



A Public Agency

# SBWMA BOARD OF DIRECTORS MEETING

THURSDAY, November 19, 2020 at 2:00 p.m.

VIA ZOOM VIDEO OR TELECONFERENCE MEETING ONLY

Link to Join

<https://us02web.zoom.us/j/82550890768?pwd=bXBOQ2dkTDBtQ0dBVThMTFFpUzluUT09>

Phone number for voice access: 1 (669) 900 9128

Meeting ID: 825 5089 0768

Passcode: 485459

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, THE MEETING WILL BE HELD BY TELECONFERENCE AND/OR VIDEO CONFERENCE ONLY. THE PUBLIC MAY PARTICIPATE BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/82550890768?pwd=bXBOQ2dkTDBtQ0dBVThMTFFpUzluUT09> AND SUBMITTING THEIR PUBLIC COMMENTS IN A LIVE MEETING FORMAT. ANY EMAILS SENT TO [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org) WILL BE PROVIDED TO THE BOARD MEMBERS PRIOR TO THE MEETING.

Live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press \*9 to "raise hand") during the public comment period for the agenda item you wish to address. The BOARD CHAIR will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to: [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org) and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify "Public" in the Subject Line for items not on the agenda and 2) Include the submitter's full name

## TELECONFERENCE PARTICIPANTS

ALL BOARDMEMBERS WILL PARTICIPATE BY TELECONFERENCE AND/OR VIDEO CONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-25-20

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO ALL BOARDMEMBERS PARTICIPATING BY TELECONFERENCE AND/OR VIDEO CONFERENCE

ANY REQUEST FOR REASONABLE ACCOMMODATION SHOULD BE ADDRESSED TO CYNDI URMAN AT [CURMAN@RETHINKWASTE.ORG](mailto:CURMAN@RETHINKWASTE.ORG).

## AGENDA

### 1. Call to Order/Roll Call

### 2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. *Speakers may also submit comments via email prior to the meeting by sending those comments to [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org).*

---

#### MEMBER AGENCIES

ATHERTON \* BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

**3. Adjourn to Closed Session**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957)

title: Executive Director

CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section §54957.6); Agency Designated

Representative: Jean B. Savaree; Unrepresented Employee: Executive Director

**THE REGULAR PORTION OF THE MEETING IS EXPECTED TO BEGIN AT APPROXIMATELY 2:30PM**

**4. Call to Order/Roll Call (Public Session)**

**5. Public Comment (Public Session)**

**6. Executive Director’s Report**

p. 7

**7. Approval of Consent Calendar**

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of the Minutes from the September 24, Board of Directors Meeting **ACTION p. 13**
- B. Approval of the Minutes from the October 15 Special Board Meeting and Board/TAC Study Session **ACTION p. 23**
- C. Approval of 2021 Board Meeting Calendar **ACTION p. 31**
- D. Resolution Approving a 2-Year Contract with Environmental and Energy Consulting (EEC) for 2021-2022 Legislative Advocacy Programs **ACTION p. 33**
- E. Consideration of Six-Month Extension of License Agreement with Recology San Mateo County for Use of a Portion of SBWMA’s Shoreway Environmental Center Property **ACTION p. 51**
- F. Resolution Approving a Not-to-Exceed Expenditure of \$198,983 for the MRF OCC Screen Refurbishment **ACTION p. 69**
- G. Approval of Quarterly Investment Report for Quarter ending September 30, 2020 **ACTION p. 79**

**8. Administration and Finance**

- A. Hearing Pursuant to Section 7.11.D of the Agreement for Operation of the Shoreway Recycling and Disposal Center to Consider South Bay Recycling’s Request for a Compensation Adjustment for Special Circumstances **ACTION p. 87**
- B. Resolution Approving SBWMA’s SB1383 Compliance Plan **ACTION p. 167**
- C. Resolution Approving the FINAL CY 2021 SBWMA Operating Budget and Capital Improvement Plan **ACTION p. 261**

**9. Collection and Recycling Program Support and Compliance**

- A. Resolution Approving the 2021-2023 Public Education Plan (Continued from the September 24 Board Meeting) **ACTION p. 301**

**10. Shoreway Operations and Contract Management**

- A. Discussion on Recology Fleet Fueling and Shoreway Facility Needs Assessment **p. 327**
- B. Shoreway Environmental Center Project Update **p. 381**
  - MRF Phase I
  - Organics to Energy
  - Storm Water Repairs

**11. Public Education and Outreach**

No Items

**MEMBER AGENCIES**

ATHERTON \* BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY \* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

**12. Informational Items Only (no action required)**

- A. 2020 Finance and Rate Setting Calendar
- B. Check Register Detail for September and October 2020
- C. Technical Consulting Contracts Update July – October 2020
- D. 2021 Meeting Planning Guide

p. 339

p. 341

p. 357

p. 359

**13. Board Member Comments**

**14. Adjourn**

---

MEMBER AGENCIES

ATHERTON \* BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT