



A Public Agency

INFORMATIONAL ITEMS

STAFF REPORT

To: SBWMA Board Members
From: Joe La Mariana, Executive Director
Julia Au, Outreach and Communications Manager
Date: May 28, 2020 Board of Directors Meeting
Subject: 2020 Legislative Session Update

Recommendation:

This staff report is for discussion purposes only and no formal action is requested of the Board of Directors.

Summary

The purpose of this report is to provide an update to the Board monthly on the current 2019-2020 California Legislative Session and regulatory activities being conducted by our lobbyist, Environmental and Energy Consulting (EEC). All activities conducted from April 11 – May 15 are listed in Attachment A for review. Due to changes in legislative process, the number of bills the SBWMA is tracking has been changing. Attachment B provides in-depth information on high priority legislative bills the Agency is tracking along with current positions and status/location. Attachment C are copies of the letters sent by EEC on the Agency's behalf.

One legislation to note that the Agency is following is SB 1156 (Archuleta), which creates an education campaign promoting the proper disposal of lithium-ion batteries and requires a model protocol for handling lithium-ion battery fires. While education campaigns are an important first step to helping consumers understand the hazard of improperly disposing of these batteries, we recognize that the bill doesn't create a comprehensive collection and recycling infrastructure to provide consumers ample opportunities to dispose of these batteries. SBWMA, along with Californians Against Waste, California Product Stewardship Council, and Recology submitted a support letter on SB 1156 and EEC continues to work with the author's staff on making our concerns heard. As previously reported, most active bills in the current legislative session, including our Agency-sponsored bill AB 1509 (Mullin) requiring manufacturers to create and fund lithium-ion battery takeback options, have been put on hold until the next legislative session due to the extreme priority emphasis of our elected official's attention to the COVID-19 crisis.

Analysis

The SBWMA contracts with EEC to act as the Agency's legislative and regulatory lobbyist in California. EEC is a registered lobbying firm in the state of California (Lobbying ID # 1371848). On January 24, 2019, the Board approved the 2019-2020 SBWMA Legislative and Regulatory Platform that identifies 12 topic areas of importance to the Agency and our member agencies to guide the identification of critically relevant bills and regulatory action that need attention during the legislative session. The Executive Committee (SBWMA Board Chair, Jay Benton, and SBWMA Vice Chair, Alicia Aguirre) serves as the Agency's Legislative and Regulatory Committee and Staff is provided with strategic feedback and direction during our monthly Executive Committee/Board Agenda Review meetings. Based on this feedback, Staff provides EEC with tactical direction on key issues, prospective bills, and regulations that are in alignment with the Agency's Board-approved bi-annual Legislative Platform.

Attachments:

Attachment A – April-May 2020 Legislative Update

Attachment B – 2020 California Legislative Bills and Positions

Attachment C – Copies of letters generated in April/May 2020



RethinkWaste May 2020 Legislative Report

I. Key Dates & Updates

- The Assembly and Senate reconvened for session on May 4 and May 11 respectively. Members have cut down their bill loads substantially as committee hearings proceed. Hearings have been adjusted to meet social-distancing protocols.
- On May 14, the Governor unveiled his May Budget Revise. At this time, the proposal has no funding for waste-related issues and minimal funding for natural resource projects.
- Nonetheless, according to a press release from the Governor, he is committed to “additional funding actions, informed by the state’s Business and Job Recovery Task Force and other stakeholders, to support a safe, swift, equitable and environmentally-sound economic recovery.”
- The Senate proposed a \$25 billion “economic recovery fund” over the next two years. Eligibility for the funds are broad, but relevant funding topics include infrastructure project acceleration and green economy investments.

II. Legislative Updates

- [SB 1156](#) (Archuleta) – SUPPORT
 - i. Requires CalRecycle to create an education campaign promoting the proper disposal of lithium-ion batteries and requires the Department of Forestry and Fire Protection to develop a model protocol for lithium-ion battery fire detection, handling, and suppression for the solid waste industry.
- [AB 2287](#) (Eggman) – SUPPORT
 - i. Authorizes CalRecycle to create standards for labeling compostable products and guidelines to ensure compostable and biodegradable products are easily distinguishable
- [AB 2959](#) (Calderon) – SUPPORT
 - i. Clarifies prior legislation to ensure local jurisdictions maintain control to regulate food waste under solid waste franchises
- [AB 3256](#) (E. Garcia) – SUPPORT IF AMENDED
 - i. A potential economic recovery funding package. RethinkWaste has requested \$300M to CalRecycle for organic waste recycling infrastructure

III. April & May Activities

- We are advocating with a small coalition of local governments, waste haulers, and nonprofits to pressure the Senate and Assembly to fund organic waste processing infrastructure in an economic recovery package. We have talked to 11 offices across the Assembly and Senate.
- We submitted 5 position letters on legislation and made comments at the Assembly Natural Resources Committee on 2 pieces of legislation moving forward this year.
- We are reviewing language from Legislative Counsel for AB 1509 – the lithium-ion battery collection program – which Assemblymember Mullin plans to reintroduce next year.
- We met with Assemblymember Archuleta’s staff on SB 1156, a lithium-ion battery disposal bill focused on education and fire protocol. We are working with the staff to emphasize that education and protocol are only part of the solution.
- Reviewed the final 1383 regulation text and drafted a comment letter detailing the financial impacts this mandate will have on RethinkWaste.

2020 RethinkWaste Priority Bills Overview

| Bill # & Author | What does it do? | Sponsor? | Position | Status |
|---|--|---|--------------------|---|
| AB 1080 (Gonzalez) Priority 1 | Adopts regulations to source reduce and recycle 75% of single-use packaging and priority plastic products sold or distributed in California by 2030 | None | Support | Senate Floor |
| AB 1672 (Bloom) | Develops standards for flushability and requires labeling of “flushable” and “non-flushable” wipes | NSAC and California Association of Sanitation Agencies | Support | Senate Rules |
| AB 2287 (Eggman) | Authorizes CalRecycle to create standards for labeling compostable products and guidelines to ensure compostable/biodegradable products are easily distinguishable | Californians Against Waste & Biodegradable Products Institute | Support | Passed out of Asm. Natural Resources Committee (11-0), headed to Assembly Appropriations Committee. |
| AB 2959 (Calderon) | Clarifies AB 3036 (Cooley) to ensure local jurisdictions maintain control to regulate food waste under solid waste franchises. | CRRC South | Support | Passed out of Asm. Natural Resources Committee (7-1), headed to Assembly Appropriations Committee |
| AB 3256 (E. Garcia) | As Assembly vehicle for an economic recovery package. | None | Support if Amended | Passed out of Asm. Natural Resources Committee (7-2), headed to Assembly Appropriations Committee |
| SB 54 (Allen) Priority 1 | Adopts regulations to source reduce and recycle 75% of single-use packaging and priority plastic products sold or distributed in California by 2030 | None | Support | Assembly Floor |
| SB 424 (Jackson) | Single-use Tobacco EPR bill | NSAC | Support | Referred to Senate Health and GO Committee |



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| Bill # & Author | What does it do? | Sponsor? | Position | Status |
|--|--|--|--------------------|---|
| SB 667 (Hueso) | Vehicle for SB 1383 stimulus package | None | Watch | Assembly Appropriations Suspense File |
| SB 1100 (Atkins) | Creates the CA Sea Level Rise State and Regional Support Collaborative to provide info, funding, and support to local agencies in their mitigation of sea level rise | None | Support | Senate Natural Resources and Water Committee |
| SB 1156 (Archuleta) | Creates an education campaign promoting the proper disposal of lithium-ion batteries and requires a model protocol for handling lithium-ion battery fires | California Waste Haulers Council | Support | Set for a hearing in Senate EQ on May 29 |
| SB 1191 (Dahle) | Creates off-ramps for SB 1383 compliance by CalRecycle to consider a “good faith effort” | Rural County Representatives of California | Watch | Senate EQ Committee |
| SB 1258 (Stern) | Creates parameters for the Climate Catalyst Revolving Fund. Currently does not include recycling infrastructure funding | None | Support if Amended | Senate Business, Professions, & Consumer Protection Committee |
| SB 1332 (Allen) | Creates a vehicle for funding recycling infrastructure related to the packaging bills | None | Watch | Senate Rules Committee |



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April 23, 2020

The Honorable Henry Stern, Chair
Senate Committee on Natural Resources and Water
State Capitol, Room 164
Sacramento, California 95814

RE: SB 1100 (Atkins) Sea Level Rise Mitigation and Adaptation Act of 2020 – SUPPORT

Dear Chair Stern and Committee Members,

On behalf of RethinkWaste, I am pleased to support SB 1100 (Atkins), which would enact the first comprehensive sea level rise (SLR) program in state government to assess and mitigate SLR and assist local governments and communities respond to its inevitable challenges.

