



**BOARD OF DIRECTORS**  
**THURSDAY, NOVEMBER 21, 2019 at 2:00 p.m.**

San Carlos Library, Conference Room A/B  
 610 Elm Street, San Carlos, CA 94070

**AGENDA**

**1. Call to Order/Roll Call**

**2. Public Comment**

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

**3. Adjourn to Closed Session:**

- A. Pursuant to Government Code Section §54957 - Public Employee Performance Evaluation; Title: Executive Director
- B. Pursuant to Government Code Section §54957.6 – Conference with Labor Negotiator; Agency Designated Representative: Jean B. Savaree; Unrepresented Employee: Executive Director
- C. Pursuant to Government Code Section §54956.9 – Conference with Legal Counsel – Anticipated Litigation (one case)

**THE REGULAR PORTION OF THE MEETING IS ANTICIPATED TO BEGIN AT 2:20PM**

**4. Call to Order/Roll Call (Public Session)**

**5. Report from Closed Session**

**6. Public Comment (Public Session)**

**7. Executive Director’s Report**

**p. 5**

**8. Approval of Consent Calendar**

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of Minutes from the September 26, 2019 Board of Directors Meeting **ACTION p. 15**
- B. Approval of the 2020 SBWMA Board of Directors Meeting Calendar **ACTION p. 23**
- C. Approval of Quarterly Investment Report for the Quarter Ended September 30, 2019 **ACTION p. 25**

**9. Administration and Finance**

- A. Review and Discussion Tipping Fee Increases Effective 1/1/20—No Adjustments Recommended **p. 33**
- B. 2019 Legislative Session Update – Presentation by Environmental and Energy Consulting (EEC) **p. 41**

**10. Collection and Recycling Program Support and Compliance**

No Items

**11. Shoreway Operations and Contract Management**

- A. Organic-to-Energy Pilot Project Update **p. 61**

**MEMBER AGENCIES**

ATHERTON \* BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
 \* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

- B. Resolution Approving Change Order #2 in the Amount of \$121,496.39 and Allocating an Additional \$103,504 for Future Change Orders on the Amended Public Project Agreement for Organics Extrusion Recovery System Purchase and Installation at Shoreway Environmental Center with Anaergia Technologies, LLC **ACTION p. 63**
- C. Resolution Approving a Part-Time, Exempt, Non-Benefitted (unless mandated by law),5-Year Limited-Term Position of Senior Facility Projects Engineer (unbudgeted) **ACTION p. 99**
- D. Resolution Authorizing the Executive Director to Direct South Bay Recycling to Transport Organic Material Produced During the Organics-to-Energy Pilot Program to Various Processing Facilities **ACTION p. 103**
- E. Resolution Approving the Expenditure of Funds in an Amount Not to Exceed \$236,500 to Fund the Stormwater System Improvements at the Shoreway Recycling and Disposal Center to be Completed by South Bay Recycling **ACTION p. 107**

**12. Public Education and Outreach**

No Items

**13. Informational Items Only (no action required)**

- A. 2019 Finance and Rate Setting Calendar **p. 115**
- B. Check Register Detail for September – October 2019 **p. 117**
- C. Potential Future Board Agenda Items **p. 131**

**14. Board Member Comments**

**15. Adjourn**

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