



MINUTES

**SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
MEETING OF THE TECHNICAL ADVISORY COMMITTEE**

October 10, 2013 – 2:00 p.m.
San Carlos Library Conference Room A

1. Roll Call

Agency	Present	Absent	Agency	Present	Absent
Atherton	X		Menlo Park	X	
Belmont	X		Redwood City	X	
Burlingame		X	San Carlos		X
East Palo Alto		X	San Mateo	X	
Foster City	X		County of San Mateo		X
Hillsborough	X		West Bay Sanitary District	X	

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so.

Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting.

If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

None

3. New Business:

A. Election of TAC officers for 2013/2014

Executive Director McCarthy noted that the TAC will need a Chair and Vice Chair to run the meetings, and added that there would be no additional meeting (e.g., Executive Committee) for the Chair and Vice Chair.

Member Oskoui nominated Member Fotu.

Member Fotu declined the nomination as she is the alternate to the TAC

Member Fotu nominated Member Oskoui

All voted in favor.

Chair Oskoui called for nominations of a Vice Chair.

Chair Oskoui nominated Member Rodericks.

All voted in favor.

B. Review of 2013/14 Meeting Calendar

The committee was asked to change the date of the November TAC meeting from November 14 to November 7th, so that it would still fall two weeks prior to the Board meeting.

Consensus was that November 7th would be fine.

C. Discussion of Role of TAC and Future Agenda Items

The committee had a discussion on the role of the TAC.

Chair Oskoui asked Executive Director McCarthy how he saw the TAC, and how they could support the Board and the staff.

Executive Director McCarthy said that he would refer items to the TAC from time to time, and the Board would do the same.

Vice Chair Rodericks requested that the discussion on allocation methodology go through the TAC.

Chair Oskoui asked if the Board was considering opening the Franchise Agreements up to further amendments, and we requested that that process go through the TAC.

Member Fotu asked when tip fee approval would be coming to the Board.

Executive Director McCarthy answered that the tip fee adjustments would be a resolution item at the November meeting. He added that TAC should get an early look at the budget, but didn't know if it was necessary for the TAC to look at tipping fees, noting that if assumptions during the budget process remain the same it may not be necessary for the TAC to look at tip fee adjustments in November.

Member Masbad asked if there was any update on changing from a fiscal year budget cycle to a calendar year budget cycle.

Executive Director McCarthy answered that Staff Moran has looked into it, but it's cost prohibitive to have the City of San Carlos make that change in their software.

Member Galli asked if there was a way to discuss the allocation and wondered if the JPA Board voted for a change in the Franchise Agreements a 2/3 majority vote could mean it would be true for all agencies.

Executive Director McCarthy answered that the JPA can only recommend changes to the Franchise Agreements.

Member Gibbons noted that the Grand Jury report stated that there should be more education, and this is one area that education can be improved.

Chair Oskoui noted that the Board and TAC are relying on staff to know what items need to come through the TAC.

Executive Director McCarthy added that as experienced staff members TAC can also bring up items to discuss.

Member Galli asked if TAC members would receive a staff report.

Executive Director McCarthy answered that TAC members would get the same level of detail that they did as Board Members.

Member Gibbons asked which agencies have gone to a multi-year rate setting process.

Member Chan said that San Mateo has.

Member Galli noted that Foster City tried, but it was defeated by a 3-2 vote.

4. TAC Member Comments

Member Galli requested that it be clear to the Board that TAC members are also receiving the Board Packets.

5. Adjourn 2:38 PM