



A Public Agency

# SBWMA FINANCE COMMITTEE MEETING

TUESDAY OCTOBER 10, 2023 1:00pm

Place:  
RethinkWaste Offices  
610 Elm Street Suite 202  
San Carlos, CA 94070

Teleconference Locations\*  
Al Royse  
Hillsborough Town Hall  
Administrative Conference Room  
1600 Floribunda Ave.  
Hillsborough, CA 94010

Michael Brownrigg  
1524 Columbus Avenue  
Burlingame, CA 94010

The public may observe/participate in Committee meetings using remote public comment options or attending in person. Committee members shall attend in person unless remote participation is permitted by law.

### TO ADDRESS THE COMMITTEE IN PERSON

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectively request that people NOT attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the Committee on any item – whether on the posted agenda or not – please fill out a Request to Speak Form and submit it to the Board Clerk. Speakers are not required to submit their name or address.

### REMOTE PARTICIPATION

Members of the public may participate in public Agency meetings by logging into the Zoom:

<https://us02web.zoom.us/j/85635723322?pwd=dTFZV28vTEExYbWRHbzNRNU9yYlFwdz09>

Meeting ID: 858 0606 7914      Passcode: 748953

Written public comments for the record may be submitted in advance by 11:00 a.m. on the meeting date by email to: [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org) and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify “Public” in the Subject Line for items not on the agenda and 2) Include the submitter’s full name. You may also use the raise hand feature on Zoom to enter a verbal public comment.

\*Pursuant to Ralph M. Brown Act, government code section 54953, all votes shall be by roll call if any members of the board of directors are participating by teleconference and/or video conference.

### AGENDA

#### 1. Call to Order/Roll Call

#### 2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda,

#### MEMBER AGENCIES

BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

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please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. **Speakers may also submit comments via email prior to the meeting by sending those comments to [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org).** .

3. **Executive Director's Report (Verbal Update)** p. 3
  
4. **Approval of Consent Calendar**  
Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*
  - A. Approval of the Minutes from the August 29, 2023, Special Finance Committee Meeting ACTION p. 7
  - B. Approval of a 2024 Finance Committee Meeting Calendar ACTION p. 13
  
5. **Finance Committee Review of Resolution Approving the Audited Financial Statements for the period ending December 31, 2022** ACTION p. 17
  
6. **Review the Use of Reserves for the 2024 Rates** p. 71
  
7. **Finance Committee Review of Resolution Approving of FY 2024 Operating Budget and Capital Improvement Plan** ACTION p. 75
  
8. **Committee Member Comments**
  
9. **Adjourn**

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