



# RETHINKWASTE BOARD OF DIRECTORS MEETING

THURSDAY, FEBRUARY 26, 2026 at 2:00 p.m.

Location:  
RethinkWaste Administrative Offices  
1245 San Carlos Ave. Suite E  
San Carlos, CA 94070

**Board members are required to attend in person unless remote participation is permitted by law.**

The public may observe/participate in Board meetings using remote public comment options or attending in person.

## TO ADDRESS THE BOARD IN PERSON

Masking is not required but according to the California Department of Public Health guidelines, people at higher risk for severe illness should consider masking. To help maintain public health and safety, we respectively request that people NOT attend in-person if they are experiencing symptoms associated with COVID-19 or are otherwise ill and likely contagious (e.g., respiratory illnesses).

To address the Board on any item – whether on the posted agenda or not – please fill out a Request to Speak Form and submit it to the Board Clerk. Speakers are not required to submit their name or address.

## REMOTE PARTICIPATION

Members of the public may participate in public Agency meetings by logging into the Zoom:

<https://us02web.zoom.us/j/88569257944?pwd=sKJndBYxKuv40dc7DJjvxx8wJ69v4f.1>

Meeting ID: 885 6925 7944

Passcode: 273997

Written public comments for the record may be submitted in advance by 12:00 p.m. on the meeting date by email to: [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org) and will be made part of the written record but will not be read verbally at the meeting. Written public comments submitted by email should adhere to the following: 1) Clearly indicate the Agenda Item No. or specify "Public" in the Subject Line for items not on the agenda and 2) Include the submitter's full name. You may also use the raise hand feature on Zoom to enter a "live" verbal public comment.

\*Pursuant to Ralph M. Brown Act, government code section 54953, all votes shall be by roll call if any members of the board of directors are participating by teleconference and/or video conference.

## AGENDA

1. Call to Order/Roll Call
2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more

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### MEMBER AGENCIES

BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

February 20, 2026

comprehensive action or report and formal public discussion and input at that time. *Speakers may also submit comments via email prior to the meeting by sending those comments to [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org).*

3. **Executive Director's Report** p. 5
4. **Approval of Consent Calendar**  
Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*
  - A. Approval of the Minutes from the January 22, 2026 Board of Directors Meeting ACTION p. 11
  - B. Approval of the Quarterly Investment Report for the quarter ending September 30, 2025 ACTION p. 21
  - C. Resolution Authorizing the Transfer of RethinkWaste LAIF Accounts from the City of Redwood City to South Bayside Waste Management Authority (RethinkWaste) as a result of the New Administrative Services Contract ACTION p. 27
5. **Administration and Finance**
  - A. Resolutions Authorizing Remote Meetings for Rethink Waste's Subcommittees and Designating An Additional Physical Location for Board Meetings ACTION p. 33
6. **Collection and Recycling Program Support and Compliance**  
NO ITEMS
7. **Shoreway Operations and Contract Management**
  - A. Resolution Authorizing the Issuance of a Request for Proposals for the Shoreway Environmental Center Site Improvement / Phasing / Costing Feasibility and Planning Study ACTION p. 43
  - B. Resolution Authorizing the addition of Shoreway Environmental Center Solar Power Expansion and Battery Storage Project to the Capital Improvement Projects planned in 2026 ACTION p. 73
  - C. Update Report from SBI on Commodity Marketing Revenue Process and Results p. 77
  - D. Report on Transfer Station Tip Floor Assessment Project p. 81
  - E. Report on project status for the MRF Phase II Equipment Upgrade Project p. 113
8. **Public Education, Outreach and Legislation**  
NO ITEMS
9. **Informational Items Only (no action required)**
  - A. 2026 Legislative Session Updates p. 117
  - B. Update on SB 1383 Compliance Program on behalf of RethinkWaste Member Agencies p. 131
  - C. Update on RethinkWaste's Public Education and Outreach Programs p. 133
  - D. 2026 Finance and Rate Setting Calendar p. 137
  - E. Check Register Detail for December 2025 and January 2026 p. 139
  - F. 2026 Meeting Planning Guide p. 145
10. **Board Member Comments**  
Next Meeting Thursday, March 26, 2026, 1245 San Carlos Ave. Suite E, San Carlos, CA 94070
11. **Adjourn**

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MEMBER AGENCIES

BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

February 20, 2026



# EXECUTIVE DIRECTOR'S REPORT





## STAFF REPORT

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To: RethinkWaste Board Members  
From: Joe La Mariana, Executive Director  
Date: February 26, 2026 Board of Directors Meeting  
Subject: Executive Director’s Report

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Staff and agency partners continue to be hard at work supporting a variety of projects, programs, and facility initiatives. Here are the highlights:

### 1. Administration & Finance:

- a. Update on AB 762 – now in the Senate  
RethinkWaste co-sponsored bill, AB 762 (Irwin & Wilson), banning disposable single-use vapes passed out of the Assembly on January 29 on a 50-17-13 vote.

The bill was recently amended to remove cannabis vapes, but work continues with the cannabis industry to address single-use vape waste. AB 762 is now in the Senate and will be assigned for to a committee hearings will likely be in late March/early April.

### 2. Committee Updates:

- a. Finance Committee Meeting (no meeting)
- b. Legislative Committee (February 3 meeting was canceled, next meeting is March 3)
- c. Technical Advisory Committee (TAC) (February 12)  
The TAC met to hear updates from CalRecycle and discussed SB 1383 compliance and enforcement with Recology and RethinkWaste staff.
- d. Pub Ed/Outreach Committee (next meeting is March 10)
- e. Master Plan Steering Committee (January 30)  
The Master Plan Steering Committee provided input and feedback on the Issuance of a Request for Proposals (RFP) for the *Shoreway Environmental Center Site Improvement / Phasing / Costing Feasibility and Planning Study* that you will find in this packet at agenda item 7A. The committee gave clear direction to include language in the RFP that no options are ruled out without board feedback and encourage out of box thinking including not trying to get all of the needs met within the existing footprint of the site. The feedback from the committee meeting has been included in the RFP document included in Exhibit A to the staff report.

### 3. Collection and Outreach Program Support and Compliance:

#### a. SB 1383 Compliance Update

RethinkWaste staff began 2026 with continued progress toward SB 1383 compliance across the service area. Staff is pleased to report that the West Bay Sanitary District has achieved 100% SB 1383 compliance. Overall jurisdictional compliance has also increased to 91% for commercial generators (up from 83%) and 96% for multi-family dwelling properties (up from 90%), reflecting the effectiveness of targeted outreach, implementation efforts, and strong collaboration among member agencies and haulers.

In January, staff processed 12 waiver requests, approving 10 and denying two, while continuing outreach to residential, commercial, and multi-family generators to support compliance. SB 1383 enforcement will resume in 2026 across all jurisdictions. Notices of Violation (NOVs) will begin with Belmont and Burlingame, with mailings anticipated in late February. The full enforcement mailing schedule and additional details on SB 1383 implementation is provided in Agenda Item 9B.

#### b. Community Outreach and Environmental Education

Below is a summary of some of the activities conducted by the Public Education and Outreach team since mid-January. Full details of work conducted can be found under agenda item 9C.

##### i. Shoreway Tours Program

From mid-January to mid-February, RethinkWaste hosted seven tours, including two public tours (in-person and virtual) and two large school groups from Menlo Park.

##### ii. Environmental Education (EE) Team Updates

The EE Team worked with three schools in the last month – a new program roll out at Highlands Elementary (Unincorporated San Mateo County) that also included training members of their green team, a refresher training at Lincoln Elementary (Burlingame), and presenting at the inaugural green team meeting at Garfield Elementary (Redwood City).

Environmental Education Manager Emi Hashizume presented as part of a panel for Sustainable San Mateo County's special webinar series focused on food waste, specifically talking about addressing waste reduction in schools.

### 4. Shoreway Facility/Site Updates:

#### a. Site Signage Project Update

The Shoreway Environmental Center is a bustling site that hosts hundreds of employees and visitors on a daily basis, all year round. It's a priority that staff and the public can safely navigate around the site with clearly marked signage, in multiple languages where possible. Staff began work in 2024 on the Shoreway Site Signage Project, which adds or refreshes various types of signage around the site, including Public Recycling Center signs, traffic signs, directional pavement markers, and the main road monument signs. A number of signs were recently updated in early 2026, including stand alone signage on posts along Shoreway Rd (see images below). Staff is working on the last batch of updated panel signage, which is anticipated to be completed by Earth Day 2026. In addition, the last phase of signage will be to replace the two monument signs along Shoreway Rd with larger and more impactfully designed signs. Staff presented to the City of San Carlos Planning Division in December

2025 and received approval to upgrade the these important monument signs located at Gate One (main entrance) and Gate Two (visitor parking lot).



Above Left: New Exit Only signage at exit of Public Recycling Center. Above Right: New Exit/Left Turn Only signage exiting the Public Recycling Center



Above Left: Updated signage for Gates 3 and 4

## 5. Contractor Updates:

### a. Recology San Mateo County (Recology)

Recology San Mateo County completed its annual holiday tree collection program at the end of January. Between January 2nd-31st, 821tons of holiday trees were collected to be recycled as mulch. With the conclusion of this program, regular Bulky Item Collection (BIC) appointments have now resumed. Remember-these two services are operated by the same crews.

**Labor negotiations update:** Recology reports they continue to make progress in their contract negotiations with the 188 drivers represented by Teamsters Local 350 (note: their total San Mateo division workforce is 265).. Due to media reports and many inquiries on these negotiations, RethinkWaste Chair Brownrigg, Counsel Jean Savaree and myself hosted an online information session for our 11 member agency city managers and staff to review the situation and to jointly discuss various possible outcomes. Member Agency service-delivery rights and expectations were also discussed should contract terms not be successfully reached. All reports indicated that this session was very well-received.

Since this meeting, Recology and Teamster Local 350 reps have since met and reported positive progress in these negotiations. With additional bargaining sessions scheduled in the coming weeks,

we are optimistic that this positive momentum will continue and lead to a mutually beneficial agreement. Recology will provide timely updates going forward.

b. **South Bayside Industries (SBI) operations**

No update provided.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Joe", with a large loop at the end.

Joe La Mariana  
Executive Director



# CONSENT CALENDAR





A Public Agency

**DRAFT MINUTES**

RETHINKWASTE  
 SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY  
 MEETING OF THE BOARD OF DIRECTORS  
 January 22, 2026 – 2:00 p.m.  
 1245 San Carlos Ave. Suite E, San Carlos, CA 94070

Call To Order: 2:00 p.m.

**1. Roll Call**

| Agency         | Present | Absent | Agency                     | Present | Absent |
|----------------|---------|--------|----------------------------|---------|--------|
| Belmont        | X       |        | Redwood City               | X       |        |
| Burlingame     | X       |        | San Carlos                 |         | x      |
| East Palo Alto | X       |        | San Mateo                  | X       |        |
| Foster City    | X       |        | County of San Mateo        | X       |        |
| Hillsborough   | X       |        | West Bay Sanitary District | X       |        |
| Menlo Park     | X       |        |                            |         |        |

**2. Public Comment**

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to three minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time. *Speakers may also submit comments via email prior to the meeting by sending those comments to [rethinker@rethinkwaste.org](mailto:rethinker@rethinkwaste.org).*

None

**3. Executive Director's Report**

Executive Director La Mariana welcomed everyone to the first meeting of the year, and welcomed new Board Members, Council Member Lisa Diaz Nash representing San Mateo, and Supervisor Jackie Speier representing San Mateo County. He acknowledged the Board Members who have been selected as Mayors and Vice Mayors for 2026.

He then made the following announcements:

- The compensation committee met last week and gave very clear direction. Staff is anticipating a second meeting of the committee followed by a closed session in February of the full board followed by a decision in March.
- The Agency is currently engaged in flood assessment findings study, the board can expect a presentation

when the full study is completed, and these findings will affect the capital improvement planning budget. The Agency is also doing an assessment of the transfer station tip floor, and those findings will conclude with a recommendation to either continue with the patch repair that has been the practice, or to relevel the entire floor. Staff will be presenting those findings to the Board when the assessment is completed.

- AB 762, the Agency sponsored ban on disposable vapes bill, passed out of appropriations this morning and will be moving to the floor for a vote. He gave an overview of the bill and why it is important to the Agency that they be removed from the waste stream due to their extreme fire risk. He commended Staff Au, and Environmental and Energy Consulting (EEC) for their hard work on getting the bill to the floor.
- Staff is working hard on the Master Plan process, and the next meeting of the Master Plan Steering Committee will be next Friday.

Member Speier asked what the cost for the Sacramento lobbyist is, noting she wanted to reduce costs, and thought that our member agencies should be the Agency's lobbyists and this is one area where she thought some synergies could be created.

Executive Director La Mariana answered that we have a two-year contract with the lobbyist at about \$75,000 per year.

Chair Brownrigg noted that if there are natural partners with whom the Agency might share the cost of a lobbyist then that would be helpful when we have a conversation about renewing the contract next year. He noted that this particular body has so much different legislation that affects it, disposal vapes and reducing plastic pollution for example, and the board has felt that the lobbyist has been very helpful in getting things done that have been hard to get done.

Executive Director La Mariana added that staff works with our state legislators regularly, but that often times there are things that are important to the safety of the workforce and the environment that are going up against very well-funded opposition.

Chair Brownrigg noted that the discussion would be agendaized for a discussion at a future meeting.

Member Dehn noted that when the contract is up for renewal to look at West Bay Sanitary District and Silicon Valley Clean Water as agencies with commonalities that could share goals with a lobbyist.

Member Adams asked about organized opposition to AB 762.

Executive Director La Mariana answered yes there is very strong opposition by the cannabis industry, but the reality is these disposable vapes are causing fires in our facility, there have been two fires since the first of the year, and so the focus is doing everything we can to prevent battery related fires at the facility.

Member Schmidt commented that a legislative strategy where local cities are paying attention to a particular set of issues sets this issue apart from the thousands of things state legislators are being asked to pay attention to.

Member Speier noted that local cities and counties should ban these items, because that gets the attention of the legislators.

Executive Director La Mariana noted that that approach has been used taking on the plastic bag ban in the past,

so agencies have used multiple tactics.

**4. Approval of Consent Calendar**

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of the Minutes of the November 20, 2025, Board of Directors Meeting
- B. Resolution Approving Additional Funds for the MRF Harris Baler Refurbishment in the amount of \$14,392.35

Member Sturken pulled item 4B for discussion.

Motion/Second on 4A: Speier/Diaz Nash

Roll Call Vote: 10-0-0-1

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        | X   |    |         |        | Redwood City            | X   |    |         |        |
| Burlingame     | X   |    |         |        | San Carlos              |     |    |         | X      |
| East Palo Alto | X   |    |         |        | San Mateo               | X   |    |         |        |
| Foster City    | X   |    |         |        | County of San Mateo     | X   |    |         |        |
| Hillsborough   | X   |    |         |        | West Bay Sanitary Dist. | X   |    |         |        |
| Menlo Park     | X   |    |         |        |                         |     |    |         |        |

Discussion on 4B

Member Sturken noted that staff should have included sales tax in the original approval of this item, noting that legislation has passed that states that the price a consumer sees is the price they pay when it includes predictable costs like sales tax, the board should also be approving the full price.

Member Adams agreed with Member Sturken that the sales tax should have been included in the cost of the repair, or a contingency should have been added to the project.

Staff Gans noted that it was a clerical error staff didn't notice that the vendor didn't include sales tax in their quote.

Motion/Second: Sturken/Adams

Roll Call Vote: 10-0-0-1

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        | X   |    |         |        | Redwood City            | X   |    |         |        |
| Burlingame     | X   |    |         |        | San Carlos              |     |    |         | X      |
| East Palo Alto | X   |    |         |        | San Mateo               | X   |    |         |        |
| Foster City    | X   |    |         |        | County of San Mateo     | X   |    |         |        |
| Hillsborough   | X   |    |         |        | West Bay Sanitary Dist. | X   |    |         |        |
| Menlo Park     | X   |    |         |        |                         |     |    |         |        |

**5. Administration and Finance**

- A. Election of 2026 RethinkWaste Board Chair and Vice Chair

Staff Urman noted that the board would follow the procedure laid out in the staff report to first elect a Board Chair for 2026 followed by the same procedure to elect a Vice Chair for 2026.

Chair Brownrigg noted that it has been past practice that the Vice Chair becomes the Chair and that he would be happy to serve as Chair.

Member Speier nominated Member Brownrigg as Chair

Second: Member Diaz Nash

Nominations were closed.

Roll call vote: 10-0-0-1

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        | X   |    |         |        | Redwood City            | X   |    |         |        |
| Burlingame     | X   |    |         |        | San Carlos              |     |    |         | X      |
| East Palo Alto | X   |    |         |        | San Mateo               | X   |    |         |        |
| Foster City    | X   |    |         |        | County of San Mateo     | X   |    |         |        |
| Hillsborough   | X   |    |         |        | West Bay Sanitary Dist. | X   |    |         |        |
| Menlo Park     | X   |    |         |        |                         |     |    |         |        |

Member Adams Nominated Member Dehn as Vice Chair for 2026

Second: Chair Brownrigg

Nominations were closed.

Roll call vote: 10-0-0-1

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        | X   |    |         |        | Redwood City            | X   |    |         |        |
| Burlingame     | X   |    |         |        | San Carlos              |     |    |         | X      |
| East Palo Alto | X   |    |         |        | San Mateo               | X   |    |         |        |
| Foster City    | X   |    |         |        | County of San Mateo     | X   |    |         |        |
| Hillsborough   | X   |    |         |        | West Bay Sanitary Dist. | X   |    |         |        |
| Menlo Park     | X   |    |         |        |                         |     |    |         |        |

Chair Brownrigg noted that outgoing Chair Rak sends his support in favor of both of these nominations in his absence.

- B. Resolution Approving a Professional Services Agreement with HF&H Consultants to Review of South Bayside Industries 2027 Service Fee Application at Not to Exceed amount of \$148,800.

Executive Director La Mariana gave background information on this item and an overview of the staff report. He noted that the reason it is staff's recommendation to hire HF&H to represent the Agency's interest in this negotiation, is because the Agency hired HF&H to manage the original RFP and contract negotiations of the Operations Agreement with SBI.

Member Diaz Nash asked if there was any concern that HF&H has been on both sides of the fence.

Executive Director La Mariana noted that HF&H's ran the RFP for the Operations Agreement representing the Agency's interest, and that this approval would represent continuity.

Chair Brownrigg commented that he didn't perceive it as a conflict, HF&H prepared the RFP framework which asked who wants to bid on this contract, not helping the other side prepare their bid.

Member Brownrigg asked if there was any preliminary indication that there was a significant request coming from SBI in this process.

Executive Director La Mariana answered not yet, the process hasn't been started yet.

Vice Chair Dehn commented that she didn't have any reservations about conflict of interest.

Member Sturken asked if the additional analysis hourly rate was included in their proposal.

Staff Urman answered no, the contract is based on the cost for the items listed in the scope of work, but nothing additional. If additional analysis was required it would require a contract amendment or the board could add a contract contingency amount to the agreement, this is not typically done for professional services agreements, so that would be a board level decision.

Member Sturken noted that he thought it might be worth having a future discussion regarding contingencies for professional services agreements, but if staff felt confident about the amount included in the agreement, he was supportive of approving it.

Chair Brownrigg noted that he agreed with approving this contract as is but then having a future discussion with staff regarding contingencies for professional services agreements.

Motion/Second: Dehn/Speire

Roll call vote: 10-0-0-1

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        | X   |    |         |        | Redwood City            | X   |    |         |        |
| Burlingame     | X   |    |         |        | San Carlos              |     |    |         | X      |
| East Palo Alto | X   |    |         |        | San Mateo               | X   |    |         |        |
| Foster City    | X   |    |         |        | County of San Mateo     | X   |    |         |        |
| Hillsborough   | X   |    |         |        | West Bay Sanitary Dist. | X   |    |         |        |
| Menlo Park     | X   |    |         |        |                         |     |    |         |        |

- C. Resolution Approving a 3-Year Professional Services Agreement with RRS Consulting for performing third party Financial and Operation Systems Audits of Recology San Mateo County, and South Bayside Industries

Staff Mangini gave an overview of the staff report, noting that this is a critical audit of the self-reported numbers provided by Recology and SBI.

Motion/Second: McCune/Kiesel

Roll Call Vote: 10-0-0-1

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        | X   |    |         |        | Redwood City            | X   |    |         |        |
| Burlingame     | X   |    |         |        | San Carlos              |     |    |         | X      |
| East Palo Alto | X   |    |         |        | San Mateo               | X   |    |         |        |
| Foster City    | X   |    |         |        | County of San Mateo     | X   |    |         |        |
| Hillsborough   | X   |    |         |        | West Bay Sanitary Dist. | X   |    |         |        |
| Menlo Park     | X   |    |         |        |                         |     |    |         |        |

- D. Resolution Authorizing the Transfer of RethinkWaste LAIF Accounts from the City of Redwood City to South Bayside Waste Management Authority (RethinkWaste) as a result of the New Administrative Services Contract

Staff Mangini noted this is an administrative item required by LAIF to transfer the accounts to the control of the Agency.

Member McCune asked what the balance in the LAIF account is.

Staff Mangini answered that most of the investments are in the County pool at about \$10M, and LAIF is roughly \$2M.

Motion/Second: McCune/Speier

Roll Call Vote: 10-0-0-1

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        | X   |    |         |        | Redwood City            | X   |    |         |        |
| Burlingame     | X   |    |         |        | San Carlos              |     |    |         | X      |
| East Palo Alto | X   |    |         |        | San Mateo               | X   |    |         |        |
| Foster City    | X   |    |         |        | County of San Mateo     | X   |    |         |        |
| Hillsborough   | X   |    |         |        | West Bay Sanitary Dist. | X   |    |         |        |
| Menlo Park     | X   |    |         |        |                         |     |    |         |        |

- E. Review of the Newly Enacted Provisions of the Brown Act and Request for Board Direction on Remote Meetings for Rethink Waste’s Subcommittees and Authorization for Additional Physical Locations for Board Meetings

Counsel Savaree gave an overview of the changes to the Brown Act under SB 707:

- 1) Hybrid meetings are now required, but by July of 2026 the board must approve a policy regarding how disruptions in service will be addressed should the hybrid link with the public be disconnected due to technical challenges.
- 2) Members of the public speaking online with disruptive behavior such that the meetings can’t continue may now be cut off from the meeting.
- 3) Via a resolution of this board the new regulations allow that all subcommittees can be completely remote meetings.
- 4) You can designate several meeting locations for the JPA board meetings.
- 5) If a board member has a condition that falls under the reasonable accommodations for persons under the ADA act, those persons can participate in meetings remotely.

She asked the board to give feedback on these changes and noted that staff would be back to the Board in February with a resolution to enact the changes discussed today.

Member McCune noted that he would like to have the option to be as remote as possible, it’s much more efficient without the travel time involved.

Member Kiesel asked for further explanation regarding the ability to cut people off.

Counsel Savaree noted that it has to be a person who is disrupting the meeting, to the point when the body cannot conduct its business. So, the Agency has to balance the first amendment right to speak with completely disrupting the meeting. She added that cutting disruptive behavior off can be imposed both in person and online.

Member Kiesel asked if the subcommittees were to meet remotely, would that preclude committee members from coming here.

Counsel Savaree answered no. The law requires that a physical location that is staffed is available for the public to attend, so if a committee member wanted to attend in person they could.

Member Diaz Nash noted that in San Mateo they have a script that they read in regard to disruptive behavior, so that script could include language for cutting people off, and recommended the Agency also have that.

Member Sturken was in favor of multiple locations.

Member Speier asked if governing bodies are allowed to ask if a person speaking is a resident in the jurisdiction.

Counsel Savaree answered you can ask, but it's not required that it be answered.

Member Adams asked for clarification on the rules for the Board versus subcommittee.

Counsel Savaree answered that Committee members can attend virtually at all committee level meetings. For Board meetings, the board could adopt a resolution authorizing a second meeting location, and then Board members would let the Clerk know ahead of time that they planned to attend the meeting from the alternate meeting location so that the address could appear on the agenda.

Chair Brownrigg commented that is a significant change, and he suspected that most members would agree to allow virtual participation in committee meetings, but at the board level it changes the nature of the meeting, so he wanted to have further discussion on that.

Member Schmidt recommended adding a second location to divide up the territory and lessen the commute.

Member Speier asked if there were any limitations to the kind of space, like a government building or an office.

Counsel Savaree answered that it's not specific about the kind of room only that the public be allowed to attend at that location.

Member Speier now absent 3:06PM

Member Adams noted that getting together as a Board is a different opportunity to interact than zoom allows, and while it would certainly be easier to participate by zoom, she didn't think it would be as good.

Member Schmidt commented that designating maybe once a quarter or 3 times per year requiring Board Members to attend at one location would still allow for collaboration.

Executive Director La Mariana noted that the average number of board meetings has historically been seven to eight per year not monthly.

Member Dehn noted that she liked the idea of having the continuity of the board in person, and we still have the opportunity under the Brown Act to attend remotely if need be with either the address on the agenda or an emergency or just cause exemption.

Member Speier now absent 3:06PM

The board gave consensus to allow for subcommittees to meet entirely remotely and to create a secondary location for Board meetings. Staff will bring back two resolutions at the February board meeting.

F. Request to Appoint a New Board Members to the Finance Committee, Legislative Committee, Zero Waste/Master Plan Steering Committee and Pub Ed Committee to fill vacancies.

Chair Brownrigg noted that he would be willing to stay on the Finance Committee now that there will be an option to meet remotely.

Member Adams also volunteered for Finance.

Member Diaz Nash volunteered for the Master Plan Steering Committee.

Chris Sturken volunteered for the Legislative Committee.

There were no volunteers for the Public Education and Outreach Committee of the San Carlos Host Fee Committee.

Motion/Second: Kiesel/McCune

Roll Call Vote: 9-0-0-2

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        | X   |    |         |        | Redwood City            | X   |    |         |        |
| Burlingame     | X   |    |         |        | San Carlos              |     |    |         | X      |
| East Palo Alto | X   |    |         |        | San Mateo               | X   |    |         |        |
| Foster City    | X   |    |         |        | County of San Mateo     |     |    |         | X      |
| Hillsborough   | X   |    |         |        | West Bay Sanitary Dist. | X   |    |         |        |
| Menlo Park     | X   |    |         |        |                         |     |    |         |        |

**6. Collection and Recycling Program Support and Compliance**

NO ITEMS

**7. Shoreway Operations and Contract Management**

A. Resolution Approving the Design Specifications and Authorizing the Release of an RFP for the Parking & Container Concrete Pads and Side Yard Development Project for Roll Off Truck Parking and Expanded Shoreway Storage Areas

Staff Nghiem gave an overview of the staff report and explained the operational need for these two projects.

Member Diaz Nash asked if this project should be included in the Master Plan, because it seems like a major investment.

Executive Director La Mariana commented that the Master Plan is still at least five years out, and this project would have an immediate benefit. The parts are currently dispersed throughout the site, and the vermin at the site are chewing the wiring and rubber in the parts, so we think we have surplus parts, but when they are needed, they aren't usable. So this would allow for more professional parts storage. He also noted that both of these pieces of land are not currently part of any Master Plan consideration discussions.

Member McCune noted that most of the Master Plan considerations are on the back of the site, the MRF and transfer station buildings aren't going to change, so he didn't think the Master Plan was likely to affect these two areas.

Motion/Second: McCune/Kiesel

Roll Call Vote: 9-0-0-2

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        | X   |    |         |        | Redwood City            | X   |    |         |        |
| Burlingame     | X   |    |         |        | San Carlos              |     |    |         | X      |
| East Palo Alto | X   |    |         |        | San Mateo               | X   |    |         |        |
| Foster City    | X   |    |         |        | County of San Mateo     |     |    |         | X      |
| Hillsborough   | X   |    |         |        | West Bay Sanitary Dist. | X   |    |         |        |
| Menlo Park     | X   |    |         |        |                         |     |    |         |        |

## 8. Public Education, Outreach and Legislation

### A. Legislative and Regulatory Update

Staff Au introduced Environmental and Energy Consulting (EEC) the agency's lobbyist to recap the Agency's 2025 legislative activities as well as what is in store for 2026.

Mandi Strella of EEC gave a PowerPoint presentation highlighting the regulatory engagement on SB 2440 and SB 1215, noting that, because these are emergency regulations, they expire in 2027, so the Agency will need to reengage on this topic until they become regular regulations. Further regulatory engagement included supporting the Agency's work on SB 54's tumultuous year. Noting that the SB 54 regulations were recently withdrawn from the Office of Administrative Law, to ensure that the language is in compliance with Federal Law, but Cal Recycle still intends to meet the deadlines in the bill.

Noam Elroi of EEC continued the presentation noting the work that was done on GGRF funding for SB 1383 infrastructure, and the work they did on bills that were signed by the Governor, and the two bills AB 762, and SB 501 which are still working their way through the process.

Mandi Strella concluded the presentation noting the priorities for 2026 including continued work on AB 762 in it's second year, funding for waste reduction activities, implementation of SB 2440, SB 1215, and SB 54 and plastic and microplastics waste reduction.

Member Sturken asked for clarification if there was an additional need to submit support letters.

Staff Au answered that AB 762 needs to get off the floor by next Friday, if that happens we will likely be asking for further support, she thanked Board member Schmidt who helped get some crucial support for the bill to pass some critical committee hearings and then the appropriations committee this morning.

Chair Brownrigg asked if the Agency was proactively pushing a point of view on plastics.

Mandi Strella noted that the Agency is not currently pushing any legislation with regards to plastic, but once the introduction of new bills are introduced, they will be looking closely at all the bills that align with RethinkWaste's priorities.

Member Adams commented that she heard there is not enough processing capacity for all that is required to be collected under SB 1383 and asked if that meant we should not be issuing notices of violations to create even more material that could not be processed.

Noam Elroi answered there are only two facilities in RethinkWaste's area that make economic sense to send organic materials to, they have enough available capacity for the organic waste collected. The goal of the work here is to create additional facilities to create more competitive markets and reduce costs for RethinkWaste's payers.

Member Schmidt reminded board members that their assemblymembers need to hear from local cities letting them know they're interested in an issue. So, if you get an email from a Legislative Committee member asking you to reach out to your assemblymember, please do so.

**9. Informational Items Only (no action required)**

- A. Update on SB 1383 Compliance Program on behalf of RethinkWaste Member Agencies
- B. Update on Outreach and Education
- C. 2026 Finance and Rate Setting Calendar
- D. Technical Consulting Contracts Issued from July 1, 2025, to December 31, 2025
- E. Check Register Detail for November 2025
- F. 2026 Meeting Planning Guide

**10. Board Member Comments**

Chair Brownrigg noted that he's going to work with staff to bulk up the consent agendas to make more room for policy and forward-looking kinds of topics because this Agency has some big questions ahead in the coming year.

**11. Adjourn 3:54 p.m.**



## STAFF REPORT

**To:** RethinkWaste Board Members  
**From:** John Mangini, Senior Finance Manager  
**Date:** February 26, 2026 Board of Directors Meeting  
**Subject:** Approval of Quarterly Investment Report for the Quarter Ended September 30, 2025

### Recommendation

It is recommended that the RethinkWaste Board review and accept the Quarterly Investment Report.

### Analysis

The primary objective of the Investment Policy for RethinkWaste is safety of principal, while meeting the cash flow needs of the Authority, through prudent investment of unexpended cash. The attached Investment Portfolio Summary indicates that as of September 30, 2025, funds in the amount of \$25,142,656 were invested, producing a weighted average yield of 3.8%.

Below is a summary of the changes from the last quarter.

|                             | Qtr Ended<br>6/30/2025 | Qtr Ended<br>9/30/2025 | Increase<br>(Decrease) |
|-----------------------------|------------------------|------------------------|------------------------|
| Total Portfolio             | \$27,184,682           | \$25,142,656           | (\$2,042,026)          |
| Weighted Average Return     | 4.0%                   | 3.8%                   | -0.1%                  |
| Interest/Dividends Earnings | \$270,636              | \$268,758              | (\$1,878)              |

The total quarter-end portfolio balance decreased by \$2,042,026 when compared with the previous quarter. The decrease is mainly due to transfers out of the County Pool and LAIF Accounts to cover expenditure payments. Notable payments in the quarter include the annual property insurance payment of \$2.1M and bond debt service of \$2.5M. Total interest and dividend earnings were slightly lower than in the previous quarter due to the decrease in the total portfolio.