RethinkWaste (i.e. South Bayside Waste Management Authority) is a joint powers authority of twelve public agencies (Atherton, Belmont, Burlingame, East Palo Alto, Foster City, Hillsborough, Menlo Park, Redwood City, San Carlos, San Mateo, the County of San Mateo and the West Bay Sanitary District) in San Mateo County. Currently, we serve approximately 435,000 residents and 11,000 businesses and have been a leader in the delivery of innovative waste reduction and recycling programs since our formation in 1982.

SLR is an imminent threat to communities and natural resources along California's 840-mile coastline. California's sea level is projected to rise over half a foot by 2030 and by seven feet by 2100. RethinkWaste is beginning to feel these concerns firsthand – the County of San Mateo is particularly vulnerable to SLR since it is bounded by the Pacific Ocean to the west and the San Francisco Bay to the east. If left unmanaged, future flooding and coastal erosion could pose considerable risks to life, safety, critical infrastructure, the County's natural and recreational assets, and the economy.

In RethinkWaste's case specifically, sea level rise of 3.3 feet paired with a one-in-one-hundred-year storm would inundate our 16 acre Shoreway facility in San Carlos. A crisis of this sort would greatly affect RethinkWaste's ability to collect, sort, and manage waste throughout the community. Given the potential severity of these impacts, RethinkWaste has shifted its priorities towards developing a robust Disaster Plan and considering climate resiliency.

SB 1100 would ensure our state agencies provide guidelines and coordinate on the identification, assessment, minimization, and mitigation of sea level rise. By requiring California to prioritize SLR preparation and mitigation at multiple scales – local, regional, and statewide – this bill prepares the state to develop a successful and comprehensive strategy. No single step or individual player can resolve the issue of flooding and erosion due to sea level rise.

610 Elm Street, Suite 202 | P: 650-802-3500 |
San Carlos, CA 94070 | F: 650-802-3501 | RethinkWaste.org

MEMBER AGENCIES: Town of Atherton • City of Belmont • City of Burlingame • City of East Palo Alto • City of Foster City • Town of Hillsborough
City of Menlo Park • City of Redwood City • City of San Carlos • City of San Mateo • County of San Mateo • West Bay Sanitary District

For these reasons, we support SB 1100 (Atkins).

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe La Mariana". The signature is fluid and cursive, with a large loop at the beginning of the first name.

Joe La Mariana
Executive Director

CC: The Honorable Members of the Senate Natural Resources and Water Committee
The Honorable Toni Atkins



A Public Agency

April 23, 2020

The Honorable Laura Friedman, Chair
Assembly Committee on Natural Resources
Legislative Office Building, Room 164
Sacramento, California 95814

RE: AB 2959 (Calderon) Solid Waste: Franchises – SUPPORT

Dear Chair Friedman and Committee Members,

On behalf of RethinkWaste, I am pleased to support AB 2959 (Calderon), which would clarify the original intent of AB 3036 (Cooley).

RethinkWaste (i.e. South Bayside Waste Management Authority) is a joint powers authority of twelve public agencies (Atherton, Belmont, Burlingame, East Palo Alto, Foster City, Hillsborough, Menlo Park, Redwood City, San Carlos, San Mateo, the County of San Mateo and the West Bay Sanitary District) in San Mateo County. Currently, we serve approximately 435,000 residents and 11,000 businesses and have been a leader in the delivery of innovative waste reduction and recycling programs since our formation in 1982.

In 2018, the Legislature passed AB 3036 (Cooley), for the primary purpose of allowing growers of certain agricultural byproducts to transfer these materials directly to other farmers for use as animal feed. This enabled these specific growers to bypass the hauling services of a solid waste enterprise, but only under narrowly prescribed conditions. The author and stakeholders all intended that the bill only cover these farm-to-farm transactions, and later amended the bill to include distilled spirits and beer manufacturers, because they also generate some material suitable as animal feed.

One company is now asserting that AB 3036 (Cooley) enables them to collect food waste from retail food establishments and process them for recycling, bypassing any exclusive franchise. Cities throughout the state have been contacted with this claim. The law does not authorize this practice nor was it intended to allow this practice.

The solid waste industry has invested billions of dollars in waste recycling fleets, programs, and facilities. Successfully operating this infrastructure relies upon the assured flow of material that an exclusive franchise offers. In order to avoid the prospect of protracted litigation in multiple jurisdictions, legislation is needed to further clarify how, and when, Public Resources Code Section 40059.4 (created by AB 3036) was meant to apply.

For these reasons, we support AB 2959 (Calderon).

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Sincerely,

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Joe La Mariana
Executive Director

CC: The Honorable Members of the Assembly Natural Resources Committee
The Honorable Ian Calderon



May 6, 2020

Assembly Member Laura Friedman, Chair
 Assembly Natural Resources Committee
 1020 N Street, Room 164
 Sacramento, California 95814

RE: AB 2287 (Eggman) Plastic Product Compostability Certification – SUPPORT

Assembly Member Friedman:

The undersigned organizations are proud to support AB 2287 (Eggman), a bill regarding plastic product compostability certification. This legislation supports the development and use of truly degradable alternatives to traditional plastics by updating California’s existing “Truth in Environmental Advertising” law to reflect updated standards, certifications, and best practices for labeling products.

The California Legislature has passed a series of measures requiring “Truth in Environmental Advertising” in order to prevent the use of fraudulent claims of degradability. These measures have been adopted by several other states and have served to prevent the sale of products that have been marketed with deceptive or misleading descriptions that have harmed consumers, created an unfair marketplace for manufacturers of sustainable alternatives, and provide no discernable environmental benefit. Over the past decade, the California Attorney General and 24 local District Attorneys have taken legal actions against a variety of manufacturers and retailers that have marketed traditional plastics or those with unproven additives as being degradable and environmentally beneficial, resulting in over \$2 million in settlements.

Misleading end-of-life claims are especially damaging in plastic products given the serious environmental harm caused by plastic litter. Plastic litter chokes birds, turtles and other sensitive marine species,

congregates in ocean gyres, and persists indefinitely in the environment. Non-compostable products being indistinguishable from those that are compostable and break down in municipal compost facilities with no residual or toxic contamination. The proliferation of these products has led to significant contamination in both composting and recycling systems, and long-term damage to soil and farmland.

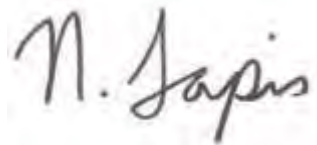
AB 2287 updates California's environmental advertising laws to reflect the current best practices around third party certification and labeling which includes: requiring independent, third-party certification of compliance with degradability requirements through the Biodegradable Products Institute or equivalent verification body adopted by CalRecycle, allowing CalRecycle to adopt existing European standards for the use of "Soil Biodegradable" mulch film in commercial, agricultural settings, and making non-substantive technical updates to the names of the "home compostable" standard and the Vincotte organization.

AB 2287 also directs CalRecycle to develop labeling requirements for compostable products to ensure that they are readily identifiable by both consumers and composting facilities, and to issue guidance on compliance with this chapter to help manufacturers avoid making illegal marketing claims

Adding these refinements to existing legislation will help build upon California's efforts in ensuring proper use and disposal of compostable items and enforcing and standardizing product labeling requirements. We ask that you support AB 2287 in committee.

Sincerely,

Nick Lapis



Director of Advocacy
Californians Against Waste

Christopher Chin



Executive Director
The Center for Oceanic Awareness, Research, and
Education (COARE)

Katherine O'Dea



Executive Director
Save Our Shores

Anna Cummins



Co-Founder and Deputy Director
The 5 Gyres Institute

Dianna Cohen



Chief Executive Officer
Plastic Pollution Coalition

Leslie Mintz Tamminen



Director
Seventh Generation Advisors

Emily Parker



Coastal and Marine Scientist
Heal the Bay

Ruth Abbe



President
Zero Waste USA

Mati Waiya



Executive Director
Wishtoyo Chumash Foundation

Andria Ventura



Toxics Program Manager
Clean Water Action

Julie Andersen



Global Executive Director
Plastic Oceans International

David Krueger



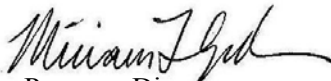
President
Northern California Recycling Association

Ken Etherington



Executive Director
RecycleSmart

Miriam Gordon



Program Director
UPSTREAM

Joe LaMariana



Executive Director
Rethink Waste

CC: Assembly Member Susan Eggman
Members, Assembly Natural Resources Committee
Elizabeth MacMillan, Assembly Natural Resources Committee



May 7, 2020

The Honorable Eduardo Garcia
State Capitol, Room 4140
Sacramento, CA 95814

Re: Assembly Bill 3256 Wildfire Prevention, Safe Drinking Water, Climate Resilience, Drought Preparation, and Flood Protection Bond Act of 2020 – SUPPORT IF AMENDED

Dear Assemblymember Eduardo Garcia,

We, the undersigned organizations, write to respectfully urge you to amend AB 3256 to allocate \$300M to CalRecycle for organic waste recycling infrastructure.

As the overlapping crises of climate change and a massive economic recession escalate, the state needs a plan to stimulate the economy and ensure long-term resiliency. The proposed funding will expand on CalRecycle’s successful organic waste recycling program, which will create crucial new green jobs while simultaneously supporting important climate resiliency benefits such as restoring soil health, improving water quality and reducing greenhouse gas (GHG) emissions. This funding will also offer economic relief to families across the state by maintaining rates from waste collection services that would otherwise increase.

CalRecycle’s recently adopted SB 1383 regulatory package will effectively transform how we manage our cities’ and counties’ organic waste, which will be a massive undertaking and require significant infrastructure. SB 1383 (Lara, 2016) requires the state to achieve a 75 percent reduction in the amount of organic waste disposed of in landfills by 2025.

A climate stimulus bond provides a critical opportunity to build out the necessary infrastructure to meet this new state mandate. CalRecycle has estimated that this will cost anywhere from \$566M to \$1B a year between now and 2030 to achieve. Given current and projected revenue shortfalls, cities need fiscal assistance to stabilize local government operations to offset the devastating impacts the crisis is having on California’s communities. Local governments and ratepayers will bear the brunt of these

costs in the midst of an economic recession, when revenue and income have already decreased significantly.

This funding will be extremely effective in quickly stimulating the economy, since CalRecycle already has an existing grant program to incentivize the construction of organic waste recycling facilities that has been traditionally oversubscribed. CalRecycle also calculated that achieving these organic waste recycling goals will create 11,700 permanent green recycling jobs and 4,500 temporary construction jobs. Funding could be allocated to this program and turned around relatively quickly given what is already established. Furthermore, funding should be used for performance grants to help keep existing facilities operational.

In addition to being highly over-subscribed, CalRecycle's organic waste recycling program has ranked among the most cost-effective in terms of dollars spent per GHG reduced. We believe that it's clear that expanding funding for this program is not only a worthwhile investment in the economy, but it is also critical to achieving several goals established by the legislature.

Thank you for your consideration,

Joe La Mariana



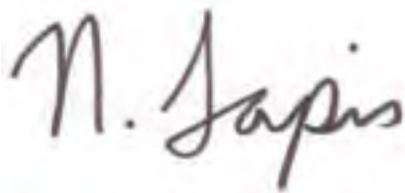
Executive Director
Rethink Waste

Eric Potashner



Vice President & Senior Director of Strategic Affairs
Recology

Nick Lapis

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Director of Advocacy
Californians Against Waste

J. Alex Braicovich
Sr. Regional Vice President
CR&R Environmental Services

Neil S.R. Edgar

A handwritten signature in black ink that reads "Neil S.R. Edgar". The signature is written in a cursive, slanted style.

Executive Director
California Compost Coalition

CC: The Honorable Laura Friedman, Chair of Assembly Committee on Natural Resources
The Honorable Members of the Assembly Committee on Natural Resources



May 15, 2020

The Honorable Bob Archuleta
Senator, District 32
State Capitol, Room 4066
Sacramento, CA 95814

Re: Senate Bill 1156 Lithium-ion Batteries: Illegal Disposal and Fire Prevention – SUPPORT

Dear Senator Archuleta:

We, the undersigned organizations, write in support of SB 1156, which would require CalRecycle to create an education campaign promoting the proper disposal of lithium-ion batteries, as well as require the Department of Forestry and Fire Protection to develop a model protocol for lithium-ion battery fire detection, handling, and suppression for the solid waste industry.

According to Call2Recycle, California consumes 64 million lithium-ion (Li-ion) batteries every year.¹ Of this 64 million, it is estimated between 75 to 92% of these batteries are improperly disposed of. With the number of Li-ion batteries expected to double in the next seven years, the quantity of Li-ion batteries and products entering the waste stream will only increase.² This poses a very serious fire, health, and safety hazard to our waste industry.

When Li-ion batteries experience intense physical pressure – which is common in California’s waste processing system – the batteries can spark a fire or explode. Over 1,700 fires at MRFs in the US and Canada are caused by these batteries annually and this number is likely a low estimate, as many smaller fires go unreported.³

One of the most notable Li-ion battery-induced fires was at the Shoreway Environmental Center Materials Recovery Facility in San Carlos, which caused \$8.5 million in damages in 2016. The fire initially took 79 firefighters and close to 2.5 hours to extinguish. Additionally, the facility was forced to shut down for 90 days.

Education campaigns are an important first step to helping consumers understand the hazard of improperly disposing of these batteries. Ultimately, consumers will need to change their behaviors if we are going to significantly reduce the number of these

¹ Call2Recycle, (2016). *US Consumer Battery Sales & Available for Collection*.

² RRS, (2017). *South Bayside Waste Management Authority Lithium-Based Battery Assessment*.

³ Fogelman, R. (2018). *How Recycling Facilities Can Extinguish the Threat of Fire Outbreaks*. *Waste Today*.

batteries entering the waste stream. However, the state also needs comprehensive collection and recycling infrastructure to provide consumers ample opportunities to dispose of these batteries. Consumer education campaigns could also be used to inform consumers of the location and how to access this infrastructure as well.

Without this infrastructure, education campaigns, while important, will only help so much in terms of encouraging consumers to properly dispose of these batteries in a safe manner. California needs a free, convenient, producer-funded battery collection program that serves the entire state and reduces the number of Li-ion batteries illegally entering the waste stream.

For these reasons, we support SB 1156.


