



A Public Agency

## SBWMA BOARD OF DIRECTORS MEETING

THURSDAY April 27, 2023 at 3:00 p.m.

San Mateo County Transit District Office 1250 San Carlos Ave  
Second Floor Auditorium  
San Carlos, CA 94070

The public may observe/participate in Board of Directors meetings remotely or in person. Remote and in person public comment options are listed below.

Board of Directors members shall attend in person unless remote participation is permitted by law.

### TO ADDRESS THE BOARD OF DIRECTORS IN PERSON

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectively request that people NOT attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the Board of Directors on any item – whether on the posted agenda or not – please fill out a Request to Speak Form and submit it to the Board Clerk. Speakers are not required to submit their name or address.

### REMOTE PARTICIPATION

Members of the public may participate in public Agency meetings by logging into the Zoom:

<https://us02web.zoom.us/j/89203642276?pwd=NmhiNGlpRDAYUTd5TDIqRU9TTFIQQT09>

**Meeting ID: 892 0364 2276    Passcode: 832032**

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to: [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org) and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify “Public” in the Subject Line for items not on the agenda and 2) Include the submitter’s full name. You may also use the raise hand feature on Zoom to enter a verbal public comment.

\*Pursuant to Ralph M. Brown Act, government code section 54953, all votes shall be by roll call if any members of the board of directors are participating by teleconference and/or video conference.

### AGENDA

#### 1. Call to Order/Roll Call

#### 2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. *Speakers may also submit comments via email prior to the meeting by sending those comments to [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org).*

#### 3. Executive Director’s Report

p. X

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#### MEMBER AGENCIES

BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

April 20, 2023

#### 4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of the Minutes from the February 23, 2023, Board of Directors Meeting **ACTION p. X**
- B. Resolution Designating Agent to Act on Authority's Behalf For Applications for Public Assistance from the Federal Emergency Management Agency (FEMA) and the California Governor's Office of Emergency Services (Cal OES) Regarding Disaster and Emergency-Related Costs **ACTION p. X**
- C. Resolution Approving a Contract with T3 Engineering not to exceed \$35,000 for MRF Phase II Equipment RFP Development **ACTION p. X**
- D. Resolution Approving One-Year Contract with up to Two Additional Option years for a Not-to-Exceed Total Contract Value of \$120,000 with Ascent Environmental for Preparation of CalRecycle's Electronic Annual Reports for 10 SBWMA Member Agencies **ACTION p. X**
- E. Adopt Resolution Continuing the Declaration of a Local Emergency Related to the Severe Wind and Rainstorms that Commenced on December 31, 2022 **ACTION p. X**
- F. Approval of Quarterly Investment Report for the Quarter Ended December 30, 2022 **ACTION p. X**

#### 5. Administrative and Finance

- A. Resolution Approving Updated Employee Policies and Benefits Plan **ACTION p. X**
- B. Resolution Approving Appointments of one Board Member to the Legislative Committee, and one Board Member to the Public Education and Outreach Committee to fill 2023 Vacancies **ACTION p. X**

#### 6. Collection and Recycling Program Support and Compliance

- A. Resolution Approving Recology's proposed expanded SB 1383 support services and estimated costs to be integrated into 2024 Contractor's Compensation Application Process submitted on June 15, 2023 **ACTION p. X**

#### 7. Shoreway Operations and Contract Management

- A. Renewal of License Agreement with Recology San Mateo County for Use of a Portion of SBWMA's Shoreway Environmental Center Property; Finding of California Environmental Quality Act exemption pursuant to Guideline 15301 **ACTION p. X**
- B. Resolution Approving Bid Documents for the Underground Fuel Storage Tank Removal and Replacement Project **ACTION p. X**
- C. Resolution Approving Final Emergency Expenditures related to flood damage at the Shoreway Environmental Center **ACTION p. X**

#### 8. Public Education Outreach and Legislation

- A. Presentation of the 2022 RethinkWaste Annual Report **p. X**

#### 9. Informational Items

- A. 2023 Legislative and Regulatory Update **p. X**
- B. Update on the Status of SB 1383 Implementation and Compliance **p. X**
- C. 2022/23 Finance and Rate Setting Calendar **p. X**
- D. Check Register Detail February – March 2023 **p. X**
- E. SBWMA Contracts Issued Q1 2023 **p. X**
- F. 2023 Meeting Planning Guide **p. X**

#### 10. Board Member Comments

#### 11. Adjourn to CLOSED SESSION

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- A. Pursuant to Government Code (§ 54956.8): Real Property Negotiations 1245 San Carlos Ave. Suite E, San Carlos, CA 94070 Agency Representatives Executive Director Joe La Mariana and Legal Counsel Jean B. Savaree

**12. Call To Order/Roll Call (closed session)**

**13. Adjourn**

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