

MINUTES

**SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY
MEETING OF THE TECHNICAL ADVISORY COMMITTEE
June 9, 2022 – 2:00PM.
Via Zoom Tele/Video Conference**

Call to Order: 2:02PM

1. Roll Call

Agency	Present	Absent	Agency	Present	Absent
Belmont	X		Redwood City	X	
Burlingame	X		San Carlos	X	
East Palo Alto	X		San Mateo	X	
Foster City	X		County of San Mateo	X	
Hillsborough	X		West Bay Sanitary District		X
Menlo Park	X				

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so.

Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting.

If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

None

3. Executive Director's Report

Executive Director La Mariana welcomed all to the meeting, and thanked attendees for their time and commitment to RethinkWaste. He went over the TAC meeting calendar for the year and how the TAC plays an integral role in the agency. He then noted that the September TAC meeting would be a study session format on the Recology and SBR 2023 compensation applications and completed his remarks by highlighting the discussion topics at today's meeting.

4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the TAC, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

A. A. Approval of the Minutes from the February 10, 2022, TAC Meeting

Motion/Second: Lee/Daher

Roll Call Vote: 10-0-0-1

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto	X				San Mateo	X			
Foster City	X				County of San Mateo	X			
Hillsborough	X				West Bay Sanitary Dist.				X
Menlo Park	X								

5. Updates on SB 1383 Implementation Planning

Executive Director La Mariana introduced the discussion and gave an overview of SB 1383, and the Agency’s plan to manage the implementation of the requirements.

SCS Engineering Contract - Staff Carter then updated the TAC on where the Agency is with SB 1383 implementation. He noted that SCS Engineers was awarded a contract following an RFP process to provide 3 main services: 1) outreach, education and technical assistance to generators who need to subscribe to composting services, 2) assessment of waiver requests by generators which RethinkWaste will approve or deny based on that assessment, and 3) conducting route reviews of which a certain amount are required each year. He noted that member agency staff may start to receive calls from customers as SCS reaches out to customers to work with them to subscribe to organics service. He noted that while SCS is making these calls, the Recology Waste Zero Specialists are also reaching out customers. He then went over the status of the SCS work. Since the start of May, as a result of reaching out to customers by SCS and Recology, 150 new customers have subscribed to organics services. Waiver request assessment will be starting the next few weeks, and route reviews and contamination monitoring will start in the late summer/early fall.

Chair Lorenz asked what the success rate is for new organics subscribers was, given that 150 have signed so far. She also asked if member agency staff could be given the names and contact information for SCS staff, so that if customers call member agency staff and are talking about SCS’ work they’ll know who to contact.

Staff Carter said that he needs to go into the system and get the full number, but there are some nuances. Generators have been receiving letters from RethinkWaste. At the same time SCS has been given a starting list of about 700 generators, so he could give a precise success rate on those 700 generators. Generators that decline services will be recontacted after all the initial contacts have been made as penalties get closer.

Member Daher asked if there were any incentives for early adopters.

Staff Carter answered that it’s something staff can look into.

Member Johnson commented that he thought the target was 7500 customers.

Staff Carter clarified that the organizational target is 7500 that staff is working to get on board by January 1, 2024, and that the initial list for May and June is 700, so the percentage of success improves when you look at the initial contact list.

Chair Lorenz reiterated her second question about contact information for SCS’ team.

Staff Carter said yes, he will work toward making opportunities for the SCS team to meet member agency staff, he is also working on a letter to all member agencies regarding SCS scope of work and timeline, and that letter will include the SCS team contact information.

SB 1383 Procurement – Staff Carter then gave an update on the procurement requirements for SB 1383. He noted that there are two types of procurement requirements. One is more straightforward which is the requirement for all jurisdictions to procure recycled content paper products. He also noted that if any member agencies feel they need trainings around what exactly they need to be procuring please reach out. The second type of procurement requirement is recovered organic material procurement targets, and there were a number of updates:

- San Mateo County has partnered with the San Mateo Resource Conservation District (RCD) on a compost procurement project, and all of our member agencies have partnered with the County on this project and applied for local assistance grants through CalRecycle to receive funding for procurement through that project. RCD is working on contracts with each jurisdiction.
- Staff is working on a July 1, 2022 target of having the compost that is given away at Shoreway tracked by member agency so that each member agency can use that data in their SB 1383 compliance reporting.
- In response to the survey that was sent out to member agencies on types of procurement projects, staff is working to hire a consultant to scope out those options for costs and staff time.

Staff Au discussed AB 1985, a bill the SBWMA is co-sponsoring to relax the SB 1383 procurement requirements.

Electronic Annual Reports (EAR) and SB 1383 Reporting – Staff Carter then gave an update on the EAR dates and requirements. He noted that this year the SB 1383 reporting has been combined with the EAR reporting and the reporting deadline is now October 1, 2022. RethinkWaste hired Ascent Environmental to support the member agencies with their EARs, and there is some money in their contract for SB 1383 reporting support.

Member Johnson asked if the Ascent contract would need to be amended as it's a lot more reporting than just an EAR.

Staff Carter noted that the remaining hours in the EAR contract are set to be for scoping, so the scope is adjusted to include SB 1383, but the total hours in the contract are not. The remaining work will be filled in using staff time.

Member Tong updated the committee that the County is expecting to send out the annual outreach summary that is used in the EARs in early July.

County Organics Data – Staff Carter noted that SB 1383 does require each County to conduct organics planning capacity studies to meet the requirements. He noted that no action is required from the member agencies, it is being conducted on your behalf, and you will receive a copy of the data collected on June 15, at which point the member agencies will have time to review so that the SBWMA can submit it to the county by their deadline.