Sincerely,

Joe La Mariana



Executive Director
Rethink Waste

Nick Lapis



Director of Advocacy
Californians Against Waste

Doug Kobold



Executive Director
California Product Stewardship Council

Eric Potashner



Vice President & Senior Director of
Strategic Affairs
Recology

Cc: The Honorable Members of the Senate Environmental Quality Committee



A Public Agency

May 18, 2020

Ashlee Yee
Materials Management and Local Assistance Division
California Department of Resources Recycling and Recovery
P.O. Box 4025
Sacramento, CA 95812
SLCP.Organics@calrecycle.ca.gov

Re: RethinkWaste Comments on Department of Resources Recycling and Recovery's Revised Proposed Organic Waste Reduction Regulations – Final 30-day comment period

Dear Ms. Yee,

On behalf of RethinkWaste, I would like to thank you for the opportunity to comment on the Department of Resources Recycling and Recovery's (the Department) proposed organic waste reduction regulations. RethinkWaste, also known as South Bayside Waste Management Authority, is a joint powers authority of twelve public agencies (Atherton, Belmont, Burlingame, East Palo Alto, Foster City, Hillsborough, Menlo Park, Redwood City, San Carlos, San Mateo, the County of San Mateo and the West Bay Sanitary District) in San Mateo County. Currently, we serve approximately 435,000 residents and 11,000 businesses and have been a leader in the delivery of innovative waste reduction and recycling programs since our formation in 1982.

RethinkWaste strongly supports California's greenhouse gas emission reduction, waste reduction and recycling goals, including Senate Bill 1383 (Lara, 2016). We applaud the Department's efforts to date to develop a robust regulatory program that honors the intent of SB 1383, while also being responsive to comments and concerns from stakeholders. We are excited for this paradigm shift in how the state manages its organic waste. In fact, with the assistance of a CalRecycle grant, we have been actively developing a pilot project to extract organics from the waste stream and divert this material to green energy. We expect that this pioneering Organics-to-Energy project will be a pathway for RethinkWaste to achieve compliance with SB 1383.

As a regional public agency, we will have a role in ensuring its successful implementation; however, as a result of the COVID-19 crisis, we have strong concerns about our future financial ability to achieve this state mandate. While we will do everything in our power to comply, we want to acknowledge that this global crisis has created much uncertainty for the future.

The recent COVID-19 emergency has had a significant financial impact on RethinkWaste and the Agency must focus its resources on maintaining the current waste handling and diversion efforts. For an undetermined period of time, all limited resources must be focused on dealing with the immediate crisis. We are also very aware that

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the solid waste and recycling industry will be severely financially impacted by this crisis, requiring a multi-year recovery.

We currently have projected SB 1383 implementation costs (excluding the procurement elements of the regulations) for our Agency to be over \$8.5 million over the next five years. Without state funding, we fear that these costs will overburden our already struggling member agencies. These financial impacts will directly translate into increased monthly rates during this period, placing serious financial strain on many families across San Mateo County, even more so given the COVID-19-induced economic downturn.

RethinkWaste appreciates the Department's leadership in fulfilling the state's organic waste reduction mandate, and we will continue to support the implementation process of this mandate. The urgency to reduce the climate impacts of our waste streams is extremely pressing, now more than ever. In spite of our commitment to reducing greenhouse emissions, we must concede that the economic future and financial viability of our operations is extremely uncertain at this time and we must ask the Department in our strongest voice to mitigate all SB 1383 implementation and ongoing program compliance costs in the future. We look forward to our continued partnership with the Department in implementing this important policy.

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe La Mariana". The signature is stylized and written in cursive.

Joe La Mariana
Executive Director

STAFF REPORT

To: SBWMA Board Members
From: John Mangini, Senior Finance Manager
Date: May 28, 2020 Board of Directors
Subject: 2020 Finance and Rate Setting Calendar

Recommendation

This is an informational report and no action is necessary.

Summary

The purpose of this staff report is to keep the Board and Member Agency staff informed on the schedule of important financial and rate setting events in 2020. This staff report is updated as necessary and included in the Board packet each month.

Schedule of Finance, Contractor Compensation and Rate Adjustment Activities in 2020:

January 2020

- Approved FY18/19 audited Financial Statement
- Approved Mid-Year FY19/20 Operating Budget

March 2020

- Recology submitted the unaudited 2019 Revenue Reconciliation Report (March 31)

May 2020

- **Review Preliminary (DRAFT) FY20/21 SBWMA Budget at Finance Committee meeting (May 12)**
- **Review Preliminary (DRAFT) FY20/21 SBWMA Budget at Board meeting (May 28)**
- Approval of unaudited 2019 calendar year financial statement for bond reporting requirement.
- Approval of Work Plan to align the Fiscal Year to a Calendar Year Accounting Period beginning January 1, 2021

June 2020

- **Approval of the Final FY20/21 SBWMA Operating Budget at Board meeting (June 25).**
- Recology's 2021 Compensation Application submitted to the SBWMA and Member Agencies (June 15)
- SBWMA and Member Agency comments are submitted to Recology on its 2020 Compensation Application (June 26)
- SBWMA issues letters requesting confirmation from Member Agencies on their estimated 2021 Member Agency fees (e.g., franchise fees) to be included in their 2021 solid waste rates. (Due: June 30)
- Review of the Revenue Reconciliation Report from the Financial Systems audit report on Recology

July 2020

- SBR's 2021 Compensation Application to be submitted to the SBWMA (July 3).
- Recology revised 2021 Compensation Application submitted to SBWMA & Member Agencies (July 17)
- SBWMA issues the following reports to the Board and Member Agency staff for review and comment:

- Estimated 2020 and 2021 residential and commercial base revenue
- Estimated collected tonnage for 2012 and 2021
- 2020 Residential rates vs. 2021 cost analysis.
 - Optional at Member Agency request: Estimated residential revenue changes due to cart migration (i.e., lost revenue.
- Summary of 2021 Member Agency fees to be used in the 2021 cost projections based on Member Agency feedback.

August 2020

- SBWMA issues Draft Report Reviewing Recology's 2021 Compensation Application, recommended total Revenue Requirement, and Rate Adjustment (*August 10*)
- SBWMA issues the Draft Report Reviewing SBR's 2021 Compensation Application (*August 17*)
- Comments sent from Member Agencies on draft Reports Reviewing Recology's & SBR's 2021 Compensation Application (*August 27*)

September 2020

- SBWMA TAC Workshop to review Pre-Final Report Reviewing Recology's 2021 Compensation Application (*Sept 10*).
- SBWMA issues Final Report Reviewing Recology's 2021 Compensation Application including the recommended total Collection Rate Adjustment for 2021. (*September BOD Packet*)
- SBWMA issues Final Report Reviewing SBR's 2021 Compensation Application. (*September BOD Packet*).
- Approval of SBR 2021 Compensation Application (*September 24 BOD Meeting*)
- Approval of Recology 2021 Compensation Application and total recommended Revenue Requirement (*September 24 BOD Meeting*)

October 2020

- **Finance Committee Meeting to review (DRAFT) FY2021 Budget (*October 13*)**
- **Joint TC/Board Study Session: Review Preliminary (DRAFT) 2021 Calendar +Fiscal Year Budget (*Oct. 22*)**

September – December 2020

- Member Agencies issue Prop. 218 notices and approve their final 2021 solid waste rates

November 2020

- **Approval of the Final Calendar/Fiscal Year Budget at November 19th Board meeting**
- **SBWMA issues report to Board on recommended January 1, 2021 Shoreway tip fees with adjustments, if necessary (includes calendar year 2020 & 2021 SBWMA financial projections with assumed tip fee and net reserve funding)**

STAFF REPORT

To: SBWMA Board Members
From: John Mangini, Senior Finance Manager
Date: May 28, 2020 Board of Directors Meeting
Subject: Check Register Detail for April 2020

Recommendation

This is an informational item only and no action is required. This report was requested by the Board members.

Summary

The purpose of this report is to provide transparency to the Board and the public on the actual spending by the SBWMA. All payments issued in April 2020 are listed on the attached (Attachment A) report for review.