A table comparison of the portfolio components is provided below:

|                        | <b>6/30/2025</b>    | <b>% of</b>   | <b>9/30/2025</b>    | <b>% of</b>   | <b>Change over</b>   |
|------------------------|---------------------|---------------|---------------------|---------------|----------------------|
|                        | <b>Balance</b>      | <b>Total</b>  | <b>Balance</b>      | <b>Total</b>  | <b>Prior</b>         |
|                        |                     |               |                     |               | <b>Quarter</b>       |
| SM County Pool         | \$10,446,306        | 38.4%         | \$9,241,890         | 36.8%         | (\$1,204,416)        |
| LAIF                   | 1,988,199           | 7.3%          | 1,009,943           | 4.0%          | (978,255)            |
| Bond Accounts          | 14,750,177          | 54.3%         | 14,890,823          | 59.2%         | 140,645              |
| <b>Total Portfolio</b> | <b>\$27,184,682</b> | <b>100.0%</b> | <b>\$25,142,656</b> | <b>100.0%</b> | <b>(\$2,042,026)</b> |

Note: There may be minor differences in totals as individual amounts are rounded

Due to arbitrage restrictions, bond investments are not included in our Local Agency Investment Fund (LAIF) rate or investment pool comparison. As of September 30, 2025, the bond project accounts of \$14.9 million were invested with the trustee in cash and short-term investments.

As of September 30, 2025, investment in the County Investment Pool totaled 36.8% of RethinkWaste’s funds available for investment pools (see Attachment 1), while the investment in LAIF totaled 4.0%.

The weighted average yield of the portfolio in the quarter excluding the bond proceeds was 3.97%. LAIF is used as a benchmark and the average LAIF yield for the quarter ending September 30, 2025, was 4.21%, lower than the 4.27% in the prior quarter. The San Mateo County Pool average yield for the quarter was 3.95%, lower than the 4.05% in the prior quarter.

**Attachments**

Attachment A - Summary of All Investments for Quarter Ending September 30, 2025

Attachment B - Investment Portfolio 09/30/2025 Chart

Attachment C - Historical Summary of Investment Portfolio



## RESOLUTION NO. 2026-07

### RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY(RETHINKWASTE) BOARD OF DIRECTORS ACCEPTING THE QUARTERLY INVESTMENT REPORT FOR THE QUARTER ENDED SEPTEMBER 30, 2025

**WHEREAS**, The primary objective of the Investment Policy for RethinkWaste is safety of principal, while meeting the cash flow needs of RethinkWaste, through prudent investment of unexpended cash; and

**NOW, THEREFORE BE IT RESOLVED** that the South Bayside Waste Management Authority hereby accepts the Quarterly Investment Report for the Quarter Ended September 30, 2025.

**PASSED AND ADOPTED** by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the 26<sup>TH</sup> Day of February, 2026 by the following vote:

| Agency         | Yes | No | Abstain | Absent | Agency                 | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|------------------------|-----|----|---------|--------|
| Belmont        |     |    |         |        | Redwood City           |     |    |         |        |
| Burlingame     |     |    |         |        | San Carlos             |     |    |         |        |
| East Palo Alto |     |    |         |        | San Mateo              |     |    |         |        |
| Foster City    |     |    |         |        | County of San Mateo    |     |    |         |        |
| Hillsborough   |     |    |         |        | West Bay Sanitary Dist |     |    |         |        |
| Menlo Park     |     |    |         |        |                        |     |    |         |        |

I HEREBY CERTIFY that the foregoing Resolution No. 2025-07 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on February 26, 2026.

ATTEST:

\_\_\_\_\_  
Michael Brownrigg, Chairperson of RethinkWaste  
South Bayside Waste Management Authority

\_\_\_\_\_  
Cyndi Urman, Clerk of the Board

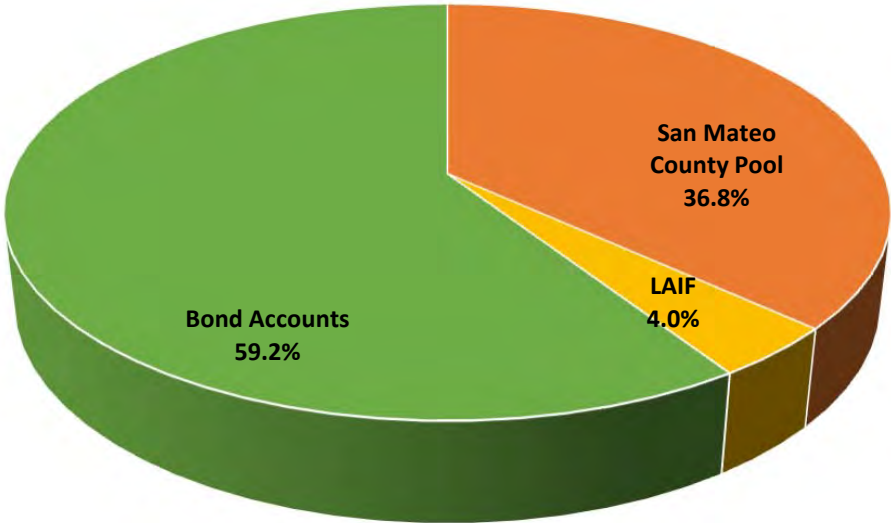
**SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY**  
**SUMMARY OF ALL INVESTMENTS**  
 For Quarter Ending September 30, 2025

| Category  | Rate of Return   | Historical Cost      | % of Portfolio | Market Value*        | Interest/Dividend Earned |
|---|------------------|----------------------|----------------|----------------------|--------------------------|
| <b>Liquid Investments:</b>                                |                  |                      |                |                      |                          |
| San Mateo County Investment Pool (COPOOL)                 | 3.95%            | \$ 9,241,890         | 90.1%          | \$ 9,364,714         | \$ 102,356               |
| Local Agency Investment Fund (LAIF)                       | 4.21%            | 1,009,943            | 9.9%           | \$ 1,011,892         | 18,507                   |
|   | Weighted Average |                      |                |                      |                          |
| <b>Total - Investments</b>                                | 3.97%            | <b>10,251,833</b>    | <b>100.0%</b>  | <b>10,376,606</b>    | <b>120,863</b>           |
|   | Rate of Return   |                      |                |                      |                          |
| <b>Bond Accounts - Cash with Fiscal Agents</b>            |                  |                      |                |                      |                          |
| BNY - 2019 Escrow Fund 746624                             | 0.73%            | 1,623,896            |                | 1,623,896            | 5,739                    |
| BNY - 2019AB Payment Fund 762666                          | 4.06%            | 3,152                |                | 3,152                | 3,157                    |
| BNY - 2019AB Refunding Costs Fund 762667                  | 0.00%            | 1                    |                | 1                    | -                        |
| BNY - 2019AB Refunding Project Fund 762668                | 4.06%            | 13,263,774           |                | 13,263,774           | 138,999                  |
| <b>Total - Bond Accounts</b>                              | 3.62%            | <b>14,890,823</b>    |                | <b>14,890,823</b>    | <b>147,895</b>           |
|   | Weighted Average |                      |                |                      |                          |
| <b>GRAND TOTAL OF PORTFOLIO</b>                           | <b>3.81%</b>     | <b>\$ 25,142,656</b> |                | <b>\$ 25,267,429</b> | <b>\$ 268,758</b>        |
| <b>Total Interest/Dividend Earned This Quarter</b>        |                  |                      |                |                      | <b>268,758</b>           |
| <b>Total Interest/Dividend Earned Fiscal Year-to-Date</b> |                  |                      |                |                      | <b>268,758</b>           |

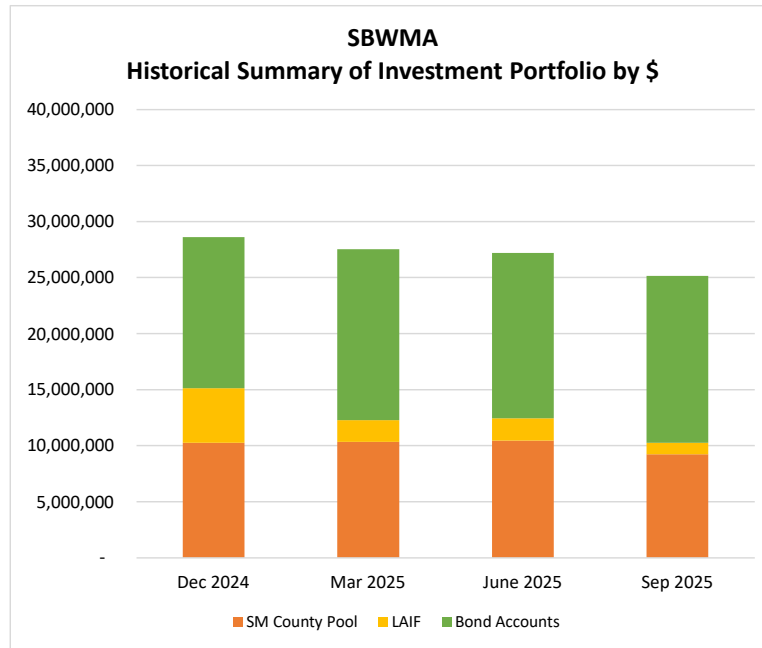
**Note: SBWMA Board approved the following investment mix at its January 26, 2023 meeting:**  
 LAIF - up to 80%  
 COPOOL - up to 80%

\*Difference in value between Historical Cost and Market Value may be due to timing of purchase. Investments in the investment pools may have been purchased when interest rates were lower or higher than the end date of this report. As interest rates increase or decrease, the value of the investment pools will decrease or increase accordingly. However, interest rate fluctuations do not have any impact to SBWMA's balance in the investment pools (other than interest earnings). The market values are presented as a reference only and are used for accounting purposes.

**SBWMA  
Investment Portfolio  
09/30/2025**

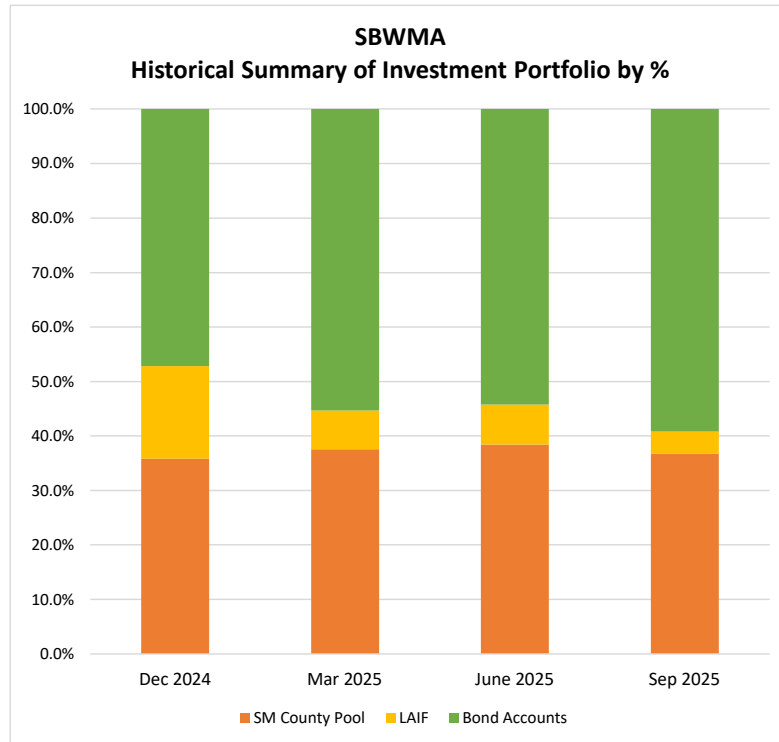


■ San Mateo County Pool   ■ LAIF   ■ Bond Accounts



**South Bayside Waste Management Authority Portfolio**

|                    | Dec 2024             | Mar 2025             | June 2025            | Sep 2025             |
|--------------------|----------------------|----------------------|----------------------|----------------------|
| SM County Pool     | 10,247,988           | 10,344,631           | 10,446,306           | 9,241,890            |
| LAIF               | 4,883,921            | 1,944,025            | 1,988,199            | 1,009,943            |
| Bond Accounts      | 13,483,653           | 15,242,959           | 14,750,177           | 14,890,823           |
| <b>Grand Total</b> | <b>\$ 28,615,562</b> | <b>\$ 27,531,616</b> | <b>\$ 27,184,682</b> | <b>\$ 25,142,656</b> |



|                    | Dec 2024      | Mar 2025      | June 2025     | Sep 2025      |
|--------------------|---------------|---------------|---------------|---------------|
| SM County Pool     | 35.8%         | 37.6%         | 38.4%         | 36.8%         |
| LAIF               | 17.1%         | 7.1%          | 7.3%          | 4.0%          |
| Bond Accounts      | 47.1%         | 55.4%         | 54.3%         | 59.2%         |
| <b>Grand Total</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> |



## STAFF REPORT

**To:** RethinkWaste Board Members  
**From:** Joe La Mariana, Executive Director  
 John Mangini, Sr. Finance Manager  
**Date:** February 26, 2026 Board of Director’s Meeting  
**Subject:** Resolution Authorizing the Transfer of RethinkWaste LAIF Accounts from the City of Redwood City to South Bayside Waste Management Authority (RethinkWaste) as a result of the New Administrative Services Contract.

### Recommendation

It is recommended that the South Bayside Waste Management Authority (RethinkWaste) Board of Directors approve Resolution No. 2026-08 attached hereto which will supersede Resolution 2026-04 authorizing the following action:

Authorizing investment of monies in the Local Agency Investment Fund, and to change the authority and contact information on record to the South Bayside Waste Management Authority (RethinkWaste) LAIF Account from the City of Redwood City to South Bayside Waste Management Authority (RethinkWaste).

At the January 2026 RethinkWaste Board of Directors meeting, this action was approved by the Board of Directors. Staff was informed by LAIF that the resolution required more specific information, so staff is requesting approval of this revised resolution.

This follows the October 2025 Board approval of the 3-Year Finance and Accounting Services Contract (with two, one-year term extension options) with Eide Bailly LLP to provide accounting services. This Resolution allows for the below South Bayside Waste Management Authority (RethinkWaste) officers to become the primary Key Principals associated with the South Bayside Waste Management Authority’s (RethinkWaste) LAIF Accounts in order to ensure proper segregation of duties in providing the accounting services from a CPA firm effective January 1, 2026.

### Summary

After selecting the firm Eide Bailly LLP for performing Finance and Accounting Services as a result of a Request For Proposal, the South Bayside Waste Management Authority (RethinkWaste) needs to transfer LAIF account authorization from the City of Redwood City Key Principal staff to South Bayside Waste Management Authority (RethinkWaste) Key Principal Staff as per **Table 1** below.

**Table 1**  
**Key Principal Staff beginning January 1, 2026**

| <b>Organization</b> | <b>Key Principal Legal Name</b> | <b>Title/Position</b>  | <b>Office Address</b>                                 |
|---------------------|---------------------------------|------------------------|---|
| RethinkWaste        | Joseph La Mariana               | Executive Director     | 1245 San Carlos Ave, Suite E,<br>San Carlos, CA 94070 |
| RethinkWaste        | John Mangini                    | Senior Finance Manager | 1245 San Carlos Ave, Suite E,<br>San Carlos, CA 94070 |

The listed South Bayside Waste Management Authority (RethinkWaste) staff also need to complete and sign the LAIF Account Form (See prior certification to be updated in **Attachment A**) by entering their Customer Information and names. This update will facilitate the correct listing of the title of the officers authorized to access the accounts.

**Background**

On January 1, 2019, the City of Redwood City Finance Department began providing basic financial and accounting services for the South Bayside Waste Management Authority (RethinkWaste). The City has continued to provide these services to the South Bayside Waste Management Authority (RethinkWaste) in the meantime, with those services have transitioned to Eide Bailly LLP starting on January 1, 2026.

**Fiscal Impact**

There is no fiscal impact to this transfer of LAIF Accounts.

**Attachments:**

Resolution 2026-08



**RESOLUTION NO. 2026-08**  
**RESOLUTION OF THE SOUTH BAYSIDE WASTE**  
**MANAGEMENT AUTHORITY (RETHINKWASTE) BOARD OF DIRECTORS**  
**AUTHORIZING INVESTMENT OF MONIES IN THE**  
**LOCAL AGENCY INVESTMENT FUND**

**WHEREAS**, the South Bayside Waste Management Authority (RethinkWaste) Board of Directors entered into an agreement with Eide Bailly LLP for the purpose of providing the following services: Financial and Accounting Services for three years starting January 1, 2026, and

**WHEREAS**, the Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

**WHEREAS**, the South Bayside Waste Management Authority (RethinkWaste) Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the South Bayside Waste Management Authority (RethinkWaste), and

**NOW, THEREFORE BE IT RESOLVED** that the South Bayside Waste Management Authority (RethinkWaste) hereby authorizes the deposit and withdrawal of the South Bayside Waste Management Authority (RethinkWaste) monies in the Local Agency Investment Fund (LAIF) in the State Treasury in accordance with Government Code section 16429.1 et. Seq. for the purpose of investment as provided therein

**BE IT FURTHER RESOLVED** as follows:

Section 1. The following South Bayside Waste Management Authority (RethinkWaste) officers holding the title(s) specified hereinbelow or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Joe La Mariana  
Executive Director

John Mangini  
Senior Finance Manager

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Signature)

Section 2. This resolution shall remain in full force and effect until rescinded by South Bayside Waste Management Authority (RethinkWaste) Board of Directors by resolution and a copy of the resolution rescinding this resolution is

filed with the State Treasurer's Office.

**PASSED AND ADOPTED** by the Board of Directors of the South Bayside Waste Management Authority (RethinkWaste), County of San Mateo, State of California on the 26<sup>nd</sup> Day of February, 2026 by the following vote:

| Agency         | Yes | No | Abstain | Absent | Agency                  | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|-------------------------|-----|----|---------|--------|
| Belmont        |     |    |         |        | Redwood City            |     |    |         |        |
| Burlingame     |     |    |         |        | San Carlos              |     |    |         |        |
| East Palo Alto |     |    |         |        | San Mateo               |     |    |         |        |
| Foster City    |     |    |         |        | County of San Mateo     |     |    |         |        |
| Hillsborough   |     |    |         |        | West Bay Sanitary Dist. |     |    |         |        |
| Menlo Park     |     |    |         |        |                         |     |    |         |        |

I HEREBY CERTIFY that the foregoing Resolution No. 2026-08 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on February 26, 2026

ATTEST:

\_\_\_\_\_  
Michael Brownrigg Chairperson of RethinkWaste  
South Bayside Waste Management Authority

\_\_\_\_\_  
Cyndi Urman, Clerk of the Board



# ADMINISTRATION AND FINANCE





## STAFF REPORT

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**To:** RethinkWaste Board Members  
**From:** Jean B. Savaree, General Council  
**Date:** February 26, 2026 Board of Directors Meeting  
**Subject:** Resolutions Authorizing Remote Meetings for RethinkWaste’s Subcommittees and Designating An Additional Physical Location for Board Meetings

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### Recommendation

Staff requests that the Board review this report and approve the attached two (2) Resolutions which would authorize via **Resolution 2026-09** RethinkWaste’s subcommittees to meet remotely and via **Resolution 2026-12** establish a second physical location from which Board members could attend regular Board meetings as provided for in recently enacted changes to the Brown Act.

### Analysis

On October 3, 2025, SB 707 was enacted into law. This legislation made numerous changes to modernize the Brown Act (the “Act”). At its January regular meeting, the Board received a report summarizing the changes in the Act and directed staff to bring forward two resolutions for consideration at this meeting.

### Resolution Designating a Second Physical Location for Board Meetings

As reported at the January 2026 Board meeting, the Act now contains provisions which allow designation of additional physical locations for a Joint Powers Authority (JPA) board to meet. In response to this information, the Board expressed interest in designating a second physical location for regular Board meetings. As the Board provides further direction on whether to designate a second physical location for Board meetings, staff calls the Board’s attention to the options currently available under the Act to assist Board Members in attending meetings remotely when attending at RethinkWaste’s office in San Carlos is not possible.

First, the Act retains the traditional teleconferencing provisions which have existed since 1998. These provisions allow for unlimited teleconferencing by Board members so long as a quorum of the Board is present within the jurisdiction. The teleconferencing Board member does not count when determining quorum and she/he may participate from any location whether in or outside of RethinkWaste’s jurisdiction. The teleconference location must be shown on the agenda, the agenda must be posted at that location 72 hours before the meeting, the location must have teleconferencing capability, the location must be open to the public, the Board Member must remain on camera during the meeting, and all votes must be by roll call.

Second, the Act contains expanded “Just Cause” teleconferencing options. Just Cause for remote participation can now be exercised two times each year if a Board Member or her/his family has a physical or family medical emergency, a childcare emergency, an immuno-compromised family member, a physical or medical condition not subject to accommodation, or a family member in military service posted 50 miles away from the family. A quorum of the Board must be present at the meeting and the reason for the Just Cause must be stated at the beginning of the meeting. The physical location of the Board Member exercising a Just Cause exception does not

need to be disclosed and the location does not need to have teleconferencing capability or allow for public access. The Board Member must remain on camera and disclose if there is any person over the age of 18 in the room with the Board Member. All votes must be by roll call.

The Emergency teleconferencing exception allows Board Members to participate remotely twice a year if they have a physical or medical emergency which prevents in-person attendance. This exception requires approval of the Board and may only be exercised if a quorum of the Board is present at the meeting. The physical location of the Board Member exercising the exception does not need to be disclosed and the location does not need to have teleconferencing capability or allow for public access. The Board Member must state the reason for exercising this exception, remain on camera, and disclose if there is any person over the age of 18 in the room with the Board Member. All votes are by roll call.

The Act now allows unlimited remote participation by a Board Member as a reasonable accommodation for a physical or mental disability recognized under applicable law, including the Americans with Disabilities Act (ADA). The location of the teleconferencing Board Member does not need to be disclosed, and the Board Member does count for purposes of determining quorum. All votes must be by roll call, and the Board Member must disclose if there is anyone over the age of 18 in the room with her/him.

To make it easier for Board Members to attend meetings, the Board directed at its January meeting that staff prepare a resolution designating a second physical location from which Board Members could attend regular Board meetings. Menlo Park has indicated that a room is available for this purpose at the Allied Arts Guild. The room is accessible to the public and provides required audio and visual resources for teleconferencing. The room and those services are offered at no cost to Rethink Waste. Although there will be no cost to use the room, RethinkWaste staff will be required to be present at that location to facilitate the meeting at this second location, which will result in some cost associated with staff time and travel. A resolution designating this second location for Board Meetings is attached for the Board's consideration.

### **Resolution Allowing for Subcommittee Meetings To Be Conducted by Teleconferencing**

As discussed at the January Board meeting, the Act also revamps the teleconferencing options for subcommittees. Remote teleconference meetings are now allowed for subcommittees so long as there is one physical location for the meeting, staff are present at that location to assist the public, the subcommittee members appearing remotely remain on camera for the entire meeting, and all votes are by roll call. The locations for members of the subcommittees do not need to be shown on the agenda and the locations from which subcommittee members are participating do not need to be open to the public. This exception applies to subcommittees that act in an advisory capacity only and must be pre-approved by Board resolution finding that:

1. The Board considered the circumstances of the subcommittee.
2. Teleconference meetings of the subcommittee would enhance public access to the subcommittee's meetings; and
3. Teleconference meetings of the subcommittee would help attract, retain and diversify the subcommittee.

At the January Board meeting, staff were instructed to prepare a resolution with the above-mentioned findings for the Board's consideration. The draft resolution is attached to this report and contains findings indicating that the Board has considered the composition and purpose of RethinkWaste's existing subcommittees and has determined that remote meetings would enhance public participation by making attendance at these daytime meetings more convenient for people who must take time away from work if they wish to attend. For the same reason remote participation will help attract, retain, and diversify the subcommittees by allowing more convenient access to potential subcommittee members who had previously declined to serve due to amount of time needed to travel to and from RethinkWaste's office or because in-person attendance was not possible due to work related

travel schedules. Finally, the draft resolution notes that it must be re-approved every 6 months and that, in order to implement the resolution, each subcommittee must, by motion, approve meeting remotely as well.

If approved, staff will still be required to be present at RethinkWaste's office and to make the conference room available if any member of the public or subcommittee member wishes to attend the subcommittee meeting in person. Remote members do not need to disclose their locations or make the remote locations open to the public. Remote members must remain on camera, and all votes must be taken by my roll call.

### **Fiscal Impact**

There is no direct fiscal impact associated with adoption of these resolutions, however, there will be some cost associated with staff time and travel needed to facilitate a second public location of Board meetings.

### **Conclusion**

Staff requests that the Board consider and approve the attached resolutions thereby providing a second physical location for Board meetings and remote meetings for RethinkWaste's subcommittees.

### **Attachments:**

Resolution 2026-09

Resolution 2026-12



## RESOLUTION NO. 2026-09

### RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY(RETHINKWASTE) BOARD OF DIRECTORS AUTHORIZING ALL SUBCOMMITTEE MEETINGS FOR RETHINKWASTE TO BE CONDUCTED BY TELECONFERENCE

**WHEREAS**, Senate Bill 770 enacted into law and effective January 1, 2026, made significant changes to the Brown Act (the "Act"); and

**WHEREAS**, the Act now authorizes subcommittees that act in advisory capacities only to conduct meetings via teleconference, provided that a physical location is also designated to allow for the physical attendance of subcommittee members and members of the public; and

**WHEREAS**, RethinkWaste's Board has established several subcommittees which act in advisory capacities to the Board and meetings of those subcommittees are conducted during regular business hours during the work week; and

**WHEREAS**, subcommittee members are required to take time away from their regular work assignments to travel to RethinkWaste's offices for subcommittee meetings; and

**WHEREAS**, subcommittees have experienced quorum issues because subcommittee members have been unable to physically attend all meetings due to work commitments and some potential subcommittee members have declined to serve but have indicated that they would serve if they were able to participate in meetings remotely; and

**WHEREAS**, conducting subcommittee meetings remotely would also enhance the public's opportunity to participate in meetings.

**NOW, THEREFORE BE IT RESOLVED** that the South Bayside Waste Management Authority hereby authorizes all subcommittee meetings for RethinkWaste to be conducted by teleconference, having determined that remote meetings will increase the public's opportunity to attend meetings virtually and enhance opportunities for service on subcommittees. A physical location for all subcommittee meetings shall continue to be provided for members of the subcommittees and the public to attend all meetings in-person.

**PASSED AND ADOPTED** by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the 26th Day of February, 2026 by the following vote:

| Agency         | Yes | No | Abstain | Absent | Agency                 | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|------------------------|-----|----|---------|--------|
| Belmont        |     |    |         |        | Redwood City           |     |    |         |        |
| Burlingame     |     |    |         |        | San Carlos             |     |    |         |        |
| East Palo Alto |     |    |         |        | San Mateo              |     |    |         |        |
| Foster City    |     |    |         |        | County of San Mateo    |     |    |         |        |
| Hillsborough   |     |    |         |        | West Bay Sanitary Dist |     |    |         |        |
| Menlo Park     |     |    |         |        |                        |     |    |         |        |

I HEREBY CERTIFY that the foregoing Resolution No. 2026-09 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on February 26, 2026.

ATTEST:

\_\_\_\_\_  
Michael Brownrigg, Chairperson of RethinkWaste  
South Bayside Waste Management Authority

\_\_\_\_\_  
Cyndi Urman, Clerk of the Board



## RESOLUTION NO. 2026-12

### RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY(RETHINKWASTE) BOARD OF DIRECTORS DESIGNATING THE ALLIED ARTS GUILD AT 75 ARBOR ROACH IN MENLO PARK AS A SECOND PHYSICAL LOCATION FROM WHICH MEETINGS OF THE BOARD MAY BE CONDUCTED

**WHEREAS**, Senate Bill 770 enacted into law and effective January 1, 2026, made significant changes to the Brown Act (the "Act"); and

**WHEREAS**, the Act now authorizes the governing boards of Joint Powers Authorities ("JPAs") to designate multiple physical locations from which board members may attend board meetings; and

**WHEREAS**, RethinkWaste, as a JPA, wishes to implement this provision of the Act in order to provide additional convenience to its Board Members and members of the public by designating a second physical location from which they can attend Board meetings; and

**WHEREAS**, the City of Menlo Park has indicated that a physical space from which meetings can be conducted at the Allied Arts Guild at 75 Arbor Road in Menlo Park is available at no cost to RethinkWaste; and

**WHEREAS**, the available physical space provides audio and visual capabilities for teleconferencing and will allow public participation in Board meetings.

**NOW, THEREFORE BE IT RESOLVED** that the South Bayside Waste Management Authority hereby designates the Allied Arts Guild at 75 Arbor Roach in Menlo Park as a second physical location from which meetings of the Board may be conducted, commencing with the March 2026 meeting. This second physical location shall be shown on all Board agendas, staffed by RethinkWaste staff, open to the public during Board meetings, and will provide both audio and visual services during Board meetings.

**PASSED AND ADOPTED** by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the 26th Day of February, 2026 by the following vote:

| Agency         | Yes | No | Abstain | Absent | Agency                 | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|------------------------|-----|----|---------|--------|
| Belmont        |     |    |         |        | Redwood City           |     |    |         |        |
| Burlingame     |     |    |         |        | San Carlos             |     |    |         |        |
| East Palo Alto |     |    |         |        | San Mateo              |     |    |         |        |
| Foster City    |     |    |         |        | County of San Mateo    |     |    |         |        |
| Hillsborough   |     |    |         |        | West Bay Sanitary Dist |     |    |         |        |
| Menlo Park     |     |    |         |        |                        |     |    |         |        |

I HEREBY CERTIFY that the foregoing Resolution No. 2026-12 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on February 26, 2026.

ATTEST:

\_\_\_\_\_  
Michael Brownrigg, Chairperson of RethinkWaste  
South Bayside Waste Management Authority

\_\_\_\_\_  
Cyndi Urman, Clerk of the Board





# SHOREWAY OPERATIONS AND CONTRACT MANAGEMENT





## STAFF REPORT

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**To:** RethinkWaste Board Members  
**From:** Joe La Mariana, Executive Director  
Craig Whittom, Craig Whittom Consulting  
**Date:** February 26, 2026, Board of Directors Meeting  
**Subject:** Resolution Authorizing the Issuance of a Request for Proposals for the Shoreway Environmental Center Site Improvement / Phasing / Costing Feasibility and Planning Study

---

### Recommendation

It is recommended that after providing input to staff during the Board of Directors meeting and directing staff to incorporate that input into a revised Request for Proposals (RFP) that the Board approve Resolution 2026-10 authorizing the issuance of a Request for Proposals for the Shoreway Environmental Center Site Improvement / Phasing / Costing Feasibility and Planning Study. This action was recommended by the Master Plan Steering Committee at their January 30, 2026 meeting.

### Summary

In April 2022, the RethinkWaste Board of Directors (BOD) approved a contract for a single qualified technical consulting team (SCS Engineers) to capture, analyze, and make recommendations for the enhanced functionality of site's:

- Future operations and emergency materials storage capacity
- Deficit in fleet (200+ vehicles/material handling) and employee parking
- Office / conference space
- World-class environmental learning center
- Container inventory storage (carts/bins/boxes)
- Programing (mandated/non-mandated but aligned w/Long Range Plan goals)
- Transition to Zero Emission vehicle fleets for operations contractors (currently about 200 units)
- New material handling and processing technology system needs

SCS Engineers' Site and Optimization Study and Design Development Starting Point Findings / Recommendations Report (SCS Report) was accepted by the Board of Directors at its meeting on September 28, 2023 (Attachment B).

During the March 27, 2025, RethinkWaste BOD/Technical Advisory Committee (TAC) retreat this item was extensively discussed and ranked by the BOD 4 out of 5 in importance. The BOD and TAC supported moving forward with master planning the Shoreway Environmental Center (SEC) facility by first establishing a Master Plan

Steering Committee (MPSC). The Board determined this limited term committee will be temporary re-purposed from the existing Zero Waste Committee (ZWC) for an estimated 12-18 months. Upon the solicitation, evaluation, selection and award of a technical contractor to perform this work, the MPSC would revert back to the important work of the ZWC. MPSC members include Tom McCune, MPSC Committee Chair (Belmont); Adam Rak, then-agency Chair (San Carlos), Michael Brownrigg, current agency Chair (Burlingame), current agency Vice Chair Fran Dehn (West Bay Sanitary District), and Adam Loraine (San Mateo). Lisa Diaz Nash has recently joined this committee due to Adam Loraine's departure from our Board.

