



# SBWMA BOARD OF DIRECTORS MEETING

THURSDAY, JULY 22, 2021 at 2:00 p.m.

VIA ZOOM VIDEO OR TELECONFERENCE MEETING ONLY

Link to Join:

<https://us02web.zoom.us/j/89867654459?pwd=ZDMvb2NzZmVpT2JYTTNjRTdvcThQZz09>

Phone number for voice access: 1 (669) 900 9128

Meeting ID: 898 6765 4459

Passcode: 523188

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, THE MEETING WILL BE HELD BY TELECONFERENCE AND/OR VIDEO CONFERENCE ONLY. THE PUBLIC MAY PARTICIPATE BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/89867654459?pwd=ZDMvb2NzZmVpT2JYTTNjRTdvcThQZz09> AND SUBMITTING THEIR PUBLIC COMMENTS IN A LIVE MEETING FORMAT. ANY EMAILS SENT TO [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org) WILL BE PROVIDED TO THE BOARD MEMBERS PRIOR TO THE MEETING.

Live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press \*9 to "raise hand") during the public comment period for the agenda item you wish to address. The BOARD CHAIR will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to: [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org) and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify "Public" in the Subject Line for items not on the agenda and 2) Include the submitter's full name

## TELECONFERENCE PARTICIPANTS

ALL BOARD MEMBERS WILL PARTICIPATE BY TELECONFERENCE AND/OR VIDEO CONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-25-20

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO ALL BOARD MEMBERS PARTICIPATING BY TELECONFERENCE AND/OR VIDEO CONFERENCE

ANY REQUEST FOR REASONABLE ACCOMMODATION SHOULD BE ADDRESSED TO CYNDI URMAN AT [CURMAN@RETHINKWASTE.ORG](mailto:CURMAN@RETHINKWASTE.ORG).

## AGENDA

### 1. Call to Order/Roll Call

### 2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. *Speakers may also submit comments via email prior to the meeting by sending those comments to [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org).*

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#### MEMBER AGENCIES

BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

July 15, 2021

### 3. Executive Director's Report

p. 5

### 4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of the Minutes from the June 24, 2021, Board of Directors Meeting **ACTION p. 11**
- B. Resolution Approving Calendar Year 2020 Statement of Revenues, Expenses and Debt Coverage **ACTION p. 21**
- C. Resolution Approving MRF incline conveyor belt in the not to exceed amount of \$66,000 **ACTION p. 31**
- D. Resolution Approving a First Contract Amendment in the amount of \$30,000 with HF&H Consulting, LLC for SB 1383 planning, implementation, and franchise amendment services **ACTION p. 35**

### 5. Administration and Finance

- A. Resolution Recommending Approval to the Member Agencies of a Mandatory Organic Waste Disposal Reduction Ordinance to comply with SB1383 **ACTION p. 43**
- B. Resolution Approving a Contract with Citizen Communications, dba "Recyclist" in an amount not to exceed \$82,900 for SB1383 Recordkeeping Compliance **ACTION p. 131**
- C. Resolution Recommending a letter to be sent to CalRecycle regarding Convenience Zone **ACTION p. 143**
- D. Resolution Appointing a 4<sup>th</sup> Board Member to the Legislative Committee **ACTION p. 147**
- E. Mid-Session Legislative Session Update with Lobbyist EEC **p. 149**

### 6. Collection and Recycling Program Support and Compliance

No Items

### 7. Shoreway Operations and Contract Management

- A. Update on Organics-to-Energy (O2E) Pilot Project **p. 165**

### 8. Public Education and Outreach

No Items

### 9. Informational Items Only (no action required)

- A. SB 1383 Franchise Agreement Amendment Two Update **p. 175**
- B. 2021 Finance and Rate Setting Calendar **p. 179**
- C. Check Register Detail for March, June 2021 **p. 181**
- D. 2021 Meeting Planning Guide **p. 187**

### 10. Board Member Comments

### 11. Adjourn

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