



BOARD OF DIRECTORS
THURSDAY, JANUARY 30, 2020 at 2:00 p.m.

San Carlos Library, Conference Room A/B
 610 Elm Street, San Carlos, CA 94070

AGENDA

1. Call to Order/Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

3. Adjourn to Closed Session:

- A. Pursuant to Government Code Section §54957.6 – Conference with Labor Negotiator; Agency Designated Representative: Jean B. Savaree; Unrepresented Employee: Executive Director

THE REGULAR PORTION OF THE MEETING IS ANTICIPATED TO BEGIN AT 2:15PM

4. Call to Order/Roll Call (Public Session)

5. Report from Closed Session

6. Public Comment (Public Session)

7. Executive Director's Report

p. 5

8. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of the Minutes from the November 7, 2019 Board/TAC Study Session **ACTION p. 31**
- B. Approval of Minutes from the November 21, 2019 Board of Directors Meeting **ACTION p. 39**
- C. Resolution Accepting the FY18/19 Audited Financial Statements **ACTION p. 47**
- D. Resolution Approving SBWMA Revised Investment Policy **ACTION p. 91**
- E. Resolution Approving a contract with LPG Fire Protection Company Inc for a not to exceed amount of \$77,778 **ACTION p. 107**
- F. Approval of Quarterly Investment Report for the Quarter Ended December 31, 2019 **ACTION p. 113**

9. Administration and Finance

- A. Election of 2020 Board Chair and Vice Chair **ACTION p. 121**
- B. Resolution Accepting Mid-Year Review of FY19/20 Annual Operating Budget **ACTION p. 123**

10. Collection and Recycling Program Support and Compliance

No Items

MEMBER AGENCIES

ATHERTON * BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
 * SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

11. Shoreway Operations and Contract Management

- A. Review of Analysis of CRV Redemption Alternatives p. 145
- B. Resolution Approving contract amendment for \$71,272 for payment of Sales Tax on Board-Approved MRF Controls Equipment ACTION p. 183

12. Public Education and Outreach

- A. Resolution Approving One-Year Base Contract with up to Two Additional Option Years for a Not-to-Exceed Total Contract value of \$99,000 with Royal Coach Tours for SBWMA Environmental Education Programs Busing Services ACTION p. 191

13. Informational Items Only (no action required)

- A. Capital Project Status Update: Organics-to-Energy Pilot, MRF Phase I, and Glass Load Out Upgrades p. 231
- B. 2020 Legislative Session Update p. 235
- C. 2020 Finance and Rate Setting Calendar p. 241
- D. Check Register Detail for November and December 2019 p. 243
- E. Technical Consulting Contracts September – December 2019 p. 261
- F. Potential Future Board Agenda Items p. 263

14. Board Member Comments

15. Adjourn

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