Analysis

As of July 1, 2019, the SBWMA entered into a contract with the City of Redwood City for accounting services including the issuing of all payments and deposit of all receipts. In accordance with the SBWMA and the City of Redwood City's policies, checks are normally issued every two weeks. All SBWMA invoices are approved for payment by the program manager and then by the Executive Director or Finance Manager. Total A/P spending for April 2020 was \$5,699,704.85 as detailed in **Attachment A**.

If you have any questions on this, please contact Cyndi Urman or John Mangini.

Attachments:

Attachment A – April 2020 Check Register Detail Report

South Bayside Waste Management Authority

CHECK DETAIL

April 2020

| DATE | NUM | NAME | MEMO/DESCRIPTION | ACCOUNT | TRANSACTION TYPE | AMOUNT |
|-------------------------|-------|-----------------------------|--|---------------------------------------|------------------|-----------|
| 100010 Wells Fargo Bank | | | | | | |
| 04/01/2020 | 10129 | COMCAST BUSINESS | Inv. #97974842 | 100010 Wells Fargo Bank | Check | -354.12 |
| | | | Acct# 962670890 - Bill date Mar 15, 2020 | 503020 Utilities & Phone | | 354.12 |
| 04/01/2020 | 10130 | MAAN PLUMBING INC | Inv# 2020-20 | 100010 Wells Fargo Bank | Check | -640.00 |
| | | | Office Supply; kitchen sink | 503030 Office Supplies | | 640.00 |
| 04/01/2020 | 10131 | HF&H CONSULTANTS LLC | Inv. #9717096 | 100010 Wells Fargo Bank | Check | -260.00 |
| | | | SB 1383 Compliance support - Professional services Feb 1, 2020 to Feb 29, 2020 | 505015 Recycling Technical Assistance | | 260.00 |
| 04/01/2020 | 10132 | KBA DOCUMENT SOLUTIONS, LLC | Inv. #55Y1077376 | 100010 Wells Fargo Bank | Check | -98.20 |
| | | | Office Equipment cost; Contract# C16276-01 | 503035 Office Equipment Costs | | 98.20 |
| 04/01/2020 | 10133 | LIEBERT CASSIDY WHITMORE | Inv# 1493317 | 100010 Wells Fargo Bank | Check | -760.00 |
| | | | Board Counsel; Matter#: SO475-00004 1/31/20 | 502005 Board Counsel | | 760.00 |
| 04/01/2020 | 10134 | E-RECYCLING OF CALIFORNIA | Order# see stub | 100010 Wells Fargo Bank | Check | -4,674.87 |
| | | | e-recycling; Receive date 3/18/20 - Order# I2002020 | 400400 E-Recycling Revenue | | -614.98 |
| | | | e-recycling; Receive date 3/17/20 - Order# I2002019 | 400400 E-Recycling Revenue | | -585.40 |
| | | | e-recycling; Receive date 3/4/20 - Order# I2001660 | 400400 E-Recycling Revenue | | -865.46 |
| | | | e-recycling; Receive date 3/13/20 - Order# I2001664 | 400400 E-Recycling Revenue | | -531.33 |
| | | | e-recycling; Receive date 3/11/20 - Order# I2001663 | 400400 E-Recycling Revenue | | -524.96 |
| | | | e-recycling; Receive date 3/10/20 - Order# I2001662 | 400400 E-Recycling Revenue | | -654.60 |
| | | | e-recycling; Receive date 3/6/20 - Order# I2001661 | 400400 E-Recycling Revenue | | -898.14 |
| 04/01/2020 | 10135 | SCS ENGINEERS | Inv# 373379 | 100010 Wells Fargo Bank | Check | -440.00 |
| | | | Franchise Admin; services from 2/1/20-2/29/20 | 5050103 Collection Services Admin. | | 440.00 |
| 04/01/2020 | 10136 | PURCHASE POWER | Acct# 8000-9000-0644-9759 | 100010 Wells Fargo Bank | Check | -35.07 |
| | | | Office Supply; Statement March 13,2020 | 503030 Office Supplies | | 35.07 |
| 04/01/2020 | 10137 | ROYAL COACH TOURS | inv# 18524 & 18514 | 100010 Wells Fargo Bank | Check | -960.00 |
| | | | Ed Center Bussing; 3/6/20 | 507035 Education Center Operations | | 480.00 |
| | | | Ed Center Bussing; 3/5/20 | 507035 Education Center Operations | | 480.00 |

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South Bayside Waste Management Authority

CHECK DETAIL

April 2020

| DATE | NUM | NAME | MEMO/DESCRIPTION | ACCOUNT | TRANSACTION TYPE | AMOUNT |
|------------|-------|--|--|---|------------------|--------------|
| 04/01/2020 | 10138 | SOUTH BAY RECYCLING LLC | Inv# 2020-02 | 100010 Wells Fargo Bank | Check | - |
| | | | Disposal Expense Pass Through | 5070105 Disposal & Processing - OTHER | | 1,656,709.02 |
| | | | Disposal Expense MRF Residue | 5070105 Disposal & Processing - OTHER | | 38,127.62 |
| | | | Temp Staffing Operations | 507005 Operator Compensation SBR | | -34,655.72 |
| | | | Misc Revenue | 400350 Miscellaneous Revenue | | 35,030.51 |
| | | | Shoreway Facility Cost | 507015 Shoreway Facility Cost | | 1,607.92 |
| | | | Equipment Charges | 507030 Shoreway Charges | | 1,906.72 |
| | | | Credit Card Charges | 507025 Credit Card Charges | | 2,224.17 |
| | | | Operations | 507005 Operator Compensation SBR | | 6,129.36 |
| | | | Temp Staffing O2E Operations | 507005 Operator Compensation SBR | | 1,574,253.70 |
| | | | Compost Bags | 5060051 Diversion; Zero Waste Programs | | 26,031.88 |
| 04/01/2020 | 10139 | EAST BAY MUNICIPAL UTILITY DISTRICT | Inv# WWO-LD-42813 | 100010 Wells Fargo Bank | Check | -350.00 |
| | | | O2E Pilot; Permit renewal | 6001008 Facilities Improvements (SF067) | | 350.00 |
| 04/01/2020 | 10140 | AT&T | Acct. #650-596-7146-704-9 | 100010 Wells Fargo Bank | Check | -884.06 |
| | | | Shoreway Maintenance; monthly service Mar 13 thru Apr 12, 2020 | 507015 Shoreway Facility Cost | | 884.06 |
| 04/01/2020 | 10141 | RECOLOGY BLOSSOM VALLEY ORGANICS-N | Inv. #200002 | 100010 Wells Fargo Bank | Check | -181,584.34 |
| | | | DISPOSAL-BVO - February 2020 | 5070103 Disposal & Processing - BVON | | 181,584.34 |
| 04/01/2020 | 10142 | BROWNING FERRIS INDUSTRIES OF CA INC | INV. #4278-100006119 | 100010 Wells Fargo Bank | Check | -268,830.93 |
| | | | DISPOSAL-NEWBY - February 2020 | 5070102 Disposal & Processing - NEWBY | | 268,830.93 |
| 04/01/2020 | 10143 | BFI OF CALIFORNIA INC Ox Mtn Landfill - 4227 | Inv. #4227-000056334 | 100010 Wells Fargo Bank | Check | -878,116.83 |
| | | | DISPOSAL OX MTN. - February 2020 | 5070101 Disposal & Processing - OX | | 878,116.83 |
| 04/01/2020 | 10144 | ZANKER RECYCLING | Inv. #202002352 | 100010 Wells Fargo Bank | Check | -297,714.44 |
| | | | DISPOSAL ZANKER - February 2020 | 5070104 Disposal & | | 297,714.44 |

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South Bayside Waste Management Authority