### ***Master Plan Steering Committee Work / Recommendation Regarding RFP***

The MPSC conducted its initial meeting on July 24, 2025. After that meeting staff and its consultant team developed an approach to advance the development and implementation of site improvements at the SEC. A Draft "Request for Proposals Site Improvement / Phasing / Costing Feasibility and Planning Study" was presented to the MPSC for discussion at its January 30, 2026 meeting. During that meeting, MPSC members provided valuable input to staff regarding the Draft RFP. The RFP was modified and emailed to the Committee for its review. The MPSC confirmed that the attached RFP (Attachment A) reflects its input and is recommended for issuance.

### **Background**

RethinkWaste will be required to make significant capital investments and improvements to the SEC facility to accommodate the long-term trends, scoping findings, compliance risks, site expansion and program needs outlined in the SCS Report.

Staff proposes that RethinkWaste retain through the RFP process a lead consulting firm (with a team of subconsultants) specializing in the planning and design of phased improvements to operating solid waste facilities. The disciplines on the consultant team will include but not be limited to; engineering/architect, material handling, geotechnical, energy distribution and CEQA/entitlement.

The work of the selected consultant will be, at the direction of the Board and the MPSC, a collaborative process with authority staff and current RethinkWaste consultants (e.g. **HFH Consultants** (planning level expert finance analysis), **KNN Public Finance** (public debt market leaders), Craig Whitton Consulting (MPSC project management) and Tanner Pacific (construction management) ) to develop three different site plan options for the Steering Committee/BOD consideration. Integrated into the development of the site plan options would be an assessment of financial feasibility and how the improvements would be phased to ensure continued operations of the SEC during the construction of improvements. Additionally the consultant would work closely with staff to help develop a preferred project delivery approach for the most cost effective and efficient implementation of the improvements.

With the deliverables generally outlined above, and specifically in the attached RFP, the objectives of the Study are to:

1. Allow the Steering Committee to recommend, and the BOD to select, a financially feasible preferred Site Improvement Plan that can be phased to allow for continuous SEC operations during and extended construction period, currently envisioned to be up to ten (10) years.
2. Provide the basis for developing more detailed design and construction plans, as well as a project sequencing plan that meet anticipated programming and material handling needs.

3. Identify the needs for off-site property acquisition on a temporary basis during construction and/or for permanent enhancement of on-site operations.
4. Ensure there is sufficient information to support future CEQA and permitting entitlement requirements that will be identified in the Study.

***2006 RethinkWaste Master Plan***

In 2006, the Authority developed and successfully implemented a Master Plan to implement a single-stream commingled collection system. There were numerous objectives in that master plan effort.

1. Determine best approach for adding new processing equipment to implement single-stream processing.
2. Increase space for handling and storage of increased materials from single-stream and yard waste collection.
3. Improve onsite traffic circulation to increase efficiency and safety for all customers.
4. Integrate more convenient and safer conditions for self-haul services (buy back, bulky goods drop off, HHW, etc.)
5. Provide flexibility for future programs/services.
6. Provide flexibility to increase transfer station sorting programs/services.
7. Improve customer service – decrease wait time, simplify payment stop, improve directive signage, and consolidate service areas.
8. Minimize the back-up of traffic onto Shoreway Road.
9. Develop phasing strategy to implement new improvements and maintain / minimize interruption of current customer services.
10. Develop a cost-effective capital improvement program that can translate into operational cost savings over time.

The conclusion of this 2011 master plan process resulted in the modernization of the collection systems to a cart-based system and single-stream recycling where residential customers and businesses are able to place all recyclables in one container.

***Proposed Timeframe for Next Steps***

The following is a preliminary proposed timeframe for the advancing Shoreway Environmental Center improvements:

| <b>Date</b>            | <b>Action</b>   |
|------------------------|---|
| February 26, 2026      | BOD Meeting – provides input and authorizes issuance of RFP   |
| March 2, 2026          | RFP released  |
| April 23, 2026         | Proposals due   |
| May 2026<br>(date tbd) | Steering Committee Meeting – review staff recommendation of preferred consultant contract, provide input and make recommendation to BOD |
| June 25, 2026          | BOD – approval of preferred consultant contract   |

| Date                     | Action  |
|--------------------------|---|
| July 2026                | Consultant work begins  |
| October 2026             | Steering Committee and BOD review site options prepared by consultant.<br><br>Planning level dollar estimates are included in DRAFT FY2027 Budget for project development technical services. |
| January 2027             | Steering Committee and BOD review Final Site Plan, Phasing Plan, Cost Estimates and Financing Approach<br><br>Begin Phase One Financing Development   |
| February – December 2027 | Construction design and permitting<br><br>Community Engagement<br><br>Phase One Financing Development   |
| January 2028             | Phase One Financing in place<br><br>Phase One construction commences  |

### Fiscal Impact

RethinkWaste’s adopted FY2026 capital improvement budget includes an allocation of \$375,000 for the master planning process’ early development work. At this time, Staff believes this allocation will be sufficient to fund the Study. Any modifications to the budget would be considered at the time a consultant contract is presented to the BOD. Based on the RFP results, a proposed FY026 mid-year adjustment may be recommended.

#### **Attachments:**

Resolution 2026-10

- A. Request for Proposals – Shoreway Environmental Center Site Improvement / Phasing / Costing Feasibility and Planning Study (RFP)
- B. [SCS Engineers' 2023 Site Optimization Study: Findings and Recommendations Available online only at www.rethinkwaste.org](http://www.rethinkwaste.org)



## RESOLUTION NO. 2026-10

### RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY(RETHINKWASTE) BOARD OF DIRECTORS AUTHORIZING THE ISSUANCE OF A REQUEST FOR PROPOSALS FOR THE SHOREWAY ENVIRONMENTAL CENTER SITE IMPROVEMENT / PHASING / COSTING FEASIBILITY AND PLANNING STUDY

**WHEREAS**, The South Bayside Waste Management Agency (RethinkWaste) is the property owner of the 16-acre Shoreway solid waste facility, buildings and property that handles over 450,000 tons of waste material generated in its 100 square mile service area each year; and

**WHEREAS**, These industrial-scale operations have been conducted on this site since the early 1980s and the site is currently extremely space-constrained due to numerous applicable laws, environmental goals to transition the facility's operating and vehicles to significantly reduce greenhouse gas emissions with urgency and other significant market drivers that require ever-increasing new operations and work flows that have simply outgrown the site's current layout; and

**WHEREAS**, RethinkWaste Board Members, Technical Staff, Agency Staff and Contractors have all recognized the severe impacts of this situation during numerous public and planning-level meetings, as well as the agency's 2020 and 2024 Long Range Plans in recent years; and

**WHEREAS**, RethinkWaste and Board Members require a comprehensive review of feasible site plan, phasing and funding options to address anticipated future large-scale capital improvements to the site and facilities and provided clear direction to Staff that priority planning status must be given to innovate, cost-effective industry-leading planning solutions when considering / proposing site layout and operational alternatives for site improvements; and

**WHEREAS**, RethinkWaste Board Members created a Master Plan Steering Committee to provide guidance and direction to staff in the development of site plan strategies; and

**WHEREAS**, the Master Plan Steering Committee has reviewed and recommended issuance of a Request for Proposals for the Shoreway Environmental Center Site Improvement / Phasing / Costing Feasibility and Planning Study (RFP); and

**WHEREAS**, RethinkWaste Board Members have reviewed the RFP and provided input at their meeting on February 26, 2026;

**NOW, THEREFORE BE IT RESOLVED** that the South Bayside Waste Management Authority hereby authorizes the Executive Director to issue a Request for Proposals for the Shoreway Environmental Center Site Improvement / Phasing / Costing Feasibility and Planning Study.

**PASSED AND ADOPTED** by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the 26<sup>th</sup> Day of February, 2026 by the following vote:

| Agency         | Yes | No | Abstain | Absent | Agency                 | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|------------------------|-----|----|---------|--------|
| Belmont        |     |    |         |        | Redwood City           |     |    |         |        |
| Burlingame     |     |    |         |        | San Carlos             |     |    |         |        |
| East Palo Alto |     |    |         |        | San Mateo              |     |    |         |        |
| Foster City    |     |    |         |        | County of San Mateo    |     |    |         |        |
| Hillsborough   |     |    |         |        | West Bay Sanitary Dist |     |    |         |        |
| Menlo Park     |     |    |         |        |                        |     |    |         |        |

I HEREBY CERTIFY that the foregoing Resolution No. 2026-10 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on February 26, 2026.

ATTEST:

\_\_\_\_\_  
 Michael Brownrigg, Chairperson of RethinkWaste  
 (South Bayside Waste Management Authority)

\_\_\_\_\_  
 Cyndi Urman, Clerk of the Board

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**



**DRAFT FOR BOARD REVIEW**

**REQUEST FOR PROPOSALS (RFP)**

**Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study**

**Issued: Monday, March 2, 2026**

**Mandatory Pre-Proposal Site Walk: Monday, March 16, 2026**

**Submission Deadline: Thursday, April 23, 2026**

RethinkWaste (South Bayside Waste Management Authority)  
Attention: Cyndi Urman, Senior Management Analyst  
1245 San Carlos Avenue, Suite E  
San Carlos, CA 94070  
[bids@rethinkwaste.org](mailto:bids@rethinkwaste.org)

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

**TABLE OF CONTENTS**

**Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

1. AGENCY BACKGROUND ..... 3  
Figure 1 – Shoreway Environmental Center Site Plan ..... 3  
2. FEASIBILITY AND PLANNING STUDY PURPOSE..... 6  
3. RFP GENERAL CONDITIONS..... 8  
4. SCOPE OF WORK..... 10  
5. CONSULTANT SERVICES AGREEMENT ..... 16  
6. SUBMITTAL REQUIREMENTS ..... 17  
7. RIGHT TO CONTRACT FOR SELECTED SERVICES / SELECTION CRITERIA .... 20  
APPENDIX A - QUALIFICATIONS CERTIFICATION ..... 21  
APPENDIX B – CLIENT REFERENCE FORM ..... 23  
LINKS TO ATTACHMENTS ..... 24  
ATTACHMENT 1 – SBI Operating Agreement..... 24  
ATTACHMENT 2 – San Mateo County Solid Waste Facility Permit..... 24  
ATTACHMENT 3 –SCS Engineers Shoreway Environmental Center Site Optimization  
and Design Development Study – Final Report (January 2023) and Supplemental  
Memorandum (9/19/23)..... 24  
ATTACHMENT 4 – Draft Proposed Consulting Services Agreement..... 24

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

**1. AGENCY BACKGROUND**

The South Bayside Waste Management Authority (RethinkWaste) is a Joint Powers Authority of eleven public agencies (Belmont, Burlingame, East Palo Alto, Foster City, Hillsborough, Menlo Park, Redwood City, San Carlos, San Mateo, the County of San Mateo and the West Bay Sanitary District) in San Mateo County, California formed in 1982. A five-member Board Ad-Hoc Master Plan Steering Committee is responsible for developing the vision, timeline and recommended infrastructure projects for implementing the Shoreway Facility Master Plan.

The mission of RethinkWaste is to provide innovative waste reduction and diversion management through responsible and cost-effective programs that promote environmental sustainability in our communities. Additional information regarding RethinkWaste, including the agency’s annual reports, is available on the agency’s [website](#).

RethinkWaste owns and manages the Shoreway Environmental Center (SEC) which is operated by South Bayside Industries (SBI). The SBI Operating Agreement is attached (Attachment 1). The SEC receives the recyclables, organics and garbage collected by Recology San Mateo County (RethinkWaste’s collection contractor) under its franchise agreements with each of RethinkWaste’s Member Agencies. The SEC also receives other self-haul and non-franchised material delivered to the facility.

**Figure 1 – Shoreway Environmental Center Site Plan**



**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

The SEC is located at 225 and 333 Shoreway Road, on the east side of Highway 101, north of Holly Street/Redwood Shores Parkway. The western portion of the SEC is located in the City of San Carlos and the eastern portion in the City of Redwood City. It consists of a permitted 3,000-ton-per-day transfer station, material recovery facility (MRF), an Organics-to-Energy (O2E) system (which includes an Anaergia organics extraction press (OREX™) to recover organic materials from source separated organic materials for the purposes of converting the organic materials to energy), public recycling center, employee parking areas, and other associated facilities. The SEC handles more than 400,000 tons per year of solid waste, recyclable materials, organic materials, and C&D debris. The purpose of the SEC is to:

- Provide a convenient location for the delivery/processing of solid waste, recyclable materials, and organic materials generated throughout the RethinkWaste service area,
- To process and recover organic materials and recyclable materials and divert them from disposal,
- To provide our 11 member agencies, and their approximately 420,000 residents and 11,000 businesses/multi-family property owners, with innovative, cost-sharing, environmentally responsible solid waste services, including receiving, handling, processing and transportation and brokering of these materials, and
- Through our 16-acre regional solid waste facility, to provide our member agencies and ratepayers with high-value, direct control of their solid waste system operations that is centrally located in the heart of our 100+ square mile service area.

Residential and commercial solid waste, recyclable materials, and organic materials that are collected by the Member Agencies' franchise haulers are taken to the SEC for transfer, processing, and transportation to off-site processing and disposal facilities. The SEC operations currently involve recovery of recyclable materials through the MRF processing system, recovery of commercial organic materials through the O2E system, and recovery of C&D debris through load segregation and delivery to an off-site C&D processing facility. To serve the public, the SEC accepts self-hauled solid waste, recyclable materials, organic materials, and C&D debris at the transfer station and includes a public recycling center that accepts limited household hazardous waste (HHW), electronic waste (e-waste), and universal waste (u-waste). Combined, the facilities are collectively referred to in this RFP as SEC.

In April 2021, the O2E operations began at a pilot program level. The results of the O2E pilot operations have been used to enhance the operating requirements for the O2E system.

In 2021, RethinkWaste also initiated planning and design work for facility improvements (referred to as MRF Phase II) with the goal of modernizing some aspects of the MRF. In late 2025 RethinkWaste issued an RFP for MRF Phase II design and equipment installation. RethinkWaste intends to complete the installation of

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

MRF sort system upgrades by the end of 2026. All improvements will be inside the MRF building.

In 2026, a project to install 15 level 2 EV chargers within the Collection Contractor's parking area will be designed and constructed.

The SEC also includes:

- Collection Contractor collection vehicle parking.
- Facilities for maintenance of heavy-duty truck maintenance by the Collection Contractor.
- Separate office spaces that are used by the Operator, Collection Contractor and RethinkWaste respective staffs.
- Employee parking.
- An education facility managed by RethinkWaste.

SBI is not required to maintain the areas dedicated for use by the Collection Contractor or RethinkWaste.

RethinkWaste manages the SEC under the authority of a San Mateo County Solid Waste Facility Permit (Attachment 2) and City of San Carlos Conditional Use Permit.

## **DRAFT FOR BOARD REVIEW**

### **RethinkWaste Shoreway Environmental Center Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

## **2. FEASIBILITY AND PLANNING STUDY PURPOSE**

RethinkWaste wants to ensure that the Shoreway Environmental Center serves the agency and its members in an efficient and cost-effective manner for the next 30 years and beyond. The Shoreway Environmental Center Site Improvement / Phasing / Costing Feasibility and Planning Study (Study) will map out a financially feasible plan to implement site improvements over the next 8-10 years that will best serve the long-term needs of the agency.

The Study will be challenging. The investment of RethinkWaste's time and resources will be significant. The plans will need to consider current operations as well as design changes that account for immediate needs and consider future changing conditions. RethinkWaste will use the work of the consultant to make strategic site optimization investments while providing flexibility to respond to changes that cannot be anticipated.

RethinkWaste has made a significant investment in the two main buildings (Materials Recovery Facility and Transfer Station) on the site. These investments have included enhanced sorting technology and improved internal circulation. Investments in these two buildings will continue. All other parts of the property will be assessed as part of this Study.

In 2023 the RethinkWaste Board accepted a report prepared by an engineering consultant that was designed to capture, analyze, and make recommendations for the enhanced functionality of the site's:

- Future operations and emergency materials storage capacity
- Deficit in fleet (200+ vehicles/material handling) and employee parking
- Office / conference space
- World-class environmental learning center
- Container inventory storage (carts/bins/boxes)
- Programing (mandated/non-mandated but aligned w/Long Range Plan goals)
- Transition to Zero Emission vehicle fleets for operations contractors (currently about 200 units)
- New material handling and processing technology system needs

The report is attached (Attachment 2). The findings of the supplemental memorandum should be used as the foundation for this Study.

Through issuance of this Request for Proposals (RFP), RethinkWaste seeks proposals from experienced and qualified consultants (or teams) to plan and help implement the Study. Consultant Deliverables will include:

- Master Site Plan
- Phasing / Permitting Plan
- Cost Estimate of Final Design, Permitting and Construction

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

- Recommended Project Delivery Method(s)

At the option of RethinkWaste the following Alternate Tasks may be negotiated with the selected consultant after the completion of the above Deliverables:

- Preparation of Construction Design Drawings
- Support Services During the Bidding and Construction Phases

The Study will be funded with agency funds requiring design and construction in accordance with all pertinent local, State, and Federal laws and regulations.

Timeframe

Commencement of construction of the first Project Phase is targeted for January 2028, or sooner if practical. The Proposer's Approach and timeframe to complete the Deliverables, Phase 1 Construction Design and Permitting should consider this target commencement date.

## **DRAFT FOR BOARD REVIEW**

### **RethinkWaste Shoreway Environmental Center**

### **Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

#### **3. RFP GENERAL CONDITIONS**

This RFP provides information for interested firms to prepare a written response regarding their qualifications and approach to the proposed work.

Addendums. Should it be necessary for RethinkWaste to issue addendums during the proposal period, RethinkWaste will endeavor to notify the known holders of this RFP. The addendums will be posted on RethinkWaste's web site for any interested parties to review. Proposers should include a notation in the firm's cover letter that the firm is aware of all the addendums which have been issued and the addendum provisions have been included in the proposal.

Additional Information. RethinkWaste reserves the right to request additional information or clarification from proposers where it may serve RethinkWaste's best interest.

Additional Services. The Scope of Work describes the minimum work to be accomplished. Upon final selection of the firm, the Scope of Work (and any impact on the Study budget) may be modified and refined during negotiations with RethinkWaste.

Award of Proposal. RethinkWaste reserves the right to negotiate final terms with the selected firm, if any. Award may be made to the firm offering the most advantageous proposal after consideration of all evaluation criteria.

Compliance with Laws. All proposals shall comply with current federal, state, and other laws relative thereto.

Cancellation of Solicitation. RethinkWaste may cancel this solicitation at any time.

Costs. RethinkWaste is not liable for any costs incurred by firms before entering a formal contract. Costs of developing the proposals, or any other such expenses incurred by the firm in responding to this RFP, are entirely the responsibility of the firm, and shall not be reimbursed in any manner by RethinkWaste. No reimbursable cost may be incurred prior to the execution of the contract.

Irregularities. RethinkWaste reserves the right to waive non-material irregularities if such would be in the best interest of RethinkWaste as determined by the Executive Director.

Non-Discrimination. The firm represents and warrants that it does not and will not discriminate against any employee or applicant for employment because of race, religion, gender, color, national origin, sexual orientation, ancestry, marital status, physical condition, pregnancy or pregnancy related conditions, political affiliation or opinion, age or medical condition.

No Obligation. The release of this RFP does not obligate or compel RethinkWaste to enter into a contract or agreement.

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

Ownership. All data, documents and other products used or developed during the RFP process become the property of RethinkWaste upon submission.

Proposal, Rejection Of. RethinkWaste reserves the right to reject any or all proposals or any part of a proposal.

Public Record. All proposals submitted in response to this RFP will become the property of RethinkWaste upon submittal and a matter of public record pursuant to applicable law.

Representations. The firms understand and acknowledge that the representations made in their submitted proposal are material and important and will be relied on by RethinkWaste in evaluation of the proposal. A firm's misrepresentation shall be treated as fraudulent concealment from RethinkWaste of the facts relating to the proposal.

RFP Part of Agreement. Should an agreement be awarded, this Request for Proposals and/or the Proposer's Proposal may become part of the agreement between RethinkWaste and the successful firm.

Severability. If any provisions or portion of any provision, of this Request for Qualification are held invalid, illegal or unenforceable, they shall be severed from the Request for Qualification and the remaining provisions shall be valid and enforceable.

Validity. Proposal must be valid for a period of one hundred and twenty (120) days from the due date.

## **DRAFT FOR BOARD REVIEW**

### **RethinkWaste Shoreway Environmental Center**

### **Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

#### **4. SCOPE OF WORK**

RethinkWaste seeks a qualified consultant (or team) to work collaboratively with RethinkWaste staff and critical stakeholders (e.g. Collection Contractor and Operator). The Consultant will be actively engaged with RethinkWaste financial and other consultants (e.g. Construction Management). Assessing financial feasibility will need to be integrated into all phases of Rethink Waste's decision-making process.

The successful Consultant will have significant experience with engineering design, construction cost estimating, bidding and construction phase consulting services for site optimization of facilities with ongoing operations like the SEC. **Financial feasibility and construction sequencing to ensure continuous ongoing operations will be key to the Study's success.**

The following Scope of Work defines the Study tasks to assist consultants in preparing a proposal. A detailed scope of services will be incorporated into the negotiated consultant services agreement. The following four important Study elements should be prioritized by Proposers in the Approach (Section 6) response to this RFP.

1. Financial Feasibility – In collaboration with the Executive Director, the Consultant will need to organize decision-making by the Steering Committee and Board in a way in which financial feasibility is assessed at benchmarks as the Study is planned. RethinkWaste's financial staff and consultants will be an integral part of the Study team.
2. Ongoing Operations – The implementation of the Study will need to be planned and implemented in a way that ensures ongoing operations on the site continue. Engagement with on-site stakeholders (Collection Contractor and Operator) on how current operations may be impacted during construction of improvements will be important.
3. Property Acquisition - Off-site property acquisition on a temporary basis during construction or for permanent enhancement of on-site operations (via long term lease or purchase) should be considered. RethinkWaste's real estate broker will support this Study element as needed.
4. Communication/Storytelling – The Consultant will help RethinkWaste communicate the results of the Study, proposed future investments and the financial impacts of the work to customers and other stakeholders.

The following tasks are provided as a guide to proposers. RethinkWaste welcomes creative ideas regarding the planning / implementation approach to meet the long-term site needs of the agency.

## **DRAFT FOR BOARD REVIEW**

### **RethinkWaste Shoreway Environmental Center**

### **Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

#### **TASK 1: STUDY ADMINISTRATION / COMMUNICATION**

Consultant shall be responsible for Study initiation and management activities throughout the life of the contract and the scope of activities includes, but is not limited to:

- Develop, maintain and implement a Study work plan.
- Develop and maintain a Study schedule.
- Coordinate and schedule status meetings.
- Prepare and distribute draft meeting agendas and minutes.
- Prepare draft updates/presentations for Steering Committee and Board meetings for review by RethinkWaste staff.
- Facilitate two design charettes with the Steering Committee and/or Board to review Site Master Plan Options.
- Prepare and submit progress reports and monthly invoices in a format approved by RethinkWaste.

#### **TASK 2: MASTER SITE PLAN**

The Master Site Plan will guide system planning, capital project implementation, and operational decision-making over a 30-year horizon. The Master Site Plan will support the refinement of RethinkWaste's Capital Improvement Plan (CIP). The Master Site Plan will be prepared in parallel to the Permitting/Phasing Plan and Cost Estimate of Final Design, Permitting and Construction.

Consultant's work should include the following:

- Collect and review background information including, but not limited to design/record drawings, existing utility and right of way documents.
- Interview staff and stakeholders to understand existing conditions, planned capital improvement projects and Study stakeholder goals and interests.
- Prepare a high-level material handling study for the SEC that is sufficient to guide plans for future development of the site.
- Analyze historic records provided by the agency that describe material types, volumes, processes, and transportation methods over time.
- Forecast material types, volumes, processes, and transportation methods into the future as far as reasonably possible.
- Consider the impact of the potential future closure of the Ox Mountain landfill on space needs at the SEC.
- Perform visual field inspections and assessments.
- Perform additional data collection, mapping, and surveys necessary for engineering, plan design, and estimates.
- Provide all field survey and topographic work necessary to complete the design effort.

## **DRAFT FOR BOARD REVIEW**

### **RethinkWaste Shoreway Environmental Center**

#### **Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

- Research existing records of utility companies and agencies and coordinate the proposed improvements with existing field conditions. Include relocation of any involved utility facilities (vaults, vents, or underground structures that may be in conflict).
- Understand and consider current and projected electrical demand and infrastructure needs.
- Understand and consider storm water challenges at the SEC.
- Incorporate American with Disability (ADA) requirements in site options to the maximum extent feasible.
- Ensure staff and key stakeholders (e.g. Collection Contractor and Operator) are engaged during the development of recommendations.
- Develop three potential Site Plan Options of equal detail, selection criteria, and recommendations.
- One Site Plan Option should assess the inclusion of a portion of the County-owned adjacent parcel to square off the SEC site.
- Identify functions that could move off site to enhance on site efficiencies.
- Provide flex space that can accommodate currently unforeseen future site needs.
- Receive feedback from the Steering Committee/Board on the Site Plan Options and prepare a Recommended Draft Master Site Plan.
- Conduct meetings with RethinkWaste staff and up to two meetings with the Steering Committee to review the Draft Master Site Plan.
- Incorporate feedback and prepare Final Master Site Plan.

In addition to expertise regarding utilities and material handling functions, the following two consultants should be represented on the Consultant's team.

- Geotechnical Engineer. Review existing data and as needed conduct geotechnical studies to evaluate site-specific infiltration characteristics of subgrade soils and depth to groundwater. The site geotechnical study should assess soil characteristics, geological conditions, and groundwater conditions and includes subsurface exploration, field infiltration testing, geotechnical laboratory testing, and focused engineering analysis to support the project design.
- Environmental Review Specialist. Ensure compliance with all California Environmental Quality Act (CEQA) and National Environmental Protection Act (NEPA) guidelines.

#### **TASK 3: PERMITTING/PHASING PLAN**

In parallel to the development of the Master Site Plan the Consultant shall complete a Permitting/Phasing Plan. The sequence of Project Phases should consider, but not be limited to, the impact on enhanced operations, sequencing logic on the site as construction phases are implemented over the course of the Project and financial

## **DRAFT FOR BOARD REVIEW**

### **RethinkWaste Shoreway Environmental Center**

### **Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

feasibility. The Permitting/Phasing Plan will be prepared in parallel to the Master Site Plan and Cost Estimate of Final Design, Permitting and Construction.

Consultant's work should include the following:

- Identify all permit and regulatory requirements and approvals needed to implement the Project Phase.
- Number (sequence) the Project Phases.
- Include a narrative to explain operational efficiencies, cost savings, safety features, and other benefits associated with the Project Phase.
- Describe how the construction of the Project Phase will minimize impact to current operations during construction improvements.
- Ensure staff and key stakeholders (e.g. Collection Contractor and Operator) are engaged during the development of recommendations.
- Prepare a Draft Permitting/Phasing Plan.
- Conduct meetings with RethinkWaste staff and the Steering Committee to review the Draft Permitting/Phasing Plan.
- Incorporate feedback and prepare Final Permitting/Phasing Plan.

#### **TASK 4: COST ESTIMATE OF FINAL DESIGN, PERMITTING AND CONSTRUCTION**

The Cost Estimate of Final Design, Permitting and Construction will be prepared in parallel to the Master Site Plan and Permitting/Phasing Plan. The Consultant shall complete comprehensive cost estimates (AACE Class 5 level of accuracy) to fully implement the Study.

Consultant's work should include the following:

- Estimate design, permitting and construction costs of each Project Phase
- Describe the basis of the cost estimates for each Project Phase including, but not limited to, the following cost components:
  - Design / Engineering
  - Administrative / Legal
  - Construction
  - Contingency
  - Inflation
  - Market impacts
  - Other major financial considerations.
- Ensure staff and key stakeholders (e.g. Collection Contractor and Operator) are engaged during the development of recommendations.
- Prepare a Draft Cost Estimate of Final Design, Permitting and Construction.

## **DRAFT FOR BOARD REVIEW**

### **RethinkWaste Shoreway Environmental Center**

### **Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

- Conduct meetings with RethinkWaste staff and up to two meetings with the Steering Committee to review the Draft Cost Estimate of Final Design, Permitting and Construction.
- Incorporate feedback and prepare Final Cost Estimate of Final Design, Permitting and Construction.

#### **TASK 5: RECOMMENDED PROJECT DELIVERY METHOD**

The Consultant shall collaborate with RethinkWaste staff and its construction management consultant on the development of a Project Delivery Method (e.g. design-build, design-bid-build) for the first phase and a preliminary assessment of future phases of the Project that will ensure a high-quality project, predictable costs and timely implementation. The Project Delivery Method recommendations shall include:

A matrix that compares the recommended project delivery method to other methods of executing the project with the strengths and weaknesses of each approach.

#### **ALTERNATE TASKS**

The following Alternate Tasks may be required of the Consultant. Cost proposals for these Alternate Tasks are not required in response to this RFP. RethinkWaste would negotiate an amendment to the Consultant Services Agreement if one or both Alternate Tasks are required of the Consultant.

#### **ALTERNATIVE TASK A: PREPARE CONSTRUCTION DESIGN DRAWINGS**

The Consultant may perform the following engineering design services:

- Design the improvements and prepare plans, specifications, and estimates (PS&E) to achieve RethinkWaste objectives.
- Submit PS&E to RethinkWaste at 65%, 95%, and Final (Construction Set) contract documents.
- Review design submittals with RethinkWaste and Study stakeholders and incorporate comments.
- Comply with City, County, and State requirements for design.

## **DRAFT FOR BOARD REVIEW**

### **RethinkWaste Shoreway Environmental Center**

### **Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

#### **ALTERNATIVE TASK B: SUPPORT SERVICES DURING THE BIDDING AND CONSTRUCTION PROCESSES**

Consultant may perform support services during the bidding and construction processes.

Services during bidding:

- Updating/packaging bidding and contract documents.
- Assisting RethinkWaste with responses to inquiries during the bid period.
- Assisting RethinkWaste with the pre-bid conference and job site tour.
- Preparing addenda for issuance, if requested, to clarify, correct, or change the bidding and contract documents.
- Preparing a bid tabulation spreadsheet.

Services during construction:

- Preparing conformed plans.
- Preparing a submittal log, performing submittal reviews and preparing responses.
- Reviewing product substitution and contract change order requests.
- Attending pre-construction and other construction-related meetings and site visits.
- Performing periodic site visits (not less than once per month).
- Providing recommendations to RethinkWaste on all claims by Contractor relating to the acceptability of the work or the interpretation of the Contract Documents pertaining to the execution and progress of the work.
- Support final inspections and “punch list” preparation and completion.
- Reviewing, confirming accuracy and completeness of red line drawings and preparing record drawings based upon information supplied by the Contractor.

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

**5. CONSULTANT SERVICES AGREEMENT**

A Proposed Draft Consultant Services Agreement has been prepared for this Study (see Attachment 4). Proposers should read the proposed agreement carefully and address proposed exceptions to the agreement in its proposal. RethinkWaste has no obligation to accept exceptions to the agreement. Exceptions to the agreement will be considered in the evaluation of proposals.

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

**6. SUBMITTAL REQUIREMENTS**

Firms must submit sufficient information, as outlined below, for RethinkWaste to evaluate the firm’s qualifications and proposal quality. Selection will be based on a combination of the cover letter, firm and staff qualifications, cost, understanding of scope of work and proposal, delivery schedule, and references.

**To be deemed responsive to this RFP, the firm’s proposal must be received by e-mail only to [bids@rethinkwaste.org](mailto:bids@rethinkwaste.org) no later than April 26, 2026 at 12:00 p.m.**

See below for anticipated RFP Process and Firm Selection Timeline:

|   |                                     |
|---|-------------------------------------|
| <b>RFP Released</b>   | March 2, 2026                       |
| Proposer email regarding intent to participate in mandatory site walk | March 9, 2026                       |
| Mandatory Site walk   | March 16, 2026                      |
| Deadline for Submitting Written Questions                             | March 20, 2026 by 4:00 p.m.         |
| Answers to Written Questions Posted                                   | March 27, 2026                      |
| <b>Proposal Submission Deadline</b>                                   | <b>April 16, 2026 by 12:00 p.m.</b> |
| Tentative Interviews Date   | Week of April 27, 2026              |
| Selection of Preferred Consultant and contract negotiations           | May 4-13 2026                       |
| Steering Committee consideration of Preferred Proposer                | May 2026                            |
| Board consideration of Contract Approval                              | June 2026                           |

Please submit an email by the date in the above chart indicating who from your firm will attend the mandatory site walk.

