



A Public Agency

## SBWMA BOARD OF DIRECTOR'S REGULAR MEETING

IMMEDIATELY FOLLOWED BY

### SBWMA BOARD OF DIRECTORS SPECIAL MEETING: JOINT SBWMA BOARD OF DIRECTORS /FINANCE COMMITTEE STUDY SESSION TO REVIEW AUDITED FINANCIAL STATEMENTS AND 2024 DRAFT OPERATING BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT PLAN

THURSDAY October 26, 2023, at 2:00 p.m.

Location:

San Mateo County Transit District Office  
1250 San Carlos Ave  
Second Floor Auditorium  
San Carlos, CA 94070

The public may observe/participate in Board of Directors meetings remotely or in person. Remote and in person public comment options are listed below.

Board of Directors members shall attend in person unless remote participation is permitted by law.

#### TO ADDRESS THE BOARD OF DIRECTORS IN PERSON

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectfully request that people NOT attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the Board of Directors on any item – whether on the posted agenda or not – please fill out a Request to Speak Form and submit it to the Board Clerk. Speakers are not required to submit their name or address.

#### REMOTE PARTICIPATION

Members of the public may participate in public Agency meetings by logging into the Zoom:

<https://us02web.zoom.us/j/89203642276?pwd=NmhiNGlpRDYUTd5TDIqRU9TTFIQT09>

**Meeting ID: 892 0364 2276      Passcode: 832032**

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to: [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org) and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify "Public" in the Subject Line for items not on the agenda and 2) Include the submitter's full name. You may also use the raise hand feature on Zoom to enter a verbal public comment.

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#### MEMBER AGENCIES

BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

October 19, 2023

\*Pursuant to Ralph M. Brown Act, government code section 54953, all votes shall be by roll call if any members of the board of directors are participating by teleconference and/or video conference.

## AGENDA

### REGULAR MEETING:

#### 1. Call to Order/Roll Call

#### 2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. **Speakers may also submit comments via email prior to the meeting by sending those comments to [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org).**

#### 3. Executive Director's Report

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#### 4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

A. Approval of the Minutes from the September 28, 2023, Board of Directors Meeting

**ACTION p. 11**

#### 5. Administrative and Finance

A. Resolution appointing Committee Members to fill vacancies on RethinkWaste committees

**ACTION p. 25**

#### 6. Adjourn to Study Session

### SPECIAL MEETING: JOINT STUDY SESSION

#### 1. Call To Order/Roll Call

#### 2. Public Comment

Pursuant to Government Code Section 54954.3(a), members of the public wishing to address the Board may do so, and the comments shall be limited to the Special Meeting notice topic(s). Speakers may join the Zoom meeting via the meeting link and using the "raise hand" feature and the Board Chair or Clerk of the Board will call on members of the public to comment.

#### 3. Board/Finance Committee STUDY SESSION

A. Review and Provide Comment on the Audited Financial Statements for the period ending December 31, 2022

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B. Review the Use of Reserves for the 2024 Rates

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C. Presentation of the DRAFT FY2024 Operating Budget and Five-Year Capital Improvement Plan Projections

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#### 4. Board/Finance Committee Member Comments

#### 5. Adjourn

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