Member Cooke asked if there was a document with key dates and deliverables required of the member agencies to comply with SB 1383.

Staff Carter answered that he would put a timeline together that will include the dates of when reporting for specific timelines are due.

Member Daher noted that the storm water reporting is exactly aligned with the SB 1383 reporting and as the cities take on enforcement come 2024, any requests for data from the member agencies sooner rather than later would be helpful as they are impacted with multiple deadlines. She also asked if jurisdictions would be able to give input on the developing SB 1383 reporting framework.

Staff Carter noted that CalRecycle is holding working webinar sessions on SB 1383 reporting where attendees are given opportunities to ask questions about the reporting, but he wasn't aware of anything more formal regarding input on what the reporting would look like, and he could do more research to find out if there are any other opportunities.

Recyclist Update – Staff Carter then gave an update on the agreement with Recyclist. He noted that for the RethinkWaste service area there is now an option in the program tracker that allows each member agency to access their own individual information and store their own records. It has been complicated for Recyclist to roll out the ability for RethinkWaste and Recology to have access to all of the member agencies data service area wide and give member agencies the ability to retrieve individual jurisdiction information. There will be training the week of June 20 on how to log outreach activities. The Recyclist system training will also include the ability to upload receipts for paper so the recycled content paper procurement requirement can be easily tracked, as well as logging complaints and issue violations. He asked committee members between now and the training to share any questions or thoughts about what should be included in the initial onboarding with Recyclist.

6. Discussion on AB 1826 letter to Member Agencies from CalRecycle

Staff Carter gave an update on CalRecycle's recent review of AB 1826 compliance requiring all jurisdictions to be 100% compliant with AB 1826. This action resulted in many of the member agencies receiving a letter notifying them they are not in 100% compliance and requiring an action plan outlining the steps the jurisdiction and RethinkWaste will take to get the generators to comply with AB 1826 by August 31, 2022. RethinkWaste staff has been working with Recology to help support member agencies and figure out what support can be provided service area wide.

Mia Rossi of Recology gave a background on AB 1826 and how her team of 6 Waste Zero Specialists has supported the Commercial sector solid waste needs and has spent the last few years focusing on getting generators subscribed to compost services. She noted that there are 800 accounts remaining that need to be subscribed to compost services or be approved for an exemption to be in compliance with AB 1826. AB 1826 doesn't have an enforcement component like SB 1383. She also noted that it's likely any exemption under AB 1826 would no longer qualify under SB 1383. She offered Recology's support to collaborate with the

member agencies on best practices to get these remaining accounts on board with composting service by the August 1 deadline.

Member Brown asked for clarification on the exemption level.

Mia Rossi answered that it is a ½ a cubic yard.

Member Tong asked for clarification on why SB 1383 which is more overarching isn't overriding AB 1826.

Executive Director answered that the waste industry as a whole was rather surprised that this was the approach CalRecycle was taking given the ability to enforce with SB 1383, but it is clear that is not their intention.

7. Site Optimization Study Input

Executive Director La Mariana gave introduction noting that the goals of the project are laid out in the staff report. Today the team, which he introduced, would like to get input from the TAC on recommendations for the future of Shoreway.

Rob Kalkbrenner, the project lead who is managing the SCS Engineers contract for development of the Site Optimization recommendations, gave a PowerPoint presentation outlining the steps his team has taken to date to develop recommendations and asking for feedback from the TAC members on a list of draft suggestions for changes to the site as well as any other recommendations.

The committee discussed site operations.

Liliana Mejia of San Mateo County Environmental Health asked for a bigger picture of what the SBWMA is thinking about for the household hazardous waste site and Shoreway. Executive Director La Mariana answered that SBWMA staff would meet offline to discuss the County's needs are but adding an HHW site at Shoreway falls into the agency's goals of making Shoreway a community asset, and if there is a way to make it work and still conduct the core collection and processing needs, then the SBWMA is open to exploring options.

Chair Lorenz commented that she'd like to see the SBWMA leverage the County's need to expand the HHW program, for the SBWMA's need for more land.

Member Daher commented that she agreed with Chair Lorenz and would like to see a HHW reuse option where people could dropped off used HHW items. She also noted that the elimination of natural gas in the future is going to cause required structural changes, as well as all the other electrification elements in addition to the fleet is all going to require space to figure out where it's all going to go.

Chair Lorenz said SB 1383 has some opportunities for procurement that are not compost, but the product has to be used, so if there were opportunities on the Site to use an alternative procurement product she'd like to look at that nexus. She asked if it was possible that the County land next door could be shared use and gave the example of a parking lot being used for both Shoreway employees and the airport.

Member Daher noted that at the Sunnyvale Smart Station field trips can walk the full perimeter and see all the operations and expanding the education program at Shoreway would allow for more community engagement. She also noted that Sunnyvale has a wet versus dry system which she thought would be helpful especially to more disadvantaged communities who don't have the time or space for the 3-bin system.

The Committee then discussed workspace/community engagement

Member Tong commented that the County would love to have general spaces available at Shoreway for some of the workshops that they put on like compost workshops and fix-it clinics.

Member Johnson commented that given the many new laws requiring operational space at Shoreway, he didn't think moving the administrative offices on site would be a good idea.

Member Lorenz commented that she'd like to see a common and more obvious entry space, as well as better wayfinding.

8. Contractor Updates

A. Recology

Evan Boyd gave an update on EV collection vehicles. He noted that the pilot EV collection trucks are now being pushed back to at least September as there has been some supply chain issues, but the viability of these vehicles just isn't there yet, but hopefully by September those pilot vehicles will be here.

B. South Bay Recycling

No report

9. TAC Member Comments

10. Adjourn 4:02PM