Please label email subject line of the proposer email “Response to RFP - Site Improvement / Phasing / Costing Study” and include both a PDF version and the source file (e.g., Word or Excel file) of all documents submitted.

Submittals should be concise and responsive. To be considered responsive to this RFP, proposals must provide the following:

- A. Cover Letter** - A maximum two (2) page cover letter must be provided describing your firm, main services, key qualifications and why your firm is uniquely qualified for this Study. The individual authorized to contractually bind the firm should sign the cover letter.
  
- B. Firm Qualifications** - A maximum ten (10) page description of the firm’s qualifications, expertise and prior specific related experience, and proposed use

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center**

**Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

of subcontractors (if any) organized to address the firm's capability to complete each Deliverable and Alternate Task.

Provide a brief profile of the firm, including the types of services offered; the year founded; form of the organization (corporation, partnership, sole proprietorship); number, size and location of offices; number of employees.

Provide a general description of the firm's current financial conditions; identify any of the following conditions: bankruptcy, pending litigation, planned office closures, impending merges. Describe how those conditions may impede the firm's ability to complete the study

Describe the firm's experience in performing work of a similar nature to that solicited in this RFP, and the participation in such work by the key personnel proposed for assignment to this study.

If subcontractors are proposed please provide information on where the team has previously worked together.

**C. Proposed Team, Staffing and Study Organization - A maximum three (3) page description of key personnel, qualifications and assignments, specifically:**

- An organization, chart, that clearly delineates communication/reporting relationships among the Study staff, including any subconsultants.
- Key personnel proposed to perform the work in the specified tasks and include major areas of subcontract work and personnel of the subcontractor(s).

Resumes for the proposed team and subcontractors, if any, should be provided as an appendix.

**D. Approach - A maximum ten (10) page proposal shall describe the recommended approach to successfully execute the scope of work and complete the Deliverables in a timely and cost-effective manner. Work to be completed by sub-contractors should be clearly identified. The approach to the scope of work shall be of such detail to demonstrate the firm's ability to accomplish the Study objectives and the timeframe by which the scope of work will be completed.**

**E. References - Provide the name, title, public agency name, email address and telephone number of at least three (3) references for which similar services have been provided in the last three (3) years. Describe the scope of work, timing, total invoiced cost and list of staff that conducted the work. The references shall be knowledgeable and able to discuss the qualifications of the firm and Study team correlating with the work experience cited.**

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

If one or more sub-contractors will provide a significant component of the work product, please provide at least three (3) public agency references for the sub-contractor(s) as well.

If similar work has been performed for private sector entities feel free to include the requested information in this section for those clients.

- F. Costs** - A maximum two (2) page proposed budget shall provide the specific hours and costs for each Study task and shall delineate the staff responsible for each and whether the task will be done in-house or by sub-contractors and their hourly rate. All additional costs and contingencies must be clearly delineated.
- G. Consultant Services Agreement** - The Consultant shall state any exceptions to or deviations from the proposed draft Consultant Services Agreement (Attachment 4). Where the Consultant wishes to propose alternative approaches to meeting the Rethink Waste's requirements, these should be thoroughly explained.
- H. Qualification Certification** - Complete Appendix A.
- I. Client Reference Form** - Complete Appendix B.
- J. Additional Attachments** - Firms are encouraged to include links to relevant examples of work products that are similar in nature or content to the scope of services requested in this RFP.

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center**

**Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

**7. RIGHT TO CONTRACT FOR SELECTED SERVICES / SELECTION CRITERIA**

RethinkWaste, at its sole option, will select the firm which best fulfills the requirements and provides the best value to RethinkWaste.

RethinkWaste reserves the right to contract for selected services relating to this proposal from any firm, in part or in whole.

An evaluation panel will review all proposals submitted. Discussions (written and/or in person) may, at RethinkWaste's option, be conducted with any firm. Discussions may be for the purpose of clarification to ensure full understanding of, and responsiveness to, the RFP's requirements. Firms shall be accorded fair and equal treatment with respect to any opportunity for discussion and written revision of proposals. In conducting discussions, RethinkWaste will not disclose information derived from proposals submitted by competing firms. There will be no public opening and reading of proposals. Overall responsiveness to the RFP is an important factor in the evaluation process.

The criteria used as a guideline in the evaluation will include the following:

- A. Qualifications and Staffing (40%)** – The expertise, experience and training of the Consultant and its key personnel and previous experience with similar work in similar fields and qualifications, depth, and availability of the staff that will perform the work on this Study. This factor includes evaluation of the Consultant's prior contracting history and references for other municipalities.
- B. Study Approach (30%)** – The Consultant's responsiveness in developing a comprehensive Study Approach.
- C. Cost Proposal (20%)** – The proposed compensation structure (inclusive of hourly rates of compensation, pass through costs and subconsultant costs) for the performs of the work under the RFP, inclusive of the proposed not-to-exceed amount. The proposer's strategy for containing costs incurred by RethinkWaste while meeting the objectives and standards set forth under the RFP.
- D. Schedule (10%)** – Proposal for completing the Study in a timely manner, inclusive of the Consultant's ability to identify critical paths for the timely and competent completion of all work contemplated under the RFP.

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

**APPENDIX A - QUALIFICATIONS CERTIFICATION**

|                        |  |
|------------------------|--|
| ORGANIZATION           |  |
| ADDRESS                |  |
| TELEPHONE              |  |
| CONTACT EMAIL          |  |
| CONTACT NAME,<br>TITLE |  |

1. Proposer certifies that neither Proposer nor its principals are presently disbarred, suspended, proposed for disbarment, declared ineligible or voluntarily excluded from participation in this transaction by any federal department or agency, any California State agency, or any local governmental agency.
2. Proposer certifies that Proposer did not receive unauthorized information from any RethinkWaste staff member, contractor, or board member during the RFP response period except as provided for in this RFP package and through formal addenda, if any, issued by RethinkWaste.
3. Proposer certifies that Proposer does not have any conflicts of interest, whether actual or perceived, such as current or recent work for Recology or South Bayside Industries or companies directly related to them and has disclosed any such work in its response to this RFP.
4. Proposer certifies that the information and all accompanying documentation contained in Proposer's submittal pursuant to this RFP are true and correct.
5. Please check the appropriate box below:
  - If a **public agency** submits a response to this RFP, an individual authorized to contractually bind the organization shall sign it.
  - If an **individual** submits a response to this RFP, he or she shall sign it. If he or she is doing business under a fictitious name, the response shall so state.
  - If a response to this RFP is submitted by a **partnership**, the full names and addresses of all members and the address of the partnership shall be stated and the response shall be signed for all members by one or more members thereof.
  - If a **corporation** submits a response to this RFP, an authorized officer or officers of the corporation shall sign it in the corporate name.
  - If a **limited liability company (LLC)** submits a response to this RFP, an authorized officer or officers shall sign it in the LLC's name.

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

- If a response to this RFP is signed by a *joint venture*, the full names and addresses of all members of the joint venture shall be stated and a representative of each individual entity shall sign it.

By signing below, the submittal pursuant to this RFP shall be deemed a representation and certification by the Consultant that Consultant has investigated all aspects of the RFP, that Consultant is aware of the applicable facts pertaining to the RFP process, its procedures and requirements, and that Consultant has read and understands the RFP.

|   |
|---|
| Authorized Representative Name:<br>(Signature)                            |
| Authorized Representative Name:<br>(Printed name)                         |
| Authorized Representative Title and Entity:<br>(Printed title and entity) |
| <i>Complete additional signatures below if required.</i>                  |
| Authorized Representative Name:<br>(Signature)                            |
| Authorized Representative Name:<br>(Printed name)                         |
| Authorized Representative Title and Entity:<br>(Printed title and entity) |
| Authorized Representative Name:<br>(Signature)                            |
| Authorized Representative Name:<br>(Printed name)                         |
| Authorized Representative Title and Entity:<br>(Printed title and entity) |

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

**APPENDIX B – CLIENT REFERENCE FORM**

Please specify any public agencies and solid waste, recyclables or organics collection services or facility operations companies that Proposer has worked with or for in the past ten (10) years, with respect to the provision of financial and accounting services. In addition, please provide references for each listed agency or company.

For multiple references, please copy this form as appropriate.

**Client Reference Form**

|  |  |
|--|--|
| Name of Agency or Company                            |  |
| Address  |  |
|  |  |
|  |  |
| Contact Name(s), Address, Telephone Number(s), Email |  |
|  |  |
|  |  |
|  |  |
| Description of work performed and dates of service:  |  |
|  |  |

**DRAFT FOR BOARD REVIEW**

**RethinkWaste Shoreway Environmental Center  
Site Improvement / Phasing / Costing Feasibility and Planning Study RFP**

**LINKS TO ATTACHMENTS**

ATTACHMENT 1 – SBI Operating Agreement

ATTACHMENT 2 – San Mateo County Solid Waste Facility Permit

ATTACHMENT 3 –SCS Engineers Shoreway Environmental Center Site Optimization and Design Development Study – Final Report (January 2023) and Supplemental Memorandum (9/19/23)

ATTACHMENT 4 – Draft Proposed Consulting Services Agreement

CWC/RethinkWaste/RFP/Document/BOARD DRAFT 021526.docx



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## STAFF REPORT

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**To:** RethinkWaste Board of Directors  
**From:** Joe La Mariana, Executive Director  
Sean Rose, S.R. Rose Engineering  
**Date:** February 26, 2026 Board of Directors Meeting  
**Subject:** Resolution Authorizing the addition of Shoreway Environmental Center Solar Power Expansion and Battery Storage Project to the Capital Improvement Projects planned in 2026

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### Recommendation

It is recommended that the South Bay Waste Management Authority (RethinkWaste) Board of Directors consider adopting the attached resolution 2026-11 for the addition of the Solar Power Expansion and Battery Storage Project at the Shoreway Environmental Center to RethinkWaste's FY 2026-2030 Capital Improvement Plan (CIP) with a budget for planning and project management of \$100,000.

### Background

In 2011, RethinkWaste entered into a 20-year solar power purchase agreement (PPA) with Fresh Air Energy (Ecoplexus) for the installation of a 765 KW solar photovoltaic energy system on the rooftops of the materials recovery facility (MRF) and transfer station buildings at the Shoreway Environmental Center facility. With approximately 2,700 solar panels, the installation was one of the largest in the Bay Area at the time. The system had all of its solar panels replaced in 2022 at no charge to the Agency, and is still operational today, providing approximately 70% of the theoretical electrical consumption at the facility.

RethinkWaste's 2025-2034 Long Range Plan includes an operational efficiency objective of expanding solar power capacity and implementing battery storage at the site with the goal of further reducing reliance on the grid.

In May 2025, McCalmont Engineering completed an Electrical Capacity Analysis for the site which included recommendations for adding solar power capacity and installing a battery storage system to offset demand spikes and attendant high electricity costs. Solar could be added on top of the Recology maintenance buildings and/or on ground-mounted solar canopies.

Over the last few months, staff has contacted both Peninsula Clean Energy and the current PPA vendor Luminace (Fresh Air/Ecoplexus' successor in interest) regarding potential solar power expansion and battery storage at the facility. Both have indicated an interest in providing a solar PPA proposal to RethinkWaste for the proposed project.

## Analysis

Staff has completed initial evaluations of the potential for solar power expansion and battery capacity at the site, however, the project is not currently in the adopted FY 2026-2030 CIP. Given the operational objective and potential for a beneficial project, staff is proposing to add the project to the CIP at this time.

The total cost of the capital project would likely be several million dollars depending on the final scope, however under the PPA procurement method it is possible that a majority, or potentially all, of the design and construction costs would be borne by the solar PPA vendor. Solar PPAs can, and increasingly do, include battery storage, however it is not yet clear whether a proposed PPA for the site would include battery storage, or whether the cost of battery storage would need to be paid by RethinkWaste.

Given the current uncertainty of the procurement method, and details of the PPA proposal, staff is proposing an initial project budget of \$100,000 to cover project management and procurement. The budget assumes that the cost of design and construction will be included in the PPA and covered by the vendor.

If approved, staff will solicit PPA proposals and return to the Board later in 2026 with further details and recommendations for implementing the project.

The project will be closely coordinated with the Master Planning effort for the site that is currently underway.

The anticipated project schedule would be to obtain solar PPA proposals, select a vendor, and execute an agreement by the end of 2026 and begin construction of the project in 2027 pending vendor availability. Staff anticipates returning to the Board later in 2026 with a project update and recommended actions associated with the project.

## Fiscal Impact

The proposed \$100,000 budget was not included in the adopted FY2026 budget. Therefore, approval of this project's funding would be sourced by either 1) A mid-year budget adjustment or 2) The Green Bond Fund (GBF) balance. NOTE: The current GBF balance is currently \$13M. However, agenda item 7E on today's agenda (MRF Phase II at about \$5M) would, if and when approved, reduce this fund balance to about \$8M). Staff expects to have confirmation of GBF project eligibility by this Board meeting.

### Attachments:

Resolution 2026-11



## RESOLUTION NO. 2026-11

### RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY (RETHINKWASTE) BOARD OF DIRECTORS AUTHORIZING THE ADDITION OF THE SOLAR POWER EXPANSION AND BATTERY STORAGE PROJECT AT THE SHOREWAY ENVIRONMENTAL CENTER TO RETHINKWASTE'S FY 2026-2030 CAPITAL IMPROVEMENT PLAN (CIP) WITH A BUDGET FOR PLANNING AND PROJECT MANAGEMENT OF \$100,000

**WHEREAS**, in 2011 RethinkWaste entered into a power purchase agreement for the installation of a solar photovoltaic energy system on the rooftops of the materials recovery facility (MRF) and transfer station buildings at the Shoreway Environmental Center facility; and

**WHEREAS**, the RethinkWaste 2025-2034 Long Range Plan includes a goal of expanding solar power capacity and implementing battery storage at the site with the goal of further reducing reliance on the grid;

**WHEREAS**, in 2025 an electrical capacity analysis of expanded solar power and battery storage was completed; and

**WHEREAS**, staff has contacted Peninsula Clean Energy and the current solar PPA vendor and they have indicated an interest in providing SBMWA with a solar PPA proposal for solar expansion and potentially battery capacity at the site; and

**WHEREAS**, to further evaluate and implement the project, staff is proposing to add the project to the currently adopted FY 2026-2030 CIP with a budget of \$100,000; and

**NOW, THEREFORE BE IT RESOLVED** that the South Bayside Waste Management Authority (RethinkWaste) hereby authorizes the addition of the Solar Power Expansion and Battery Storage Project at the Shoreway Environmental Center to RethinkWaste's five-year FY 2026-2030 Capital Improvement Plan with a budget for planning and project management of \$100,000.

**PASSED AND ADOPTED** by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the 26th day of February, 2026 by the following vote:

| Agency         | Yes | No | Abstain | Absent | Agency                 | Yes | No | Abstain | Absent |
|----------------|-----|----|---------|--------|------------------------|-----|----|---------|--------|
| Belmont        |     |    |         |        | Redwood City           |     |    |         |        |
| Burlingame     |     |    |         |        | San Carlos             |     |    |         |        |
| East Palo Alto |     |    |         |        | San Mateo              |     |    |         |        |
| Foster City    |     |    |         |        | County of San Mateo    |     |    |         |        |
| Hillsborough   |     |    |         |        | West Bay Sanitary Dist |     |    |         |        |
| Menlo Park     |     |    |         |        |                        |     |    |         |        |

I HEREBY CERTIFY that the foregoing Resolution No. 2026-11 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on February 26, 2026.

ATTEST:

\_\_\_\_\_  
Michael Brownrigg Chairperson of RethinkWaste  
South Bayside Waste Management Authority

\_\_\_\_\_  
Cyndi Urman, Clerk of the Board



## STAFF REPORT

**To:** RethinkWaste Board Members  
**From:** Hilary Gans, Senior Operations and Engineering Manager  
**Date:** February 26, 2026, Board of Directors Meeting  
**Subject:** Update Report from SBI on Commodity Marketing Revenue Process and Results

### Recommendation

The Board reviewed and approved SBI's Commodity marketing plan at its June 2025 meeting and requested an update by SBI at the six-month mark. At the February meeting SBI management will present their Q3/Q4 2025 Commodity Marketing results and will be available for questions. This staff report provides additional information on SBI's commodity marketing results.

### Summary

SBI is currently using Waste Management Recycling Services (WMRS) to market the commodities that are produced by the Shoreway MRF. The fiber (mixed paper and cardboard) is marketed overseas, and containers (plastics, glass, and metals) are shipped to domestic manufacturers that use the recycled commodities in the manufacture of new containers and other products. In its oversight of SBI's contract, RethinkWaste staff has reviewed the commodities marketing function performed by SBI and its subcontractors.

The MRF commodities are marketed by SBI on behalf of RethinkWaste and the Agency receives 100% of the commodity revenue. Since commodity marketing benefits from market expertise and volume-clout, SBI is subcontracting this function to a large company, WMRS, to obtain the best pricing and materials movement. WMRS is a division of Waste Management, the largest solid waste services company in the United States, and they market large volumes of recycled material from their own MRF's as well as from others. SBI's parent company Alameda County Industries (ACI) has used WMRS for many years as has been satisfied with their services and those of its subcontractors.

### Analysis

In reviewing SBI's and WMRS commodity marketing performance over the past six months, two key factors were considered: materials movement and commodity price. Materials movement is critical because the Shoreway facility has extremely limited materials storage space and therefore baled commodities must be picked up every day. In this regard, SBI and its subcontractor WMRS have done an excellent job of keeping the roughly 15 tractor trailer loads per day of commodities consistently moving to local and international destinations. Regarding commodity pricing, staff was able to compare monthly sales pricing from Shoreway to a published commodity index; the Official Board Market (OBM) that publishes regional prices for paper grades (for some other materials that are sold locally, specifically glass and scrap metal, there is no pricing information available on this type of industrywide tracking indices).

In the chart below, WMRS commodity sale price for card board and mixed paper is compared to the OBM index for the past six months. The average sale price achieved by SBI/WMRS was better than the OBM index by \$6.42 and \$.65 per for cardboard and mixed paper respectively.

Commodity Sale Price SBI/WMRS vs. Official Board Market Index  
July - December 2025

|                                 | Jul       | Aug       | Sep      | Oct      | Nov      | Dec      | Avg      |
|---------------------------------|-----------|-----------|----------|----------|----------|----------|----------|
| Old Corrugated Containers (ton) |           |           |          |          |          |          |          |
| SBI/WMCM                        | \$ 100.00 | \$ 100.00 | \$ 94.00 | \$ 92.00 | \$ 75.00 | \$ 78.00 | \$ 89.83 |
| Official Board Market Index     | \$ 92.71  | \$ 92.71  | \$ 87.86 | \$ 84.95 | \$ 70.88 | \$ 71.37 | \$ 83.41 |
| Mixed Paper (ton)               |           |           |          |          |          |          |          |
| SBI/WMCM                        | \$ 45.00  | \$ 45.00  | \$ 45.00 | \$ 45.00 | \$ 40.00 | \$ 20.00 | \$ 40.00 |
| Official Board Market Index     | \$ 41.30  | \$ 44.21  | \$ 41.30 | \$ 41.30 | \$ 36.45 | \$ 31.60 | \$ 39.36 |

NOTE: SBI management will present their Q3/Q4 2025 Commodity Marketing results at today's board meeting and will be available for questions.

**Fiscal Impact**

RethinkWaste receives 100% of the commodity revenue from the products sold at the MRF. The RethinkWaste is seeking the best pricing for commodities compared to the performance of the overall market price. The fact that Shoreway has close access to the international port at Oakland and that there are ample markets in California for other commodities helps in achieving the best market pricing.

**Attachments:**

- A. SBI Response to RethinkWaste Board on the consideration of continuing to sole source a majority of processed MRF materials



February 6, 2026

South Bayside Waste Management Authority

**Recommendation and Background**

This item responds to the consideration of continuing to sole source a majority of processed MRF materials.

After further review, SBI has determined that it is in the best interest of both the SBWMA and SBI to continue utilizing WM to market the majority of processed MRF materials. SBI has been satisfied with WM’s demonstrated reliability in shipping materials and its consistent performance in achieving material values at or above applicable index pricing. In addition to WM, SBI will continue using Standard Iron Metals, Alco Iron & Metal, and Sibelco for tin/steel cans, scrap metals and mixed glass marketing.

Maintaining the existing relationship with WM provides greater operational stability, ensures reliable material movement, and supports overall market performance. This arrangement is proposed for the 2026 calendar year, with a performance review to be conducted 90 days prior to the end of the year.

During the April 2025 board meeting, Chair Adam Rak stated that he was good with an essentially sole source contract through the end of the year, but doing a full search for additional options in 2026. The SBI team has confirmed that the following list of commodity brokers and/or buyers are available to SBI to market commodities on demand as needed should the contractual arrangement with WM fail to perform to SBI’s satisfaction.

SBI has been pleased with the performance of WM in marketing SBI’s materials during 2025, and plans to continue the contractual arrangement for 2026. This performance evaluation includes logistics and pricing. SBI will continue reviewing WM’s commodity marketing performance annually prior to extending the contractual arrangement for subsequent twelve (12) months periods to ensure the continued relationship is beneficial to SBI and RethinkWaste.

SBI’s additional options for commodity marketing:

Fiber:

Name: FIBRE Trade, Inc. (no off-site storage)

Name: Berg Mill Supply Company (no off-site storage)

333 Shoreway Road San Carlos, CA 94070 Tel.  
650.802.8355 Fax 650.539.5802  
www.southbaysideindustries.com

Plastics:

Name: Paralumex

Name: Conservation Management Group, LLC

Aluminum:

Name: Mings Recycling Corporation (no off-site storage)

Metals:

Name: Sims Metal Management (quoted rate is ~50% of current buyer)

Should circumstances change, SBI will report back to the Board and seek approval prior to implementing any modifications to its materials marketing approach.

SBI remains available to provide additional information and respond to any questions from the Board.

Sincerely,



Dwight Herring

General Manager

## STAFF REPORT

**To:** RethinkWaste Board Members  
**From:** Joanne Nghiem, Associate Engineer  
**Date:** February 26, 2026 Board of Directors Meeting  
**Subject:** Report on Transfer Station Tip Floor Assessment Project

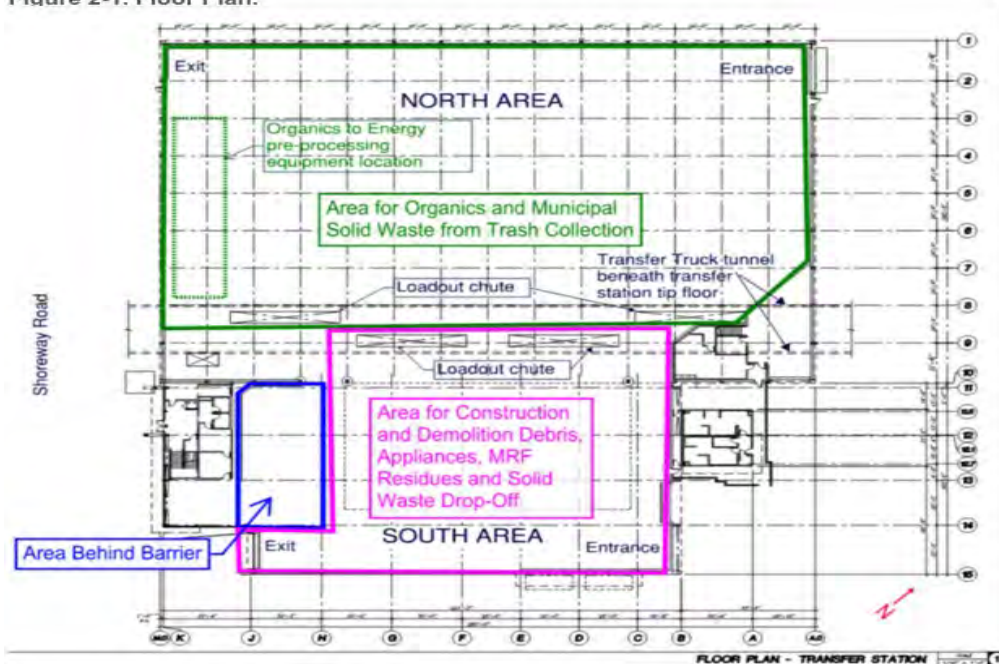
### Recommendation

This staff report is for discussion purposes to be used for future capital planning purposes only and no formal action is requested today of the Board of Directors.

### Summary

At the June 26, 2025 Board of Directors meeting, Board approved the contract with HDR Engineering, INC. (HDR) to develop a long-term plan for maintenance and repair of the Transfer Station tipping floor. The Transfer Station floor plan is shown in Figure 2-1 below. As part of the assessment, HDR performed a visual investigation of the tipping floor area, reviewed available record drawings, and retained Towill, Inc. to perform a topographic survey. HDR then prepared an analysis of the condition of the Transfer Station floor and developed a long-term repair recommendation and opinion of cost to support operational safety, cost efficiency and the longevity of the floor.

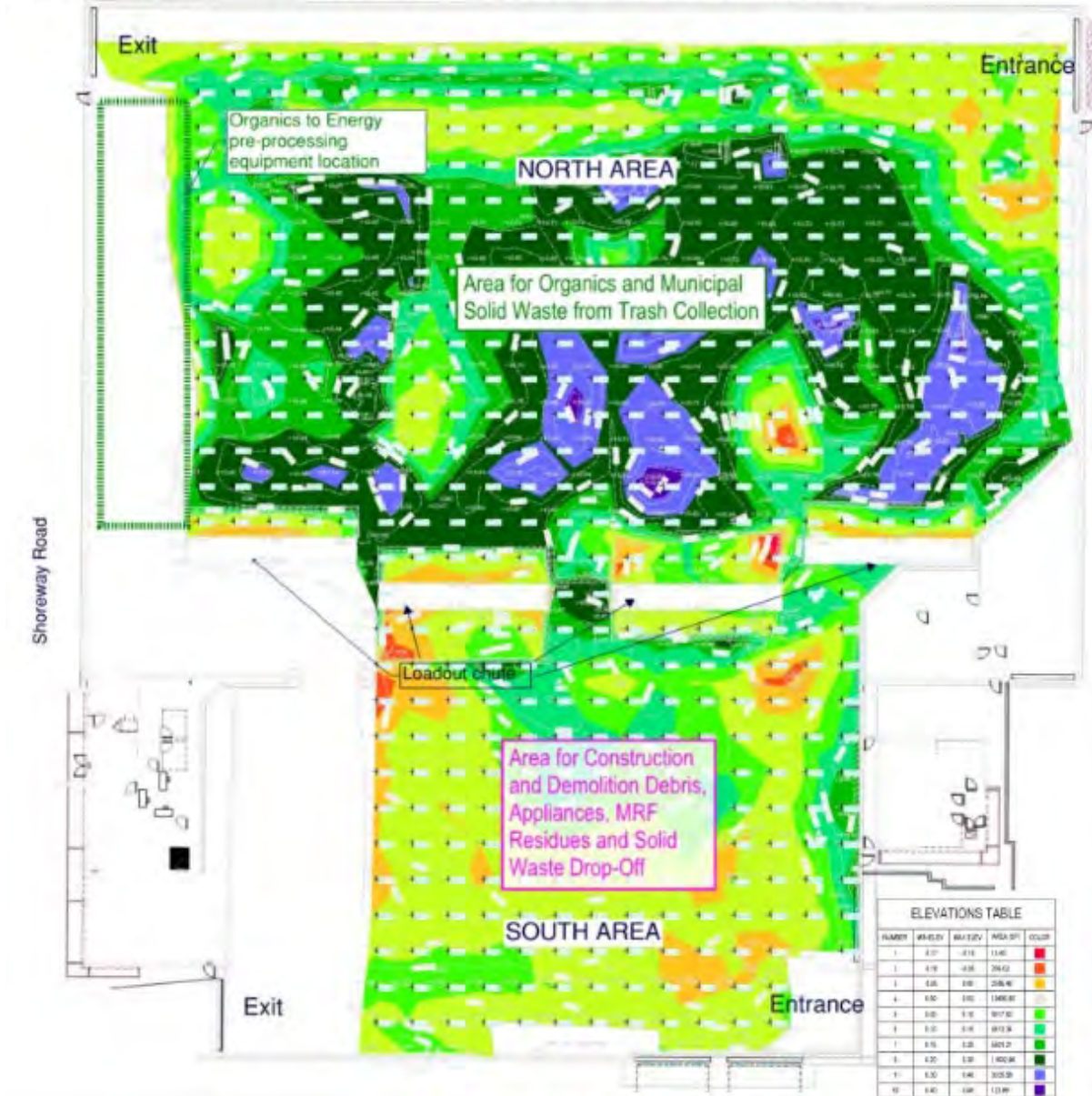
Figure 2-1. Floor Plan.



**Analysis**

Utilizing the survey data, HDR developed a “heat map” of the Transfer Station floor area which essentially shows the difference in existing floor elevation to a proposed sloped surface which the finished surface of the repair should seek to conform. Industry best practices strive for a reasonably level floor surface throughout the facility to foster the daily rigors of safe material handling activities, as well as maintaining the long term structural integrity of the reinforced concrete floor. See Figure 4-1 from the report below. The green, blue, and purple colored areas show elevations that are lower than the design elevation. The orange and red colored areas show elevations that are higher than the design elevation.

**Figure 4-1. Heat Map of Cut and Fill Areas of Transfer Station facility.**



Based on the heat map results and visual inspection, HDR developed a Condition rating (CR) system, which is a qualitative and quantitative score used to measure the state of deterioration of assets. Below Table 3-1, from the assessment report, summarizes the scoring system. The Transfer Station tipping floor varies in its condition

rating. The larger north area appears to be in Poor and Very Poor condition (CR of 4 to 5), where it experiences the most activity from daily operation. The floor aggregate is exposed and exposed rebar was observed. Deterioration of this type is typical where mechanical wear is caused by scraping the slab surface during waste processing operations. While the south area appears to be in Fair Condition (CR of 3). This area is open to public access, which does not experience the same level of abrasion activity as the north areas. Some parts of the south area exhibit higher wear across the slab due to the loadout operations near the pits.

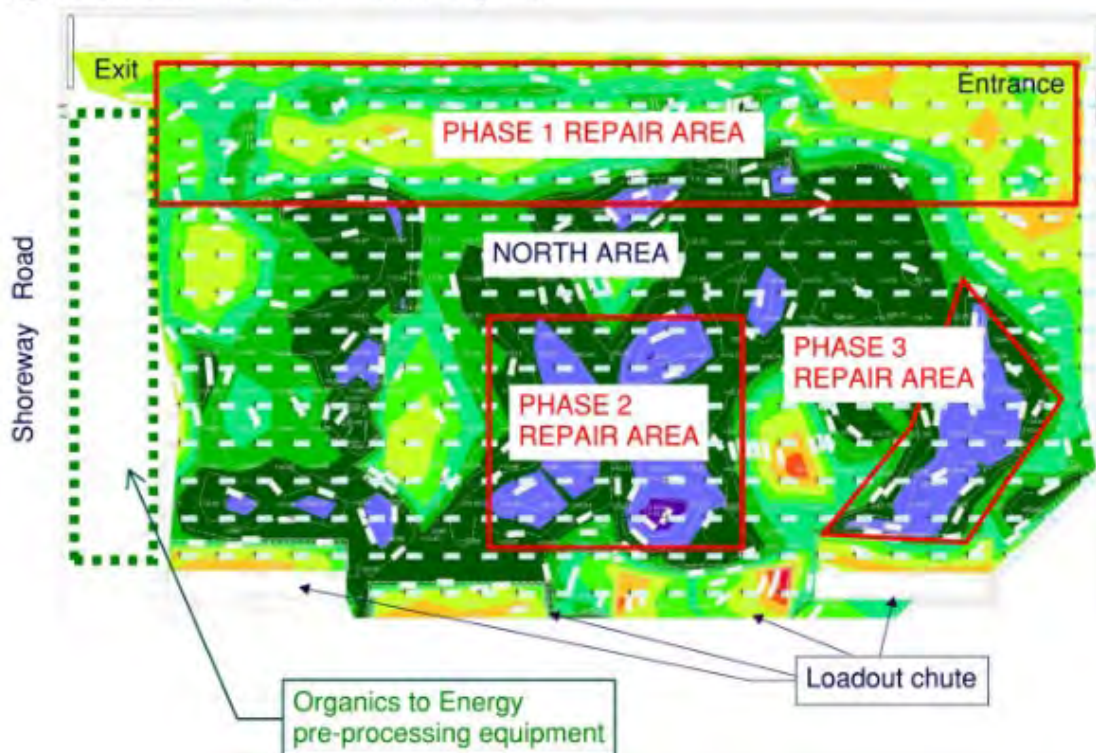
**Table 3-1. Condition Rating System.**

| CR | Condition   | RUL         | Description  |
|----|-------------|-------------|--|
| 1  | Very Good   | 100% of EUL | New or Very Good Condition                                 |
| 2  | Good        | 75% of EUL  | Minor Defects Only   |
| 3  | Fair        | 50% of EUL  | Moderate Deterioration (does not require immediate action) |
| 4  | Poor        | 25% of EUL  | Significant Deterioration (requires immediate action)      |
| 5  | Very Poor   | 5% of EUL   | Virtually Unserviceable                                    |
| 0  | Nonexistent | -           | Asset Abandoned or No Longer Exists                        |

CR = Condition Rating, EUL = Estimated Useful Life, RUL = Remaining Useful Life

Based on the condition assessment, HDR recommends that staff prioritize the north area and develop a phased planned repair, focusing on the areas shown below in Figure 4-2 of the report. HDR recommends a phased approach for immediate (within 2 years) repairs, due to the poor condition of the area that requires urgent attention. Currently the south area does not have wear to the same extent and is anticipated to be addressed within 5-8 years.