CHECK DETAIL

April 2020

| DATE | NUM | NAME | MEMO/DESCRIPTION | ACCOUNT | TRANSACTION TYPE | AMOUNT |
|------------|-------|-------------------------------------|---|---|------------------|------------|
| | | | | Processing - ZANKER | | |
| 04/01/2020 | 10145 | S. Groner and Associates (SGA) | INV. #2309 | 100010 Wells Fargo Bank | Check | -1,075.00 |
| | | | Website; Billing period 12/1/19-2/29/20 | 502025 Website Support | | 1,075.00 |
| 04/01/2020 | 10146 | S. Groner and Associates (SGA) | INV. #2310 | 100010 Wells Fargo Bank | Check | -4,743.90 |
| | | | Battery Outreach Campaign; 2/1/20-2/29/20 | 506025 Curbside Battery Outreach | | 4,743.90 |
| 04/01/2020 | 10147 | Environmental and Energy Consulting | Inv# 1707 | 100010 Wells Fargo Bank | Check | -3,333.33 |
| | | | Legislative Services; Consulting & Lobbying March 2020 | 504000 Legislative & Reg Advocacy | | 3,333.33 |
| 04/01/2020 | 10148 | SHIRLEY NG | 03032020 | 100010 Wells Fargo Bank | Check | -4.58 |
| | | | Mileage reimbursement-March 2020 | 503050 Mileage reimbursements | | 4.58 |
| 04/01/2020 | 10149 | PREMIER ACCESS INSURANCE COMPANY | Group ID 17242 Reg ID 1000550973 | 100010 Wells Fargo Bank | Check | -1,089.37 |
| | | | Benefits; Billing period April 2020; Registration ID: 1000550973 | 501035 Benefits - Guardian Life | | 1,089.37 |
| 04/01/2020 | 10150 | SAN MATEO DAILY JOURNAL | Ad# 02745700 | 100010 Wells Fargo Bank | Check | -420.00 |
| | | | Public notices; 3/11/20 Cust# 02104979-000 | 503040 Publications & Public Notices | | 420.00 |
| 04/01/2020 | 10151 | AMERICAN RESTORE INC | Application# 1 | 100010 Wells Fargo Bank | Check | -29,132.00 |
| | | | TS Tip Floor resurfacing - Transfer Station Tunnels; 3/23/20 - Project# P3739 | 6001002 Facilities Improvements (SF050) | | 29,132.00 |
| 04/13/2020 | ACH | WELLS FARGO | March 2020 Client Analysis Service Charge | 100010 Wells Fargo Bank | Expense | -348.74 |
| | | | | 503005 Bank Fees & Services | | 348.74 |
| 04/14/2020 | WIRE | MODERN HR, INC. | PPE 4/11/20 | 100010 Wells Fargo Bank | Expense | -60,081.94 |
| | | | PPE 4/11/20 | 500000 Salaries - Admin | | 31,323.25 |
| | | | PPE 4/11/20 | 500100 Salaries - Recycling | | 33,064.35 |
| | | | PPE 4/11/20 | 501000 Benefits - Payroll Taxes | | 933.61 |
| | | | PPE 4/11/20 | 501005 Benefits - Workers Comp Ins | | 515.11 |
| | | | PPE 4/11/20 | 501010 Benefits - Retirement Employee | | -6,529.75 |
| | | | PPE 4/11/20 | 501030 Benefits - CPE Fee | | 775.37 |
| 04/15/2020 | 10153 | BULK HANDLING SYSTEMS (BHS) | Inv# 1905620 | 100010 Wells Fargo Bank | Check | -77,050.00 |

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South Bayside Waste Management Authority

CHECK DETAIL

April 2020

| DATE | NUM | NAME | MEMO/DESCRIPTION | ACCOUNT | TRANSACTION TYPE | AMOUNT |
|------------|-------|-----------------------------------|---|--|------------------|------------|
| | | | Replace MRF sort controls - equipment, project management and start-up | 6001018 Facilities Improvements - Replace and install Optical Sorter | | 77,050.00 |
| 04/15/2020 | 10154 | SCAPES INC | Inv# 19548 | 100010 Wells Fargo Bank | Check | -157.50 |
| | | | Shoreway Facility Cost - March 2020 Monthly Maintenance | 507015 Shoreway Facility Cost | | 157.50 |
| 04/15/2020 | 10155 | SAN MATEO DAILY JOURNAL | Ad# 02746529 | 100010 Wells Fargo Bank | Check | -420.00 |
| | | | Public notices; 4/2/20 Cust# 02104979-000 | 503040 Publications & Public Notices | | 420.00 |
| 04/15/2020 | 10156 | S. Groner and Associates (SGA) | INV. #2325 | 100010 Wells Fargo Bank | Check | -1,548.75 |
| | | | Website Management Services; 3/1/20-3/31/20 | 502025 Website Support | | 1,548.75 |
| 04/15/2020 | 10157 | S. Groner and Associates (SGA) | INV. #2328 | 100010 Wells Fargo Bank | Check | -4,794.75 |
| | | | Battery Outreach Campaign; 3/1/20-3/31/20 | 506025 Curbside Battery Outreach | | 4,794.75 |
| 04/15/2020 | 10158 | E-RECYCLING OF CALIFORNIA | Order# see stub | 100010 Wells Fargo Bank | Check | -1,306.71 |
| | | | e-recycling; Receive date 3/23/20 - Order# I2002021 | 400400 E-Recycling Revenue | | -470.96 |
| | | | e-recycling; Receive date 3/23/20 - Order# I2002022 | 400400 E-Recycling Revenue | | -276.35 |
| | | | e-recycling; Receive date 3/30/20 - Order# I2002024 | 400400 E-Recycling Revenue | | -559.40 |
| 04/15/2020 | 10159 | JULIA AU | 3252020 | 100010 Wells Fargo Bank | Check | -106.24 |
| | | | Cell phone reimbursement (calls and emails) 3/25/20 | 503055 Cell Phones | | 106.24 |
| 04/15/2020 | 10160 | LANALERT, INC. | Inv# 1219 | 100010 Wells Fargo Bank | Check | -7,586.26 |
| | | | Information Systems; Microsoft office, antivirus, remote access & monitoring, support | 502020 IT Support | | 7,586.26 |
| 04/15/2020 | 10161 | COMMON GOAL CONSULTING GROUP, INC | Inv# 009 & 005 | 100010 Wells Fargo Bank | Check | -1,907.50 |
| | | | Facility Improvement Oversight; 3/1/20-3/31/20 - TASK 1 Project Structure Development & Construction PM Plan services | 505005 Facility Improvement Oversight | | 1,537.50 |
| | | | Long Range Plan; 3/1/20-3/31/20 - TASK 1 Project to perform a limited Airport Feasibility Study | 5060051 Diversion; Zero Waste Programs | | 370.00 |
| 04/15/2020 | 10162 | AARONSON DICKERSON COHN & LANZONE | Inv# 320049-SB.R | 100010 Wells Fargo Bank | Check | -11,639.24 |
| | | | Board Counsel; Thru March 26,2020 | 502005 Board Counsel | | 11,639.24 |

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South Bayside Waste Management Authority

