



A Public Agency

SBWMA BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 27, 2022 at 2:00 p.m.

VIA ZOOM VIDEO OR TELECONFERENCE MEETING ONLY

Link to Join:

<https://us02web.zoom.us/j/83743560604?pwd=ajFFblZcV6QXEvVml2UjBQdjlzZz09>

Phone number for voice access: 1 (669) 900 9128

Meeting ID: 837 4356 0604

Passcode: 535753

PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-29-20, THE MEETING WILL BE HELD BY TELECONFERENCE AND/OR VIDEO CONFERENCE ONLY. THE PUBLIC MAY PARTICIPATE BY JOINING THE ZOOM MEETING <https://us02web.zoom.us/j/83743560604?pwd=ajFFblZcV6QXEvVml2UjBQdjlzZz09> AND SUBMITTING THEIR PUBLIC COMMENTS IN A LIVE MEETING FORMAT. ANY EMAILS SENT TO rethinker@rethinkwaste.org WILL BE PROVIDED TO THE BOARD MEMBERS PRIOR TO THE MEETING.

Live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the "raise hand" feature (for those joining by phone, press *9 to "raise hand") during the public comment period for the agenda item you wish to address. The BOARD CHAIR will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to: rethinker@rethinkwaste.org and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify "Public" in the Subject Line for items not on the agenda and 2) Include the submitter's full name

TELECONFERENCE PARTICIPANTS

ALL BOARD MEMBERS WILL PARTICIPATE BY TELECONFERENCE AND/OR VIDEO CONFERENCE PURSUANT TO GOVERNOR NEWSOM'S EXECUTIVE ORDER N-25-20

PURSUANT TO RALPH M. BROWN ACT, GOVERNMENT CODE SECTION 54953, ALL VOTES SHALL BE BY ROLL CALL DUE TO ALL BOARD MEMBERS PARTICIPATING BY TELECONFERENCE AND/OR VIDEO CONFERENCE

ANY REQUEST FOR REASONABLE ACCOMMODATION SHOULD BE ADDRESSED TO CYNDI URMAN AT CURMAN@RETHINKWASTE.ORG.

AGENDA

1. Call to Order/Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. *Speakers may also submit comments via email prior to the meeting by sending those comments to rethinker@rethinkwaste.org.*

MEMBER AGENCIES

BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

January 24, 2022

3. Executive Director's Report

p. 7

4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of the Minutes from the November 18, 2021 , Board of Directors Meeting **ACTION p. 15**
- B. Resolution Approving the Audited Financial Statements for the Six-Month Period ending December 31, 2020 **ACTION p. 23**
- C. Resolution Approving the SBWMA Investment Policy for 2022 **ACTION p. 57**
- D. Resolution Approving Contract Amendment #1 with HFH Consulting not-to-exceed \$96,970 for SBWMA Operating Agreement RFP Technical Support **ACTION p. 75**
- E. Resolution Approving the Acceptance of the remaining \$500,000 Grant funds from the County of San Mateo for the SBWMA's Organics-to-Energy pilot program's Organics Extrusion Recovery System (OREX) Mechanical Processing System **ACTION p. 81**
- F. Approval of Quarterly Investment Report for the Quarter Ended September 30, 2021 **ACTION p. 99**
- G. Resolution Direction that all meetings of the SBWMA Board of Directors, Technical Advisory Committee and all Board Appointed Subcommittees will continue to be held via teleconference Pursuant to California Government Code Section 54953(e) **ACTION p.105**

5. Administration and Finance

- A. Election of SBWMA Board Officers for 2022 **ACTION p. 113**
- B. Resolution Approving Fourth Amendment to the Executive Director's Employment Agreement **ACTION p. 115**
- C. Introduction of an Ordinance to amend SBWMA Ordinance NO. 001, Informal bidding and award procedures for public projects in accordance with the uniform public constructions cost account procedures to increase public project bidding threshold to the amounts authorized under California public contract code section 22032 **ACTION p. 133**

6. Collection and Recycling Program Support and Compliance

- A. Resolution Approving a Two-Year Contract with SCS Engineers for \$685,000 for Non-Franchised, Mandated Senate Bill 1383 Support Services for FY2022-23 with optional one year extension for FY2024 **ACTION p. 141**

7. Shoreway Operations and Contract Management

- A. Resolution Approving Issuing Request for Proposals to Develop a Site Optimization Study and Design Development for the Shoreview Environmental Center **ACTION p. 175**
- B. Resolution Approving Contract with Common Goal Consulting Group not-to-exceed \$55,000 providing Technical Project Management Services in FY2022-2023 to Develop a SBWMA Shoreway Site Optimization Study and Design Development **ACTION p. 235**
- C. Resolution approving contract with Anergia for three-year OREX Press System Maintenance Agreement for FY2022-FY2024 consisting of 1) annual service intervals not to exceed \$74,093.74 parts and labor and 2) \$78,036 for quarterly maintenance inspection and calibration (July 1, 2022 through December 31, 2024). **ACTION p. 245**
- D. Resolution to Authorize Granting Authority to the Executive Director to Enter into Contracts for MRF Wall on an Emergency Basis for an Amount Not to Exceed \$250,000 without Further Competitive Bidding **ACTION p. 259**

MEMBER AGENCIES

BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

January 24, 2022

8. Public Education Outreach and Legislation

- A. Resolution Authorizing the Executive Director to Execute a Contract with FinalOption Corp dba Pacific Printing for Printing and Mailing Services in 2022 not to exceed \$165,000 **ACTION p. 265**
- B. 2021 Public and Environmental Education Recap Report **p. 281**

9. Informational Items Only (no action required)

- A. Legislative Session Update **p. 299**
- B. 2022 Finance and Rate Setting Calendar **p. 303**
- C. Check Register Detail for October, November and December 2021 **p. 305**
- D. 2022 Meeting Planning Guide **p. 327**

10. Board Member Comments

11. Adjourn

MEMBER AGENCIES

BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

January 24, 2022