**Figure 4-2. Heat Map of Cut and Fill Map for Concrete Infill for North Area with Red Areas Designating Recommended Phased Repairs.**



Taking into consideration the agency's plan to revamp the organics-to-energy (O2E) program within the upcoming years, HDR recommends employing the phased repairs for the north area in the near term, until such time as the new functions and equipment of the O2E program are resolved. After which, there are two basic approaches to long-term floor repair/replacement: phased repair based on condition and needs or complete repair/replacement. The pros and cons of each are summarized below.

| Repair Approach                          | Pros   | Cons   |
|--|--|--|
| Phased approach to patching as needed    | <ul style="list-style-type: none"> <li>Least impact on operations</li> <li>Lowest near-term cost</li> <li>Allows for future repairs to be planned, budgeted and developed based on condition</li> <li>Allows for changes to RethinkWaste's programs and associated equipment to occur</li> </ul> | <ul style="list-style-type: none"> <li>Potential to receive elevated pricing based on size(s) of repair projects</li> <li>Phased approach could result in higher costs over the long term</li> <li>Phased approach could result in uneven surfaces at repair edges, resulting in operational challenges</li> </ul> |
| Entire Floor repair resurfacing approach | <ul style="list-style-type: none"> <li>Provides a new, even, wear surface to the entire operations area</li> <li>Would defer any future capital investment for repair typically for 7 to 10 years</li> </ul>   | <ul style="list-style-type: none"> <li>Significant operational impact</li> <li>Largest capital cost to implement.</li> <li>Changes to programs and related equipment may require further repairs at a later time</li> </ul>  |

After the immediate phased repairs for the north area and the O2E area are completed (estimated in FY2027 or FY2028), HDR recommends employing a full north area resurfacing project in the FY2029-32 timeframe, then the south area resurfacing in the FY2031-34 timeframe. Given the fact that the south area is in better condition than the north area, breaking the resurfacing effort into north and south areas will minimize the impact to operations and allow separating these large costs into separate fiscal years for budgeting purposes. Although this approach will incur two costly one-time repairs (one for the north area and a second for the south area), HDR believes the operational benefits of resurfacing the entire area will be worth the added one-time costs. Table 4-3 from the report below summarizes the final recommendation from HDR with estimated costs (in 2026 dollars).

**Table 4-3. Recommended Improvements: Phased repairs of North Area followed by Resurfacing Approach forecast of Cost over Time.**

| Project   | Timing (Calendar Years)   | Cost (1)                          |
|---|---|-----------------------------------|
| Phases 1-3 noted above  | 2026 - 2027   | \$2.5M                            |
| O2E floor design for tipping areas drainage around new operations   | 2027 - 2028   | \$0.5M                            |
| MRF tipping floor high wear areas (not a part of the Transfer Station floor but included for financial planning purposes) | 2027  | \$1.5M                            |
| Full North area resurfacing   | 2029 - 2032 (2)   | \$5.6M                            |
| South area resurfacing  | 2031 - 2034 (3)   | \$2.8M                            |
| Additional repairs as needed to both north and south areas  | 2036 - 2042 for the north area<br>2038 - 2044 for the south area<br>(4) | \$2 to 3M every two to four years |

**Notes:**

1. Please note that the estimate of costs are based on 2026 dollars and current market conditions and are not adjusted for inflation or other cost increases in the future. These costs are likely to change over time.
2. Within 3 to 5 years following initial Phased repairs, the O2E program has been resolved and as conditions in the north area are shown to require repairs.
3. Within approximately 5 to 8 years or when conditions indicate the need for repairs in the south area.
4. After resurfacing of the respective areas, and when conditions begin to reveal repairs are necessary.

**Background**

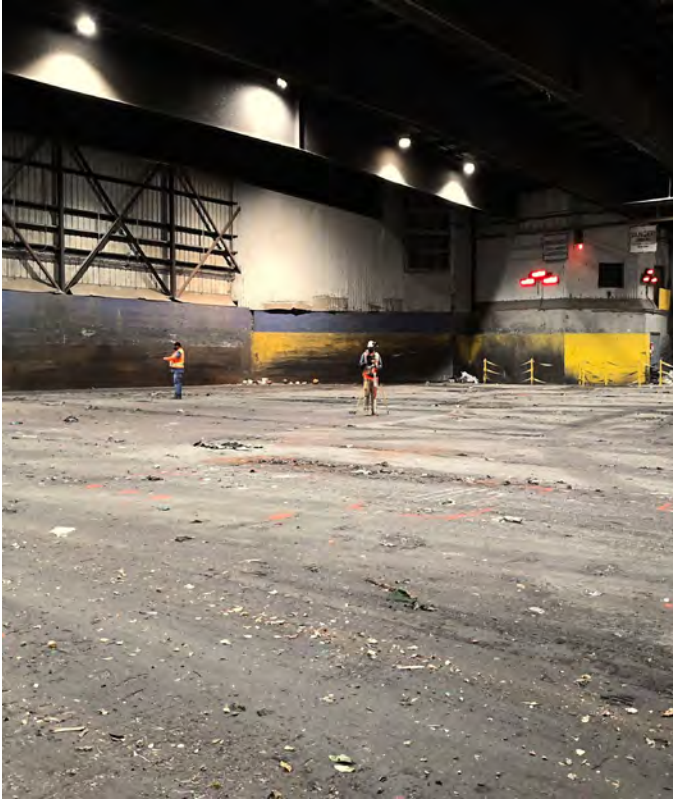
The abrasive nature of solid waste and the associated rugged equipment used to handle these materials has resulted in the need for periodic repairs (approximately every 2 years) to the concrete floor of the Transfer Station, with costs ranging from \$300,000 - \$500,000 for every repair depending on the size of the repair. In heavy wear areas the floor's concrete cover layer has now worn to the point that the upper layer of structural steel reinforcing bars is exposed. Patch-type repairs and continued uneven wear over time have resulted in a slightly undulating concrete surface of the transfer station floor with elevation differences of up to 3 inches. The uneven surface tends to get worse with time. This assessment by HDR will evaluate repair options to determine whether a much larger project to re-level the transfer station tipping floor will be more effective than continued patch-type repairs. Staff is informed and believes that re-leveling the entire transfer station will likely cost several million dollars. However, completing a more comprehensive repair of this nature would allow the entire floor surface to be utilized for regular operations without patch repairs for about 10 years. These re-leveling projects are common on older transfer station floors. A similar nearby municipal-owned facility, the SMART Station in Sunnyvale, completed a re-leveling repair last year.

**Fiscal Impact**

Staff will utilize the analysis from this assessment to allocate adequate budget in progressive fiscal years for implementation so that replacement/repair can be planned instead of requiring an emergency response.

**Attachments:**

Attachment A – Tipping Floor Assessment (prepared by HDR)



## Tipping Floor Evaluation

South Bayside Waste Management Authority  
(RethinkWaste)

Transfer Station

*333 Shoreway Road  
San Carlos, CA 94070*

February 19, 2026



## Contents

|     |  |    |
|-----|--|----|
| 1   | Introduction.....                            | 1  |
| 1.1 | Executive Summary .....                      | 1  |
| 1.2 | Introduction.....                            | 1  |
| 2   | Structure Description.....                   | 2  |
| 2.1 | Transfer Station Tipping Floor.....          | 2  |
| 3   | Condition Assessment.....                    | 5  |
| 3.1 | Condition Ratings .....                      | 5  |
| 3.2 | Condition Assessment Findings.....           | 6  |
| 3.3 | Survey .....                                 | 12 |
| 4   | Repairs and Recommendations.....             | 13 |
| 4.1 | Phased Repair Approach .....                 | 15 |
| 4.2 | Resurface Entire Floor Repair Approach ..... | 19 |
| 4.3 | Opinion of Cost.....                         | 19 |
| 4.4 | Pro-Con Discussion and Considerations .....  | 21 |
| 4.5 | Recommendations .....                        | 23 |

## Tables

|            |   |    |
|------------|---|----|
| Table 3-1. | Condition Rating System.....  | 6  |
| Table 3-2. | Condition Rating of Transfer Station Tipping Floor.....   | 7  |
| Table 3-3. | Additional Observations.....  | 11 |
| Table 4-1. | Proposed Floor/Slab Improvement Quantities.....   | 19 |
| Table 4-2. | Year, Area, and Cost of Repairs Over Time.....  | 20 |
| Table 4-3. | Recommended Improvements: Phased repairs of North Area followed by Resurfacing Approach forecast of Cost over Time..... | 24 |

## Figures

|             |  |    |
|-------------|--|----|
| Figure 2-1. | Floor Plan.....  | 3  |
| Figure 2-2. | North Area of Transfer Station.....  | 4  |
| Figure 2-3. | South Area of Transfer Station.....  | 4  |
| Figure 2-4. | Barriers.....  | 5  |
| Figure 3-1. | Surveying of Tipping Floor.....  | 5  |
| Figure 3-2. | Topographic Map of North Area of Tipping Floor.....  | 13 |
| Figure 3-3. | Topographic Map of South Area of Tipping Floor.....  | 13 |
| Figure 4-1. | Heat Map of Cut and Fill Areas of Transfer Station facility.....   | 17 |
| Figure 4-2. | Heat Map of Cut and Fill Map for Concrete Infill for North Area with Red Areas Designating Recommended Phased Repairs..... | 18 |
| Figure 4-3. | Heat Map of Cut and Fill Map for Concrete Infill for South Area.....   | 18 |



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# 1 Introduction

## 1.1 Executive Summary

HDR was retained by the South Bayside Waste Management Authority (RethinkWaste), to perform a condition assessment of the existing tipping floor at the RethinkWaste Transfer Station, which is part of the Shoreway Environmental Center in San Carlos, CA, and provide recommendations for repair and rehabilitation.

On August 28, 2025, HDR performed a site visit of the cleared floor area(s) to determine the level of concrete floor deterioration, and identify extreme wear areas, exposed rebar, and any structural degradation. As part of the assessment, HDR also reviewed available record drawings and created photo documentation for the floor area. Following this visual investigation, HDR retained Towill, Inc. to perform a topographic survey of the tipping floor area. Towill accomplished the field work over four visits in October 2025 and developed a topography map of the surface of the Transfer Station floor in addition to a heat map showing the departure of the current floor elevation from the proposed original floor design elevations. HDR then prepared this analysis of the condition of the Transfer Station floor and developed a repair scheme and opinion of cost.

## 1.2 Introduction

RethinkWaste serves over 420,000 residents and 11,000 businesses in San Mateo County. The Shoreway Environmental Center is in San Carlos, CA, and processes recyclable materials, compost, and solid waste from eleven local jurisdictions. In 2024, the Shoreway Environmental Center processed 200,000 tons of waste, 63,000 tons of recycling, 101,000 tons of compost, and 39,000 tons of construction and demolition materials. The facility plays an important role in the management of the region's waste, operating unimpeded, seven days a week. Currently South Bayside Industries (SBI) operates the Shoreway Environmental Center, where the Transfer Station is located, and is responsible for taking waste materials to their next destination after they have been sorted.

The Transfer Station Floor Repair is included as part of the ongoing Shoreway Capital Projects which have occurred several times throughout the facility's operational life. Typical operations of the Transfer Station include the movement of heavy-duty equipment for management and processing the waste. The floor is also exposed to corrosive materials and detergents, which propagated the deterioration of the concrete slab surface over its years of use. Past repairs have typically involved pouring high-strength topping materials in areas of significant wear by Contractor design. From information received from RethinkWaste, several repairs have been made to the floor at significant capital cost.

This condition assessment analysis is intended to review what has been done in prior repairs, assess the current condition, and recommend a repair design approach to maximize the cost-benefit of repair options. This report includes:

- Description of the slab and its typical operations
- Condition assessment
- Presentation of findings with photos
- Recommendations for repair approach

## 2 Structure Description

### 2.1 Transfer Station Tipping Floor

The Transfer Station is approximately 71,230 square feet in total area (Figure 2-1), and as-built drawings indicate that the Transfer Station was built in 1983. The facility hosts the management of three distinct waste streams collected from its residential and commercial customer base: mixed municipal solid waste, organics (green waste and food waste), and recyclables. Recyclables are delivered to the adjacent Materials Recovery Facility (MRF). The Transfer Station also receives demolition waste, which is delivered by the public. The Transfer Station is split into two separate operating areas by four rectangular loadout hoppers, which allow the waste to be pushed into open-top trailers in the loadout tunnels below.

The 1983 design plans reveal the Transfer Station tipping floor was constructed using construction details that would provide less wearability between floor repair/replacement activities. Namely, the design details show the depth of reinforcing steel (concrete cover) as 1.5 inches thick from the surface of the concrete to the top of the reinforcing steel. Modern Transfer Stations typically provide 4 inches of concrete cover to provide a thicker wear surface to extend floor life. Understanding this condition informs us as to why reinforcing steel is exposed or missing in some areas of the facility.

The north tipping floor area is approximately 46,200 square feet. Rollup doors are on the east and west walls to the north end of the facility, which are used by collection trucks, front end loaders, and other heavy equipment used to move, consolidate and load waste from the receiving floor to transfer trucks beneath the floor, which will take the materials to disposal, composting or processing facilities elsewhere. This area handles municipal solid waste (MSW) from trash collection services and organics, such as food and yard waste.

The area plan south of the center hoppers is approximately 25,030 square feet. Similar to the north facility, rollup doors are on the east and west walls to the south, which are open to the public to deliver construction debris, MRF residuals, appliances, and other solid waste in addition to a compost giveaway program. A portion of this area on the west side is blocked off by barriers, which makes it inaccessible to the public. In addition, remnant steel structural members are embedded from equipment installed on the tipping floor that has been removed.

Figure 2-1. Floor Plan.

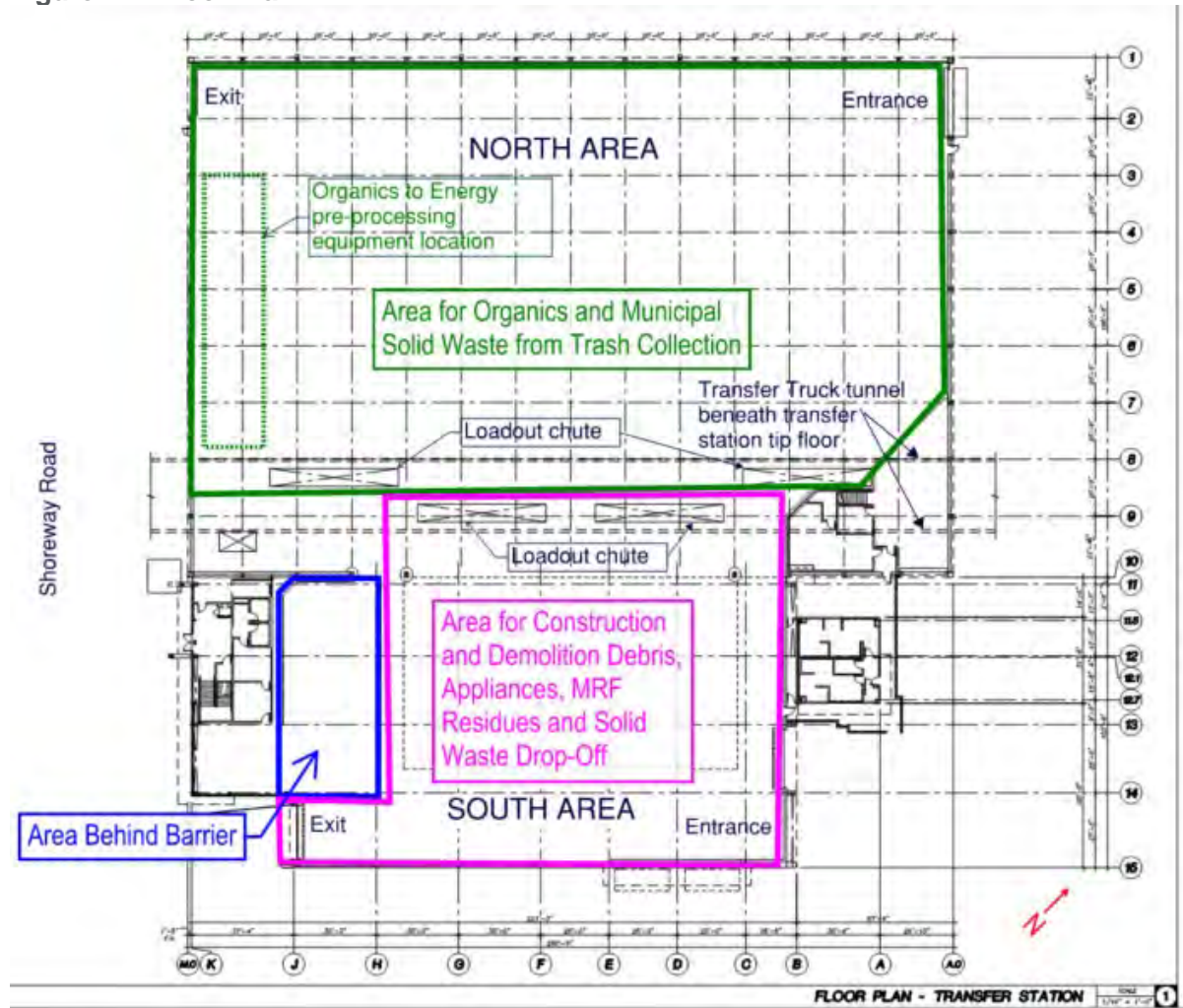


Figure 2-2. North Area of Transfer Station.



Figure 2-3. South Area of Transfer Station.



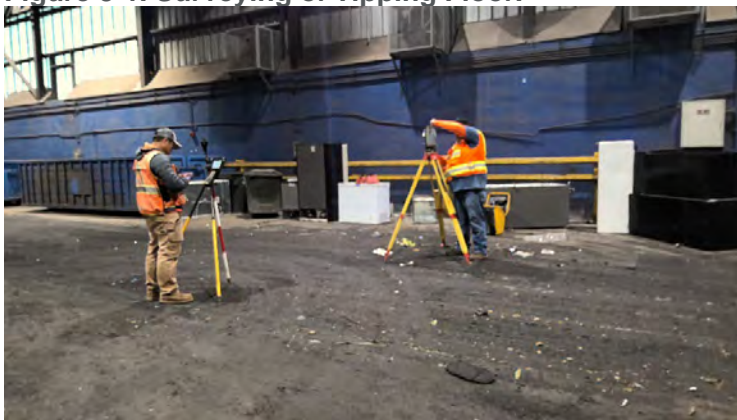
**Figure 2-4. Barriers.**



### 3 Condition Assessment

HDR performed a visual inspection of the facility on August 28, 2025, to assess the current condition of the tipping floor. However, due to the operations of the Transfer Station at the time of the site visit, some portions of the floor were not available for observation. Available drawings were reviewed to verify the original design details of the slab and overall dimensions of the Transfer Station. In addition, Towill, Inc. surveyed the tipping floor on October 10, 17, 24, and 31, and developed a topographic plan of the slab to show the varying elevations across the floor to identify wear over time.

**Figure 3-1. Surveying of Tipping Floor.**



#### 3.1 Condition Ratings

Condition rating (CR) is a qualitative and quantitative scoring system used to measure the state of deterioration of assets. Condition rating is a function of the degree of deterioration and the remaining useful life (RUL) of an asset. The RUL takes into consideration the urgency and relative priority of remedial action.

Additionally, the RUL is the estimated number of years the asset can continue to operate and function without repair before replacement is imminent. RUL is a percentage of the estimated useful life (EUL) or the original life of an asset. Building structures are designed to have an EUL of 50 years; therefore, a rating grade of 3 (or fair condition) equates to an RUL of 25 years (50 years x 50%).

**Table 3-1. Condition Rating System.**

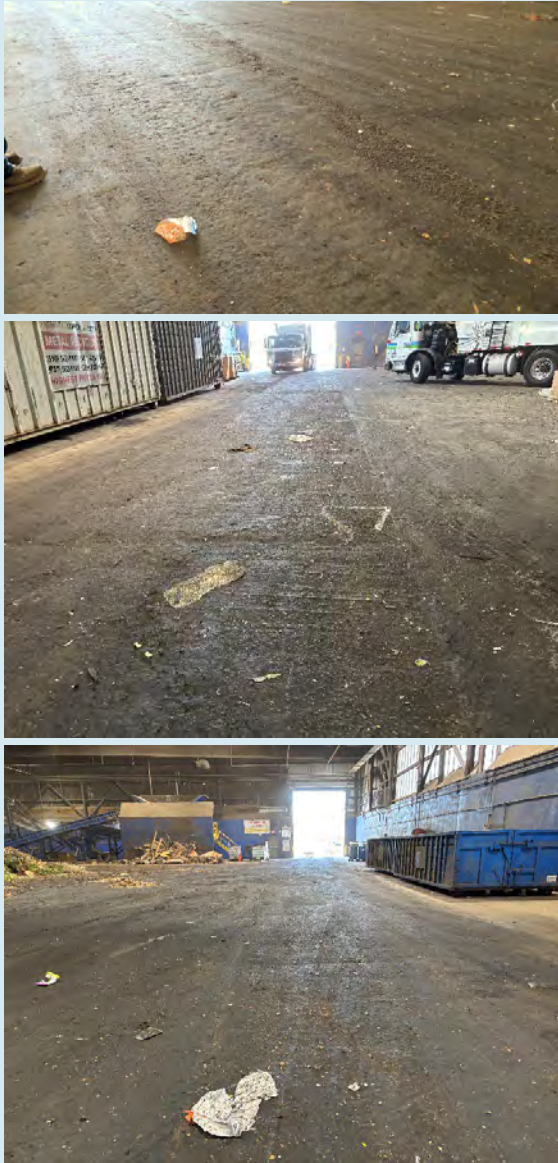
| CR | Condition   | RUL         | Description  |
|----|-------------|-------------|--|
| 1  | Very Good   | 100% of EUL | New or Very Good Condition                                 |
| 2  | Good        | 75% of EUL  | Minor Defects Only   |
| 3  | Fair        | 50% of EUL  | Moderate Deterioration (does not require immediate action) |
| 4  | Poor        | 25% of EUL  | Significant Deterioration (requires immediate action)      |
| 5  | Very Poor   | 5% of EUL   | Virtually Unserviceable                                    |
| 0  | Nonexistent | -           | Asset Abandoned or No Longer Exists                        |

CR = Condition Rating, EUL = Estimated Useful Life, RUL = Remaining Useful Life



## 3.2 Condition Assessment Findings

The Transfer Station tipping floor varies in its condition rating. The north area appears to be in Poor and Very Poor condition (CR of 4 to 5), while the south area appears to be in Fair to Poor Condition (CR of 3 to 4). See Table 3-2 for specific comments.

**Table 3-2. Condition Rating of Transfer Station Tipping Floor.**

| Comments   | Photos  |
|--|---|
| <p>Concrete is worn along the entrance drive lane of the north area for MSW and green waste; this area is rated '4' (poor) condition. The floor aggregate is exposed with some undulations of the floor surface (top photo); further into Transfer Station, exposed rebar was observed (center photo). As noted above, the thickness of the concrete cover over the reinforcing steel is likely the cause for this condition. The area to the right (again center photo) indicates where past repairs have overlain the concrete. The floor surface is occluded by sludge and grime left behind from the waste, which can often be corrosive; this contributes to the deterioration of concrete matrix in addition to the mechanical wear caused by scraping the slab surface during waste processing operations (bottom photo).</p> |  |

**Table 3-2. (Continued).**

| Comments   | Photos  |
|--|---|
| <p>Due to the exposed rebar observed in the north area of the Transfer Station, these areas are rated '5' (very poor) condition and indicates significant wear of the surface down to the top layer of reinforcing steel. Deterioration of this type is typical where waste is unloaded and maneuvered by large trucks and front-end loaders. As noted above, original design drawings indicate that the concrete cover for this slab was originally 1-1/2" to 2-1/2", which is less than that typically provided in solid waste facility design (a wear surface of up to 4" of cover to the floor reinforcing steel is typically provided).</p> |   |
| <p>Hopper edges were spalling (highlighted red in upper photo); gouging of the concrete surface was observed due to the push operations and the loader blades, contributing to the damage. Previous repairs were observed (yellow in upper photo) and forms an unintended slope towards the pit as the patch is not level. Since that time, additional repairs have been completed around the pits (lower photo); based on the post repair photos (provided by RethinkWaste), the hopper edges appear to be in excellent condition, and is given a rating of '1' (excellent).</p>  |  |

**Table 3-2. (Continued).**



| Comments  | Photos  |
|---|---|
| <p>During our visit steel plates were observed to be missing at pit edges. Since our visit, the metal edges have been repaired (lower photo), which appear to be in excellent condition and assigned a rating of '1'.</p> |  |

Table 3-2. (Continued).

| Comments   | Photos  |
|--|---|
| <p>The south area of the Transfer Station is in fair condition, a rating of '3'. Some parts of the floor exhibit wear across the slab due to the loadout operations near the pits (top photo). Further to the south is the public access drive-in, which does not experience the same level of abrasion activity as the north areas. The slab near these entrances exhibited surface cracking (bottom two photos), but very little deterioration respective to the balance of the tipping floor.</p> |  |

Table 3-3 shows additional observations regarding the tipping floor where a condition rating is not required.

**Table 3-3. Additional Observations.**

| Comments  | Photos  |
|---|---|
| <p>Uneven surfaces caused by repair patching were evident causing accumulation of debris (green) and liquid (blue) at the patch edges and can be difficult to clean. In addition, these raised edges provide impediments to the equipment, causing additional damage to the slab or equipment itself.</p> |  |

**Table 3-3. (Continued).**

| Comments  | Photos  |
|---|---|
| <p>Embedded steel members are visible throughout the slab of the tipping floor; these were part of machinery that has since been removed. However, the presence of this condition does not appear to have incurred operational issues or unusual wear patterns.</p> |   |
| <p>Misters located above provide moisture to control dust but also add moisture to the waste which propagates delamination.</p>   |  |

### 3.3 Survey

Towill, Inc. performed a topographic survey of the floor surface during four separate visits in October 2025, to minimize the impact of the operations at the Transfer Station. Towill surveyed the floor at a 10-foot grid spacing to generate a topographic map of the slab surface (Figure 3-2 and Figure 3-3).

Figure 3-2. Topographic Map of North Area of Tipping Floor.

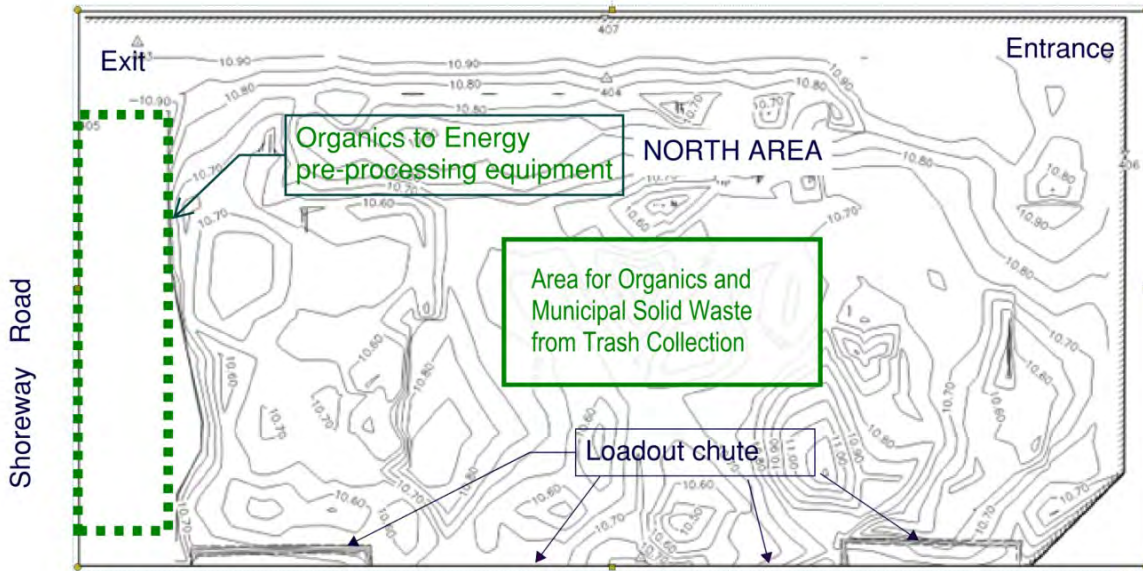
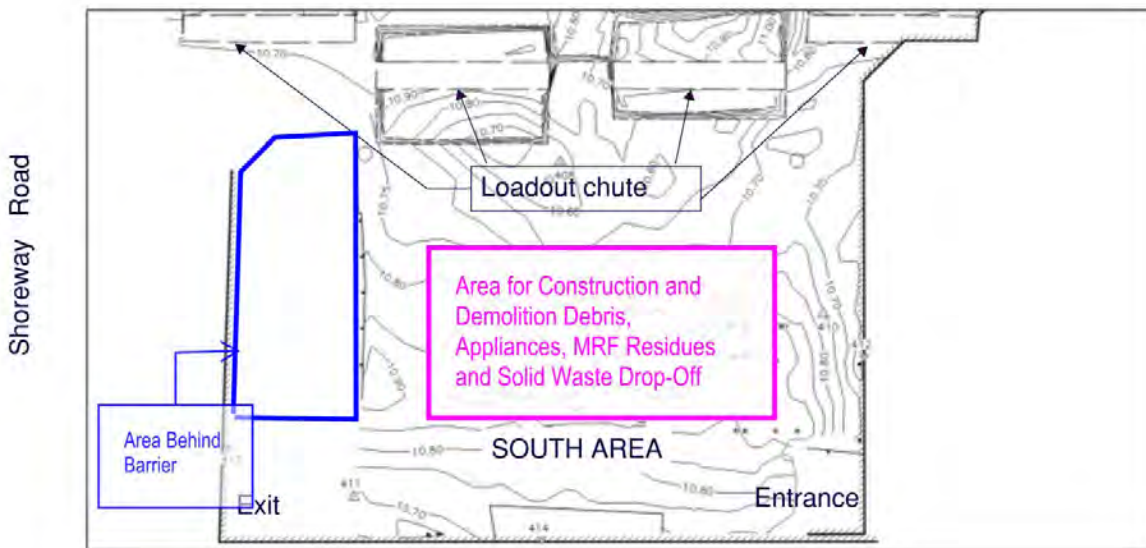


Figure 3-3. Topographic Map of South Area of Tipping Floor.



## 4 Repairs and Recommendations

Based on the condition assessment, portions of the tipping floor are in poor condition. The areas of poor condition are located in areas where the floor experiences the most activity from its daily operation, primarily north of the pits. In addition, the original design drawings indicate that the rebar was installed with a shallower cover than typically seen in waste facilities, which is why the rebar is exposed in some areas; this shallow cover has also contributed to its deterioration. However, much

of the public access (south) a portion of the floor area is in fair condition and not worn to the same extent as the north side.

It's noteworthy that although portions of the condition of the floor are rated as 'poor,' this is not unusual in waste transfer stations. As a highly abrasive activity, waste receipt and transfer functions routinely wear out floor surfaces. In fact, many facilities continue to operate in much worse conditions than this facility.

