



A Public Agency

SBWMA BOARD OF DIRECTORS MEETING

THURSDAY, NOVEMBER 17, 2022 at 3:00 p.m.

IN PERSON OR VIA ZOOM

Place:

Silicon Valley Clean Water Administrative
Offices 2nd Floor Pelican Conference Rm.:
1400 Radio Road Second Floor
Redwood Shores, CA 94065

[Link to driving directions/map](#)

Join Zoom Meeting:

<https://us02web.zoom.us/j/85858631735?pwd=TVZFcEM1bWw3am0yOS9OZjUrbj9GUT09>

Dial in: 1 669 900 9128

Meeting ID: 858 5863 1735

Passcode: 041914

Pursuant to Government Code Section 54953, and SBWMA Resolution 2022-43, this meeting will be held both in person and virtually. The public may participate in person or by joining the zoom meeting:

<https://us02web.zoom.us/j/85858631735?pwd=TVZFcEM1bWw3am0yOS9OZjUrbj9GUT09>

Public Comment:

Live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the “raise hand” feature (for those joining by phone, press *9 to “raise hand”) during the public comment period for the agenda item you wish to address. The BOARD CHAIR will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to: rethinker@rethinkwaste.org and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify “Public” in the Subject Line for items not on the agenda and 2) Include the submitter’s full name

Pursuant to Ralph M. Brown Act, government code section 54953, all votes shall be by roll call if any members of the board of directors are participating by teleconference and/or video conference.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cyndi Urman at (650) 802.3510 or curman@rethinkwaste.org. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. Call to Order/Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. **Speakers may also submit comments via email prior to the meeting by sending those comments to rethinker@rethinkwaste.org.**

MEMBER AGENCIES

BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

November 10, 2022

3. Executive Director's Report

p. 5

4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

A. Approval of the Minutes from the October 27, 2022, Board of Directors Meeting **ACTION p. 15**

B. Approval of the 2023 SBWMA Board of Directors and Brown Act Committees Meeting Calendars **ACTION p. 21**

C. Resolution Approving a 2-Year Contract with Environmental and Energy Consulting (EEC) for a not to exceed amount of \$144k for Legislative Policy Advocate Consulting **ACTION p. 27**

D. Resolution Approving a One Year Contract with Royal Coach Tours not to exceed \$60,000 with an optional two one-year extensions for a total contract award not to exceed \$180,000 for | Shoreway Tours Bussing Services **ACTION p. 45**

E. Resolution of the SBWMA Board of Directors finding that meetings of the Board of Directors, Technical Advisory Committee, and all Board appointed Brown Act Committees held via hybrid formally protects against the ongoing and imminent health and safety risks posed to COVID-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code section 54953(E) **ACTION p. 63**

5. Administration and Finance

A. Resolution Approving the FY2023 Operations Budget and Capital Improvement Plan **ACTION p 71**

6. Collection and Recycling Program Support and Compliance

No Items

7. Shoreway Operations and Contract Management

A. Approval of a Successor Agreement for the Operation of the Shoreway Environmental Center to Commence January 1, 2024; and Finding that Approval of the Agreement is Exempt from Review under the California Environmental Quality Act Pursuant to Guideline Section 15301, Existing Facilities **ACTION p. 109**

8. Public Education Outreach and Legislation

A. Approval of a Resolution to Appoint one Board Member and one TAC Member to the Public Education and Outreach Committee **ACTION p. 163**

9. Informational Items Only (no action required)

A. Update on the Status of SB 1383 Implementation and Compliance **p. 169**

B. Update on the Status of the Underground Storage Tanks Removal Project **p. 173**

C. 2022/23 Finance and Rate Setting Calendar **p. 177**

D. 2023 Meeting Planning Guide **p. 181**

10. Board Member Comments

11. Adjourn to Closed Session:

A. Pursuant to Government Code Section 54957-Public Employee Performance Evaluation-Executive Director

B. Pursuant to Government Code Section 54957.6-Conference With Labor Negotiator-Agency Designated Representative: Jean B. Savaree; Unrepresented Employee: Executive Director

12. Adjourn

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