



A Public Agency

RETHINKWASTE BOARD OF DIRECTORS MEETING

THURSDAY, JUNE 26, 2025 at 2:00 p.m.

RethinkWaste Administrative Offices
1245 San Carlos Ave. Suite E
San Carlos, CA 94070

The public may observe/participate in Board meetings using remote public comment options or attending in person. Board members shall attend in person unless remote participation is permitted by law.

TO ADDRESS THE BOARD IN PERSON

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectively request that people NOT attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the Board on any item – whether on the posted agenda or not – please fill out a Request to Speak Form and submit it to the Board Clerk. Speakers are not required to submit their name or address.

REMOTE PARTICIPATION

Members of the public may participate in public Agency meetings by logging into the Zoom:

<https://us02web.zoom.us/j/83901572317?pwd=HG8B80eM8xd2dZSPGZBZEaVhpalvhM.1>

Meeting ID: 839 0157 2317

Passcode: 743977

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to: rethinker@rethinkwaste.org and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify “Public” in the Subject Line for items not on the agenda and 2) Include the submitter’s full name. You may also use the raise hand feature on Zoom to enter a “live” verbal public comment.

*Pursuant to Ralph M. Brown Act, government code section 54953, all votes shall be by roll call if any members of the board of directors are participating by teleconference and/or video conference.

AGENDA

1. Call to Order/Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. *Speakers may also submit comments via email prior to the meeting by sending those comments to rethinker@rethinkwaste.org.*

MEMBER AGENCIES

BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

June 20, 2025

3. Executive Director's Report

p. 7

4. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of the Minutes of April 24, 2025, Board of Directors Meeting **ACTION p. 15**
- B. Resolution Approving the internal Audit Findings and Recommendations Report **ACTION p. 23**
- C. Resolution Approving the RethinkWaste Committee Charters **ACTION p. 33**
- D. Resolution Approving a Professional Services Agreement with HDR for the Transfer Station Floor Assessment for a not to exceed amount of \$61,710 **ACTION p. 37**
- E. Resolution Approving the Quarterly Investment Report, Quarter Ended March 31, 2025 **ACTION p. 57**
- F. Resolution Accepting Completion of the Underground Storage Tank Removal and Replacement Project and Authorizing the Recording of a Notice of Completion **ACTION p. 63**

5. Administration and Finance

- A. Resolution Approving 2025-2026 Property Insurance **ACTION p. 71**
- B. Resolution Approving Mid-Year 2025 Budget Adjustments and the FY2026 Budget Forecast with 2026 Member Agency Tip Fee Projections **ACTION p. 77**
- C. Resolution Approving the Revised Reserve Policy **ACTION p. 93**

6. Collection and Recycling Program Support and Compliance

No Items

7. Shoreway Operations and Contract Management

- A. Resolution Approving Amendment #1 to the Professional Services Agreement for On-Call Capital Project Management Services with S. R. Engineering, Inc for to add a Shoreway Environmental Center Flood Inundation Assessment to at a Not to Exceed Amount of \$79,572 **ACTION p. 101**
- B. Resolution Approving Amendment #2 to the Professional Services Agreement for On-Call Capital Project Management Services with S. R. Engineering, Inc for the development of a Zero Emission Vehicle Charging Infrastructure Pilot Project at a Not to Exceed Amount of \$55,200 **ACTION p. 117**
- C. Resolution Approving a Contract with American Restore for the Shoreway Environmental Center Tunnel Pits Edge Repair Project in an Amount of \$358,619 **ACTION p. 127**
- D. Staff Update on the MRF Phase II Equipment Upgrade Project **p. 137**
- E. Staff Update on the Shoreway Site Signage Project **p. 145**

8. Public Education, Outreach and Legislation

- A. Resolution Approving a Contract with Royal Coach Tours for 2026 through 2028 Shoreway Environmental Center Educational Program Tour Busing for a not to exceed amount of \$154,545 for 3 years **ACTION p. 153**
- B. 2025 Mid-Session Legislative and Regulatory Update – Presentation by EEC **p. 173**

9. Informational Items Only (no action required)

- A. Update on SB 1383 Compliance Program on behalf of RethinkWaste Member Agencies **p. 199**
- B. 2025 Finance and Rate Setting Calendar **p. 203**
- C. Technical Consulting Contracts Issues January to May 2025 **p. 205**
- D. Check Register Detail for April and May 2025 **p. 207**
- E. 2025 Meeting Planning Guide **p. 221**

10. Board Member Comments

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June 20, 2025

11. Adjourn

NEXT MEETING:

July Board Meeting Cancelled

No August Meeting

Next Board Meeting: September 18, 2025 at 2PM

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