Using the survey as an indicator of the possible amount of material that has been eroded from the floor over time, it seems possible that prior repairs may have removed exposed reinforcing steel. This seems particularly possible in the areas showing high elevation differences in areas typically employed by frontend loader operations in the northern portion of the floor. If this occurred, the durability of the floor will have been compromised by the reinforcing steel removal, which will begin to be observed by extensive cracking. Since we did not observe extensive cracking, we are inclined to assume the floor reinforcing steel remains in place and that the floor is suitable for use of a floor topping material, without the replacement of reinforcing steel. Another way to check for the presence of reinforcing steel in the floor is to have the floor tested using penetrating x-ray type devices, or to perform a destructive test where a portion of the floor is cut open or cored to determine the thickness and construction details.

#### **Steps to employ when proceeding with the repairs**

HDR notes that any repairs should include retaining an engineer to prepare a floor repair design, including installation details and technical specifications defining surface preparation, materials and products, and placement criteria. This approach would enable adequate surface preparation to be performed and include pre-design testing and investigation efforts to be conducted, if needed. The testing and investigation effort may include: exposure and repair of reinforcing steel, concrete sampling by coring to determine remaining depth of concrete, and if necessary, other investigative efforts as needed. Doing so would assess if subsurface repairs are necessary prior to proceeding with the topping repairs. The design should also consider how the new surface elevations are managed, particularly at the edges where the two surfaces need to conform. The design should also consider the depth of the reinforcing steel after the repairs are completed. If concrete topping is used, the improvements should strive to provide a reinforcing steel cover of 4 inches. There are high strength topping products that can provide an equivalent level of durability with less depth. The minimum depth of these high strength materials is typically 1.5 to 2 inches. Whichever product is selected, the depth of material over the reinforcing steel must be appropriate for the abrasive conditions these facilities experience.

To address the uneven surfaces and exposed rebar, a surface gradient should be established to produce a consistent floor elevation or one that provides a continuous slope, adequate cover over the reinforcing steel, and the ability to key into the existing surface material, in addition to design details, material specifications and placement criteria for a topping product to provide a hard, even surface that will wear for an extended period of time. RethinkWaste has applied a similar approach, but the installation was designed and developed by installers/contractors for specific areas resulting in "repair patches" over the floor surface. This application has resulted in "high" or "hard" spots on the floor area, which appears to have eliminated the presence of a sloped floor and produced elevated edges that could impact operations and the surface where the topping has been tied into the existing floor. Our understanding is that high-strength aggregate floor topping products have been utilized for these areas. Based on this approach, it is difficult to decipher the actual placed thickness of the topping material that has resulted during these repairs.

### **Floor materials options**

HDR has performed floor repair projects that have utilized similar high-strength aggregate floor topping products and has also done installations utilizing high-strength concrete mixes (6,000 psi compressive strength or greater). Both materials have resulted in extended floor life and increased abrasion resistance. High-strength aggregate floor topping products are more costly than concrete and require qualified installers which results in a significant increase in an overall project cost versus the concrete mix option. However, the use of a topping product can potentially require less product than concrete and a shorter cure period thereby minimizing facility down time.

### **Timing of repairs**

Additionally, there may be external issues that could influence the preferred repair approach or timing. For example, as RethinkWaste's SB 1383 organics diversion program evolves, some changes to the use of the facility may be needed. The existing de-packaging/press machine is located at the northwest side of the building that is not currently being used. It's possible this equipment could be returned to use or possibly to be replaced which may require changes to the flooring. This may also change where materials are unloaded, consolidated, and fed into new equipment that has yet to be determined.

Further, equipment or program changes could influence how the floor is drained, where elevation changes are needed, etc. Changes to future waste management program, particularly where this equipment is located could affect the timing and method of repair. Also, organic waste typically has elevated levels of acidity which accelerates the rate of the floor deterioration, reducing its useful life. If RethinkWaste envisions changes to the food de-packaging system, these decisions should inform the selection and timing of the repair method.

### **Funding the repairs**

Finally, the availability of capital funds could influence the method of repair. If capital funds are abundant, RethinkWaste could consider approach methods that reflect relatively higher cost remedies. If capital funds are not readily available, RethinkWaste may be limited to continued use of phased repair. These are discussed in more detail below.

## **4.1 Phased Repair Approach**

Repairing the entire Transfer Station floor area at one time would be very intrusive to the operations, requiring the facility to be closed for several days, possibly weeks. Although a one-time repair could benefit from economies of scale for the contractor, it would also be a very costly endeavor to include in the annual budgeting process. The one-time repair would interfere with the daily operations, requiring waste to be diverted elsewhere for the repairs to be carried out.

To mitigate impacts on operations, the use of a phased approach is a commonly used method of repair of these types of facilities. Doing so will enable the continued use of the facility by shifting operations to free up portions of the building for repairs. Typically, the repairs can be accomplished in a few days. Also, the use of high strength topping materials enables operations to resume relatively quickly, minimizing the operational disturbance at the facility.

As noted previously, the north area of the Transfer Station exhibits excessive wear, as evidenced by either exposed reinforcing steel (due to concentrated traffic use along the entrance/maneuvering pathway along the north edge), or eroded areas showing maximum elevation difference (more likely due to frontend loader scraping for large volume surge piling and of waste and loadout operations).

Since the south area does not exhibit excessive wear, immediate repairs of this area are not necessary at this time.

Given these conditions, RethinkWaste could consider employing a phased approach that focuses on portions of the facility that require the most attention now, and plan subsequent repairs where conditions can be deferred. Based on the conditions noted above, the north area shows several areas where repairs need to occur within one to two years. If these phased repairs are made, we estimate the remainder of the north area could remain operational following the phased repairs for 3 to 5 additional years, before the entire north area resurfacing project is needed. The south area is in good enough condition that repairs to this area could be deferred to a later time.

### **Heat Map showing areas in need of repair**

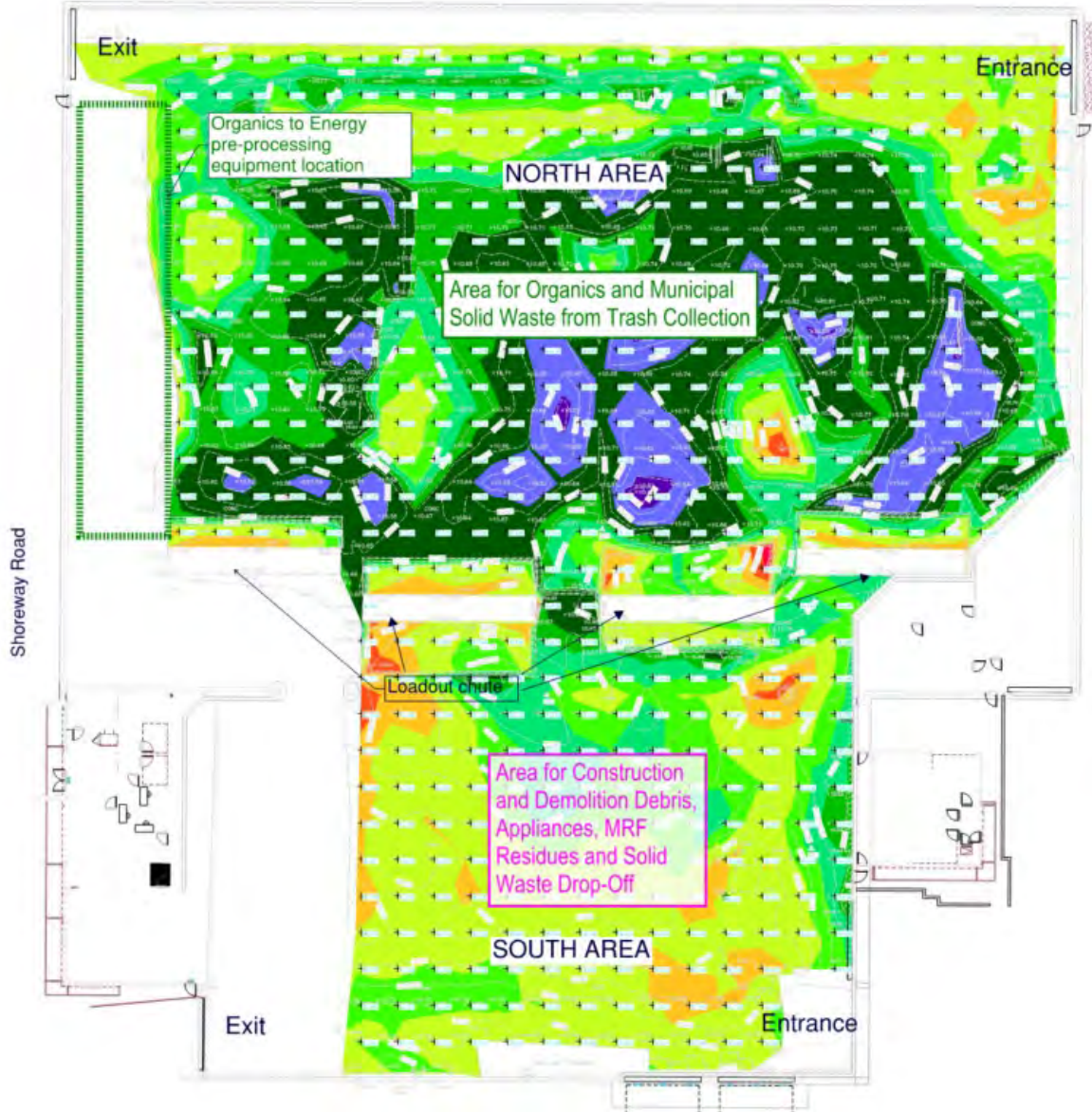
Utilizing the survey data, in Figure 4.1 HDR developed a “heat map” of the Transfer Station floor area which essentially shows the difference in existing floor elevation to a proposed slopes surface which the finished surface of the repair should seek to conform. For the purpose of the assessment, HDR applied a floor surface that are generally the same as the original proposed floor elevations that were shown on the 1983 drawings for the north floor area, but taking into account the remedial repair surface elevations around the loadout chute areas. The same slope assumptions were applied to develop the original floor surface for the south area; however, this produced current floor elevations above the original design elevations in several locations, which is improbable. HDR adjusted these data points to be consistent to develop the current floor surface.

### **Repair impact on operations**

To minimize impact on operations, the large area can be subdivided into smaller work zones with barriers for worker protection. Figure 4.2 shows the proposed extent of repair in red should a phased approach be applied. As noted earlier, a consistently sloped floor surface can be employed and the entire floor area can be done under one contract. The floor topping surface can be designed to be level or sloped. The construction can also be staged to minimize impact to operations.

Once the north area is complete the repair design for the south area could similarly be planned and developed, when wear conditions of this area are observed. This will allow RethinkWaste to allocate adequate budget in progressive fiscal years for implementation. In addition, it is recommended that RethinkWaste plan for repairs in future budget cycles (if this is not already being done). There are monitoring devices and operational procedures that can be employed to track floor wear so that replacement/repair can be planned instead of requiring an emergency response or unplanned event.

Figure 4-1. Heat Map of Cut and Fill Areas of Transfer Station facility.












| ELEVATIONS TABLE |          |          |           |   |
|------------------|----------|----------|-----------|---|
| NUMBER           | MIN ELEV | MAX ELEV | AREA (SF) | COLOR   |
| 1                | -0.17    | -0.10    | 15.45     |  |
| 2                | -0.10    | -0.05    | 206.02    |  |
| 3                | -0.05    | 0.00     | 2585.46   |  |
| 4                | 0.00     | 0.05     | 13495.95  |  |
| 5                | 0.05     | 0.10     | 8017.82   |  |
| 6                | 0.10     | 0.15     | 6812.34   |  |
| 7                | 0.15     | 0.20     | 5601.21   |  |
| 8                | 0.20     | 0.30     | 11602.66  |  |
| 9                | 0.30     | 0.40     | 3335.59   |  |
| 10               | 0.40     | 0.48     | 123.89    |  |

Figure 4-2. Heat Map of Cut and Fill Map for Concrete Infill for North Area with Red Areas Designating Recommended Phased Repairs.

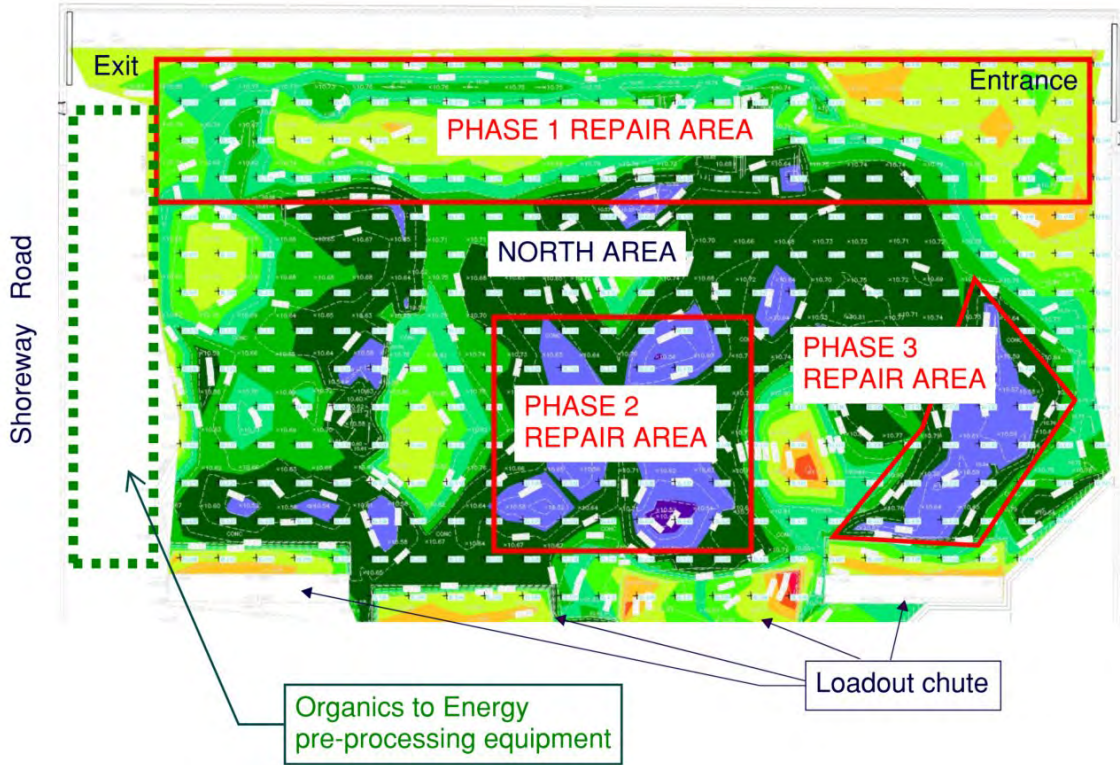
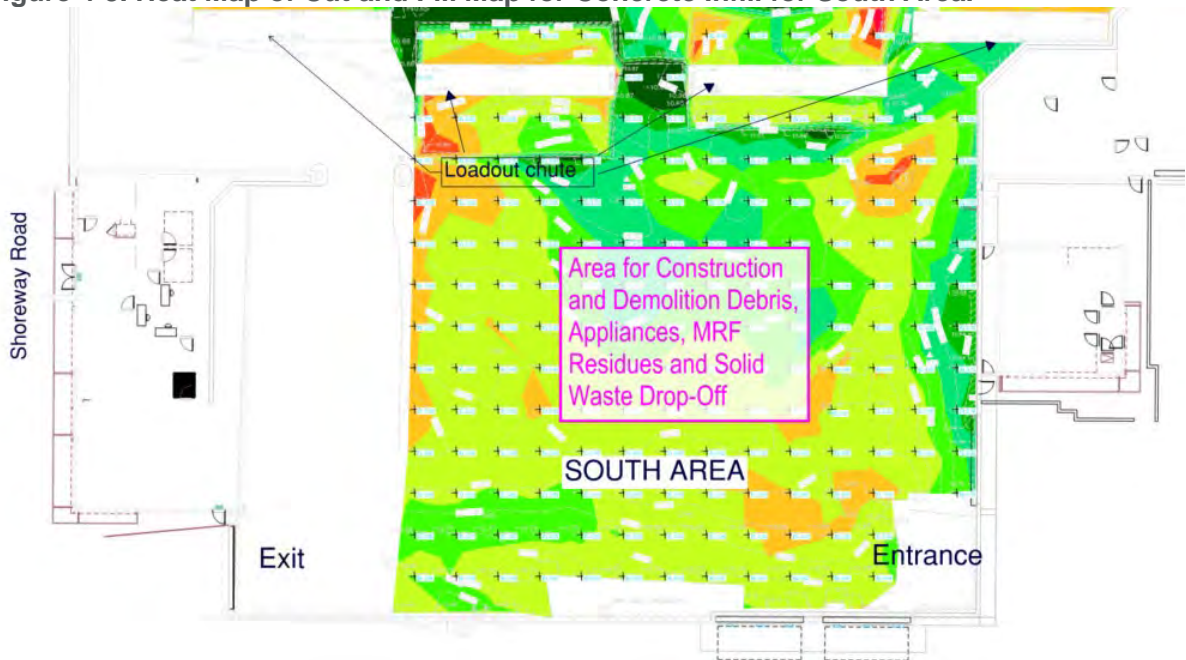


Figure 4-3. Heat Map of Cut and Fill Map for Concrete Infill for South Area.



## 4.2 Resurface Entire Floor Repair Approach

The benefits of resurfacing an entire portion of the floor at one time is that the resulting surface is brought to a restored quality that is uniform in quality, even non-undulating, thereby providing a consistently sloped surface for the operator to manage the materials. Additionally, it provides a new life for the entire area so repairs can be deferred for a longer period of time (typically 7 to 10 years). As noted above, the repair of the entire Transfer Station floor would be very intrusive to the operations. However, in terms of contracting and performing the repairs, as a larger project, replacing the entire floor could also benefit from economies of scale in terms of the unit cost of the repairs. As a large project, this could be less costly over time when compared to the patch repair approach discussed above. The challenges of ceasing operations at a facility as large and with such a large tributary community would be challenging.

As a possible hybrid remedy, RethinkWaste could consider the full replacement of the floor, but employ a phased repair method where the entire project could be broken into two phases, thereby reducing the impact on operations. This would be accomplished by employing the phased approach above, where a portion of the facility remains in operation while a significant portion of others are repaired. Again, as noted above, the north area exhibits the need for immediate repairs. The first phase could consist of the entire north area to be repaired as a single project. During this repair, facility operations would need to be shifted into the south area of the facility, allowing the repair contractor time to perform the various repair activities. Then, at a later date, the entire south area could be repaired as a separate single project, during such time, the operator would shift operations to the north area of the facility. As noted above, the condition of the south area is such that repairs of this area is not necessary at this time. This would enable RethinkWaste to defer the repair of the south area into a separate fiscal year for budgeting purposes (similar to the phased approach above).

## 4.3 Opinion of Cost

### Historic Basis of Cost from prior projects

Using the sloping floor surface and fill areas as shown on the heat map shown above, HDR calculated the volume between the two surfaces which represents the amount of wear, or the amount of topping material or concrete required for the repair to restore the floor to the original design elevations. This information is presented in Table 4-1.

**Table 4-1. Proposed Floor/Slab Improvement Quantities.**

| Description                       | Fill (CYD) | Net (CYD) |
|-----------------------------------|------------|-----------|
| North Transfer Station Floor Area | 219±       | (218.7±)  |
| South Transfer Station Floor Area | 43.5±      | (43.3±)   |
| Total Transfer Station Floor Area | 262.5±     | (262.0±)  |

RethinkWaste recently contracted for the repair of the floor areas for the hoppers in the Transfer Station. RethinkWaste repairs were contracted using square foot designations rather than volumetric measurements. Over time, the unit cost of repairs has increased significantly. The table below shows the date, area and cost of the repairs RethinkWaste has contracted over the past decade. It is noteworthy that the two expenditures in 2025 reflect an unusually higher cost of repairs compared to prior repairs. The 2025 costs are reportedly due to the repairs of the metal framing of the chutes, in addition to the flooring around the loadout portals in the transfer station. Apart from the unique

expenses in 2025, the cost increases could be due to several factors including but not limited to lack of data being available publicly, market volatility, relatively small areas of repair that result in less than desirable economies of scale, limited competition of materials selection, and the use of toppings require specialized application contractors which limits competition.

**Table 4-2. Year, Area, and Cost of Repairs Over Time.**

| Year of Repair | Area of Repair (SF)                | Cost of Repair | Unit cost of Repair (\$/SF) |
|----------------|------------------------------------|----------------|-----------------------------|
| 2016           | 2600                               | \$91,988       | \$35.38                     |
| 2017           | 4970                               | \$236,969      | \$47.68                     |
| 2020           | 2953                               | \$236,219      | \$79.99                     |
| 2020           | 227.5                              | \$29,132       | \$104.98                    |
| 2022           | 2174 (Transfer Station, 1,920 MRF) | \$358,554      | \$87.58                     |
| 2025           | 2500                               | \$483,974      | \$193.57                    |
| 2025           | 3200                               | \$358,619      | \$112.09                    |

Using the latest project as cost reference, the total repair area was 3200 SF; based on overall contract cost of \$358,619 this translates to a unit cost of \$112.09 per SF.

### Estimating Future Repair Costs

Assuming the phased approach discussed above, the entrance drive lane in the northmost part of the Transfer Station exhibits the most wear, as determined by the presence of exposed reinforcing steel in this area. This area is highlighted as Phase 1 in Figure 4-2 is approximately 14,000 SF. In addition, the center area near the hoppers shows two areas of where abrasion of the wear surface is evidenced by low points. Because these areas do not show as much damage as the entrance drive lane (as evidenced by cracking or exposed reinforcing steel), it is recommended to utilize a phased approach to address these areas after the entrance drive lane has been repaired.

Applying the unit cost from the most recent repair, repairing the entrance drive lane results in a potential area cost of Phase 1 is estimated to be approximately \$1.6M; the center hopper area shown as Phase 2 is estimated to cost approximately \$0.5M, and the easterly area of the easterly most hopper shown as Phase 3 is estimated to cost approximately \$0.4M to repair. While HDR would hope the larger areas could attract competition and result in lower unit costs, RethinkWaste should be prepared for these costs for budgetary purposes. To summarize, the phased approach is approximated to be \$2.5M for the three areas exhibiting the most wear at this time.

As noted above, currently the south portion of the floor does not have wear to the same extent as these areas that have been highlighted. Based on the current operation in this area, which is less than what the north area experiences, may not need to be addressed immediately; however, it is recommended that a similar approach be taken as a preventative measure and be considered as a longer-term repair.

Using the entire floor repair approach, the entire tipping floor repair area of 71,230 SF would be repaired as a single project (reduced slightly to exclude the recent repairs around the chute areas). Using the same unit price, the repair cost would be in the range of \$8M.

If the full repair were to be performed in two phases mentioned above as a hybrid approach, the northern portion of the building is approximately 46,200 square feet. Using the same unit price as noted above, the cost for this repair is estimated to cost approximately \$5.2M. The southern portion of the building representing approximately 25,030 square feet would cost approximately \$2.8M using the same unit cost noted above. Again, the repairs to the southern area would be deferred to a later date when repairs would become evident.

## 4.4 Pro-Con Discussion and Considerations

There are two basic approaches to floor repair/replacement: phased repair based on condition and needs or complete repair/replacement. The pros and cons of each are summarized below.

### **Phased approach to patching as needed**

Pros:

- Least impact on operations
- Lowest near-term cost
- Allows for future repairs to be planned, budgeted and developed based on condition
- Allows for changes to RethinkWaste's programs and associated equipment to occur

Cons:

- Potential to receive elevated pricing based on size(s) of repair projects
- Phased approach could result in higher costs over the long term
- Phased approach could result in uneven surfaces at repair edges, resulting in operational challenges

### **Entire Floor repair resurfacing approach**

Pros:

- Provides a new, even, wear surface to the entire operations area
- Would defer any future capital investment for repair typically for 7 to 10 years

Cons:

- Significant operational impact
- Largest capital cost to implement.
- Changes to programs and related equipment may require further repairs at a later time

Given these benefits and limitations, RethinkWaste could select from either approach, however, we offer the following for consideration:

- The continued use of the phased approach would be beneficial if capital funds are in short supply.

- Conversely, the benefit of resurfacing the entire north area at one time, resulting in a smooth operating surface, free of uneven surfaces would be a good long-term investment if capital funds are available. If funds were available, resurfacing the north area is estimated to be approximately \$5.2M, from above. Although the south area appears to be functional and does not require near-term repairs, resurfacing the south area is estimated to be approximately \$2.8M. Given the current condition of the south area, we anticipate repairs of the south area will need to be performed within the next five to eight years.
- Clarification of RethinkWaste's future programs could influence the preferred floor repair approach. For example, if changes to the organic waste pre-processing equipment are envisioned to occur relatively soon, the extent of changes to this portion of the facility should be incorporated into the repair planning efforts. If processing equipment changes are anticipated soon, the continued use of the phased approach is preferred, until such time as the new functions and equipment are resolved, after which the entire floor repair approach should be considered. Also, the need to provide proper drainage in and around food waste handling equipment should be brought into the floor repair design phase.
- The operating environment of a Transfer Station is continuously erosive. It should be noted, whichever approach is selected by RethinkWaste, will require continuous monitoring of floor condition over time for planning future repair projects based on operational wear. This will help to minimize any operational impacts and program costs.

In discussion with RethinkWaste's staff, we understand RethinkWaste is likely to implement changes to the waste program, particularly the organic to energy waste receipt and processing equipment area in the near future. Given this understanding, it would be prudent to employ the phased repairs now, and delay implementation of full north area resurfacing until such time as these decisions are made. Although the phased improvements in the north area amount to approximately \$2.5M, these repairs should provide a fully operational facility for the next three to five years to resolve the waste program changes in needed equipment.

After resolving the organic waste equipment, these near-term improvements should allow time for RethinkWaste to budget for the larger, full area resurfacing, or at a minimum, continue to observe the floor and continue to make subsequent phased repairs on an as needed basis. If a complete resurfacing effort were to be performed in the future, we would expect the resurfaced area to last 7 to ten years without needing repairs.

Alternatively, if RethinkWaste prefers to employ an on-going phased approach, we would anticipate the necessity of making repairs every two to four years should be anticipated.

Also, apart from the Transfer Station repairs, RethinkWaste staff have informed HDR that the Materials Recovery Facility (MRF) adjacent to the Transfer Station is likely to require repairs to its floor. Although HDR has not observed these conditions, we have included them in the tables below where repairs are forecast over the next few years.

## 4.5 Recommendations

Summarizing, HDR recommends RethinkWaste proceed with the phased approach of patching the three areas in the north area of the Transfer Station as discussed in the report for the near term. After RethinkWaste has resolved the organics to energy (O2E) program and has determined the repairs needed in that portion of the building, the O2E area improvements should be performed. Once these two areas have been remedied, HDR recommends RethinkWaste should employ a full resurfacing approach as the next, most substantive repair, beginning with the north area. Although this will incur two costly one-time repairs (one for the north area and a second for the south area), we believe the operational benefits of resurfacing the entire area will be worth the added one-time cost. Given that the initial phased repairs and O2E areas are performed in the next few years, we would anticipate the need for full resurfacing of the north area to be needed within the next five to seven years. As noted above, the south area appears to be performing well at this time, thereby allowing RethinkWaste to schedule its repair after the north area resurfacing.

The following table illustrates the forecast of cost over future years as noted above.

Please note that following the resurfacing repairs, RethinkWaste should budget for on-going repairs of \$2M to \$3M every two to four years, beginning 7 to 10 years after the resurfacing repairs are complete.

**Table 4-3. Recommended Improvements: Phased repairs of North Area followed by Resurfacing Approach forecast of Cost over Time.**

| Project   | Timing (Calendar Years)   | Cost (1)                          |
|---|---|-----------------------------------|
| Phases 1-3 noted above  | 2026 - 2027   | \$2.5M                            |
| O2E floor design for tipping areas drainage around new operations   | 2027 - 2028   | \$0.5M                            |
| MRF tipping floor high wear areas (not a part of the Transfer Station floor but included for financial planning purposes) | 2027  | \$1.5M                            |
| Full North area resurfacing   | 2029 - 2032 (2)   | \$5.6M                            |
| South area resurfacing  | 2031 - 2034 (3)   | \$2.8M                            |
| Additional repairs as needed to both north and south areas  | 2036 - 2042 for the north area<br>2038 - 2044 for the south area<br>(4) | \$2 to 3M every two to four years |

Notes:

1. Please note that the estimate of costs are based on 2026 dollars and current market conditions and are not adjusted for inflation or other cost increases in the future. These costs are likely to change over time.
2. Within 3 to 5 years following initial Phased repairs, the O2E program has been resolved and as conditions in the north area are shown to require repairs.
3. Within approximately 5 to 8 years or when conditions indicate the need for repairs in the south area.
4. After resurfacing of the respective areas, and when conditions begin to reveal repairs are necessary.



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## STAFF REPORT

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To: RethinkWaste Board Members  
From: Hilary Gans, Sr. Operations and Engineering Manger  
Date: February 26, 2026 Board of Directors Meeting  
Subject: **Report on project status for the MRF Phase II Equipment Upgrade Project**

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### Summary

The Agency is planning to replace obsolete optical sorters and add additional automation to improve recovery of containers. A RFP was issued on December 10, 2025 and three responses were received on February 17<sup>th</sup>. Staff is currently conducting a technical evaluation of the proposals with the goal of bringing a recommendation and contract to the Board meeting for consideration at its March 26<sup>th</sup> meeting. This Staff report provides information about the process that staff is following in making its selection recommendation.

### Analysis

On February 17<sup>th</sup> the agency received three responses to the MRF Phase II RFP. Staff is currently in the process of evaluating the technical, financial, operational and contractual elements of each proposal. The Evaluation committee (including staff, SBI management and technical assistance from consultants) is scoring the proposals according to the matrix in the RFP document. Results from the Evaluation Committee will be presented to the Selection Committee (Executive Director and agency legal counsel) for a final recommendation which will be presented to the Board at the March 26<sup>th</sup> meeting.

If a contractor selection is made by the Board, staff will immediately implement a MRF Phase II contract and will authorize the manufacture and installation of the new equipment which is anticipated to be completed in 2026.

*Figure 1 Example of Current Optical Sort Unit at Shoreway to be Replaced*



### **Background**

The current optical sorters are part of the original MRF sort system equipment installed in 2010. Unlike much of the MRF equipment that operates on mechanical principles, the optical sorters are visual systems directed by computer controls and our current systems are obsolete. Staff anticipated the obsolescence of the optical sort units and other sort equipment and started a replacement campaign 5 years ago accordingly. (In 2020, MRF Phase I improved the sort of system to increase its sorting capacity and reduce processing cost were completed. MRF Phase II will replace obsolete container sorting equipment to improve material recovery and commodity revenue for the agency.

The MRF Phase II RFP was developed after consulting the Zero Waste and Finance Committees and after the RFP document was reviewed and approved by the Board in December 2025 (the Board committees reviewed the technical and financial benefits of the MRF Phase II project and recommended advancing the project). The MRF Phase II RFP was released on December 10<sup>th</sup> and includes: 1) replacement of three existing optical sort units, 2) the addition of a new optical sorter to glean missed containers from the residue, 3) optional installation of a recovery unit to capture cartons.

The Agency is following a Design/Build procurement methodology for MRF Phase II as noted by agency General Counselor Savaree and the selection decision will be made on “best value” to the agency. The agency conducted a prequalification process and the three companies that have provided proposals were deemed to be “qualified” using the RethinkWaste’s Design/Build process.

### **Fiscal Impact**

The proposals received are all within the \$4-5M that was estimated for this project. The Agency has money set aside in a Green Bond capital reserve for this project (current balance is \$13M).



# INFORMATIONAL ITEMS ONLY





## STAFF REPORT

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**To:** RethinkWaste Board Members  
**From:** Julia Au, Sr. Outreach, Education and Compliance Manager  
**Date:** February 26, 2026 Board of Directors Meeting  
**Subject:** 2026 Legislative and Regulatory Update

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### Recommendation:

This staff report is for discussion purposes only and no formal action is requested of the Board of Directors.

### Summary

All activities conducted by EEC from mid-January through early February, along with the current list of bills EEC are tracking that are still active and moving along with new bills to watch in the legislative process are in Attachment A.

RethinkWaste co-sponsored bill, AB 762 (Disposable Vape Ban) passed out of the Assembly on January 29. The bill was recently amended to remove cannabis vapes to get it out of the Assembly, but work continues with the cannabis industry to address single-use vape waste. AB 762 is now in the Senate and will be assigned for a committee and hearing likely in late March/early April.

