



A Public Agency

SBWMA BOARD OF DIRECTORS MEETING

THURSDAY, FEBRUARY 22, 2024 at 2:00 p.m.

Meeting Location:
San Mateo County Transit District Offices
Second Floor Auditorium
1250 San Carlos Ave.
San Carlos, CA 94070

*Teleconference Location:
Board Member Brownrigg, Burlingame
Residence Inn Denver City Center
1725 Champa St.
Denver, CO 80202

The public may observe/participate in Board meetings using remote public comment options or attending in person. Board members shall attend in person unless remote participation is permitted by law.

TO ADDRESS THE BOARD IN PERSON

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectively request that people NOT attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the Board on any item – whether on the posted agenda or not – please fill out a Request to Speak Form and submit it to the Board Clerk. Speakers are not required to submit their name or address.

REMOTE PARTICIPATION

Members of the public may participate in public Agency meetings by logging into the Zoom:

<https://us02web.zoom.us/j/84385789355?pwd=NzVYeVBnc0E5dVlKUnhBdjU5dGFwZz09>

Meeting ID: 843 8578 9355

Passcode: 518231

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to: rethinker@rethinkwaste.org and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify “Public” in the Subject Line for items not on the agenda and 2) Include the submitter’s full name. You may also use the raise hand feature on Zoom to enter a verbal public comment.

*Pursuant to Ralph M. Brown Act, government code section 54953, all votes shall be by roll call if any members of the board of directors are participating by teleconference and/or video conference.

AGENDA

1. Call to Order/Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board’s general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. **Speakers may also submit comments via email prior to the meeting by sending those comments to rethinker@rethinkwaste.org.**

MEMBER AGENCIES

BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

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3. Executive Director's Report

p. 5

4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

A. Approval of the Minutes from the January 25, 2024 Board of Directors Meeting **ACTION p. 11**

5. Administration and Finance

A. Resolution Approving a 6th Amendment to the Executive Director's Employment Agreement **ACTION p. 19**

6. Collection and Recycling Program Support and Compliance

A. Resolution Approving a Renewal of Contract with RouteWare in an amount not to exceed \$100,000 for SB 1383 Recordkeeping Compliance **ACTION p. 27**

7. Shoreway Operations and Contract Management

A. Resolution Approving The Execution Of An Organics Processing Agreement Request for Proposal (RFP) **ACTION p. 55**

8. Public Education Outreach and Legislation

A. Resolution Approving a letter Requesting any Climate Bond Measure will Provide Funds that Support Solid Waste Industry Priorities **ACTION p. 91**

9. Informational Items Only (no action required)

- A. Staff Update: Shoreway Environmental Center Site Signage Project **p. 99**
- B. 2024 Legislative and Regulatory Update **p. 103**
- C. 2024 Finance and Rate Setting Calendar **p. 115**
- D. Check Register Detail for January 2024 **p. 117**
- E. 2024 Meeting Planning Guide **p. 129**

10. Board Member Comments

Next Meeting Thursday, March 28, 2024 Board/TAC Retreat (time and place TBA)

11. Adjourn to Closed Session

12. Closed Session:

- A. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8
- APN: 055400010--1700 Marsh Road, Menlo Park, CA, - Property Owner: West Bay Sanitary District
 - APN: 095220140--395 Shoreway Road, Redwood City, CA, - Property Owner: County of San Mateo
 - APN: 095220220--330 Twin Dolphin Drive, Redwood City, CA - Property Owner: Sobrato Foundation
 - APN: 033127050--24 So. Amphlett Drive, San Mateo, CA, - Property Owner: Zirelli Family Trust
 - APN: 033127030--24 So. Amphlett Drive, San Mateo, CA - Property Owner: Zirelli Family Trust
 - APN: 033127040--24 So. Amphlett Drive, San Mateo, CA - Property Owner: Zirelli Family Trust
 - APN:046081280--75 - 125 Shoreway Road, San Carlos, CA - Property Owner: GI Partners
 - APN: 046081610--145 Shoreway Road, San Carlos, CA - Property Owner: Public Storage

Agency Negotiators Joe La Mariana Executive Director and Jean B Savaree Board Counsel

Negotiating Parties:

Under Negotiation: Price and terms for leasing of real property

13. Adjourn

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