CHECK DETAIL

April 2020

| DATE | NUM | NAME | MEMO/DESCRIPTION | ACCOUNT | TRANSACTION TYPE | AMOUNT |
|------------|-------|----------------------------|---|--|------------------|-------------------------------|
| 04/15/2020 | 10163 | KBA DOCUMENT SOLUTIONS LLC | Inv. #7077093 | 100010 Wells Fargo Bank | Check | -600.99 |
| | | | Office Equipment; Contract# 42087343 | 503035 Office Equipment Costs | | 600.99 |
| 04/15/2020 | 10164 | Comcast | Acct# 8155 20 033 0447972 Utilities; services from Mar 29 to Apr 28, 2020 | 100010 Wells Fargo Bank 503020 Utilities & Phone | Check | -265.88 265.88 |
| 04/15/2020 | 10165 | CITY OF SAN CARLOS | Inv# 16747 Rent - April 2020 | 100010 Wells Fargo Bank 503010 Rent | Check | -4,896.10 4,896.10 |
| 04/15/2020 | 10166 | NADIA THOMPSON | 03122020 Mileage; 3/2/20-3/12/20 | 100010 Wells Fargo Bank 503050 Mileage reimbursements | Check | -32.94 32.94 |
| 04/15/2020 | 10167 | ANAERGIA TECHNOLOGIES LLC | Inv. #IN000000109 Organics to Energy - Completion of Commissioning; Cust# C000040, Project ID T3010-0021-SBWMA | 100010 Wells Fargo Bank 6001008 Facilities Improvements (SF067) | Check | -292,500.00 292,500.00 |
| 04/15/2020 | ACH | STERLING HSA | August 2019 HSA April 2020 - Sterling HSA | 100010 Wells Fargo Bank 501025 Benefits - Sterling HSA | Expense | -1,881.82 1,881.82 |
| 04/16/2020 | ACH | JOHN HANCOCK USA | | 100010 Wells Fargo Bank | Expense | -24,302.27 |
| | | | Benefits ER PPE 3/5 | 501015 Benefits - Retirement Employer | | 6,492.58 |
| | | | Benefits EE PPE 3/5 | 501015 Benefits - Retirement Employer | | 5,619.90 |
| | | | Benefits ER PPE 3/19 | 501015 Benefits - Retirement Employer | | 6,554.43 |
| | | | Benefits EE PPE 3/19 | 501015 Benefits - Retirement Employer | | 5,635.36 |
| 04/17/2020 | WIRE | CITY OF SAN CARLOS | | 100010 Wells Fargo Bank | Expense | -151,965.58 |
| | | | March 2020 Franchise Fee | 507055 Franchise Fee to the City of San Carlos | | 151,965.58 |
| 04/22/2020 | WIRE | MODERN HR, INC. | | 100010 Wells Fargo Bank | Expense | -27,589.79 |
| | | | PPE 4/17/20 | 500000 Salaries - Admin | | 13,500.00 |
| | | | PPE 4/17/20 | 500100 Salaries - Recycling | | 13,000.00 |
| | | | PPE 4/17/20 | 501000 Benefits - Payroll Taxes | | 384.25 |
| | | | PPE 4/17/20 | 501005 Benefits - Workers Comp Ins | | 212.00 |
| | | | PPE 4/17/20 | 501030 Benefits - CPE Fee | | 493.54 |

South Bayside Waste Management Authority

CHECK DETAIL

April 2020

| DATE | NUM | NAME | MEMO/DESCRIPTION | ACCOUNT | TRANSACTION TYPE | AMOUNT |
|------------|-------|---------------------------|---|---------------------------------------|------------------|------------|
| 04/24/2020 | WIRE | SOUTH BAY RECYCLING LLC | | 100010 Wells Fargo Bank | Expense | -76,664.62 |
| | | | Commodity Revenue Share for 2019 | 400440 Commodity Revenue Share w/ SBR | | -76,664.62 |
| 04/27/2020 | WIRE | MODERN HR, INC. | | 100010 Wells Fargo Bank | Expense | -52,062.45 |
| | | | PPE 4/25/20 | 500000 Salaries - Admin | | 22,723.25 |
| | | | PPE 4/25/20 | 500100 Salaries - Recycling | | 33,064.35 |
| | | | PPE 4/25/20 | 501000 Benefits - Payroll Taxes | | 808.91 |
| | | | PPE 4/25/20 | 501005 Benefits - Workers Comp Ins | | 446.31 |
| | | | PPE 4/25/20 | 501030 Benefits - CPE Fee | | 775.38 |
| | | | PPE 4/25/20 | 501010 Benefits - Retirement Employee | | -5,755.75 |
| 04/27/2020 | ACH | JOHN HANCOCK USA | | 100010 Wells Fargo Bank | Expense | -1,085.05 |
| | | | 1st quarter 401(a) plan fee | 501010 Benefits - Retirement Employee | | 271.89 |
| | | | 1st quarter 457 plan fee | 501010 Benefits - Retirement Employee | | 813.16 |
| 04/27/2020 | ACH | Anthem Blue Cross | | 100010 Wells Fargo Bank | Expense | -4,983.03 |
| | | | May 2020 Medical Benefits | 501020 Benefits - Medical | | 4,983.03 |
| 04/28/2020 | 10168 | RECOLOGY SAN MATEO COUNTY | Invoice project #'s on stub | 100010 Wells Fargo Bank | Check | -36,979.06 |
| | | | Maintenance Shop Compressor Project 143 | 507015 Shoreway Facility Cost | | 15,109.97 |
| | | | Shoreway Maintenance HVAC Repairs; Project 145 | 507015 Shoreway Facility Cost | | 1,950.19 |
| | | | Shoreway Facility Cost- HVAC Admin; Project 146 | 507015 Shoreway Facility Cost | | 759.00 |
| | | | Shoreway Facility Cost - Maintenance Shop; Project 147 | 507015 Shoreway Facility Cost | | 450.34 |
| | | | Shoreway Facility Cost - Fuel Island testing; Project 148 | 507015 Shoreway Facility Cost | | 1,850.00 |
| | | | Shoreway Maintenance Fuel Island Repairs; Project 149 | 507015 Shoreway Facility Cost | | 1,691.00 |
| | | | Shoreway Facility Cost - Maintenance Bldg; Project 150 | 507015 Shoreway Facility Cost | | 800.00 |
| | | | Shoreway Maintenance; Project 151 | 507015 Shoreway Facility Cost | | 1,637.00 |
| | | | Shoreway Facility Cost admin bldg kitchen repair; Project 152 | 507015 Shoreway Facility Cost | | 1,939.17 |
| | | | Shoreway Facility Cost - HVAC admin Bldg; Project 153 | 507015 Shoreway Facility Cost | | 392.13 |
| | | | Shoreway Facility Cost - Gate replacement; Project 154 | 507015 Shoreway Facility Cost | | 2,180.63 |
| | | | Shoreway Facility Cost - Sprinkler Inspection; Project 155 | 507015 Shoreway Facility Cost | | 1,645.00 |
| | | | Shoreway Maintenance Truck Shop Door; Project | 507015 Shoreway Facility | | 2,000.00 |

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South Bayside Waste Management Authority