February 20 is the last day for new bills to be introduced in 2026.

### Analysis

RethinkWaste contracts with EEC to act as the agency's legislative and regulatory lobbyist in California. EEC is a registered lobbying firm in the state of California (Lobbying ID # 1371848) and the Board approved a new contract with EEC on November 21, 2024. EEC will provide these legislative and regulatory services to RethinkWaste during the 2025-2026 Legislative Session.

### Attachments:

Attachment A – EEC Legislative/Regulatory Report Update & Bill Tracking for 2026 as of February 13, 2026



## February 2026 Legislative Report

### I. Key Dates & Updates

- On **January 29** CalRecycle announced 15-day written comment period for the proposed revisions to the SB 54 Plastic Pollution Prevention and Packaging Producer Responsibility Act Permanent Regulations.
- **February 13** was the deadline to provide comment on SB 54 permanent regulations.
- **February 20** was legislative deadline for bill introductions.

### II. Key Legislation

Bill list attached.

### III. January/February Activities

- EEC continued to monitor the progress of SB 54 and reported relevant information to the RethinkWaste team. CalRecycle released draft regulatory text mainly addressing issues regarding exclusions for packaging that cannot be made compliant with SB 54 and Federal rules, regulations, or guidelines. EEC submitted comments on behalf of RethinkWaste on February 13.
- EEC reported updates on the Governor's January budget to the RethinkWaste team and the implications on funding from the Greenhouse Gas Reduction Fund.
- EEC will be submitting a coalition letter to Legislative leaders and staff, which includes RethinkWaste, urging the legislature leaders to preserve the intent of SB 840 (Limón, 2025) and AB 102 (Gabriel, 2025), maintaining \$1 billion was explicitly intended for climate mitigation purposes and to be appropriated annually.
- EEC has started to review introduced and amended legislation and reported updates to the RethinkWaste team.

## Priority 1 (High)

AB 762

Irwin, D

HTML

PDF

**Disposable, battery-embedded vapor inhalation device: prohibition.**

### Progress bar



### Tracking form

#### Position

Sponsor

#### Notes

##### Notes

Sponsored by CPSC, RethinkWaste, CAW, and CalPIRG.

##### Notes 2

Signed on to sponsor and coalition support letter.

### Bill information

#### Status:

01/29/2026 - Read third time. Passed. Ordered to the Senate. (Ayes 50. Noes 17.) In Senate. Read first time. To Com. on RLS. for assignment.

#### Summary:

Current law regulates the manufacture, sale, and disposal of various single-use products, including single-use foodware accessories and condiments and single-use carryout bags. Current law prohibits a store from, among other things, providing, distributing, or selling a carryout bag at the point of sale, except as specified. This bill would prohibit, beginning January 1, 2027, a person from importing or manufacturing for sale in this state a new or refurbished disposable, battery-embedded vapor inhalation device, and, beginning January 1, 2028, a person from selling, distributing, or offering for sale a new or refurbished disposable, battery-embedded vapor inhalation device in this state. The bill would define a "disposable, battery-embedded vapor inhalation device" to mean a vaporization device that contains nicotine but not cannabis or a cannabis product, as defined, and that is not designed or intended to be reused, as specified. (Based on 01/26/2026 text)

#### Location:

01/29/2026 - Senate Rules

AB 864

Ward, D

HTML

PDF

**Hazardous waste: solar photovoltaic modules.**

### Progress bar



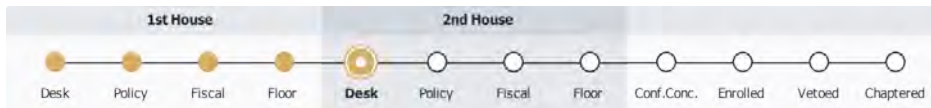
Tracking form

|  |
|--|
| <b>Position</b>  |
| Support  |
| Notes  |
| <b>Notes</b><br>Supported by CPSC  |
| <b>Notes 2</b><br>Letter Submitted.  |
| <b>Bill information</b>  |
| <b>Status:</b> 09/11/2025 - Failed Deadline pursuant to Rule 61(a)(14). (Last location was INACTIVE FILE on 9/10/2025)(May be acted upon Jan 2026)   |
| <b>Summary:</b> Current law authorizes the Department of Toxic Substances Control to adopt regulations designating end-of-life photovoltaic modules that are identified as hazardous waste as a universal waste and subject to regulations applicable to universal waste management. Current regulations define surplus materials, as provided, and specify that surplus material is not a recyclable material. Current federal regulations exclude from being classified as hazardous waste under federal law certain hazardous secondary material that is generated and then transferred to another person for the purpose of reclamation if specific conditions are met. This bill would make the universal waste designation applicable to a solar photovoltaic module that is intended for recycling and cannot otherwise be resold, reused, or refurbished only until the department adopts regulations implementing alternative management standards for solar photovoltaic modules. The bill would require the department to institute a rulemaking to develop alternative management standards for solar photovoltaic modules that facilitate greater material recovery. The bill would require the department to adopt the above-referenced federal transfer-based exclusion regulation for solar photovoltaic modules. The bill would also designate a solar photovoltaic module that can be resold, reused, or refurbished as surplus material. (Based on 07/17/2025 text) |
| <b>Location:</b> 09/11/2025 - Senate 2 YEAR  |

[SB 501](#)
[Allen, D](#)
[HTML](#)
[PDF](#)

**Responsible Battery Recycling Act of 2022: covered batteries.**

**Progress bar**



Tracking form

|   |
|---|
| <b>Position</b>   |
| Support   |
| Notes   |
| <b>Notes</b><br>National Stewardship Action Council Sponsored, CPSC Support.  |
| <b>Notes 2</b><br>Signed on to coalition letter.  |
| <b>Bill information</b>   |
| <b>Status:</b> 01/27/2026 - Read third time. Passed. (Ayes 30. Noes 10.) Ordered to the Assembly. In Assembly. Read first time. Held at Desk. |

**Summary:**

The Responsible Battery Recycling Act of 2022 establishes a stewardship program, administered by the Department of Resources Recycling and Recovery, with the Department of Toxic Substances Control, as provided, for the collection, transportation, and recycling, and the safe and proper management, of covered batteries in the state in an economically efficient and practical manner. The battery recycling act defines a “covered battery” to mean a device consisting of one or more electrically connected electrochemical cells designed to receive, store, and deliver electric energy. Current law defines a “covered battery” to include a loose battery that is designed to be easily removed from a product by the user of the product with no more than common household tools. Current law excludes from the definition of a covered battery a primary battery weighing over 2 kilograms. Current law defines a “primary battery” for this purpose to mean a nonrechargeable battery, including, but not limited to, alkaline, carbon-zinc, and lithium metal batteries. Current law also excludes from the definition of a covered battery a rechargeable battery weighing over 5 kilograms and having a watt-hour rating of more than 300 watt-hours. This bill would revise the description of a loose battery, for purposes of the definition of a covered battery, by providing that a key, application, or other locking device provided to the consumer by the producer of the product or battery that is warranted by the producer of the product or battery to serve solely to prevent theft of the battery or tampering by persons other than the consumer and not to inhibit the consumer’s ability to remove, replace, or recycle the battery would not prevent a battery from being considered designed to be easily removed from a product by the user of the product with no more than common household tools. The bill would remove the exclusions from the definition of a covered battery for a primary battery and a rechargeable battery, described above. The bill would categorize all covered batteries as either a small format battery or a medium format battery. (Based on 01/14/2026 text)

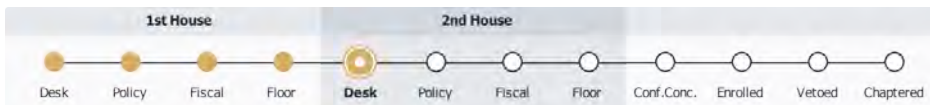
**Location:** 01/27/2026 - Assembly DESK

**Priority 2 (Medium)**

SB 239 Arreguin, D HTML PDF

**Open meetings: teleconferencing: subsidiary body.**

**Progress bar**



**Tracking form**

**Position**  
Watch  
**Notes**

**Bill information**

**Status:** 01/27/2026 - Read third time. Passed. (Ayes 29. Noes 11.) Ordered to the Assembly. In Assembly. Read first time. Held at Desk.

**Summary:** The Ralph M. Brown Act requires, with specified exceptions, that all meetings of a legislative body, as defined, of a local agency be open and public and that all persons be permitted to attend and participate. The act generally requires for teleconferencing that the legislative body of a local agency that elects to use teleconferencing post agendas at all teleconference locations, identify each teleconference location in the notice and agenda of the meeting or proceeding, and have each teleconference location be

accessible to the public. Current law also requires that, during the teleconference, at least a quorum of the members of the legislative body participate from locations within the boundaries of the territory over which the local agency exercises jurisdiction, except as specified. Current law, until January 1, 2026, authorizes specified neighborhood city councils to use alternate teleconferencing provisions related to notice, agenda, and public participation, as prescribed, if, among other requirements, the city council has adopted an authorizing resolution and 2/3 of the neighborhood city council votes to use alternate teleconference provisions, as specified. This bill would authorize a subsidiary body, as defined, to use alternative teleconferencing provisions and would impose requirements for notice, agenda, and public participation, as prescribed. The bill would require the subsidiary body to post the agenda at each physical meeting location designated by the subsidiary body, as specified. The bill would require the members of the subsidiary body to visibly appear on camera during the open portion of a meeting that is publicly accessible via the internet or other online platform, as specified. (Based on 04/07/2025 text)

**Location:** 01/27/2026 - Assembly DESK

**AB 643** **Wilson, D** [HTML](#) [PDF](#)

**Climate change: short-lived climate pollutants: organic waste reduction.**

**Progress bar**



**Tracking form**

**Position**  
Watch

**Notes**  
**Notes**  
Would allow liquid fertilizers from wastewater biosolids to be counted as procurement for local jurisdictions.

**Bill information**

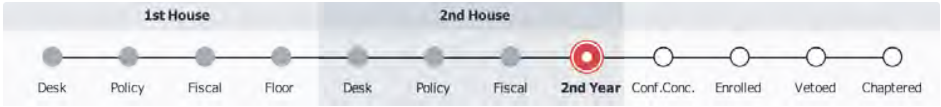
**Status:** 01/27/2026 - In Senate. Read first time. To Com. on RLS. for assignment.

**Summary:** Current law establishes methane emissions reduction goals that include a target to reduce landfill disposal of organics by 75% of the 2014 level of the statewide disposal of organic waste by 2025. Current law requires the Department of Resources Recycling and Recovery, in consultation with the State Air Resources Board, to adopt regulations to achieve organic waste reduction goals. Current law authorizes a local jurisdiction to count compost produced and procured from specified compost operations towards its recovered organic waste procurement target. This bill would authorize a local jurisdiction to include organic material used as a beneficial agricultural amendment towards its recovered organic waste procurement target if the material is processed at a facility authorized by the department using specified approved technologies, the material is licensed for end use as an agricultural fertilizer by the Department of Food and Agriculture, as provided, and the material is not derived from, or processed using, specified activities relating to the final deposition or management of solid waste, as provided. (Based on 01/14/2026 text)

**Location:** 01/27/2026 - Senate Rules

**Driver's licenses.**

**Progress bar**



Tracking form

**Position**

Watch

**Notes**

**Notes**  
 CAW indicated that this bill would be amended to extend the sunset on Plastic Market Development (PMD) incentives under the Bottle Bill through 2029 and update reclaimer incentives to \$300 per ton.

**Bill information**

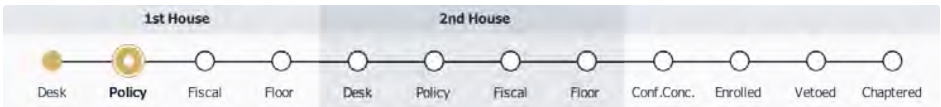
**Status:** 09/11/2025 - Failed Deadline pursuant to Rule 61(a)(14). (Last location was INACTIVE FILE on 6/13/2025)(May be acted upon Jan 2026)

**Summary:** Current law authorizes the Department of Motor Vehicles to establish a pilot program to evaluate the use of optional mobile or digital alternatives to driver's licenses and identification cards, subject to certain requirements, and authorizes the pilot program to include the issuance of mobile or digital Real ID driver's licenses or identification cards upon authorization of the United States Secretary of Homeland Security. Current law prohibits a person from possessing, or having under their control, more than one driver's license. This bill would exempt from that multiple driver's licenses prohibition a person who possesses, or otherwise has under their control, a digital driver's license issued pursuant to the above-described pilot program and a physical driver's license. (Based on 05/22/2025 text)

**Location:** 09/11/2025 - Senate 2 YEAR

**Household hazardous waste: reporting.**

**Progress bar**



Tracking form

**Position**

**Notes**

**Notes**  
 CAW support

**Bill information**

**Status:** 02/02/2026 - Referred to Com. on E.S & T.M.

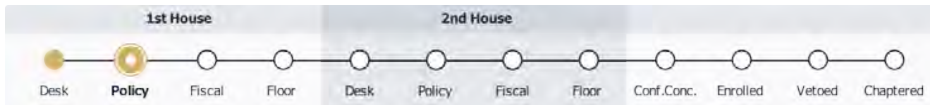
**Summary:** Current regulations require each public agency that is responsible for household hazardous waste management to complete and submit a "Form 303 Household Hazardous Waste Collection Report" (Form 303) electronically to the Department of Resources Recycling and Recovery each year. Current regulations require the reporting timeframe to be July 1 of the previous fiscal year through June 30 of that fiscal year, with the information required to be submitted to the state by October 1 of the following fiscal year. Current law requires a public agency, or its contractor, operating a household hazardous waste collection facility to, on or before October 1 of each year, submit a copy of the completed Form 303 to the officer or agency authorized to implement and enforce specified hazardous materials laws. This bill would require that Form 303 to instead report information for the prior calendar year. (Based on 01/21/2026 text)

**Location:** 02/02/2026 -  
Assembly Environmental Safety  
and Toxic Materials

**AB 1618** **Rogers, D** [HTML](#) [PDF](#)

**Food insecurity survey.**

**Progress bar**



**Tracking form**

**Position**

Watch

Notes

**Bill information**

**Status:** 02/02/2026 - Referred to Com. on HUM. S.

**Calendar:** *03/10/26 A-HUMAN SERVICES 1:30 p.m. - State Capitol, Room 437 LEE, ALEX, Chair*

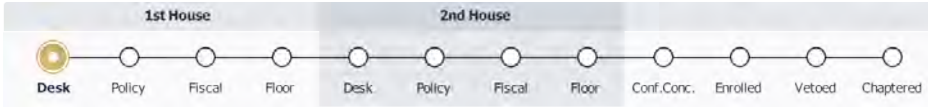
**Summary:** Current law establishes various food assistance programs, including, among others, the federal Supplemental Nutrition Assistance Program (SNAP), known in California as CalFresh, under which supplemental nutrition assistance benefits allocated to the state by the federal government are distributed to eligible individuals by each county. This bill would require the State Department of Social Services to annually conduct a statewide survey to assess food insecurity in the state, modeled after a specified federal survey. The bill would require the first statewide food insecurity survey to be completed on or before July 1, 2027. The bill would require the department, on or before October 1, 2027, and annually thereafter, to make the results of the statewide food insecurity survey publicly available on its internet website. The bill would prohibit the department from conducting a statewide food insecurity survey during a year in which a federal food security survey is conducted, as specified. (Based on 01/21/2026 text)

**Location:** 02/02/2026 - Assembly Human  
Services

**AB 1679** **González, Mark, D** [HTML](#) [PDF](#)

**Environmental health: waste management and disposal.**

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**Tracking form**

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| <b>Position</b> |
| Watch           |
| Notes           |

**Bill information**

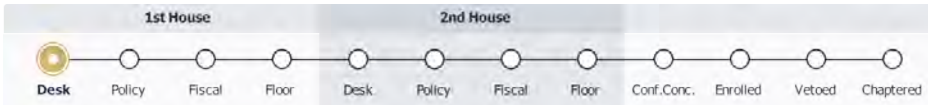
**Status:** 02/03/2026 - From printer. May be heard in committee March 5.  
**Summary:** Current law prohibits a person from maintaining or operating, in or upon the navigable waters of any lake, reservoir, or fresh water impoundment, a vessel that is equipped with a toilet unless certain requirements are satisfied. This bill would make technical, nonsubstantive changes to that provision. (Based on 02/02/2026 text)

**Location:** 02/02/2026 - Assembly PRINT

[AB 1777](#) [Garcia, D](#) [HTML](#) [PDF](#)

**Air pollution: indirect sources.**

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**Tracking form**

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| <b>Position</b> |
| Notes           |

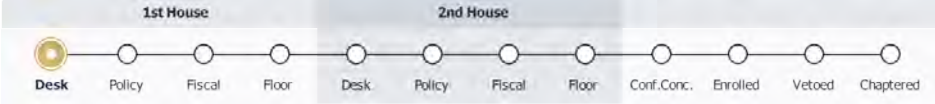
**Bill information**

**Status:** 02/10/2026 - From printer. May be heard in committee March 12.  
**Summary:** Current law designates the State Air Resources Board as the state agency with the primary responsibility for the control of vehicular air pollution, and air pollution control districts and air quality management districts with the primary responsibility for the control of air pollution from all sources other than vehicular sources. Current law authorizes air districts to adopt and implement regulations to reduce or mitigate emissions from indirect sources of air pollution. Current law requires the state board to adopt rules and regulations relating to vehicular emissions standards, as specified, that will achieve the ambient air quality standards required by federal law in conjunction with other measures adopted by the state board, air districts, and the United States Environmental Protection Agency. This bill would authorize the state board, if necessary to carry out that duty to achieve those ambient air quality standards, to adopt regulations to reduce or mitigate emissions from indirect sources of pollution. (Based on 02/09/2026 text)

**Location:** 02/09/2026 - Assembly PRINT

**Beverage containers: redemption payments: exemption.**

**Progress bar**



Tracking form

**Position**

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Notes

**Bill information**

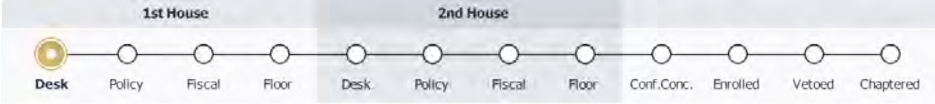
**Status:** 02/10/2026 - From printer. May be heard in committee March 12.

**Summary:** The California Beverage Container Recycling and Litter Reduction Act, a violation of which is a crime, requires a distributor of beverage containers, as defined, to pay to the Department of Resources Recycling and Recovery a monthly redemption payment for every beverage container sold or transferred, as provided. The act requires the department to deposit those amounts into the California Beverage Container Recycling Fund. The act defines “beverage” to include, among other things, noncarbonated water, carbonated and noncarbonated fruit drinks, and vegetable juice, as specified. This bill would exempt a distributor from making redemption payments to the department for filled beverage containers containing the above-described beverages that the distributor donates to an organization located in California that is exempt from federal income taxation, as specified. The bill would require the distributor to prepare and maintain records of the donations, as specified. (Based on 02/09/2026 text)

**Location:** 02/09/2026 - Assembly PRINT

**Public contracts: best value construction contracting for counties, cities, and joint powers authorities.**

**Progress bar**



Tracking form

**Position**

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Notes

**Bill information**

**Status:** 02/11/2026 - From printer. May be heard in committee March 13.

**Summary:** Current law establishes a program to allow counties to select a bidder on the basis of best value, as defined, for construction projects in excess of \$1,000,000. Current law also authorizes counties to use a best value construction contracting method to award individual annual contracts, not to exceed \$3,000,000, for repair, remodeling, or other repetitive work to be done according to unit prices, as specified. Current law establishes

procedures and criteria for the selection of a best value contractor and requires that bidders verify specified information under oath. Current law requires the board of supervisors of a participating county to submit a report that contains specified information about the projects awarded using the best value procedures described above to the appropriate policy committees of the Legislature and the Joint Legislative Budget Committee before March 1, 2029. Existing law repeals the program provisions on January 1, 2030. This bill would, instead, authorize a county, general law city, and eligible joint powers authority, as defined, to utilize this program, would make various conforming changes to the above-described provisions, and would extend the operation of those provisions until January 1, 2040. The bill would delete the provisions authorizing counties to use a best value construction contracting method to award individual annual contracts, not to exceed \$3,000,000, for repair, remodeling, or other repetitive work to be done according to unit prices, as specified. (Based on 02/10/2026 text)

**Location:** 02/10/2026 - Assembly PRINT

**AB 1812** **Aguiar-Curry, D** [HTML](#) [PDF](#)

**Solid waste: compostable products: regulations.**

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**Tracking form**

**Position**

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**Notes**

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**Bill information**

**Status:** 02/11/2026 - From printer. May be heard in committee March 13.

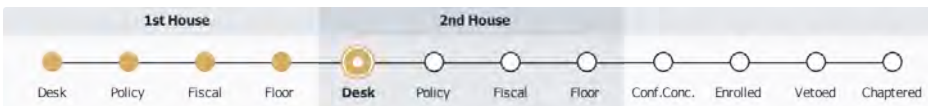
**Summary:** Current law prohibits a person from selling or offering for sale a product, as defined, that is labeled with the term “compostable” or “home compostable” unless, among others, the product is labeled in a manner that distinguishes the product from a noncompostable product upon reasonable inspection by consumers and to help enable efficient processing by solid waste processing facilities. Current law authorizes the Department of Resources Recycling and Recovery to adopt regulations for determining whether products comply with this requirement. This bill would instead require the department to adopt regulations for determining whether products comply with this requirement. (Based on 02/10/2026 text)

**Location:** 02/10/2026 - Assembly PRINT

**SB 758** **Umberg, D** [HTML](#) [PDF](#)

**Public health: nitrous oxide.**

**Progress bar**



Tracking form

**Position**

Notes

**Bill information**

**Status:** 01/27/2026 - Read third time. Passed. (Ayes 40. Noes 0.) Ordered to the Assembly. In Assembly. Read first time. Held at Desk.

**Summary:** The Cigarette and Tobacco Products Licensing Act of 2003 requires a retailer, as defined, to hold a license from the California Department of Tax and Fee Administration to engage in the sale of cigarettes or tobacco products. A violation of these provisions is a misdemeanor. This bill would expand those provisions to prohibit a retailer from selling nitrous oxide in any retail location, subject to certain exceptions. (Based on 01/22/2026 text)

**Location:** 01/27/2026 - Assembly DESK

SB 936

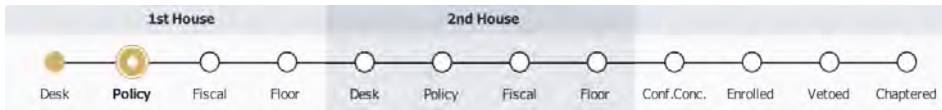
Blakespear, D

HTML

PDF

**Nitrous oxide: sales.**

**Progress bar**



Tracking form

**Position**

Notes

**Bill information**

**Status:** 02/11/2026 - Referred to Coms. on PUB. S. and B. P. & E.D.

**Summary:** Current law makes it a misdemeanor to possess nitrous oxide with the intent of inhaling it for specified purposes, including to cause intoxication. The Cigarette and Tobacco Products Licensing Act of 2003 requires a retailer, as defined, to hold a license from the California Department of Tax and Fee Administration to engage in the sale of cigarettes or tobacco products. The Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA), among other things, consolidates the licensure and regulation of commercial medicinal and adult-use cannabis activities, including retail commercial cannabis activity. This bill would, except as specifically exempted, prohibit the sale and distribution of a nitrous oxide container that is capable of holding more than 8 grams of nitrous oxide or from which an individual may directly inhale nitrous oxide. The bill would also prohibit the sale and distribution of a nitrous oxide that has, or is marketed as having, the taste or smell of any food. The bill would prohibit the sale and distribution of a device that allows an individual to inhale nitrous oxide from the container or hold nitrous oxide for the purposes of inhalation. The bill would punish a violation of these provisions as an infraction, as specified. The bill would also authorize a court to suspend the business license, including a license to sell tobacco products or cannabis, if the business has a prior conviction for violating these prohibitions. (Based on 01/29/2026 text)

**Location:** 02/11/2026 - Senate Public Safety

**SB 955**

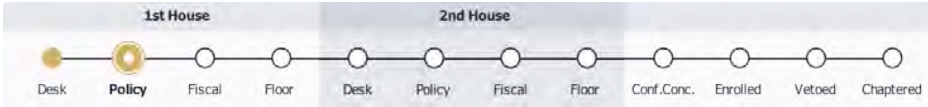
**Blakespear, D**

[HTML](#)

[PDF](#)

**Beverage containers: supermarkets: reverse vending machines.**

**Progress bar**



**Tracking form**

**Position**

Notes

**Bill information**

**Status:** 02/11/2026 - Referred to Com. on E.Q.

**Summary:** The California Beverage Container Recycling and Litter Reduction Act requires the Department of Resources Recycling and Recovery to designate convenience zones annually and to ensure that at least one certified recycling center that meets specific requirements is located within each convenience zone. The act defines "convenience zone" as the area within a one-mile radius of a supermarket, and defines "supermarket" as a full-line, self-service retail store with gross annual sales of \$2,000,000 or more, and that sells specified items and some perishable items. The act establishes the California Beverage Container Recycling Fund, and continuously appropriates moneys in the fund to the department for specified purposes, including the amount necessary to pay processing payments to recycling centers and to pay handling fees to certain types of recyclers to provide an incentive for the redemption of empty beverage containers in convenience zones. Under the act, a reverse vending machine, as defined, may be certified as a recycling center, as prescribed. The act prohibits processing payments, handling fees, and administrative fees for dealer cooperatives if a certified recycling center operates in a convenience zone where a dealer participating in the dealer cooperative is located. A violation of the act is an infraction. This bill, for the purpose of defining a "supermarket," would increase the minimum gross annual sales to \$5,000,000 and revise the description of items for sale. The bill would specify that a reverse vending machine certified to operate as a recycling center does not make an unserved convenience zone served. The bill would specify that a dealer cooperative or a mobile unit is not precluded from operating and receiving program payments in the same convenience zone as a reverse vending machine. The bill would specify that an existing certified recycling center is not ineligible for handling fees if a reverse vending machine is located in the same convenience zone. (Based on 02/02/2026 text)

**Location:** 02/11/2026 - Senate Environmental Quality

**SB 1010**

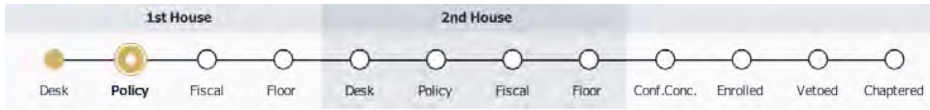
**Ashby, D**

[HTML](#)

[PDF](#)

**Solid waste: Plastic Pollution Prevention and Packaging Producer Responsibility Act.**

**Progress bar**



Tracking form

**Position**

Notes

**Bill information**

**Status:** 02/11/2026 - From printer. May be acted upon on or after March 13.

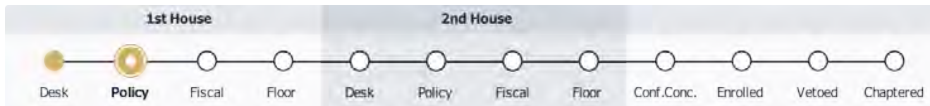
**Summary:** The Plastic Pollution Prevention and Packaging Producer Responsibility Act covers certain single-use packaging and plastic single-use food service ware and requires producers of those covered materials to reduce and recycle the covered plastic material and to ensure that covered materials that are offered for sale, distributed, or imported in or into the state on or after January 1, 2032, are recyclable or compostable, as provided The act requires the Department of Resources Recycling and Recovery to adopt regulations necessary to implement and enforce the act, as specified. The act also requires the department to report to the Legislature, by January 1 of each odd-numbered year, the department’s progress in implementing the act, as specified. This bill would instead require the department to make that report to the Legislature by January 2 of each odd-numbered year. (Based on 02/10/2026 text)

**Location:** 02/10/2026 - Senate Rules

SB 1031 Blakespear, D [HTML](#) [PDF](#)

**Solid waste: compostable products.**

**Progress bar**



Tracking form

**Position**

Notes

**Bill information**

**Status:** 02/11/2026 - From printer. May be acted upon on or after March 13.

**Summary:** Current law prohibits a person from selling or offering for sale a product, as defined, that is labeled with the term “compostable” or “home compostable” unless, among others, the product meets an applicable ASTM standard or has OK compost HOME certification. This bill would make nonsubstantive changes to these provisions. (Based on 02/10/2026 text)

**Location:** 02/10/2026 - Senate Rules

**Total Measures: 18**  
**Total Tracking Forms: 18**



## STAFF REPORT

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**To:** RethinkWaste Board Members  
**From:** Reagan Chung, Recycling and Compliance Program Manager  
**Date:** February 26, 2026 Board of Directors Meeting  
**Subject:** Update on SB 1383 Compliance Program on behalf of RethinkWaste Member Agencies

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### Summary

As detailed in the 2021 RethinkWaste SB 1383 Memorandum of Understanding, authorized by the RethinkWaste Board of Directors and Member Agencies, RethinkWaste staff has been delegated responsibility for a significant portion of SB 1383 program implementation. This item is provided for informational purposes only and requires no Board action.

Staff has updates on the following items:

#### 1. SB 1383 Compliance Progress

In January, staff approved 11 waiver requests and continued targeted outreach to residential, commercial, and multi-family generators to support compliance with SB 1383. In coordination with Recology, staff maintained proactive compliance and education efforts to address non-compliance, reinforce proper program participation, and ensure ongoing adherence to SB 1383 requirements.

In early February, staff attended a pilot meeting with the City of San Mateo and metroSTOR to explore infrastructure-based strategies to improve multi-family bin sorting and SB 1383 compliance. metroSTOR provides engineered waste, recycling, and organics systems, including secure enclosures and access-controlled containers designed to reduce contamination, improve cleanliness, and support proper source separation. Staff discussed with the group how standardized, clearly labeled, and enclosed bin systems could help address common multi-family challenges such as improper disposal, shared container misuse, and limited space, all of which contribute to higher contamination rates. By improving convenience and reducing opportunities for cross-contamination, these infrastructure solutions may complement existing outreach and enforcement efforts and help increase recycling and organics participation at multi-family properties. Staff will work with Recology and continue evaluating whether these concepts could support regional SB 1383 compliance goals and contamination reduction strategies.

#### 2. SB 1383 Standard Enforcement

Standard enforcement of SB 1383 commenced on January 1, 2024, requiring jurisdictions to issue Notices of Violation (NOVs) to generators determined to be out of compliance, followed by a 60-day corrective action period. Residential, commercial, and multi-family generators that remain non-compliant beyond this timeframe may be subject to administrative penalties. The NOV process is intended to promote timely compliance while providing an opportunity for education and corrective action prior to the imposition of formal penalties. Continued non-compliance may result in escalated enforcement actions implemented by Member Agencies in subsequent phases. While primary enforcement authority resides

with Member Agencies, RethinkWaste staff continues to support jurisdictions as they transition from an education- and outreach-focused approach to active enforcement. Staff collaborates with Member Agencies to develop, implement, and refine post-NOV enforcement frameworks to promote consistent, effective implementation across the service area. Below is the 2026 NOV letter mailing schedule, if there are any concerns or questions, please contact myself:

- **Q1: January – March:** Burlingame
- **Q2: April – June:** San Carlos, East Palo Alto, Foster City,
- **Q3: July – September:** Redwood City
- **Q4: October – November:** Unincorporated San Mateo County, Menlo Park

Note: West Bay Sanitary District and the Town of Hillsborough have achieved 100% compliance. Staff is continuing to work with the City of Belmont staff to implement more proactive, door-to-door enforcement efforts addressing the remaining SB 1383 non-compliant accounts.

In February, staff met with the City of Belmont and the City's Police Department Code Enforcement team to discuss more hands-on strategies for bringing the remaining SB 1383 non-compliant accounts into compliance. As part of a coordinated approach, the City of Belmont plans to divide the remaining non-compliant accounts to support focused follow-up and streamline enforcement efforts. RethinkWaste and City staff will coordinate with Recology to provide training for City inspectors to assist with compliance outreach and verification activities. The City of Belmont anticipates initiating outreach to the remaining accounts by March, with the goal of achieving near-full compliance with SB 1383 requirements.

