



A Public Agency

SBWMA BOARD OF DIRECTORS MEETING

THURSDAY, JANUARY 26 at 3:00 p.m.

IN PERSON OR VIA ZOOM

Place:

Silicon Valley Clean Water Administrative
Offices 2nd Floor Pelican Conference Rm.
1400 Radio Road Second Floor
Redwood Shores, CA 94065

[Link to driving directions/map](#)

Join Zoom Meeting:

[https://us02web.zoom.us/j/89203642276?
pwd=NmhiNGlpRDAYUTd5TDIqRU9TTFIQQT09](https://us02web.zoom.us/j/89203642276?pwd=NmhiNGlpRDAYUTd5TDIqRU9TTFIQQT09)

Dial in: 1 669 900 9128

Meeting ID: 892 0364 2276

Passcode: 832032

Pursuant to Government Code Section 54953, and SBWMA Resolution 2022-43, this meeting will be held both in person and virtually. The public may participate in person or by joining the zoom meeting:

<https://us02web.zoom.us/j/89203642276?pwd=NmhiNGlpRDAYUTd5TDIqRU9TTFIQQT09>

Public Comment:

Live verbal public comments may be made by members of the public joining the meeting via Zoom. Zoom access information is provided above. Use the “raise hand” feature (for those joining by phone, press *9 to “raise hand”) during the public comment period for the agenda item you wish to address. The BOARD CHAIR will call on people to speak by name provided or last 4 digits of phone number for dial-in attendees. Please clearly state your full name for the record at the start of your public comment

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to:

rethinker@rethinkwaste.org and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify “Public” in the Subject Line for items not on the agenda and 2) Include the submitter’s full name

Pursuant to Ralph M. Brown Act, government code section 54953, all votes shall be by roll call if any members of the board of directors are participating by teleconference and/or video conference.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Cyndi Urman at (650) 802.3510 or curman@rethinkwaste.org. Notification in advance of the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting.

AGENDA

1. Call to Order/Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. **Speakers may also submit comments via email prior to the meeting by sending those comments to rethinker@rethinkwaste.org.**

MEMBER AGENCIES

BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

January 20, 2023

3. Executive Director's Report

p. 7

4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of the Minutes from the November 17, 2022, Board of Directors Meeting **ACTION p. 17**
- B. Resolution Approving a Third Contract Amendment in the amount of \$25,000 with HF&H Consulting, LLC for Senate Bill (SB) 1383 Planning and Implementation Services **ACTION p. 29**
- C. Resolution Approving Extension of the MOU with Central Marin Sanitary District for Organics-to-Energy Material Processing **ACTION p. 35**
- D. Resolution Authorizing a change in Officers of the City Redwood City to Manage the SBWMA's Financial Investments in Association with Administrative Services Agreement, effective July 1, 2019 **ACTION p. 39**
- E. Resolution Authorizing the Executive Director to Execute a Contract with Final Option Corp dba Pacific Printing for Printing and Mailing Services in 2023 not to exceed \$148,350 **ACTION p. 45**
- F. Resolution Approving Updated Investment Policy for 2023 **ACTION p. 63**
- G. Approval of Quarterly Investment Report for the Quarter Ended September 30, 2022 **ACTION p. 79**
- H. Resolution of the SBWMA Board of Directors finding that meetings of the Board of Directors, Technical Advisory Committee, and all Board appointed Brown Act Committees held via hybrid formally protects against the ongoing and imminent health and safety risks posed to COVID-19 and determining that all such meetings will continue to be held in hybrid format to allow attendance in person or remotely pursuant to California Government Code section 54953(e) **ACTION p. 85**

5. Administration and Finance

- A. Election of SBWMA Board Chair and Vice Chair for 2023 **ACTION p. 93**
- B. Resolution Approving 2023 Vacant SBWMA Committee appointments to:
One Board Member and one TAC Member to the Public Education & Outreach Committee
One Board Member to the Legislative Committee
Two Board Members to the Zero Waste Committee
One Board Member to the Finance Committee **ACTION p. 95**
- C. Resolution Approving Fifth Amendment to the Executive Director's Employment Contract **ACTION p. 99**
- D. Resolution Ratifying the Executive Director's Proclaiming of a Local Emergency Related to the Severe Wind and Rainstorms that Commenced on December 31, 2022 **ACTION p. 117**
- E. Discussion on Planning for Return to In Person Meetings of the Board of Directors, Technical Advisory Committee and Board Appointed Committees **p. 123**

6. Collection and Recycling Program Support and Compliance

- A. Hearing on Recology San Mateo County's Application for Special Compensation Review for Additional Compensation for COVID-19 Pandemic-Related Costs; Adoption of Resolution **ACTION p. 129**

7. Shoreway Operations and Contract Management

- A. SBWMA Board Actions regarding the Shoreway Site Optimization Study:
 - 1) Review and Accept SCS Engineer's FINAL Shoreway Environmental Center's Site Optimization Study and Design Development Starting Point Findings/Recommendations Report, and
 - 2) Review and Approve Staff's Proposal to Retain KNN Public Finance's services in an Amount Not To Exceed the Executive Director's Authority Pursuant to SBWMA's Purchasing Policies to Work with the Finance Committee to Formulate a Recommendation On Feasible Funding Sources for an Anticipated Future Site Master Plan's Capital Improvement Projects **ACTION p. 143**

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8. Public Education Outreach and Legislation

- A. Resolution Approving the Execution of a Two-Year Contract with Gigantic Idea Studio for \$125,000 for Outreach Campaigns
- B. Resolution Approving the 2023-2024 Legislative and Regulatory Platform

ACTION p. 211
ACTION p. 231

9. Informational Items Only (no action required)

- A. Update on the Status of SB 1383 Implementation and Compliance
- B. 2023 Legislative and Regulatory Update
- C. 2023 Finance and Rate Setting Calendar
- D. Update on Technical Contracts issued between September and December 2022
- E. Check Register Detail for October, November and December 2022
- F. 2023 Meeting Planning Guide

p. 243
p. 249
p. 253
p. 255
p. 257
p. 277

10. Board Member Comments

11. Adjourn

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