CHECK DETAIL

April 2020

| DATE | NUM | NAME | MEMO/DESCRIPTION | ACCOUNT | TRANSACTION TYPE | AMOUNT |
|------------|-------|--|---|---|------------------|-------------|
| | | | 156 | Cost | | |
| | | | Shoreway Facility Maintenance admin bldg HVAC; Project 157 | 507015 Shoreway Facility Cost | | 459.63 |
| | | | Shoreway Maintenance admin bldg; Project158 | 507015 Shoreway Facility Cost | | 4,115.00 |
| 04/29/2020 | 10169 | AT&T | Acct. #650-596-7146-704-9 | 100010 Wells Fargo Bank | Check | -884.60 |
| | | | Shoreway Facility cost; monthly service Apr 13 thru May 12, 2020 | 507015 Shoreway Facility Cost | | 884.60 |
| 04/29/2020 | 10170 | RECOLOGY SAN MATEO COUNTY | 04092020PRJ144 | 100010 Wells Fargo Bank | Check | -41,755.00 |
| | | | Admin Building kitchen repairs; project 144 | 6001004 Facilities Improvements (SF052) | | 41,755.00 |
| 04/29/2020 | 10171 | BFI OF CALIFORNIA INC Ox Mtn Landfill - 4227 | Inv. #4227-000056593 | 100010 Wells Fargo Bank | Check | -818,013.55 |
| | | | DISPOSAL OX MTN. - March 2020 | 5070101 Disposal & Processing - OX | | 818,013.55 |
| 04/29/2020 | 10172 | BROWNING FERRIS INDUSTRIES OF CA INC | INV. #4278-100006179 | 100010 Wells Fargo Bank | Check | -286,062.31 |
| | | | DISPOSAL-NEWBY - March 2020 | 5070102 Disposal & Processing - NEWBY | | 286,062.31 |
| 04/29/2020 | 10173 | RECOLOGY BLOSSOM VALLEY ORGANICS-N | Inv. #200003 | 100010 Wells Fargo Bank | Check | -168,958.92 |
| | | | DISPOSAL-BVO - March 2020 | 5070103 Disposal & Processing - BVON | | 168,958.92 |
| 04/29/2020 | 10174 | ZANKER RECYCLING | Inv. #202003344 | 100010 Wells Fargo Bank | Check | -167,801.03 |
| | | | DISPOSAL ZANKER - March 2020 | 5070104 Disposal & Processing - ZANKER | | 167,801.03 |
| 04/29/2020 | 10175 | PREMIER ACCESS INSURANCE COMPANY | Group ID 17242 Reg ID 1000550973 | 100010 Wells Fargo Bank | Check | -785.74 |
| | | | Benefits; Billing period May 2020; Registration ID: 1000550973 | 501035 Benefits - Guardian Life | | 785.74 |
| 04/29/2020 | 10176 | CITY OF REDWOOD CITY | Inv# BR56226 | 100010 Wells Fargo Bank | Check | -29,572.50 |
| | | | Accounting services - 3rd Quarter Finance & acct services provided by RWC to SBWMA | 502015 Accounting Services | | 29,572.50 |
| 04/29/2020 | 10177 | STUDIO EM GRAPHIC DESIGN | INV. #17901 & INV. #17900 | 100010 Wells Fargo Bank | Check | -3,106.50 |
| | | | Residential Outreach - Specialty Item Design: Garbage, Recycling, and compost cart labels | 5060205 Residential Outreach Programs | | 1,144.50 |

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South Bayside Waste Management Authority

CHECK DETAIL

April 2020

| DATE | NUM | NAME | MEMO/DESCRIPTION | ACCOUNT | TRANSACTION TYPE | AMOUNT |
|--------------|-------|---------------------------------------|--|---------------------------------------|------------------|-----------------------|
| | | | Annual Report; Brochure Design | 505030 SBWMA Annual Report | | 1,962.00 |
| 04/29/2020 | 10178 | Environmental and Energy Consulting | Inv# 1771 | 100010 Wells Fargo Bank | Check | -3,333.33 |
| | | | Legislative Services; Consulting & Lobbying April 2020 | 504000 Legislative & Reg Advocacy | | 3,333.33 |
| 04/29/2020 | 10179 | KBA DOCUMENT SOLUTIONS, LLC | Inv. #55Y1082120 | 100010 Wells Fargo Bank | Check | -8.30 |
| | | | Office Equipment cost; Contract# CONT1535-01 | 503035 Office Equipment Costs | | 8.30 |
| 04/29/2020 | 10180 | COMCAST BUSINESS | Inv. #99643631 | 100010 Wells Fargo Bank | Check | -352.93 |
| | | | Acct# 962670890 - Bill date Apr 15, 2020 | 503020 Utilities & Phone | | 352.93 |
| 04/29/2020 | 10181 | LANALERT, INC. | Inv# 1224 | 100010 Wells Fargo Bank | Check | -945.00 |
| | | | Technical assistance with legal request for email files | 502020 IT Support | | 945.00 |
| 04/29/2020 | 10182 | E-RECYCLING OF CALIFORNIA | Order# see stub | 100010 Wells Fargo Bank | Check | -1,141.84 |
| | | | e-recycling; Receive date 4/2/20 - Order# I2002025 | 400400 E-Recycling Revenue | | -213.74 |
| | | | e-recycling; Receive date 4/14/20 - Order# I2002421 | 400400 E-Recycling Revenue | | -928.10 |
| 04/29/2020 | 10183 | HF&H CONSULTANTS LLC | Inv. #9717191 | 100010 Wells Fargo Bank | Check | -375.00 |
| | | | Recycling Technical Consulting Assistance; Mar 1, 2020- Mar 31, 2020 | 505015 Recycling Technical Assistance | | 375.00 |
| 04/29/2020 | 10184 | PURCHASE POWER | Acct# 8000-9000-0644-9759 | 100010 Wells Fargo Bank | Check | -30.91 |
| | | | Office Supplies; April 13, 2020 | 503030 Office Supplies | | 30.91 |
| 04/29/2020 | 10185 | SAN CARLOS CHAMBER OF COMMERCE | Inv# 104502 | 100010 Wells Fargo Bank | Check | -600.00 |
| | | | Sponsorships; farmers' market sponsorship April 2020 | 503070 Sponsorship & Donations | | 600.00 |
| 04/29/2020 | ACH | GUARDIAN LIFE INSURANCE CO OF AMERICA | September 2019 Life and LTD insurance | 100010 Wells Fargo Bank | Expense | -1,010.12 |
| | | | May Life & LTD Insurance | 501035 Benefits - Guardian Life | | 1,010.12 |
| Total | | | | | | \$5,699,704.85 |

STAFF UPDATE

Potential Future Board Agenda Items

(Meetings at San Carlos Library Conference Room)

June 25, 2020

- Resolution Approving FY2020 SBWMA Operating Budget
(New proposed 6-month budget period: July 1, 2020 – December 31, 2020)
- Resolution Approving Construction Management Contract services for FY20/21 capital projects
- Resolution Approving a 3-year Contract for Website Hosting
- Resolution Adopting the Annual Operations and Systems Audit Findings for 2019
- Resolution Approving MOU with the City of Sunnyvale for Organics-to-Energy Processing and source organics for O2E pilot
- Review of MRF Phase I Project—to date
- Update on Alternative Fuel Discussions with Recology San Mateo County

July 23, 2020

TBD

August 2020 – No Meeting

September 24, 2020

- Closed Session Executive Director Performance Evaluation
- Resolution Approving Recology San Mateo County 2021 Compensation Application
- Resolution Approving South Bay Recycling 2021 Compensation Application
- Resolution Approving 2021-2023 Public Education Plan
- Resolution Approving Contract Extension for Legislative Advocacy services
- Resolution Approving Contract for MRF Wall Repairs
- Presentation of Draft Calendar Year 2021 SBWMA Operating Budget
- 2019 Rate Survey
- Approval of MRF Phase II Equipment Purchase
- Shoreway Environmental Center Project Update
 - MRF Phase I Equipment Upgrades Update
 - Organics-to-Energy Source Separated Organics Results
 - Stormwater Repairs
 - Tip Floor Repairs
 - Tunnel Pump Repairs

October 22, 2020 - Study Session

- Board/TAC/Finance Committee Study Session:
(New Proposed Calendar Year DRAFT Budget period: January 1, 2021 – December 31, 2021)
- SB1383 Action Plan Study Session Review (w/HFH)

November 19, 2020

- Board and TAC Annual Holiday Lunch before the Board Meeting
- Resolution Approving Calendar Year Budget (January 1, 2021 – December 31, 2021)

- Resolution Approving Calendar Year and Fiscal Year 2021 SBWMA Operating Budget
- Resolution Approving Organics-to-Energy Pilot Phase II (full Scale Up) Equipment
- Resolution Approving SB1383 Action Plan
- Resolution Recommending Approval of Amendment One Modifications to the Member Agency Franchise Agreements with Recology San Mateo County

December 2020 – No Meeting

January 28, 2021*

- Election of 2021 Board Chair and Vice Chair
- Resolution Approving MRF Phase II-Equipment Upgrades

The 2021 Board of Director's Calendar will be approved at the November 19, 2020 Board Meeting