for litter.

Member Daher suggested using Sam Trans throughout the service area for the pilot.

Lillian Clark noted that Recology doesn't service Sam Trans due to it being outside of the Franchise, but she thought it was a good idea to work with them to get uniformity throughout the service area.

Member Lucky suggested getting storm water involved in the pilot.

Member Murray splitting the pilot by jurisdiction type, rather than north and south, where jurisdictions might not be similar.

Chair Oskoui suggested gathering a working group to implement the pilot.

7. Contractor Program Feedback

A. Recology

Mike Kelly Recology General Manager, noted that currently Recology noted that Recology is currently

focused on the Extension Agreements, and deliverables on attachment changes.

B. South Bay Recycling

Dwight Herring general manager of SBR noted that there has been a 10% commodity price reduction in fiber, a 65% commodity price reduction in non-fiber. He noted that they expect further drop in commodity prices of fiber during Q4 of 2017, and China is looking to ban plastics 3-7.

Lillian Clark asked if there was a plan if not China.

Executive Director La Mariana answered that he spoke with Dan Domonoske on this subject who is taking a leadership role in these discussion, and that Dan represents a lot of material including ours through Potential Industries, and there is not a very good plan B because there is no other market for the material.

Lillian Clark noted that warehouse space needs to be looked at, and that a letter needs to be written to Cal Recycle to urge them that infrastructure needs to be built so that if the material can't go to China the state can still meet its 75% goal.

Dwight Herring noted that SBR would keep everyone updated as things evolve.

8. Future TAC Agenda Items

Member Lucky asked if some of the things mentioned in the commodities discussion at the state level could be discussed.

Executive Director La Mariana noted that the June TAC meetings going forward would be with the State Cal Recycle to discuss legislation, and issues like commodities and the beverage container grant.

9. TAC Member Comments

Member Lucky noted that Menlo Park approved a Zero Waste Plan, and their public hearing on their 218 notice to increase rates over the next three years will be in November.

Member Tong noted that the County is working on a possible ordinance that will require all ewaste recyclers to be certified with one of two standards, and the idea is to make sure all the ewaste that is being sent is handled in humane and environmentally friendly ways.

10. Adjourn 3:52PM