### 3. **SB 1383 Outreach**

Outreach efforts remained a key priority, with staff actively engaging local organizations and community. On the evening of February 26, staff will present to the Menlo Park Environmental Quality Commission on the City's progress toward SB 1383 compliance. The Environmental Quality Commission (EQC) advises the Menlo Park City Council on climate change, environmental protection, and sustainability initiatives, and requested an update to better understand local implementation efforts and program outcomes. The presentation will provide an overview of current compliance status, ongoing outreach and education strategies, and key challenges and opportunities associated with advancing organics diversion and contamination reduction at the community level. Staff will also highlight collaborative efforts with City partners to support continued progress toward state-mandated requirements and long-term sustainability goals.

#### **Background**

September 2016, SB 1383 (Lara, Chapter 395, Statutes of 2016) established statewide methane emissions reduction targets aimed at reducing short-lived climate pollutants across multiple sectors of California's economy. The legislation includes statewide goals to reduce organic waste disposal and increase edible food recovery for human consumption. To achieve these goals, implementing regulations were approved on November 3, 2020, establishing prescriptive requirements for jurisdictions related to recycling and organics collection, inspection and enforcement programs, and edible food recovery. RethinkWaste and its Member Agencies were required to comply with nearly all SB 1383 requirements by January 1, 2022, with the exception that formal enforcement actions were not required to commence until January 1, 2024.

More information regarding SB 1383 can be found online at [www.calrecycle.ca.gov/organics/slcp/](http://www.calrecycle.ca.gov/organics/slcp/).

## STAFF REPORT

**To:** RethinkWaste Board Members  
**From:** Julia Au, Sr. Outreach, Education and Compliance Manager  
 Emi Hashizume, Environmental Education Manager  
 Karina Hammoud, Outreach and Communications Manager  
**Date:** February 26, 2026 Board of Directors Meeting  
**Subject:** Update on RethinkWaste’s Public Education and Outreach Programs

**Recommendation:**

This staff report is for discussion purposes only and no formal action is requested of the Board of Directors.

**Summary**

The purpose of this report is to provide a more comprehensive update on RethinkWaste’s award-winning Public Education and Outreach Programs.

**RethinkWaste Social Media**

For January, RethinkWaste continued to work with SGA Marketing to create social media graphics and copy. Below are some high-level stats for January social media and example posts. Topics for these months range from Holiday Tree Recycling instructions to posts on proper sorting, promotions for Shoreway Tours Program and Puzzle and Board Game Swap Event, and more.

**Table 1**

| Month   | Number of Posts  | Views/Impressions + Engagements  |
|---------|--|--|
| January | Facebook: 20<br>Instagram: 22<br>X: 28<br>Nextdoor: 2<br>LinkedIn: 3 | Facebook: 2,677<br>Instagram: 10,086 (excludes stories)<br>X: 982<br>Nextdoor: 21,325<br>LinkedIn: 946 |

*Views/impressions are the number of people the post reached and engagements are any interactions that happened with the posts (likes, shares, etc..) The terminology does vary between platforms, but they generally mean the same thing.*



## Shoreway Tours Program

The table below shows tours conducted in late January and in February.

**Table 2**

| Date              | School/Group               | Jurisdiction  | Grade/Group                 | Total # of Participants |
|-------------------|----------------------------|---------------|-----------------------------|-------------------------|
| January 29, 2026  | KZV Armenian School        | San Francisco | 4 <sup>th</sup> Grade       | 15                      |
| February 5, 2026  | Public Tour (In-Person)    | Various       | Adults                      | 14                      |
| February 5, 2026  | Public Tour (Virtual)      | Various       | Adults                      | 1                       |
| February 10, 2026 | Tierra Linda Middle School | San Carlos    | 7 <sup>th</sup> Grade       | 25                      |
| February 18, 2026 | Cañada College             | Redwood City  | Environmental Science Class | 15                      |



*Public Outreach Fellow Manpreet Chandok leading a public tour in the Materials Recovery Facility at Shoreway.*

## RethinkWaste Electronic Newsletter

One e-newsletter was sent out in January via Mailchimp to over 1,200 subscribers and below are the data and topics from that e-newsletter.

**Table 3**

| Date             | Topics  | Open Rate % | Click Rate % |
|------------------|---|-------------|--------------|
| January 22, 2026 | Shred and E-Scrap Events Schedule, Puzzle and Board Game Swap, Keep Plastics Out of the Compost, New Office Space Reusing Old Furniture | 30.8%       | 18.7%        |

*Open Rate is the percentage of delivered emails that were opened while Click Rate is the percentage of delivered emails that had at least one link clicked.*

## Bill Inserts

For Member Agencies that bill through Recology, RethinkWaste coordinates bill inserts on a monthly basis for Member Agencies. Reminder that residential accounts are billed quarterly and all commercial accounts are billed

monthly and bills go out at the end of the month.

## February Bill Inserts

Table 4

| Member Agency                                   | Bill Insert Topics  | Sector  |
|---|---|---|
| Belmont   | Centennial Celebrations, Climate Action & Adaptation Plan Update  | Residential, Commercial and Multi-Family Properties |
| County of San Mateo (including North Fair Oaks) | Illegal Dumping and Littering Fines & Resources   | Residential and Multi-Family Properties             |
| Foster City                                     | Foster City Updates (2026 City Council, Hiring, Canada Goose Management Plan, Community Center Construction), 2026 Green Events | Residential, Commercial and Multi-Family Properties |
| Hillsborough                                    | Ban on Gas-Powered Leaf Blowers   | Residential Only                                    |

### In-Schools Recycling and Compost Program

The Environmental Education (EE) Team kicked off 2026 by conducting a new program roll-out at Highlands Elementary (Unincorporated San Mateo County) and a refresher education week at Lincoln Elementary (Burlingame). Assemblies were delivered at both campuses to all students and staff, along with bin monitoring during the lunch periods throughout the two weeks to reinforce waste sorting information. In total, 780 students received education across both schools.

The EE Team also engaged two green teams, presenting at the inaugural green team meeting at Garfield Elementary (Redwood City) and training members of the Paw Patrol at Highlands Elementary about how to monitor the bins and remind their peers about proper sorting habits. The Garfield Elementary green team will attend a special tour at the end of February as a secondary learning opportunity to continue the conversation around waste and motivate the students. Garfield Elementary Principal Jennifer Knopf expressed gratitude and noted the positive impact of green teams.

*"Thank you for working with them. It is so nice to see some of the students who are not usually engaged in class, and often sent in my office, taking on a leadership role."*

Environmental Education Manager Emi Hashizume presented as part of a panel for Sustainable San Mateo County's special webinar series focused on food waste. She shared best practices for addressing waste diversion in schools and how to support campuses in reaching waste-related sustainability goals.



*Environmental Education Manager Emi Hashizume engaging TK students at Lincoln Elementary (Burlingame)*





## STAFF REPORT

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**“To:** RethinkWaste Board Members  
**From:** John Mangini, Senior Finance Manager  
**Date:** February 26, 2026, Board of Directors Meeting  
**Subject:** 2026 Finance and Rate Setting Calendar

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### Recommendation

This is an informational report, and no action is necessary.

### Summary

The purpose of this staff report is to keep the Board and Member Agency staff informed on the schedule of important financial and rate setting events in 2026. This staff report is updated as necessary and included in the Board packet each month.

### **2026 Schedule of Finance, Contractor Compensation and Rate Adjustment Activities:**

#### March 2026

- Recology submission of the unaudited 2025 Revenue Reconciliation Report (*Due: March 31*)

#### June 2026

- Mid-year review of the adopted FY2026 RethinkWaste Operating Budget (*June 9 Finance Committee; June 25-BOD Finance Committee reviewed/approved DRAFT on June 9<sup>th</sup>*).
- Recology's 2027 Compensation Application submission to the RethinkWaste/Member Agencies (*Due: June 15*)
- RethinkWaste issues Member Agency letters requesting formal confirmation on their estimated 2027 Member Agency fees (e.g., franchise fees) to be included in their 2027 solid waste rates.
- Review of Recology's Revenue Reconciliation Report from the independent Financial Systems audit report.

#### July 2026

- RethinkWaste / Member Agency submit comments to Recology on its 2027 Compensation Application (*Due: July 1*)
- South Bay Industries (SBI) 2027 Compensation Application submission to RethinkWaste (*Due: July 1*)
- Recology revised 2027 Compensation Application submission to RethinkWaste/Member Agencies (*Due: July 15*)
- RethinkWaste issues the following reports to the Board and Member Agency staff for review and comment:
  - 1. Estimated 2026 and 2027 residential and commercial base revenue
  - 2. Estimated collected tonnage for 2026 and 2027.
  - 3. Summary of 2027 Member Agency fees to be used in the 2027 cost projections based on Member Agency feedback.

#### August 2026

- RethinkWaste issues the Draft Report Reviewing Recology's 2027 Compensation Application, recommended total Revenue Requirement, and Rate Adjustment (*Due: August 11*) Comments due from Member Agencies on draft Reports Reviewing Recology's 2027 Compensation Application (*Due: August 20*)

### September 2026

- RethinkWaste TAC Meeting reviewing Pre-Final Report Reviewing Recology's 2027 Compensation Application (*September 10*).
- RethinkWaste issues Amended Final Report Reviewing Recology's 2027 Compensation Application including the recommended total Collection Rate Adjustment for 2026. (*September BOD Packet*)
- Approval of Recology 2027 Compensation Application and total recommended Revenue Requirement (*September 17 BOD Meeting*)
- Approval of the FY2025 Audited Financial Statements.

### October 2026

- Finance Committee review of RethinkWaste's DRAFT FY2027 Budget + CIP Plan (*October 6*)
- RethinkWaste Board Study Session: Review (Draft) 2027 Fiscal Year Budget + CIP Plan (*October 15*)

### September – December 2026

- Member Agencies establish/issue Prop. 218 notices and approve their final 2027 solid waste rates

### November 2026

- Approval of RethinkWaste's Final Fiscal Year 2027 Budget at the November 20 Board meeting



## STAFF REPORT

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To: RethinkWaste Board Members  
From: John Mangini, Senior Finance Manager  
Date: February 26, 2026 Board of Directors Meeting  
Subject: Check Register Detail for December 2025 and January 2026

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### Recommendation

This is an informational item only and no action is required. This report was requested by the Board members.

### Summary

The purpose of this report is to provide transparency to the Board and the public on the actual spending by RethinkWaste. All payments issued in December 2025 and January 2026 are listed on the attached (Attachment A) report for review.

### Analysis

As of January 1, 2026 RethinkWaste entered into a contract with Eide Bailly, LLP for accounting services including the issuance of all payments and deposits of receipts. In accordance with RethinkWaste policies, checks are normally issued every two weeks. Prior to January 1, 2026, RethinkWaste was in contract with the City of Redwood City for accounting services. RethinkWaste is currently in a transition period of service providers. All RethinkWaste invoices are approved for payment by the program manager and then by the Executive Director or Finance Manager. The total transactions for December 2025 summed \$5,282,765.88 and for January 2026 summed \$5,441,116.11 as detailed in **Attachment A**.

If you have any questions on this, please contact Dolores Molina-Bucio or John Mangini.

### Attachments:

**Attachment A** – December 2025 and January 2026 Check Register Detail



## Check Register December 2025

| Date       | Num   | Name                                       | Description   | Amount     |
|------------|-------|--|---|------------|
| 12/1/2025  | ACH   | Kaiser Permanente                          | Benefits 12/2025  | 1,524.31   |
| 12/3/2025  | WIRE  | Modern HR, Inc.                            | PPE 11/29/2025  | 73,017.71  |
| 12/4/2025  | 13308 | Manpreet Chandok                           | Employee Expense Reimbursement 10/2025                  | 219.87     |
| 12/4/2025  | ACH   | PG&E                                       | 10/11/2025 -11/10/2025                                  | 601.45     |
| 12/5/2025  | 13296 | AAA Workspace                              | Inv# 2461228-0 Supplies                                 | 146.34     |
| 12/5/2025  | 13297 | AT&T                                       | Shoreway Facility cost 11/13/25 - 12/12/25              | 4,039.07   |
| 12/5/2025  | 13298 | Ben Freda Consulting                       | Maintenance & Hosting 11/2025                           | 997.00     |
| 12/5/2025  | 13299 | Craig Whittom Consulting                   | Master Plan Project Management 10/2025                  | 1,387.65   |
| 12/5/2025  | 13300 | CW Silicon Valley LLC                      | 12/2025   | 1,464.00   |
| 12/5/2025  | 13301 | Dannis Woliver Kelley                      | Counsel 10/2025   | 10,895.50  |
| 12/5/2025  | 13302 | E-Recycling of California                  | E-Recycling   | 721.07     |
| 12/5/2025  | 13303 | Emi Hashizume                              | Expense Reimbursement 10/2025                           | 196.61     |
| 12/5/2025  | 13304 | HDR Engineering Inc.                       | Transfer Station Asmnt 09/28/2025-11/01/2025            | 2,188.42   |
| 12/5/2025  | 13305 | Jask Digital Print and Copy Solutions      | Inv# 0901-7959 Residential Outreach Programs            | 25,639.10  |
| 12/5/2025  | 13306 | Joe La Mariana                             | Expense Reimbursement 08/23/2025 - 10/22/2025           | 1,533.69   |
| 12/5/2025  | 13307 | KBA Document Solutions, LLC                | Inv# 55Y1569893   | 36.35      |
| 12/5/2025  | 13310 | Pitney Bowes Global Financial Services LLC | 12/20/2025 - 03/19/2026                                 | 201.06     |
| 12/5/2025  | 13311 | Recology San Mateo County                  | Inv# Compost Giveaway 10/2025                           | 167.79     |
| 12/5/2025  | 13312 | S.R. Rose Engineering Inc.                 | 10/27/2025 - 11/23/2025                                 | 7,062.56   |
| 12/5/2025  | 13313 | Uline Inc.                                 | Inv# 200065508 Blue Brute Container Lid 32 Gal          | 97.68      |
| 12/5/2025  | 13389 | New Aspect Financial Services              | Retirement Plan Benchmark 01/31/2025 - 03/31/2025       | 5,000.00   |
| 12/8/2025  | ACH   | Comcast                                    | 11/22/2025 - 12/21/2025                                 | 409.81     |
| 12/8/2025  | WIRE  | City of San Carlos                         | Franchise Fee 11/2025                                   | 227,494.36 |
| 12/9/2025  | 13314 | Jask Digital Print and Copy Solutions      | Inv# REF0901-7935 Ppstage SB1383 Outreach and Education | 25,816.98  |
| 12/11/2025 | ACH   | Wells Fargo                                | Client Analysis Service Charge 11/2025                  | 986.72     |
| 12/16/2025 | 13319 | BLX Group LLC                              | Interim Arbitrage Report 07/2024                        | 4,600.00   |
| 12/17/2025 | 13315 | AAA Workspace                              | Inv# 2468218-0 Interest                                 | 2.20       |
| 12/17/2025 | 13316 | Aaronson Dickerson Cohn & Lanzzone, APC    | Inv# 2306 11/2025                                       | 9,336.00   |
| 12/17/2025 | 13317 | Ben Freda Consulting                       | Maintenance & Hosting 12/2025                           | 997.00     |
| 12/17/2025 | 13318 | BFI of California Inc. Ox Mtn Landfill     | Disposal Ox Mtn. 11/2025 POSAL OX MTN. - November 2025  | 881,553.55 |
| 12/17/2025 | 13320 | Browning Ferris Industries of CA Inc.      | Disposal Newby 11/2025                                  | 413,219.24 |
| 12/17/2025 | 13321 | Common Goal Consulting Group, Inc.         | Shoreway Next Steps to Funding 11/2025                  | 900.00     |



## Check Register December 2025

| Date       | Num   | Name                                     | Description  | Amount       |
|------------|-------|--|--|--------------|
| 12/17/2025 | 13322 | County of San Mateo Human Resources Dept | Deal with Conflict   | 330.00       |
| 12/17/2025 | 13323 | Craig Whittom Consulting                 | Master Plan Project Management 11/2025                     | 3,368.20     |
| 12/17/2025 | 13324 | Cyndi Urman                              | Expense Reimbursement 10/2025                              | 125.11       |
| 12/17/2025 | 13325 | Dolores Molina-Bucio                     | Office Supplies Reimbursement 11/2025                      | 160.47       |
| 12/17/2025 | 13326 | E-Recycling of California                | E-recycling  | 1,793.06     |
| 12/17/2025 | 13327 | Emily Rose Mielke                        | Expense Reimbursement 10/2025 - 11/2025                    | 83.65        |
| 12/17/2025 | 13328 | Hilary Gans                              | Conference,Meetings, Shoreway Facility Exps 07/2025-8/2025 | 1,240.27     |
| 12/17/2025 | 13329 | Intelli-tech                             | Retention  | 926.50       |
| 12/17/2025 | 13330 | Interior Plant Design                    | Plant Care 12/2025   | 396.00       |
| 12/17/2025 | 13331 | John Mangini                             | Expense Reimbursement 07/07/2025-11/07/2025                | 150.00       |
| 12/17/2025 | 13332 | Lanalert, Inc.                           | 10/2025 - 12/2025  | 8,413.35     |
| 12/17/2025 | 13333 | Lockworks Unlimited                      | Inv# I251203342 Office Equipment                           | 19.61        |
| 12/17/2025 | 13334 | Lyngso Garden Materials Inc.             | Lease of 8 Parking Spaces January 2026                     | 800.00       |
| 12/17/2025 | 13335 | Pen Media                                | Recording Services Board Meeting 11/2025                   | 755.00       |
| 12/17/2025 | 13336 | R3 Consulting Group Inc.                 | Financial Analysis Support December 2025                   | 1,870.00     |
| 12/17/2025 | 13337 | Recology Blossom Valley Organics         | Disposal-Bvon 09/2025                                      | 612,676.40   |
| 12/17/2025 | 13338 | Recology San Mateo County                | 12/2025  | 11,009.53    |
| 12/17/2025 | 13339 | Scapes Inc.                              | Monthly Maintenance 11/2025                                | 580.00       |
| 12/17/2025 | 13340 | Studio Em Graphic Design                 | Christmas Holiday Sched Postcard 2025                      | 436.50       |
| 12/17/2025 | 13341 | Univoip Inc.                             | 12/2025  | 680.30       |
| 12/17/2025 | 13342 | Wells Fargo                              | WF 11/27/2025  | 478.79       |
| 12/17/2025 | 13343 | Wheeler Plaza Owners' Association        | HOA Dues 01/2026   | 375.41       |
| 12/17/2025 | ACH   | Sterling HAS                             | December 2025- Sterling HSA                                | 634.08       |
| 12/17/2025 | WIRE  | Modern HR, Inc.                          | PPE 12/13/2025   | 66,656.08    |
| 12/18/2025 | 13344 | Chicobag Company                         | 350 Logo printed rycycled chico bags for event giveaways   | 3,757.55     |
| 12/18/2025 | WIRE  | Five Star Bank                           | Principal and Interest Payment #26-31                      | 47,363.46    |
| 12/18/2025 | ACH   | Five Star Bank                           | Statement: 11/30/2025                                      | 2,015.37     |
| 12/18/2025 | ACH   | John Hancock USA                         | PPE 11/01/2025   | 12,966.27    |
| 12/18/2025 | ACH   | John Hancock USA                         | PPE 11/15/2025   | 12,689.07    |
| 12/18/2025 | ACH   | Omnis Risk Insurance Solutions           | Arch Specialty Cyber Policy 12/09/2025 - 12/09/2026        | 26,543.36    |
| 12/23/2025 | WIRE  | South Bayside Industries                 | 11/2025  | 2,410,060.58 |
| 12/26/2025 | ACH   | Anthem Blue Cross                        | Benefits 01/2026   | 16,507.06    |



## Check Register December 2025

| Date                       | Num  | Name                                      | Description           | Amount                               |
|----------------------------|------|---|-----------------------|--------------------------------------|
| 12/26/2025                 | ACH  | Principal Life Insurance Company          | Benefits 01/2026      | 2,505.54                             |
| 12/28/2025                 | ACH  | Kaiser Permanente                         | Benefits 01/2026      | 2,662.39                             |
| 12/29/2025                 | ACH  | Wells Fargo Vendor Financial Services LLC | 11/29/25 - 12/28/25   | 446.49                               |
| 12/30/2025                 | WIRE | Modern HR, Inc.                           | PPE 12/27/2025        | 66,394.57                            |
| 12/31/2025                 | EFT  | City of San Carlos                        | Franchise Fee 12/2025 | 262,442.77                           |
| <b>Total Disbursements</b> |      |   |                       | <b><u><u>\$ 5,282,765.88</u></u></b> |



## Check Register January 2026

| Date      | Num   | Name                                   | Description   | Amount    |
|-----------|-------|--|---|-----------|
| 1/5/2026  | EFT   | PG&E                                   | 11/11/2025 - 12/10/2025   | \$ 827.61 |
| 1/8/2026  | ACH   | Comcast                                | Utilities and Phone 12/22/2025 - 01/21/2026                     | 424.89    |
| 1/12/2026 | ACH   | Wells Fargo                            | Client Analysis Service Charge 12/2025                          | 724.29    |
| 1/15/2026 | ACH   | Sterling HAS                           | HSA 01/2026   | 634.08    |
| 1/15/2026 | WIRE  | Modern HR, Inc.                        | PPE 01/10/2026  | 68,287.57 |
| 1/15/2026 | 13345 | AT&T Internet                          | Internet 12/25/2025-01/24/2026                                  | 186.20    |
| 1/15/2026 | 13346 | Interior Plant Design                  | Plant Care 01/2026  | 396.00    |
| 1/15/2026 | 13347 | Aaronson Dickerson Cohn & Lanzone, APC | Services 12/2025  | 12,292.40 |
| 1/15/2026 | 13348 | Admanor Inc.                           | BayROC 2026 Regional Campaign 12/2025                           | 6,000.00  |
| 1/15/2026 | 13349 | Alpines Awards Inc.                    | Office Supplies   | 146.14    |
| 1/15/2026 | 13350 | Beecher Engineering Inc.               | Facility Power System Pre-Design Report                         | 1,760.00  |
| 1/15/2026 | 13351 | Ben Freda Consulting                   | Maintenance & Hosting 01/2026                                   | 997.00    |
| 1/15/2026 | 13352 | Common Goal Consulting Group, Inc.     | Services 12/2025  | 1,362.50  |
| 1/15/2026 | 13353 | Construction Testing Services Inc.     | Project: 20267/DW   | 810.78    |
| 1/15/2026 | 13354 | Craig Whittom Consulting               | Master Plan Project Management 12/2025                          | 4,015.00  |
| 1/15/2026 | 13355 | CW Silicon Valley LLC                  | Services 01/2026  | 1,464.00  |
| 1/15/2026 | 13356 | Dannis Woliver Kelley                  | Board Counsel 11/2025   | 2,591.00  |
| 1/15/2026 | 13357 | E-Recycling of California              | E-recycling   | 2,604.19  |
| 1/15/2026 | 13358 | Emily Rose Mielke                      | Mileage Reimbursement - 12/05/25 - 12/18/25                     | 34.93     |
| 1/15/2026 | 13359 | Environmental and Energy Consulting    | Legislative Advocacy 11/2025 and 12/2025                        | 13,000.00 |
| 1/15/2026 | 13360 | HDR Engineering Inc.                   | Project Assessments   | 37,254.36 |
| 1/15/2026 | 13361 | Joe La Mariana                         | Reimbursements 12/2025  | 2,001.99  |
| 1/15/2026 | 13362 | KBA Document Solutions LLC             | Office Equipment  | 17.30     |
| 1/15/2026 | 13363 | Lanalert, Inc.                         | IT 01/2026  | 4,248.00  |
| 1/15/2026 | 13364 | Lockworks Unlimited                    | Office Equipment 10/2025 - 12/2025                              | 39.22     |
| 1/15/2026 | 13365 | Meghan Pletsch                         | Community Event and Office Supplies Reimbursement               | 66.07     |
| 1/15/2026 | 13366 | Oliver Crawford-Shelmadine             | Office Supplies and Mileage Reimbursement                       | 62.04     |
| 1/15/2026 | 13367 | Recology San Mateo County              | Reimbursements 10/2025 - 12/2025                                | 13,415.59 |
| 1/15/2026 | 13368 | Royal Coach Tours                      | Transportation Services 12/2025                                 | 2,100.00  |
| 1/15/2026 | 13369 | Scapes Inc.                            | Shade Pavilions Delivery and Installation                       | 25,423.60 |
| 1/15/2026 | 13370 | Swana California Gold Rush Chapter     | Silver Sponsorship  | 5,000.00  |
| 1/15/2026 | 13371 | Tanner Pacific Inc.                    | Support Services - Transfer Station Floor Repair Project 3/2025 | 5,030.00  |



## Check Register January 2026

| Date                       | Num   | Name                                   | Description   | Amount                 |
|----------------------------|-------|--|---|------------------------|
| 1/15/2026                  | 13372 | Univoip Inc.                           | Phone Services 01/2026                                  | 670.16                 |
| 1/15/2026                  | 13373 | Walschon Fire Protection Inc.          | Replace waterflow switch                                | 1,746.00               |
| 1/15/2026                  | 13374 | Wheeler Plaza Owners' Association      | HOA Dues 01/2026 and 02/2026                            | 1,252.43               |
| 1/15/2026                  | 13375 | Zanker Road Resource Management LLC    | Disposal 11/2025  | 198,532.39             |
| 1/16/2026                  | ACH   | John Hancock USA                       | PPE 11/29/2025  | 12,030.81              |
| 1/16/2026                  | ACH   | John Hancock USA                       | PPE 12/13/2025  | 12,060.68              |
| 1/16/2026                  | ACH   | John Hancock USA                       | PPE 12/27/2025  | 12,044.95              |
| 1/16/2026                  | ACH   | John Hancock USA                       | PPE 01/10/2026  | 13,807.12              |
| 1/22/2026                  | ACH   | South Bayside Industries               | Facilities Improvements 11/2025                         | 74,822.44              |
| 1/25/2026                  | ACH   | Five Star Bank                         | Credit Card Statement 12/2025                           | 3,895.25               |
| 1/26/2026                  | WIRE  | Modern HR, Inc.                        | PPE 01/24/2026  | 64,421.57              |
| 1/26/2026                  | ACH   | Anthem Blue Cross                      | Benefits 02/2026  | 16,467.32              |
| 1/26/2026                  | ACH   | Principal Life Insurance Company       | Benefits 02/2026  | 2,404.11               |
| 1/27/2026                  | 13376 | Lockworks Unlimited                    | Office Equipment 01/2026 - 03/2026                      | 75.00                  |
| 1/27/2026                  | 13377 | San Carlos Restaurant Supply           | Steel Colander 3QT 01/08/26                             | 157.17                 |
| 1/27/2026                  | 13378 | Fidelity National Title Group          | Title Report for APNs 095-220-130 & 095-220-140 02/2026 | 850.00                 |
| 1/27/2026                  | 13379 | AT&T                                   | Shoreway Facility cost: 01/13/26 - 02/12/26             | 4,009.76               |
| 1/27/2026                  | 13380 | Newby Island Compost - 4278A           | Disposal - Newby 12/2025                                | 490,026.78             |
| 1/27/2026                  | 13381 | Forsight Creations                     | Fabrication and Installation of Signs                   | 14,999.75              |
| 1/27/2026                  | 13382 | Zanker Road Resource Management LLC    | Disposal 12/2025  | 239,303.21             |
| 1/27/2026                  | 13383 | S. Groner and Associates (SGA)         | Outreach 11/2025 - 12/2025                              | 9,045.25               |
| 1/27/2026                  | 13384 | KNN Public Finance, LLC                | Financial Consulting - 09/01/25 - 12/31/25              | 4,968.75               |
| 1/27/2026                  | 13385 | Recology San Mateo County              | Inserts 12/2025   | 671.80                 |
| 1/27/2026                  | 13386 | E-Recycling of California              | E-recycling   | 1,290.53               |
| 1/27/2026                  | 13387 | BFI of California Inc. Ox Mtn Landfill | Disposal - Ox 12/2025                                   | 1,107,877.93           |
| 1/27/2026                  | 13388 | Wells Fargo                            | Finance Charge - 12/2025                                | 1.47                   |
| 1/30/2026                  | ACH   | Kaiser Permanente                      | Benefits 02/2026  | 2,431.31               |
| 1/30/2026                  | ACH   | Comcast                                | Utilities and Phone 01/22/2026 - 02/21/2026             | 425.10                 |
| 1/30/2026                  | ACH   | PG&E                                   | 12/11/2025 - 01/10/2026                                 | 916.07                 |
| 1/30/2026                  | ACH   | South Bayside Industries               | Facilities Improvements 12/2025                         | 2,936,694.25           |
| <b>Total Disbursements</b> |       |  |   | <b>\$ 5,441,116.11</b> |



## STAFF UPDATE

### 2026 RethinkWaste Meeting Planning Guide

- **Board Meetings**
- **Finance Committee Meetings**
- **TAC Meetings**
- **Legislative Committee Meetings**
- **Pub Ed Committee Meetings**
- **Zero-Waste Committee Meetings**
- **Agency-Sponsored Community Events**
- **Masterplan Steering Committee**

#### March 2026

3: Legislative Committee

10: Public Education Committee Meeting

#### 26: Board Meeting

- Resolution Approving Contract Award for the Paving project in the Roll Off Truck Area and the East Side of the Material Recovery Facility to allow for more Shoreway storage area
- Resolution Approving the Agency's Internal Controls Risk Assessment Document
- Resolution approving Authorization to bid the ZEV Charging Project, and Approval of Design and Specifications and authorization for the Executive Director to Execute the Contract at a not to exceed amount
- Approval of a Contract for preparing the Mandated Electronic Annual (EAR) Reports
- Resolution approving a Contract for the de-/build of MRF Equipment Upgrades Phase II
- Resolution Approving plans and specifications and authorizing staff to Release of an RFP for the Shoreway Environmental Center Switch Upgrade Project
- Approval of Tanner Pacific Construction Management Contract
- Update Report from SBI on Commodity marketing revenue results and proces
- Closed Session: Compensation Review

#### April 2026

7: Legislative Committee

14: Finance Committee Meeting

#### 23: Board Meeting

- Presentation of 2025 Annual Report
- Presentation of Flood Assessment Project
- Presentation of the new Shoreway Virtual Tour

25: Earth Day at Shoreway

#### May 2026

1: Master Plan Steering Committee

5: Legislative Committee

14: TAC Meeting

14: Schools Program Green Teams Celebration Event

28: Board Meeting

## June 2026

2: Legislative Committee

9: Finance Committee Meeting

- Mid-Year Budget Review

25: Board Meeting

- FY 2026 Mid Year Budget Review
- Approval of a Contract for Master Plan Site Options
- Mid-Session Legislative Update
- Release of RFP for the 2<sup>nd</sup> Floor Office Buildout Project
- Resolution Approving the Quarterly Investment Report
- Report on status of 2025-2034 Long-Range Plan

## July 2026

9: TAC Meeting

23: Board Meeting

24: Master Plan Steering Committee

## August 2026

4: Legislative Committee

No Board Meeting

## September 2026

8: Finance Committee Meeting

- SBI Rate Adjustment Review

10: TAC Meeting

11\*: Legislative Committee (NOTE: Friday)

17\*: Board Meeting (NOTE: Third Thursday)

- Approval of Annual Contractor Compensation Applications
- Closed Session Executive Director Annual Performance Review
- Contract Award for Second Floor Office Buildout Project
- Resolution Approving the Quarterly Investment Report

## October 2026

### 6\*: Finance Committee Meeting (NOTE: First Tuesday)

- FY2027 DRAFT Budget Review

### 13\*: Legislative Committee (NOTE: Second Tuesday)

### 15\*: Board Study Session Budget (NOTE: Third Thursday)

- Review of DRAFT FY2027 Budget—Operating Revenue, Expenses, Reserves
- Review of DRAFT FY 2027 Capital Improvement Plan and 5 yr. look ahead
- Master Plan Visioning Study Update

### 30: Master Plan Steering Committee

## November 2026

### 19\*: Board Meeting (NOTE: Third Thursday) ~ Annual Holiday Thank You Lunch

- Approval of FY2027 Budget
- 2026 Legislative Session Recap
- Annual Public Hearing Pursuant to Government Code 3502.3 to Receive a Report on RethinkWaste's Vacancies, Recruitment and Retention Efforts
- Approval of 2027 Board and Committee Meeting Dates
- Resolution Approving the Quarterly Investment Report

## December 2026

### 1: Legislative Committee

### No Board Meeting

\* These meetings fall on a different day of the week/month than the normal meeting schedule