



MINUTES

SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
 SPECIAL MEETING OF THE TECHNICAL ADVISORY COMMITTEE
 February 10, 2022 – 2:00PM.
 Via Zoom Tele/Video Conference

Call to Order: 2:01PM

1. Roll Call

Agency	Present	Absent	Agency	Present	Absent
Belmont	X		Redwood City	X	
Burlingame	X		San Carlos	X	
East Palo Alto	X		San Mateo	X	
Foster City	X		County of San Mateo	X	
Hillsborough	X		West Bay Sanitary District		X
Menlo Park	X				

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so.

Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting.

If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

None

3. Executive Director's Report

Executive Director La Mariana welcomed all to the meeting and gave the following updates:

- Staff is interviewing for the open Management Analyst position and the process is moving along.
- He thanked staff Au for creating a legislative coalition and her work on getting a battery bill into the legislative session that will be introduced in both state houses concurrently. The bill is being sponsored by Josh Newman and Jaquie Irwin.
- Staff is spending a lot of time on the Operations Agreement RFP, and more updates will be coming in the summer and recommendation to the board is scheduled for the November Board meeting.
- The February Board meeting is the annual board/TAC retreat. He noted that there would be a short board meeting prior to the retreat on some items that need to be addressed.
- Staff has authorization to move forward with the site optimization study RFP, and staff is looking for an ad hoc committee of TAC Members to help in reviewing the technical responses.

4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the TAC, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of the Minutes from the June 10, 2021, TAC Meeting
- B. Approval of the 2022 Proposed TAC Meeting Calendar

Motion/Second: Lee/Cooke
 Roll Call Vote: 10-0-0-1

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Belmont			X		Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto	X				San Mateo	X			
Foster City	X				County of San Mateo	X			
Hillsborough	X				West Bay Sanitary Dist.				X
Menlo Park	X								

5. Administrative Items

- A. Election of TAC Chair and Vice Chair

Member Daher nominated Vice Chair Lorenz as Chair, Member Lee seconded the nomination.
 Roll Call Vote: 10-0-0-1

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Belmont			X		Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto	X				San Mateo	X			
Foster City	X				County of San Mateo	X			
Hillsborough	X				West Bay Sanitary Dist.				X
Menlo Park	X								

Member Daher nominated Member Lee as Vice Chair, Member Cooke seconded the motion.
 Roll Call Vote: 9-0-1-1

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Belmont			X		Redwood City			X	
Burlingame	X				San Carlos	X			
East Palo Alto	X				San Mateo	X			
Foster City	X				County of San Mateo	X			
Hillsborough	X				West Bay Sanitary Dist.				X
Menlo Park	X								

6. Discussion on SB 1383 Implementation Planning

- Staff Update on Record Keeping and Reporting

Staff Carter noted that one of the most burdensome aspects of SB 1383 is the record keeping and reporting aspects. Per the MOUs RethinkWaste will lead most of the record keeping for SB1383, and the main resource to do this is Recyclist Program Tracker which compliance and tracks the implementation record required by SB 1383. The tool was provided to RethinkWaste in January and staff has been familiarizing and working towards uploading the bulk data. He noted that while staff has received the tool to allow the Member Agencies access to begin tracking the requirements, Recyclist hasn't been able to provide jurisdiction level access yet, they expect that to launch in the next few weeks. He then gave an outline of the next steps once it

does launch, option 1 is that each Member Agency upload records into Recyclist directly. Option 2 is that each Member Agency sends a template to staff every 60 days to be uploaded by RethinkWaste staff. He noted that there would be a Recyclist tool tutorial once the tool is ready. He noted that SB1383 reporting can not be submitted by RethinkWaste on behalf of the Member Agencies - each Member Agency is required to report on their own.

Chair Lorenz asked if everything for SB 1383 lives on the Recyclist platform.

Staff Carter answered that everything lives in Recyclist, and that the tool is built to upload into the SB 1383 reports.

Member Tong asked if there any other reporting that the Member Agencies will need to do outside of what the SBWMA is doing.

Staff Carter answered not for the April 1, initial reporting.

- Discussion on Next Steps for Recovered Organic Materials Procurement
- Overview of Outreach & Education, Waiver and Contamination Monitoring with SCS Engineers
- Sampling Requirement by South Bay Recycling

7. Contractor Updates

- A. Recology
- B. South Bay Recycling

8. TAC Member Comments

9. Adjourn